

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, May 16, 2023 – 7:00 P.M.

Trustees Present: J. Beil, D. Dalton, J. Horne, K. Maier, L. Sanchez, M. Pucci, K. Toye

Staff Present: A. Samoil, S. Pond, B. Verissimo, M. Cross, D. Gautam, S. Kobza, R. Edzerza, L. Burger, T. Dickens

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:01 p.m.

1. **Appointment of Acting Secretary Treasurer**

Motion 20230516-a

Pucci "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Board appoints the Director of Finance as Acting
Secretary-Treasurer."

Carried

2. **Adoption of Agenda**

Motion 20230516-1.0a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the Agenda is approved as presented"

Carried

3. **Presentation(s):** ECE Dual Credit Program – Susan Kobza and Kate Wahl

Chair Toye introduced the Vice-Principal of Early Learning and Childcare, Susan Kobza and the Executive director of Westview child care, Kate Wahl. They presented a video of testimonials of the students who are taking the ECE course. The students expressed interest in the fact they were going to receive dual credits for this course and that they would gain practical experience. One student had worked at the day-care for 10 weeks for work experience and they really enjoyed it and plan to pursue this path. Some are interested in becoming teachers and thought this would help them along that path. Jeremy Janz, principal of Pacific Coast School put the video together.

Trustees expressed their thanks for all the hard work being done with the ECE Dual Credit Program. Trustees can see that the students really valued the empowerment, and Kate Wahl said their growth was amazing from beginning to end. This program will be funded for two more years. It would be something to look at after the term to see if we can fund as a District. Trustees hope that this program will gain more and more traction over time.

4. **Approval of the Minutes of the**

4.1 Open Board Meeting held April 18, 2023

Motion 20230516-4.1a

Dalton "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the minutes of the open Board meetings held April
18, 2023 be approved as presented"

Carried

5. **Necessity of Closed Meetings and Agenda**

- 5.1 Approval of Agenda
- 5.2 Approval of Minutes of the In-Camera Meeting held April 18, 2023.
- 5.3 Human Resources Report
- 5.4 Secretary-Treasurer's Report
- 5.5 Other
- 5.6 Legal Items
- 5.7 Information Items
- 5.8 Old Business
- 5.9 Items for Release

Motion 20230516-5.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

6. **Correspondence**

- 6.1 Addressed to the Board
 - 6.1.1 March 17, 2023 Concerns regarding District Privacy Impact, Management and Data-Sharing Policy letter

Motion 20230516-6.1.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that letter 6.1.1 be received and filed."

Carried

Trustee Horne addressed that this letter addresses privacy issues. We will discuss these issues when they come up into the policy committee. Superintendent conveyed in a recent session he attended in Vancouver, they have found that data management includes students and staff data and how we treat those items. There is a provincial committee that will ensure all of our policies are compliant. This committee has been created due to expressed concern across all districts.

- 6.1.2 April 2, 2023 Provision of Menstrual Products letter

Motion 20230516-6.1.2a

Horne "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that letter 6.1.2 be received and filed."

Carried

Trustee Horne thanked the sender for the letter and would like staff to report back to them on this. Question to Director of Operations, "Have dispensers been put in at CHSS? What kind of products are we supplying?". Director of operations, James Warburton provided additional information and displayed samples of products placed in the dispensers. They are name brand and are the only products we can get for the dispensers. To date we have installed 21 dispensers.

- 6.2 Copied to the Board
 - 6.2.1 March 29, 2023 Speech Language Pathologist letter
 - 6.2.2 April 17, 2023 Learning Disability and Policy/Guidelines for Screening in Kindergarten letter

Motion 20230516-6.2.a

Maier "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letters 6.2.1 to 6.2.2 be received and filed."

Carried

7. **Superintendent of Schools Report**

7.1 For Board Information:

7.1.1 Field Trips

The Superintendent presented the list of approved field trips and answered questions from Trustees.

7.1.2 Enrolment

The Director of Instruction reported that attendance at April 30, 2023 was 1810 students. This is a decline of 2 students. Director of Instruction presented a chart which shows the rate of decline over the last 5 Years. Trustees expressed appreciation for the chart. (Chart is attached)

7.1.3 Upcoming Projects/Learning/Other

The Superintendent provided a summary of recent school activities and upcoming events.

Students have been writing the Literacy and Numeracy 10 assessments at PCS, CHSS and Hartley Bay.

Students in Grade 4, 7, 10 and 12 have been doing the Provincial learning Survey.

April was Poetry month and Pineridge Elementary had a poetry writing focus.

Learning around Earth Day included Conrad Elementary painting wooden fish that will be displayed in the Seal Cove Salt Marsh. Students also went to the Oldfield Hatchery to release salmon fry.

Ecole Roosevelt Community School has raised \$72,000 with the help of community partners to create their outdoor classroom and gardens.

Schools are hosting Ready, Set, Learn sessions for 3/4 year olds and Welcome to Kindergarten sessions for 4/5 year olds who are entering Kindergarten next year.

7.1.3.1 Annual Growth Plan – Indigenous Education

R. Edzerza and L. Burger presented the draft Annual Growth Plan for Indigenous Education. Report this year is with last years' data. How is this First Peoples Principle of Learning reflected in our District Annual Growth Plan? Trustee Horne commented how the photos convey the message. Pictures are more of a reflection of the goals. Looking toward equity. Discussion regarding how they will work together to improve educational success. Trustees expressed thanks for how they laid out the growth plan.

8. **Secretary Treasurer and Director of Finance's Report**

8.1 April 2023 Expenditure Reports

The Director of Finance presented the Expenditure Report for April 2023 and answered questions from Trustees.

8.2 April 2023 Operations Department Report

The Director of Operations presented the Operations Department Report for April

2023 and answered questions from Trustees.

- 8.3 April 2023 Information Technology Department Report
The Manager of IT presented the Information Technology Department Report for April 2023 and answered questions from Trustees.

9. **Committee Reports**

- 9.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
Trustee Beil reported on recent updates and answered questions from Trustees

9.1.1 2023-2024 Annual Facilities Grant

Motion 20230516-9.1.1a

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that in accordance with provisions under section 142(4) of the School Act, the proposed 2023/24 Annual Facilities Grant be approved and submitted to the Ministry of Education."	<u>Carried</u>
Horne		

9.1.2 Budget Option Discussion

Motion 20230516-9.1.2a

Sanchez	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board make a motion to vote on which budget scenario they wished to move forward with."	<u>Pucci</u>
Beil		<u>Opposed</u> <u>Carried</u>

The Director of Finance shared an additional 2 budget options. Trustees expressed concern with how these new options would affect the students due to the cuts that would need to be made. Some trustees felt a strong need to put more money into contingency. Discussion continued and it was expressed that contingency can be done later once we know for sure if we will receive \$250,000 from the Ministry. Trustees kept going back to scenario 3 for consideration.

Motion 20230516-9.1.2b

Sanchez	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board make a motion to accept and move forward with scenario 3."	<u>Pucci &</u>
Beil		<u>Maier</u> <u>Opposed</u> <u>Carried</u>

- 9.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
None

- 9.3 Provincial Council **(Trustees Maier, Pucci)**
Trustee Maier attended AGM and reported that our motion has been sent to the bylaw committee for further review. February 2024's meeting will be held virtually.

- 9.4 Indigenous Education Council **(Trustees Toye, Sanchez)**
There will be a meeting in June.

- 9.5 Policy Committee **(Trustees Horne, Toye)**

- 9.5.1 May 9, 2023 meeting
Trustee Horne presented the minutes of the May 9, 2023 meeting of the Policy Committee.

9.5.2 Policies for Approval
9.5.2.1 5240 – Childcare Policy

Motion 20230516-9.5.2.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that 5240 – Childcare Policy be approved as
presented."

Carried

9.5.3 Policies for Review
9.5.3.1 6240 – Annual Board Agenda Policy

Motion 20230516-9.5.3.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) to extinguish policy #6240 Annual Board Agenda
altogether."

Carried

9.6 District Technology Steering Committee

9.6.1 April 20, 2023 meeting

Trustee Horne reported on the April 20, 2023 meeting and answered questions from Trustees. Chair Toye expressed appreciation for the fact that they are focused on equity, and she expressed concerns for those that cannot bring their own devices to school.

10. **Old Business**

None

11. **New Business**

None

12. **Information Items:**

12.1 Professional Development Day, May 19, 2023

Chair Toye noted that the Professional Development Day is May 19, 2023

12.2 Victoria Day, May 22, 2023

Chair Toye noted that Victoria Day is on May 22, 2023.

12.3 Budget meeting, May 23, 2023

Chair Toye noted that the Budget meeting is on May 23, 2023.

12.4 CHSS Commencement, June 9, 2023

Chair Toye noted that the CHSS Commencement is on June 9, 2023.

12.5 PCS Commencement, June 16, 2023

Chair Toye noted that the PCS Commencement is on June 16, 2023.

12.6 Board Meeting, June 20, 2023

Chair Toye noted that the Board meeting is on June 20, 2023

12.7 National Indigenous Peoples Day, June 21, 2023


Chair Toye noted that it is National Indigenous Peoples Day on June 21, 2023.

12.8 Last Day of School, June 29, 2023
Chair Toye noted that the last day of school is on June 29, 2023.

12.9 Administrative Day, June 30, 2023
Chair Toye noted that Administrative Day is on June 30, 2023.

13. **10 Minute Question and Answer Period**
None

14. **Adjournment**
Chair Toye adjourned the meeting at 8:44 p.m.



Board Chair, Kate Toye



Superintendent, Andrew Samoil