

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Monday, September 25, 2023 – 7:00 P.M.

Trustees Present: J. Beil, D. Dalton, J. Horne, K. Maier, M. Pucci

Staff Present: S. Pond, G. Slykhuis, M. Cross, D. Gautam, T.Dickens

Regrets: K. Toye, A. Samoil, L. Sanchez, B. Verissimo, J. Warburton

Vice-Chair Beil acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20230925-1.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the Agenda is approved as amended with the
addition of the Audited Financial Statements."

Carried

Motion 20230925-1.0b

Pucci "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the Re-naming of the CHSS gym be added to the
Agenda."

**2 in
favor, 3
opposed
Defeated**

2. Appointment of Acting Secretary-Treasurer

Motion 20230925-2.0

"Be it resolved by the Board of Education of School District No. 52
(Prince Rupert) that the Board appoint Gerry Slykhuis as Acting
Secretary-Treasurer."

Carried

3. Presentation(s): Anna Marie Prohaska

Vice-Chair Beil introduced Anna Marie Prohaska from CHSS. She presented on the potential CHSS field trip to Ottawa. Experiences Canada has been around for a number of years and they reached out to do this exchange where students from Ottawa would come to Prince Rupert and students from Prince Rupert would go to Ottawa. Experiences Canada pays for the flights and we need to fundraise for the extras for the students. Potentially students would miss 4 days of school. Billet families for all students and teachers to stay with.

Trustees expressed their thanks for this presentation. This seems like a fantastic opportunity for the students. Trustees welcome the cultural diversity this experience will bring to the students. It is wonderful that they don't have to do a lot of fundraising for this.

4. Approval of the Minutes of the

4.1 Open Board Meeting held June 20, 2023

Motion 20230925-4.1

Horne Pucci	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the minutes of the open Board meeting held June 20, 2023 be approved as presented."	Carried
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4.2 Special Open Board Meeting held on July 20, 2023

Motion 20230925-4.2		
Pucci Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the minutes of the open Board meeting held July 20, 2023 be approved as presented."	Carried

4.3 Special Open Board Meeting held on September 5, 2023

Motion 20230925-4.3		
Pucci Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the minutes of the open Board meetings held September 5, 2023 be approved as presented."	Carried

5. **Necessity of Closed Meetings and Agenda**

- 5.1 Approval of Agenda
- 5.2 Approval of Minutes of the In-Camera Meeting held June 20, 2023.
- 5.3 Human Resources Report
- 5.4 Secretary-Treasurer's Report
- 5.5 Other
- 5.6 Legal Items
- 5.7 Information Items
- 5.8 Old Business
- 5.9 Items for Release

Motion 20230925-5.0a		
Dalton Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."	Carried

6. **Correspondence**

- 6.1 Addressed to the Board
 - 6.1.1 August 20, 2023 letter "Concerns regarding cell service dead zones at Charles Hays Secondary School"

Motion 20230925-6.1.1		
Horne Pucci	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter 6.1.1 be deferred to the District Tech Steering Committee."	Carried

- 6.2 Copied to the Board
 - 6.2.1 June 13, 2023 letter from BCSTA re: BCSTA Presentation Questions

Motion 20230925-6.2.1		
Horne Dalton	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter 6.2.1 be received and filed."	Carried

- 6.2.2 June 29, 2023 letter of congratulations from BCSTA to Ravi Parmar

Motion 20230925-6.2.2		
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Horne "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the letter 6.2.2 be received and filed."

Carried

6.2.3 June 29, 2023 letter from SD 33 tom Minister Singh re: Request for
Additional Funding

Motion 20230925-6.2.3

Horne "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the letter 6.2.3 be received and filed."

Carried

6.2.4 July 7, 2023 letter of congratulations from BCSTA to Gino Bondi

Motion 20230925-6.2.4

Horne "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the letter 6.2.4 be received and filed."

Carried

6.2.5 July 10, 2023 letter from National Advisory Council on Publicly Funded
Education to Prime Minister Trudeau re: Federal Support of a National
Advisory Council on Publicly Funded Public Education

Motion 20230925-6.2.5

Maier "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the letter 6.2.5 be received and filed."

Carried

6.2.6 August 29, 2023 letter of thanks from BCSTA to Laura Ward

Motion 20230925-6.2.6

Maier "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the letter 6.2.6 be received and filed."

Carried

6.2.7 September 12, 2023 letter from BCSTA to Minister Dean and Singh re:
Family Connection Centres.

Motion 20230925-6.2.7

Maier "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the letter 6.2.7 be received and filed."

Carried

6.2.8 AGM Motion Letters

6.2.8.1 July 12, 2023 letter from BCSTA re: Supporting the Single
Mothers Alliance for Transit for Teens Campaign in Achieving
Free Public Transit for Youth Ages 13 to 18 in BC

6.2.8.2 July 12, 2023 letter from BCSTA re: Provincial Teacher Shortage

6.2.8.3 July 12, 2023 letter from BCSTA to Chris Brown re: Ministry of
Education and Child Care Funding Support for Technology

- 6.2.8.4 July 12, 2023 letter from BCSTA to Chris Brown re: Review and Streamlining of Provincial Reporting Requirements
- 6.2.8.5 July 12, 2023 letter from BCSTA to Cloe Nicholls re: Inclusion of English Language Learners in the Framework for Enhancing Student Learning
- 6.2.8.6 July 12, 2023 letter from BCSTA to Honourable Selina Robinson re: BC Loan Forgiveness Program/Certified Teachers
- 6.2.8.7 July 20, 2023 letter from BCSTA to Chris Brown re: Capital Cost Sharing
- 6.2.8.8 July 20, 2023 letter from BCSTA to Honourable Katrine Conroy re: Inflationary Costs
- 6.2.8.9 July 20, 2023 letter from BCSTA to Honourable Rachna Singh re: Accessible Washrooms
- 6.2.8.10 July 20, 2023 letter from BCSTA to Honourable Rachna Singh re: Action to Address Peer to Peer Sexual Misconduct
- 6.2.8.11 Aug 18, 2023 letter from BCSTA to Chris Brown re: Review of School Area Standards
- 6.2.8.12 Aug 18, 2023 letter from BCSTA to Chris Brown re: Updating Audit Parameters to Align with Current Ministry of Education and Child Care Practices
- 6.2.8.13 Aug 18, 2023 letter from BCSTA to Honourable Rachna Singh re: Funding for CommunityLINK and the Equity of Opportunity Supplement
- 6.2.8.14 Aug 18, 2023 letter from BCSTA to Minister Conroy and Singh re: Accounting for Increased Operational Costs and Portable Classroom Funding
- 6.2.8.15 Aug 21, 2023 letter from BCSTA to Honourable Rachna Singh re: Annual Facilities Grant Funding to Meet CleanBC Goals

Motion 20230925-6.2.8

Maier "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the letters 6.2.8.1 to 6.2.8.15 be received and filed."

Carried

7. Superintendent of Schools Report

7.1 For Board Information:

7.1.1 Field Trips

The Acting Superintendent presented the list of approved field trips and answered questions from Trustees.

Motion 20230925-7.2.1

Horne "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the Ottawa field trip proposal be accepted as
presented."

Carried

7.1.2 Enrolment

The Director of Instruction reported that because it is September our enrolment is not set yet. District Principal LS is working hard to make sure all designations are correct. Staff is currently working on the 1701

reports to the Ministry.

7.1.2.1 Enrolment graph

Our numbers are looking like they will be similar to last year. The graph shows the five-year trend.

7.1.3 Upcoming Projects/Learning/Other

The Acting Superintendent provided a summary of recent school activities and upcoming events.

Enrolment is comparable to last year and we have 1809 students so far. School improvement plans will be up on school websites by September 30th.

The Accessibility Plan was completed as a Northern Region – the plan has links to each individual District. This can be found on our website under the Board tab right below the Strategic Plan. People with accessibility concerns can use the feedback form to advise SD 52.

Implementation Day was focused on Mental Health and Wellness. We were pleased to have two power sessions and five Ignite sessions from presenters who were all from SD 52 or the community.

The School District will be hosting a Truth and Reconciliation Walk at CHSS on Friday at 10:30 am and flags will be at half-mast for the weekend.

Our before and After School care programs are popular. Currently, we have six spaces available at Conrad and we could add another twelve spaces if we hire another staff member. At Pineridge, we are full but could add another twelve spaces if we hire another staff member.

Roosevelt and Lax Kxeen both have wait lists at this time.

8. **Secretary Treasurer and Director of Finance’s Report**

8.1 June – Aug 2023 Operations Department Report

The Acting Secretary-Treasurer presented the Operations Department Report for June - Aug 2023 and answered questions from Trustees.

8.2 June – Aug 2023 Information Technology Department Report

The Manager of IT presented the Information Technology Department Report for June - Aug 2023 and answered questions from Trustees.

8.3 Audited Financial Statements

Motion 20230925-8.3

Horne “Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the Audited Financial Statements be accepted as presented.”

Carried

Trustees had questioned the auditors on the report and have done what they needed to do.

9. **Committee Reports**

9.1 Finance & Building Committee

(Trustees Beil, Maier, Pucci)

9.1.1 2023 Capital Project Update

9.1.2 2024-25 Minor Capital Projects

Motion 20230925-9.1.2

Pucci "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that in accordance with provisions under section
142(4) of the School Act, the proposed 2024/25 Minor Capital Plan, as
provided on the Five-Year Capital Plan Summary for 2024/25
submitted to the Ministry of Education, be approved."

Carried

Green initiative discussion – expected to upgrade schools but not give enough money to do this. Thank you to ST for putting this together to get the most we can.

9.1.3 2023/24 Capital Bylaw

Motion 20230925-9.1.3a

Pucci "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that all three reading of the School District No. 52
(Prince Rupert) Capital Bylaw No. 2023/24-CPSD52-02 be read at
the same meeting."

Carried

**CAPITAL BYLAW NO. 2023/24-CPSD52-02
CAPITAL PLAN**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 52 (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated September 15, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 52 Capital Bylaw No. 2023/24-CPSD52-02.

Motion 20230925-9.1.3.b

Horne "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital
Bylaw No. 2023/24-CPSD52-02 be read a first time the 25th day of
September, 2023."

Carried

Motion 20230925-9.1.3.c

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital
Bylaw No. 2023/24-CPSD52-02 be read a second time the 25th day of
September, 2023."

Carried

Motion 20230925-9.1.3.d

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital
Bylaw No. 2023/24-CPSD52-02 be read a third time, finally passed
and approved the 25th day of September, 2023."

Carried

9.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)
None

9.3 Provincial Council (Trustees Maier, Pucci)
Oct 20, 21 provincial council meeting. Noted deadlines to make motions.

9.4 Indigenous Education Council (Trustees Toye, Sanchez)

9.5 Policy Committee (Trustees Horne, Toye)

9.5.1 September 20, 2023 meeting
Trustee Horne presented the minutes of the September 20, 2023
meeting of the Policy Committee.

9.5.2 Policies for Approval
9.5.2.1 2110 – Staff Recruitment & Retention Policy
9.5.2.2 1430 – District Support Committee Policy

Motion 20230925-9.5.2.1/2a

Horne "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that 2110 – Staff Recruitment & Retention Policy
and 1430 – District Support Committee Policy be approved as
presented."

Carried

9.5.3 Policies for Review
9.5.3.1 NEW – 6720 – Privacy Policy

Motion 20230925-9.5.3.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) to send this policy to the district's partner groups to
review."

Carried

9.5.3.2 NEW – 6730 – Public Interest Disclosure Policy

Motion 20230925-9.5.3.2a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) to send this policy to the district's partner groups to
review."

Carried

Referenced with Whistleblower policy as they overlap. They should be their own policies.

9.2.3.4 1120 – French Immersion Policy

Motion 20230925-9.5.3.4a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) to send this policy to the district's partner groups for
review."

Carried

Trustee Horne would like the board to think about how the new policies are quite a bit longer than what we have usually been doing. The policy committee has tried to clean up and simplify our policies. Consider in future to discuss the way we do our policies at the policy committee meetings.

9.6 District Technology Steering Committee
None

10. **Old Business**
None

11. **New Business**
None

12. **Information Items:**

- 12.1 Implementation Day, Friday, September 22, 2023
Vice-Chair Beil noted that Implementation Day was on Friday, September 22, 2023.
- 12.2 National Day for Truth & Reconciliation, Monday, October 2, 2023
Vice-Chair Beil noted that Implementation Day is on Monday, October 2, 2023.
- 12.3 Thanksgiving Day, Monday, October 9, 2023
Vice-Chair Beil noted that Thanksgiving Day is on Monday, October 9, 2023.
- 12.4 All Superintendent's Meeting, October 12, 2023
Vice-Chair Beil noted that the All Superintendent's Meeting is on October 12, 2023.
- 12.5 BCSTA NW & NIB Branch Meeting, October 13-14, 2023
Vice-Chair Beil noted that the BCSTA NW & NIB Branch Meeting is on October 13 & 14, 2023.
- 12.6 Board Chair's Meeting, October 19, 2023
Vice-Chair Beil noted that the Board Chair's meeting is on October 19, 2023.
- 12.7 Provincial Council, October 20-21, 2023
Vice-Chair Beil noted that Provincial Council is on October 20-21, 2023.
- 12.8 Board of Education meeting, October 16, 2023
Vice-Chair Beil noted that the Board of Education meeting is on October 16, 2023.

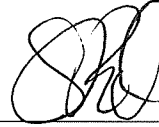
12.9 Professional Development Day, October 20, 2023
Vice-Chair Beil noted that the Professional Development Day is on October 20, 2023.

13. **10 Minute Question and Answer Period**
None

14. **Adjournment**
Vice-Chair Beil adjourned the meeting at 7:48 p.m.



Board Chair, Kate Toy



Acting Superintendent, Sandra Pond

