

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**A G E N D A**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD AT BOOTH MEETING ROOM  
AND ON ZOOM**

**Tuesday, June 20, 2023- 7:00 P.M.**

1. **Appointment of Acting Secretary Treasurer**
2. **Adoption of Agenda**
3. **Presentation(s):**
  - 3.1 PRMS Band – Kristy Tillman  
Decolonizing French Education – Nancy Griffith-Zainer
4. **Approval of the Minutes of the**
  - 4.1 Open Board Meeting Held on May 16, 2023 (p. 4)
5. **Necessity of Closed Meeting and Agenda**
  - 5.1 Approval of Agenda
  - 5.2 Approval of Minutes of the In-Camera Meeting held May 16, 2023
  - 5.3 Human Resources Report
  - 5.4 Secretary-Treasurer’s Report
  - 5.5 Other
  - 5.6 Legal Items
  - 5.7 Information Items
  - 5.8 Old Business
  - 5.9 Items for Release
6. **Correspondence**
  - 6.1 Addressed to the Board  
None
  - 6.2 Copied to the Board
    - 6.2.1 May 26, 2023 letter from BCSTA to Minister of Education re: Inclusive Education Guidelines (p. 10)
    - 6.2.2 May 31, 2023 letter from SD 5 to Honourable David Eby re: Addition of Neuro-Diverse Training to Curriculums (p. 13)
    - 6.2.3 May 31, 2023 letter from SD 5 to Honourable Rachna Singh re: Recognition of School-Based Daycares as Early Learning Child Care Centres (p. 17)
    - 6.2.4 June 1, 2023 letter from BCSTA to Scott Robinson re: congratulations (p. 20)
    - 6.2.5 June 6, 2023 letter from BCSTA to Allan Reed re: thank you (p. 21)
    - 6.2.6 June 6, 2023 letter from BCSTA to John Gaipman re: appreciation (p. 22)
    - 6.2.7 June 7, 2023 letter from BCSTA to Clint Johnston re: Teacher Shortage (p. 23)

**7. Superintendent of Schools' Report**

- 7.1 For Board Information:
  - 7.1.1 Field Trips (p. 24)
  - 7.1.2 Enrolment
    - 7.1.2.1 Enrolment graph (p. 25)
  - 7.1.3 Upcoming Projects/Learning/Other
    - 7.1.3.1 School District Report 2022 (p. 26)

**8. Secretary-Treasurer's Report**

- 8.1 May 2023 Expenditure Reports (p. 36)
- 8.2 May 2023 Operations Department Report (p. 38)
- 8.3 May 2023 Information Technology Department Report (p. 39)
- 8.4 School Fees and Deposits (p. 40)
- 8.5 2023-24 Major Capital Projects (p. 42)

**9. Committee Reports**

- 9.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
- 9.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
- 9.3 Provincial Council **(Trustees Maier, Pucci)**
- 9.4 Indigenous Education Council **(Trustees Toye, Sanchez)**
  - 9.4.1 June 15, 2023 meeting
- 9.5 Policy Committee **(Trustees Horne, Toye)**
  - 9.5.1 June 12, 2023 Meeting minutes (p. 43)
  - 9.5.2 Policies for Approval  
None
  - 9.5.3 Policies for Review
    - 9.5.3.1 NEW – Multimedia Devices (p. 44)
    - 9.5.3.2 2110 – Staff Recruitment & Retention Policy (p. 45)
    - 9.5.3.3 1430 – District Support Committee (P. 46)
- 9.6 District Technology Steering Committee **(Trustee Horne)**

**10. Old Business**

**11. New Business**

- 11.1 2023-24 Board Meeting Dates (p. 47)
- 11.2 Daycare Lease Bylaw (p. 48)
- 11.3 Letter to MOE re: The Funding for Exempt/Admin Labour Increase

**12. Information Items**

- 12.1 National Indigenous Peoples Day, June 21, 2023
- 12.2 Last Day of School, June 29, 2023

- 12.3 Administrative Day, June 30, 2023
- 12.4 School Re-Opening, September 5, 2023
- 12.5 Board of Education Meeting, September \_\_, 2023

13. **10 Minute Question and Answer Period**

14. **Adjournment**

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD IN THE BOOTH MEETING ROOM  
Tuesday, May 16, 2023 – 7:00 P.M.

Trustees Present: J. Beil, D. Dalton, J. Horne, K. Maier, L. Sanchez, M. Pucci, K. Toye

Staff Present: A. Samoil, S. Pond, B. Verissimo, M. Cross, D. Gautam, S. Kobza, R. Edzerza, L. Burger, T.Dickens

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7: 01 p.m.

1. **Appointment of Acting Secretary Treasurer**

**Motion 20230516-a**

Pucci "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the Board appoints the Director of Finance as Acting  
Secretary-Treasurer."

**Carried**

2. **Adoption of Agenda**

**Motion 20230516-1.0a**

Sanchez "Be it resolved by the Board of Education of School District No. 52  
Pucci (Prince Rupert) that the Agenda is approved as presented"

**Carried**

3. **Presentation(s):** ECE Dual Credit Program – Susan Kobza and Kate Wahl

Chair Toye introduced the Vice-Principal of Early Learning and Childcare, Susan Kobza and the Executive director of Westview child care, Kate Wahl. They presented a video of testimonials of the students who are taking the ECE course. The students expressed interest in the fact they were going to receive dual credits for this course and that they would gain practical experience. One student had worked at the day-care for 10 weeks for work experience and they really enjoyed it and plan to pursue this path. Some are interested in becoming teachers and thought this would help them along that path. Jeremy Janz, principal of Pacific Coast School put the video together.

Trustees expressed their thanks for all the hard work being done with the ECE Dual Credit Program. Trustees can see that the students really valued the empowerment, and Kate Wahl said their growth was amazing from beginning to end. This program will be funded for two more years. It would be something to look at after the term to see if we can fund as a District. Trustees hope that this program will gain more and more traction over time.

4. **Approval of the Minutes of the**

4.1 Open Board Meeting held April 18, 2023

**Motion 20230516-4.1a**

Dalton "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the minutes of the open Board meetings held April  
18, 2023 be approved as presented

**Carried**

5. **Necessity of Closed Meetings and Agenda**

- 5.1 Approval of Agenda
- 5.2 Approval of Minutes of the In-Camera Meeting held April 18, 2023.
- 5.3 Human Resources Report
- 5.4 Secretary-Treasurer's Report
- 5.5 Other
- 5.6 Legal Items
- 5.7 Information Items
- 5.8 Old Business
- 5.9 Items for Release

**Motion 20230516-5.0a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

6. **Correspondence**

- 6.1 Addressed to the Board
  - 6.1.1 March 17, 2023 Concerns regarding District Privacy Impact, Management and Data-Sharing Policy letter

**Motion 20230516-6.1.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that letter 6.1.1 be received and filed."

**Carried**

Trustee Horne addressed that this letter addresses privacy issues. We will discuss these issues when they come up into the policy committee. Superintendent conveyed in a recent session he attended in Vancouver, they have found that data management includes students and staff data and how we treat those items. There is a provincial committee that will ensure all of our policies are compliant. This committee has been created due to expressed concern across all districts.

- 6.1.2 April 2, 2023 Provision of Menstrual Products letter

**Motion 20230516-6.1.2a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Pucci (Prince Rupert) that letter 6.1.2 be received and filed."

**Carried**

Trustee Horne thanked the sender for the letter and would like staff to report back to them on this. Question to Director of Operations, "Have dispensers been put in at CHSS? What kind of products are we supplying?". Director of operations, James Warburton provided additional information and displayed samples of products placed in the dispensers. They are name brand and are the only products we can get for the dispensers. To date we have installed 21 dispensers.

- 6.2 Copied to the Board
  - 6.2.1 March 29, 2023 Speech Language Pathologist letter
  - 6.2.2 April 17, 2023 Learning Disability and Policy/Guidelines for Screening in Kindergarten letter

**Motion 20230516-6.2.a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the letters 6.2.1 to 6.2.2 be received and filed."

**Carried**

7. **Superintendent of Schools Report**

7.1 For Board Information:

7.1.1 Field Trips

The Superintendent presented the list of approved field trips and answered questions from Trustees.

7.1.2 Enrolment

The Director of Instruction reported that attendance at April 30, 2023 was 1810 students. This is a decline of 2 students. Director of Instruction presented a chart which shows the rate of decline over the last 5 Years. Trustees expressed appreciation for the chart. (Chart is attached)

7.1.3 Upcoming Projects/Learning/Other

The Superintendent provided a summary of recent school activities and upcoming events.

Students have been writing the Literacy and Numeracy 10 assessments at PCS, CHSS and Hartley Bay.

Students in Grade 4, 7, 10 and 12 have been doing the Provincial learning Survey.

April was Poetry month and Pineridge Elementary had a poetry writing focus.

Learning around Earth Day included Conrad Elementary painting wooden fish that will be displayed in the Seal Cove Salt Marsh. Students also went to the Oldfield Hatchery to release salmon fry.

Ecole Roosevelt Community School has raised \$72,000 with the help of community partners to create their outdoor classroom and gardens.

Schools are hosting Ready, Set, Learn sessions for 3/4 year olds and Welcome to Kindergarten sessions for 4/5 year olds who are entering Kindergarten next year.

7.1.3.1 Annual Growth Plan – Indigenous Education

R. Edzerza and L. Burger presented the draft Annual Growth Plan for Indigenous Education. Report this year is with last years' data. How is this First Peoples Principle of Learning reflected in our District Annual Growth Plan? Trustee Horne commented how the photos convey the message. Pictures are more of a reflection of the goals. Looking toward equity. Discussion regarding how they will work together to improve educational success. Trustees expressed thanks for how they laid out the growth plan.

8. **Secretary Treasurer and Director of Finance's Report**

8.1 April 2023 Expenditure Reports

The Director of Finance presented the Expenditure Report for April 2023 and answered questions from Trustees.

8.2 April 2023 Operations Department Report

The Director of Operations presented the Operations Department Report for April

2023 and answered questions from Trustees.

- 8.3 April 2023 Information Technology Department Report  
The Manager of IT presented the Information Technology Department Report for April 2023 and answered questions from Trustees.

9. **Committee Reports**

- 9.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**  
Trustee Beil reported on recent updates and answered questions from Trustees

9.1.1 2023-2024 Annual Facilities Grant

**Motion 20230516-9.1.1a**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that in accordance with provisions under section 142(4) of the School Act, the proposed 2023/24 Annual Facilities Grant be approved and submitted to the Ministry of Education."	<b><u>Carried</u></b>
Horne		

9.1.2 Budget Option Discussion

**Motion 20230516-9.1.2a**

Sanchez	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board make a motion to vote on which budget scenario they wished to move forward with."	<b><u>Pucci</u></b> <b><u>Opposed</u></b> <b><u>Carried</u></b>
Beil		

The Director of Finance shared an additional 2 budget options. Trustees expressed concern with how these new options would affect the students due to the cuts that would need to be made. Some trustees felt a strong need to put more money into contingency. Discussion continued and it was expressed that contingency can be done later once we know for sure if we will receive \$250,000 from the Ministry. Trustees kept going back to scenario 3 for consideration.

**Motion 20230516-9.1.2b**

Sanchez	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board make a motion to accept and move forward with scenario 3."	<b><u>Pucci &amp;</u></b> <b><u>Maier</u></b> <b><u>Opposed</u></b> <b><u>Carried</u></b>
Beil		

- 9.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**  
None
- 9.3 Provincial Council **(Trustees Maier, Pucci)**  
Trustee Maier attended AGM and reported that our motion has been sent to the bylaw committee for further review. February's meeting will be held virtually.
- 9.4 Indigenous Education Council **(Trustees Toye, Sanchez)**  
There will be a meeting in June.
- 9.5 Policy Committee **(Trustees Horne, Toye)**
  - 9.5.1 May 9, 2023 meeting  
Trustee Horne presented the minutes of the May 9, 2023 meeting of the Policy Committee.

9.5.2 Policies for Approval  
9.5.2.1 5240 – Childcare Policy

**Motion 20230516-9.5.2.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Pucci (Prince Rupert) that 5240 – Childcare Policy be approved as  
presented."

**Carried**

9.5.3 Policies for Review  
9.5.3.1 6240 – Annual Board Agenda Policy

**Motion 20230516-9.5.3.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Pucci (Prince Rupert) to extinguish policy #6240 Annual Board Agenda  
altogether."

**Carried**

9.6 District Technology Steering Committee  
9.6.1 April 20, 2023 meeting

Trustee Horne reported on the April 20, 2023 meeting and answered questions from Trustees. Chair Toye expressed appreciation for the fact that they are focused on equity, and she expressed concerns for those that cannot bring their own devices to school.

10. **Old Business**  
None

11. **New Business**  
None

12. **Information Items:**

12.1 Professional Development Day, May 19, 2023  
Chair Toye noted that the Professional Development Day is May 19, 2023

12.2 Victoria Day, May 22, 2023  
Chair Toye noted that Victoria Day is on May 22, 2023.

12.3 Budget meeting, May 23, 2023  
Chair Toye noted that the Budget meeting is on May 23, 2023.

12.4 CHSS Commencement, June 9, 2023  
Chair Toye noted that the CHSS Commencement is on June 9, 2023.

12.5 PCS Commencement, June 16, 2023  
Chair Toye noted that the PCS Commencement is on June 16, 2023.

12.6 Board Meeting, June 20, 2023  
Chair Toye noted that the Board meeting is on June 20, 2023

12.7 National Indigenous Peoples Day, June 21, 2023  
Chair Toye noted that it is National Indigenous Peoples Day on June 21, 2023.



12.8 Last Day of School, June 29, 2023  
Chair Toye noted that the last day of school is on June 29, 2023.

12.9 Administrative Day, June 30, 2023  
Chair Toye noted that Administrative Day is on June 30, 2023.

13. **10 Minute Question and Answer Period**  
None

14. **Adjournment**  
Chair Toye adjourned the meeting at 8:44 p.m.



British Columbia  
School Trustees  
Association

May 26, 2023

**The Honourable Rachna Singh**  
*Minister of Education and Child Care*  
PO Box 9045, Stn Prov Govt  
Victoria, B.C. V8W 9E2  
ecc.minister@gov.bc.ca

Dear Minister Singh,

**Subject: Inclusive Education Guidelines**

During the British Columbia School Trustees Association's 2023 annual general meeting, our membership, which includes all 60 of the province's boards of education, passed the following resolution:

*"That BCSTA advocate to the Ministry of Education and Child Care to update its inclusive education resource titled Special Education Services: A Manual of Policies, Procedures and Guidelines, and release the updated version to school boards."*

As stated in the enclosed motion rationale, and highlighted during the debate on the floor during our meeting, the [Special Education Services: A Manual of Policies, Procedures and Guidelines](#) document is considerably outdated, having not been altered since 2016. In the seven years since its initial release, we have experienced significant changes in public education, both in our understanding of differently abled and diverse young people and our expectations for and from educators and school leaders.

We understand that your ministry has been actively working on updating the document and ask that this work be further prioritized so that we may focus on providing more inclusive schools today rather than tomorrow. Boards of education specifically seek a regularly updated, 'living' document that reflects the current expectations and understandings and includes considerations based on lived experiences. In many respects, we believe it is more valuable to provide boards of education with a resource that can be continuously modified and added to rather than aim for a conclusive document that will, potentially, become dated upon publication.



British Columbia  
School Trustees  
Association

Thank you for taking the time to review this call for updated inclusive education guidelines. Prioritizing the release of this document is crucial as we continue to create more inclusive and supportive learning environments in B.C.'s classrooms.

Sincerely,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is written in a cursive, flowing style.

**Carolyn Broady**

*President*

British Columbia School Trustees Association

Motion: A202315

Enclosure: Original motion rationale

CC: Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care  
BCSTA member boards of education  
Suzanne Hoffman, CEO, BCSTA  
BCSTA Board of Directors



## 15. Inclusive Education Guidelines

### Category: Students

<b>Motion #:</b>	15 : A202315	<b>Sponsor:</b>	SD 35 (Langley) and SD 44 (North Vancouver)
<b>Meeting:</b>	AGM 2023	<b>Action:</b>	<i>not specified</i>
<b>Category:</b>		<b>Outcome:</b>	<i>not specified</i>
<b>Disposition:</b>	Carried		

#### Motion as Adopted:

##### BE IT RESOLVED:

That BCSTA advocate to the Ministry of Education and Child Care to update its inclusive education resource titled Special Education Services: A Manual of Policies, Procedures and Guidelines, and release the updated version to school boards.

#### Motion as Presented:

##### BE IT RESOLVED:

That BCSTA advocate to the Ministry of Education and Child Care to update its inclusive education resource titled Special Education Services: A Manual of Policies, Procedures and Guidelines, and release the updated version to school boards.

#### Rationale:

This resource is woefully out of date as it has not been updated since April 2016. The Ministry of Education and Child Care has been consulting with professionals and community members for the past 7 years regarding inclusive education matters. However, the Ministry has yet to release an updated version of this important resource to help guide boards of education.

This inclusive education manual needs to be a living document and not a static document that is updated. As we learn more about how students with designations learn, what they need to feel included, what they need to feel they belong changes as we gain knowledge from those with the lived experiences.

#### Reference(s):

[Special Education Policy Manual \(gov.bc.ca\)](http://gov.bc.ca)

This motion relates to Foundational Statement 5.2.

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.



# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

May 31, 2023

Hon. David Eby, Premier, Province of BC  
Parliament Buildings  
Victoria, BC V8V 1X4

Dear Hon. David Eby,

RE: Addition of Neuro-Diverse Training to Curriculms

At the School District 5 (SD5), Southeast Kootenay public Board Meeting of May 9<sup>th</sup>, 2023, the Board carried the following motion:

*THAT the Board of Education write a letter to the provincial government advocating for the inclusion of neuro-diverse training in the curriculum for teachers, education assistants and early childhood educators.*

On March 30, 2023, the Canadian Federal Government gave assent to *Bill S-203, An Act respecting a federal framework on autism spectrum disorder*. This Bill recognizes that there is a need for autistic persons and their families to receive direct, timely and ongoing access to financial support, treatment and services.

While this Bill does not specifically address K – 12 education, which is the purview of each provincial government, it is significant in that it acknowledges the distinct needs related to persons within the autism spectrum.

More than **95 percent** of persons on the Spectrum have at least one co-occurring condition (ie: physical condition, language disorder, learning difficulty), and more than **50 percent** have at least one of those conditions –*in addition to autism*.

Simply put, some persons on the Spectrum will have conditions that respond

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best using a medical approach while others will have conditions that respond better to a neurodiverse approach. Many have both.

Medical approaches are often straightforward and easily communicated to the people who employ them. The neurodiverse approach is not.

A neurodiverse approach requires that equal attention be paid to what an individual *can do* rather than disproportionately focusing on what a person struggles with. These variations are intrinsic to an individual's identity and sense of self.

As educators, we need to rethink the language we use (ie: at risk for, deficit in, etc.), stop defaulting to the "autism label" to explain *all* actions or behaviours of an individual and recognize that persons on the Spectrum encounter a range of emotions (just like everyone else), *even if they are unable to express those emotions in a typical way.*

According to a 2019 Scientific American article, *"...in highly social and unpredictable environments some of their [neurodivergent] differences may manifest as disabilities, while in more autism-friendly environments the disabilities can be minimized, allowing other differences to blossom as talents."*

Without the proper education and understanding of those who work with persons on the Spectrum, a neurodiverse student is more easily triggered leading to frustration for the student, classroom disruptions/interrupted learning for other students and, in too many cases, violent outbursts against the professional(s) caring for that student. Neurotypical students who witness such behaviour simply learn to "deal" with it.

To the other extreme, many neurodivergent students learn to "mask" (ie: forcing eye contact, mimicking gestures, minimizing personal interests or "pushing through" intense sensory experiences) their differences, denying their own identity and sense of self, to "fit in". The long-term consequences of masking have been linked to anxiety, depression, loss of identity, exhaustion and suicidal thoughts.

Inclusion of neuro-diverse training in the curriculum for teachers, education assistants and early childhood educators would reduce the incidents of student-to-staff violence in schools and increase the opportunity for all students to thrive. As these students grow into adulthood, they will begin to positively redefine how neurodiverse citizens are included in the community, workplace and society – which is the ultimate goal of inclusion.

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Education and training *must be built into the curriculum* for teachers, education assistants and early childhood educators. For the safety of our staff, the successful learning environment of our students and the future inclusion of neurodiverse citizens in society, our Board urges you to consider the merits of our request and the tremendous advantages such a small change can reap. We look forward to your timely response.

Sincerely,



Doug McPhee, Board Chair

Cc\*: Hon. Selina Robinson, Minister, Post-Secondary Education & Future Skills  
Hon. Rachna Sing, Minister, Education and Child Care  
Kevin Falcon, Leader, BC United Party  
Sonia Furstenau, Leader, BC Green Party  
Tom Shypitka, MLA Kootenay East BC  
Elenor Sturko, Critic for Education, BC United Party  
Karin Kirkpatrick, Critic for Child and Family Development & Childcare, BC United Party  
Hon. Katrine Conroy, Minister of Finance  
Chris Brown, Assistant Deputy Minister, Resource Management Division  
Dr. Allyson Jule, Chair, Association of BC Deans of Education  
Violet Jessen, Chair, Early Childhood Educators of BC  
Alicia Kroeker, Chair, Education Assistants of BC Society  
Carolyn Broady, President, BCSTA  
BCSTA for distribution to member Boards of Education  
Clint Johnston, President BC Teachers' Federation  
Chris Schultz-Lorentzen, President, BCCPAC  
Shelley Balfour & Adrienne Demers, CFTA Co-Chairs  
Krista Naple, SD5 CUPE President  
Lies Salvador, DPAC Chair  
Aaron Thorn, President, SD5 Administrators' Association  
Chris Walker/Corey Bullock, CBC Radio  
Dennis Walker, 107.5 Today FM Radio  
Wylie Henerson, Rewind Radio 102.9  
Jeff Johnson, Wild B104 Radio  
Josiah Spyker/Ryley McCormack, 107.5 Today FM  
Barry Coulter/Trevor Crawley, Cranbrook Daily Townsman  
Ian Cobb, e-know Online News  
Joshua Fischlin, Fernie Free Press

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\*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

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• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

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# SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

May 31, 2023

Hon. Rachna Singh, Minister of Education and Child Care  
Room 124 Parliament Buildings  
Victoria, BC V8V 1X4

Dear Minister Singh,

RE: Recognition of School-Based Daycares as Early Learning Child Care Centres

At the School District 5 (SD5), Southeast Kootenay public Board Meeting of May 9<sup>th</sup>, 2023, the Board carried the following motion:

*THAT the Board of Education advocate for the government to recognize daycares as Early Learning Child Care Centres.*

Our Board is excited about the inclusion of childcare into the purview of K – 12 education and look forward to fully implementing early childcare learning as well as before and after school childcare into schools in our own district once funding, curriculum and space issues have been fully and adequately addressed by government.

We feel however, that it is important to publicly define the characteristics of child care, as provided by the public education sector.

The Ministry's Early Learning Framework states that "*...Engaging with pedagogical narration is central to the vision of this framework.*", and defines pedagogical narration as "*a process for thinking about practice and understandings of knowledge, education, and learning.*

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Our Board believes that, given this framework, the Ministry should recognize public school-based childcare as **Early Learning Child Care Centres**. This distinction clarifies expectations for the public and honours the work of early learning childcare professionals who have earned this designation and are trained to provide *play-based education* to children from birth to four or five years of age.

We look forward to receiving a timely response to our simple but important request for name distinction as provided through the inclusion of the words **Early Learning** to Child Care Centres.

Sincerely,



Doug McPhee, Board Chair

Cc\*: Hon. David Eby, Premier, Province of BC  
Kevin Falcon, Leader, BC United Party  
Sonia Furstenau, Leader, BC Green Party  
Elenor Sturko, Critic for Education, BC United Party  
Karin Kirkpatrick, Critic for Child and Family Development & Childcare, BC United Party  
Tom Shypitka, MLA Kootenay East  
Carolyn Broady, President, BCSTA  
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Clint Johnston, President BC Teachers' Federation  
Chris Schultz-Lorentzen, President, BCCPAC  
Shelley Balfour & Adrienne Demers, CFTA Co-Chairs  
Krista Naple SD5 CUPE President  
Lies Salvador, DPAC Chair  
Aaron Thorn, President, SD5 Administrators' Association  
Chris Walker/Corey Bullock, CBC Radio  
Dennis Walker, 107.5 Today FM Radio  
Wylie Henderson, Rewind Radio 102.9  
Jeff Johnson, Wild B104 Radio  
Josiah Spyker/Ryley McCormack, 107.5 Today FM  
Barry Coulter/Trevor Crawley, Cranbrook Daily Townsman  
Ian Cobb, e-know Online News  
Joshua Fischlin, Fernie Free Press

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\*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

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• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

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British Columbia  
School Trustees  
Association

June 1, 2023

**Scott Robinson**

*Executive Director*

British Columbia Principals' & Vice-Principals' Association

#200 - 525 West 10th Avenue,

Vancouver, B.C. V5Z 1K9

scott@bcpvpa.bc.ca

Dear Scott,

Congratulations on taking on the executive director role with the British Columbia Principals' & Vice-Principals' Association (BCPVPA). With over three decades of experience in public education, I am positive you will bring valued insight and knowledge that will allow you to build on past successes and take BCPVPA to the next level.

As you know, BCPVPA and the BC School Trustees Association have a longstanding and productive relationship as K-12 education partners. By sharing resources, strategies and support, we have frequently aligned our organizations in the spirit of putting students first.

I look forward to continuing this relationship with you and your team as you serve your members and the youth who make this province home.

Warm regards,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is fluid and cursive.

**Carolyn Broady**

*President*

British Columbia School Trustees Association

CC: BCSTA member boards of education  
Suzanne Hoffman, CEO, BCSTA  
BCSTA Board of Directors



British Columbia  
School Trustees  
Association

June 6, 2023

**Allan Reed**

*Executive Director*

British Columbia Association of School Business Officials

#208 – 1118 Homer Street

Vancouver, B.C. V6B 6L5

executivedirector@bcasbo.ca

Dear Allan,

First and foremost, thank you for all you have done to support public education in British Columbia as executive director of the BC Association of School Business Officials. I've enjoyed working with you since we first had the opportunity to meet in Dawson Creek. I understand you plan to vacate the position in the weeks ahead, and I wish you all the best on your impending retirement.

The commitment you exhibited while serving your membership and students will be missed, and the void you leave will undoubtedly prove difficult to fill. Know that the BC School Trustees Association will continue to work closely with those who will take the reins in your stead and that we will continue to build on the work you have undertaken.

I look forward to when our paths will cross again. For now, know that your efforts have been appreciated and valued, but most importantly, know that you will be missed.

Warm regards,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is written in a cursive, flowing style.

**Carolyn Broady**

*President*

British Columbia School Trustees Association

CC: BCSTA member boards of education  
Suzanne Hoffman, CEO, BCSTA  
BCSTA Board of Directors



British Columbia  
School Trustees  
Association

June 6, 2023

**John Gaipman**

*Chief Executive Officer*

British Columbia Confederation of Parent Advisory Councils

Unit C - 2288 Elgin Avenue,

Port Coquitlam, B.C. V3C 2B2

johngaipman@bccpac.bc.ca

Dear John,

With news of your upcoming retirement coming across my desk, I wanted to reach out to you to share my appreciation for all you've done for students, parents, staff and boards of education in support of public education in British Columbia.

My career in K-12 began with parent advisory councils, and it is due to this hands-on experience that I value your contributions so much more. PACs bring so much perspective and voice the conversations that involve our students, and I am incredibly thankful for all you've done during your tenure with the BC Confederation of Parent Advisory Councils.

I trust you will enjoy some rest and relaxation this summer prior to your September 30 retirement. Know that as you end your time with BCCPAC, the BC School Trustees Association and our member boards of education remain committed to working with BCCPAC and DPACs throughout the province to support student success and advocate for improved learning outcomes for all students.

Thank you for your many years of service to public education.

Warm regards,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is fluid and cursive, written in a professional style.

**Carolyn Broady**

*President*

British Columbia School Trustees Association

CC: BCSTA member boards of education  
Suzanne Hoffman, CEO, BCSTA  
BCSTA Board of Directors



British Columbia  
School Trustees  
Association

June 7, 2023

**Clint Johnston**

*President*

BC Teachers' Federation  
100 - 550 West 6<sup>th</sup> Avenue  
Vancouver, B.C. V5Z 4P2  
cjohnston@bctf.ca

Dear Clint,

**RE: Teacher Shortage**

Thank you for your letter regarding British Columbia's teacher shortage. I agree that as a province and as K-12 education partners, we must do all we can to support student success in the classroom and beyond. The shortage of teachers teaching on call (TTOC) is a shared concern, and I can assure you that boards of education across the province are equally concerned about improving the situation. TTOCs are an essential part of the system, and we look forward to contributing to finding a solution as we all work together to solve this shared problem. I also appreciate you highlighting the role non-enrolling specialist teachers have had in navigating this shortage.

During our most recent annual general meeting in April, a resolution was passed regarding the increased operational costs that districts face. Our members have directed the association to "urge the Ministry of Education and Child Care to assess and fund the actual operational costs in the post-COVID environment; specifically, the higher Teacher Teaching on Call (TTOC) and staff replacement costs for increased staff absences and staff shortages..." and we look forward to supporting this work. I have been actively engaging with the Ministry of Education and Child Care in response to this resolution and very much appreciate knowing that, as K-12 education partners, we are aligned in prioritizing this issue.

I look forward to sharing the results of these conversations with our membership and beyond as we all strive to create the best learning environments possible for students and educators.

Warm regards,

**Carolyn Broady**

*President*

British Columbia School Trustees Association

CC: BCSTA member boards of education  
Suzanne Hoffman, CEO, BCSTA  
BCSTA Board of Directors

www.bcsta.org  
bcsta@bcsta.org

t 604 734 2721  
f 604 732 4559

4th Floor - 1580 W. Broadway  
Vancouver, BC V6J 5K9

**SUPERINTENDENT OF SCHOOLS REPORT  
TO BOARD OF SCHOOL TRUSTEES**

**June 20, 2023**

**7.1 For Board Information:**

**7.1.1 Field Trips Approved**

	<b>School</b>	<b>Dates</b>	<b># School Days</b>	<b>Grade</b>	<b>Purpose</b>
1.	PRMS	May 15, 23 & 29	1 per trip	7	Kloiya bay kayaking
2.	CHSS	June 7-11	Track team	3	Provincial track and field meet in Vancouver
3.	Port Ed	June 8	.5	K-5	Swimming at Earl Mah Aquatic Center
4.	CHSS	June 8	1	9-12	Terrace for year celebration
5.	Conrad	June 9	.5	5	Kloiya Bay kayaking
6.	Conrad	June 15	1	3,4,5	North Pacific Cannery, Port Ed
7.	Roosevelt, PRMS & CHSS	June 15	1	5-12	Diana Lake French Immersion picnic
8.	Conrad	June 20	1	All	Metlakatla trip
9.	CHSS	June 22	1	11/12	Metlakatla trip

7.1.2 Enrolment

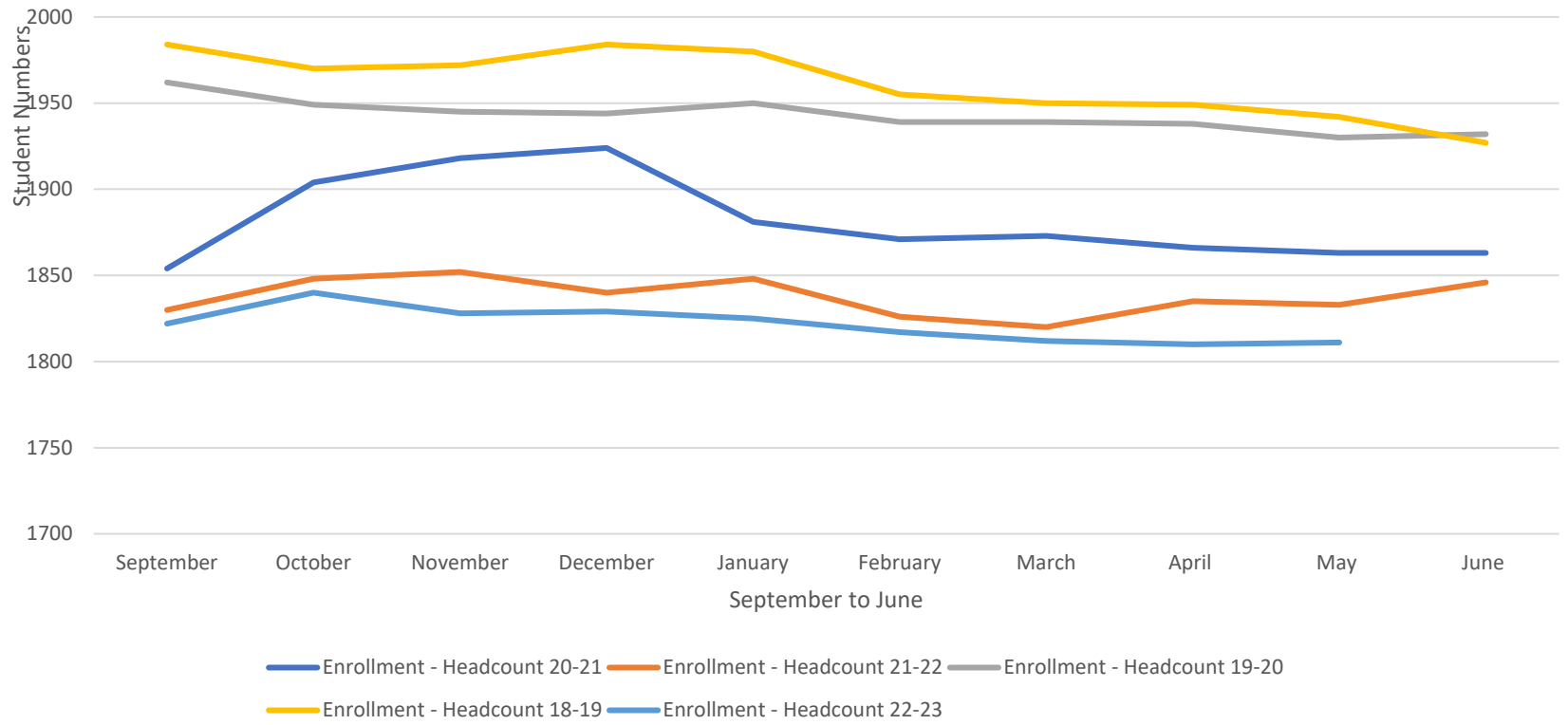
7.1.2.1 Enrolment Graph

7.1.3 Upcoming Projects/Learning/Other

7.1.3.1 School District Report 2022



### Enrollment over the past 5 Years SD 52



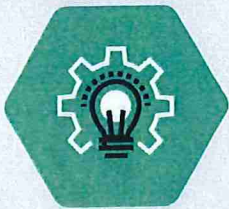


# Information to support student learning.



This report provides British Columbia citizens with easy access to a comprehensive set of information about each school district in the province.

**Our mandate for education:** A quality education system assists in the development of human potential and improves the well-being of every British Columbian. The B.C. school system develops educated citizens by supporting each student's intellectual, human and social, and career development, and by considering a wide range of information in all of these areas.



## Intellectual Development

Includes the ability to analyze critically, to reason, to think independently, and to acquire important skills and bodies of knowledge.

Reading, Writing, and Numeracy . . . . .	3
Grade-to-Grade Transitions . . . . .	5
Provincial Examinations . . . . .	5
Completion Rates . . . . .	6



## Human and Social Development

Includes developing a sense of self-worth and well being, personal initiative, social responsibility, and a tolerance and respect for the ideas and beliefs of others.

Early Development . . . . .	7
Student Satisfaction . . . . .	8



## Career Development

Includes preparing students to attain their career objectives and to develop effective work habits and the flexibility to deal with change in the workplace.

Post-Secondary and Career Preparation . . . . .	9
Transition to B.C. Post-Secondary Education . . .	9

When reviewing district results, it is important to consider various factors that can influence student learning.

Community demographic and student enrolment information is provided to help inform local planning and continuous improvement efforts.

For information about this district and their plans for enhancing student learning, please refer to: <http://www.sd52.bc.ca>



## Current Headcount

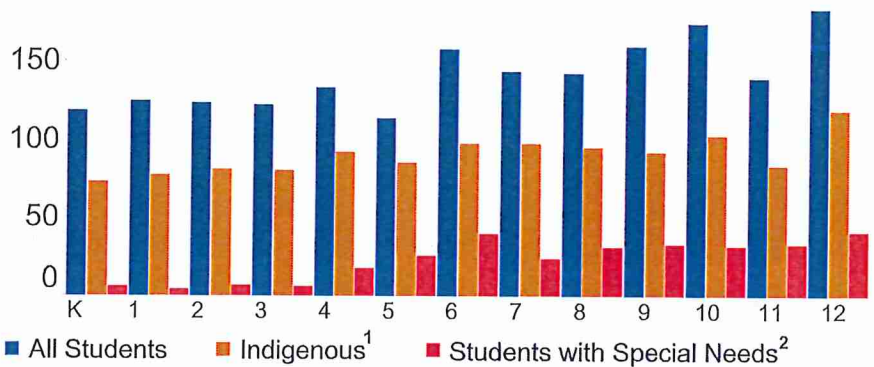
1,830

Projected change over next 10 years

-288



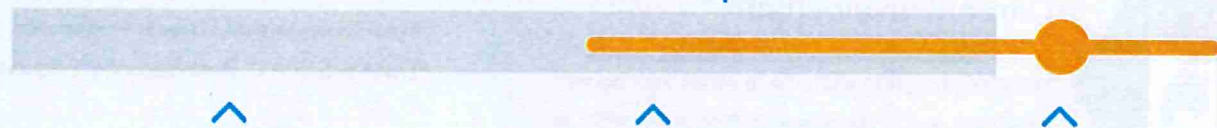
## Total Students Across All Grades (2021/22)



## Community Demographics

	Unemployment Rate	Percent of 25-64 with Post Secondary Credentials	Percent of Lone-Parent Families	Median Family Income Economic Families	Population Density (people per sq. km of land area)
B.C. Public Schools	6.8%	63%	4.4%	\$93,013	3,496
District: Prince Rupert	14.7%	48.2%	6.7%	\$85,916	2,029

## How to Read the Charts in This Report



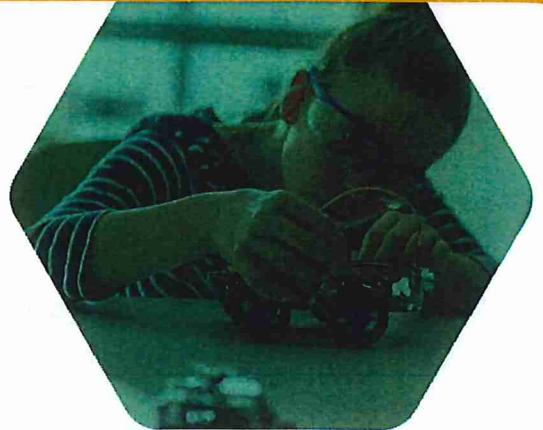
The grey band represents **typical performance** for school districts across British Columbia (the range of results f..

The orange line shows this district's **results over time** (for the last ..

The orange dot shows 27 of 48 the **most recent results** for this school district.

# Intellectual Development

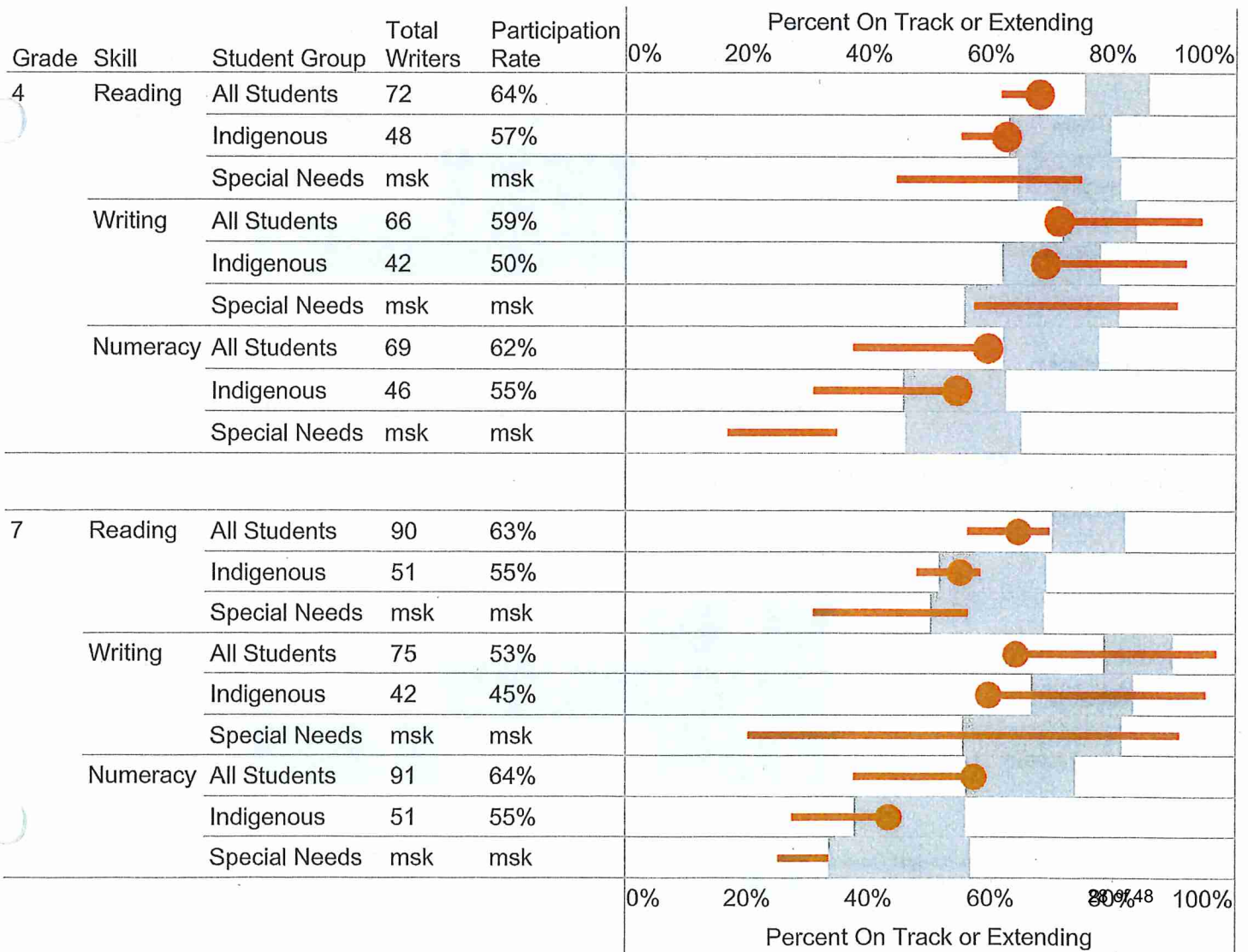
A goal of B.C.'s education system, supported by the family and community, is intellectual development – enabling our students to think critically, independently, and to acquire important skills and knowledge that will enable them to thrive in a rapidly changing world.



## Reading, Writing, and Numeracy (2020/21)

The Foundation Skills Assessment (FSA) is a set of reading, writing, and numeracy assessments administered each year to students in Grades 4 and 7, and was completely re-designed for the 2017/18 school year. The FSA is a valuable indicator of where students might have challenges in reading, writing, and numeracy and can be used to help plan their education. It also provides a snapshot of how our education system is meeting the needs of students in these key areas.

*\*in the chart below the orange bar represents only results in the redesigned FSA: 2017/18 - 2020/21 year range*

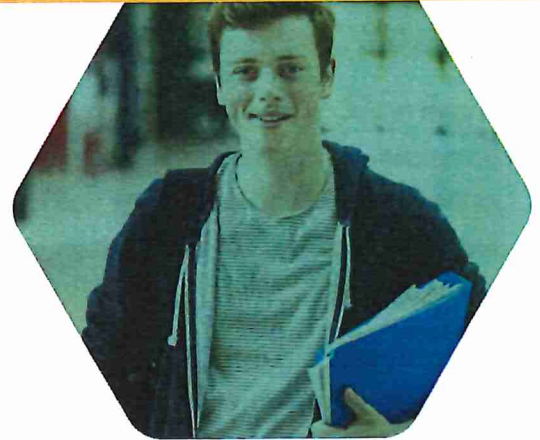


# Intellectual Development

## Student Growth Over Time

These charts follow the performance of a single group of students on their Grade 4 and 7 FSA reading and numeracy assessments.

See <http://www.bced.gov.bc.ca/reporting/systemperformance> for comparable results for the writing assessments.



## Reading


Students' 2020/21 Results in Grade 7, Compared to their Grade 4 results


Student Performance Levels in Grade 4 (2017/18)	Number of Students	Extending	On Track	Emerging	Did Not Participate
Extending	1	100%			
On Track	71		56%	17%	27%
Emerging	43		21%	30%	49%
Did Not Participate	5		40%	40%	20%


## Numeracy

Students' 2020/21 Results in Grade 7, Compared to their Grade 4 results

Student Performance Levels in Grade 4 (2017/18)	Number of Students	Extending	On Track	Emerging	Did Not Participate
Extending	2		100%		
On Track	42	12%	40%	21%	26%
Emerging	71	6%	23%	31%	41%
Did Not Participate	5	20%		40%	40%

 Percent of students with the same level of performance in Grade 4 and 7

 Percent of students with a higher level of performance in Grade 7 than 4

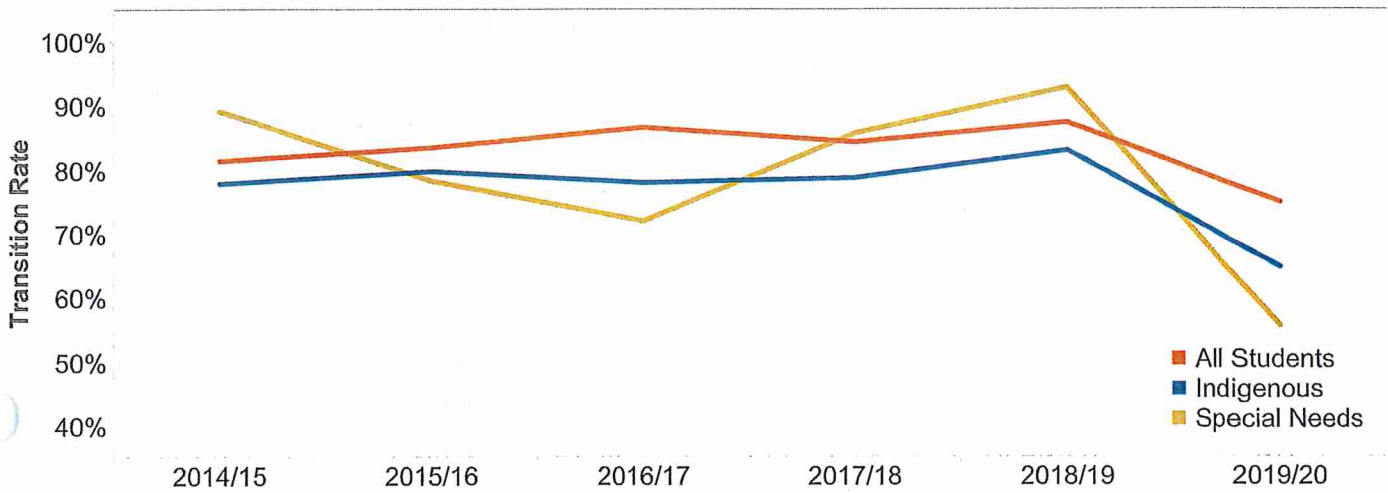
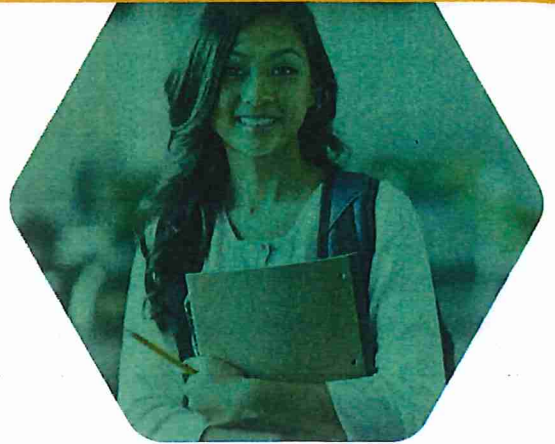
 Percent of students with a lower level of performance in Grade 7 than 4

# Intellectual Development

## Grade-to-Grade Transitions (2019/20)

Grade-to-Grade transition is the percent of students who make a successful transition to a higher grade the following year.

Shown here are the percent of students in the district making a successful transition from Grade 11 to Grade 12.



## Graduation Assessments (2019/20)



Provincial Assessment results are displayed for:

- » Grade 10 Numeracy Assessment
- » Grade 10 Literacy Assessment

The purpose of Graduation Assessments is to measure the extent to which students are literate and numerate and to provide students and educators with information about their proficiency. As part of the updated graduation requirements, students in the New Graduation Program will have to complete two provincial assessments. They will focus on the demonstration and application of numeracy and literacy.

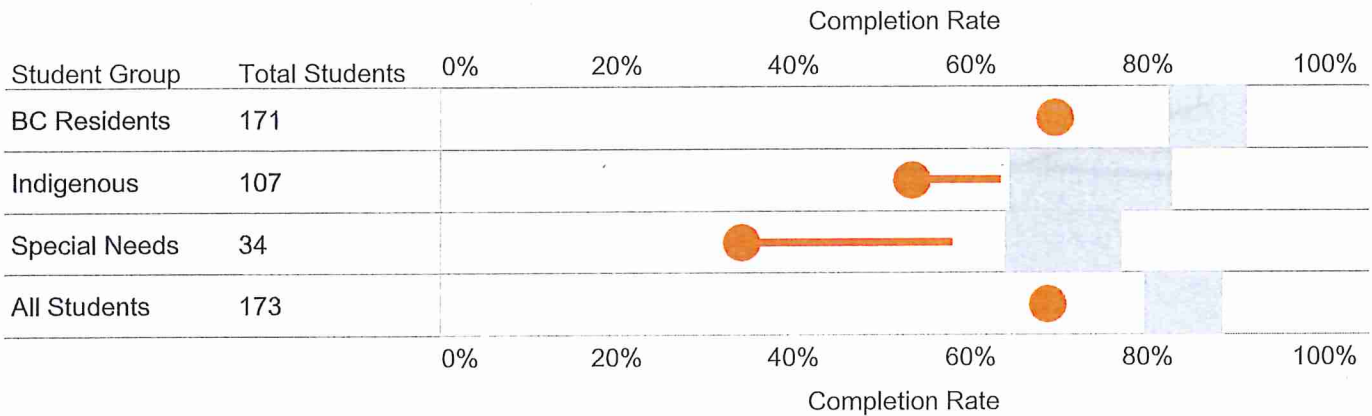
Assessment	Student Group	Total Writers	Participation Rate	0%	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Literacy Assessment 10	All Students	113	78%	[Progress bar showing 78% participation]										
	Indigenous	58	67%	[Progress bar showing 67% participation]										
	Special Needs	14	48%	[Progress bar showing 48% participation]										
Numeracy Assessment	All Students	msk	msk	[Progress bar showing 18% participation]										
	Indigenous	msk	msk	[Progress bar showing 22% participation]										
	Special Needs	msk	msk	[Progress bar showing 28% participation]										

# Intellectual Development

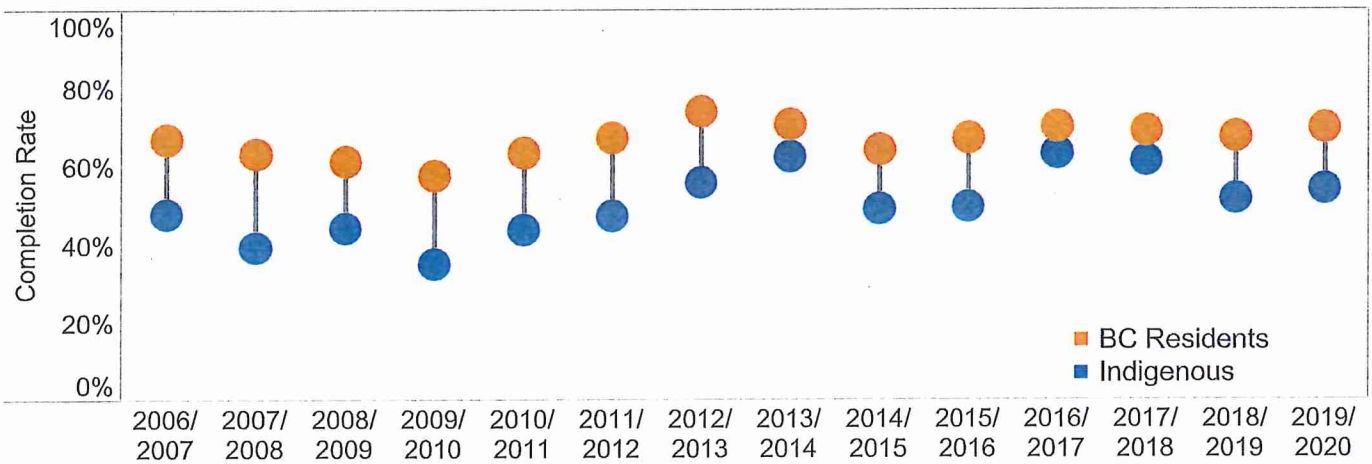


## Completion Rates (2020/21)

The Six-Year Completion Rate is the proportion of students who graduate with a B.C. Certificate of Graduation or B.C. Adult Graduation Diploma, within six years from the first time they enrol in Grade 8. Results are adjusted for student migration in and out of British Columbia.



## Completion Rates Over Time for Indigenous and All Students



# Human and Social Development

Schools are expected to play a major role, along with families and communities, in helping each student develop a sense of self-worth and well being, personal initiative, social responsibility, and a tolerance and respect for the ideas and beliefs of others.



## Early Development

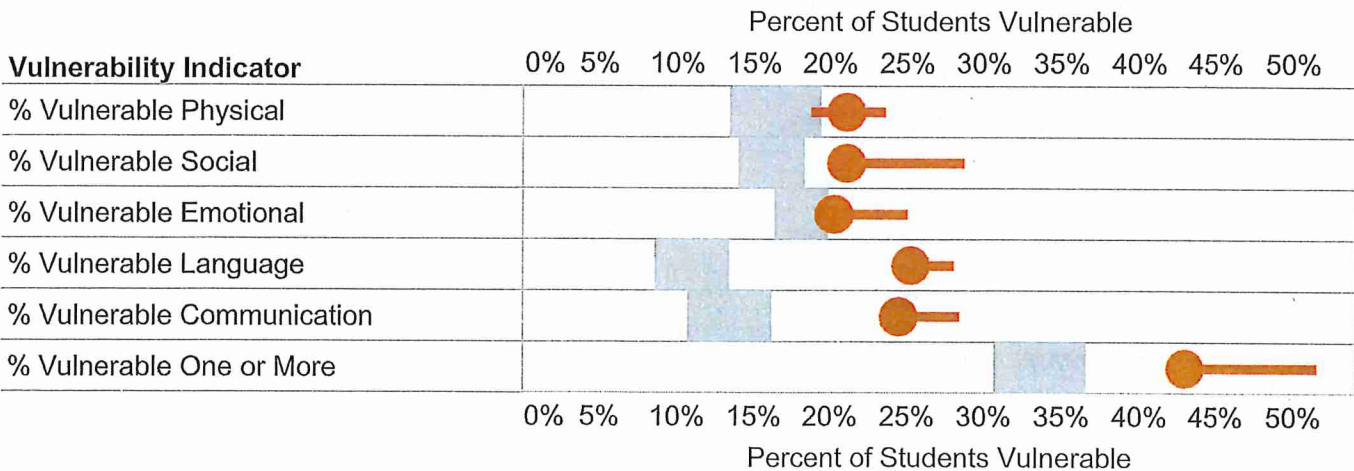
The Early Development Instrument (EDI) is a questionnaire completed by kindergarten teachers from across British Columbia. The questionnaire measures five core areas of early child development. These areas are good predictions of adult health, education, and social outcomes. Listed below are the percentages of students considered vulnerable in each of these core areas. Learn more about the EDI at <http://earlylearning.ubc.ca/edi>

**119** Total number of students assessed (2016/17 - 2018/19)

Typical range across B.C. (middle 50% of districts)

Selected district's most recent results (2016/17 - 2018/19)

Range of district's results over time (2007/08 - 2018/19)



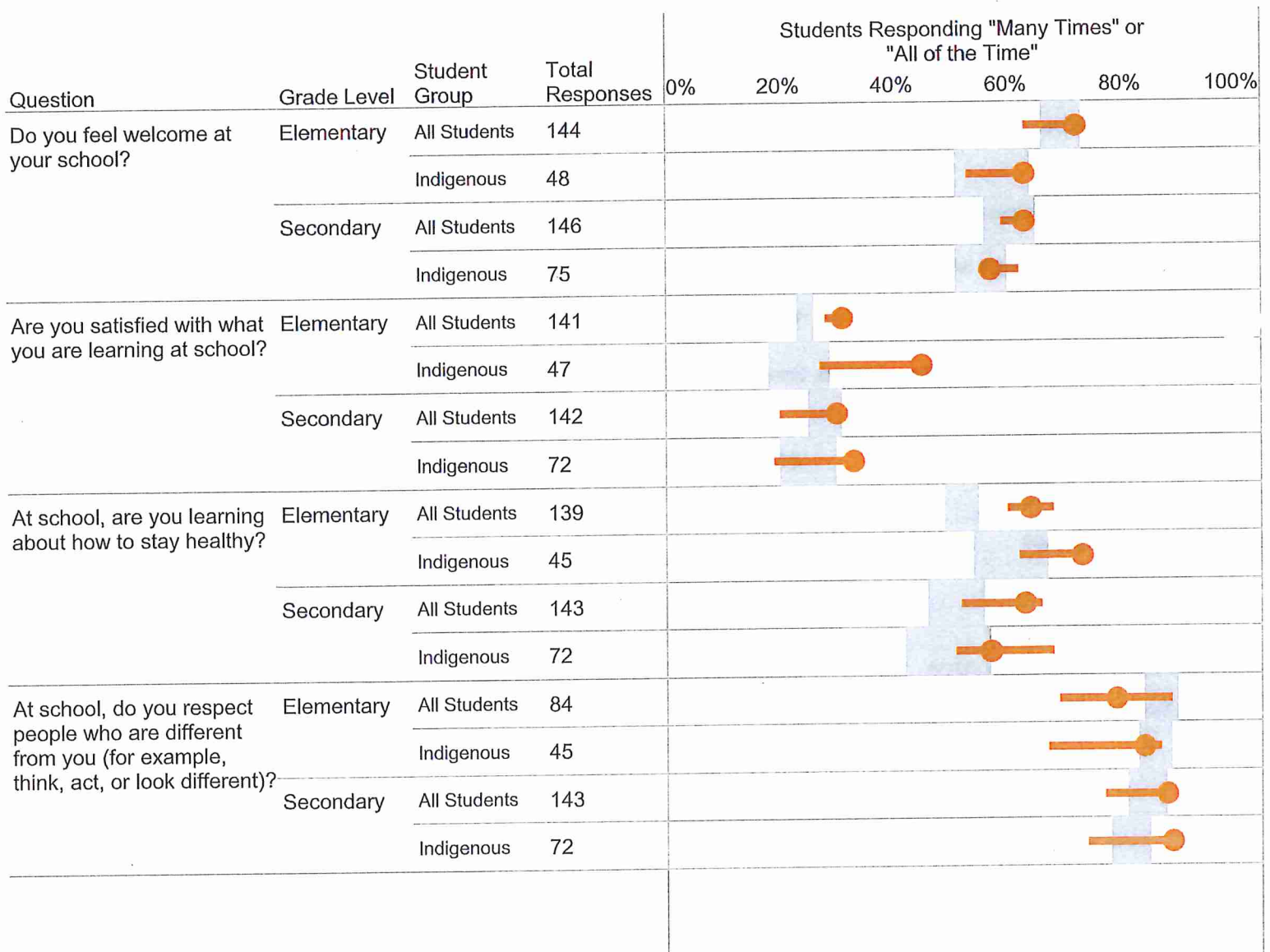


# Human and Social Development



## Student Satisfaction (2020/21)

Every year, the B.C. Ministry of Education invites students in Grades 4, 7, 10 and 12 to complete an online survey about their school experience. Results for elementary students (Grades 4 and 7) and secondary students (Grades 10 and 12) are provided.

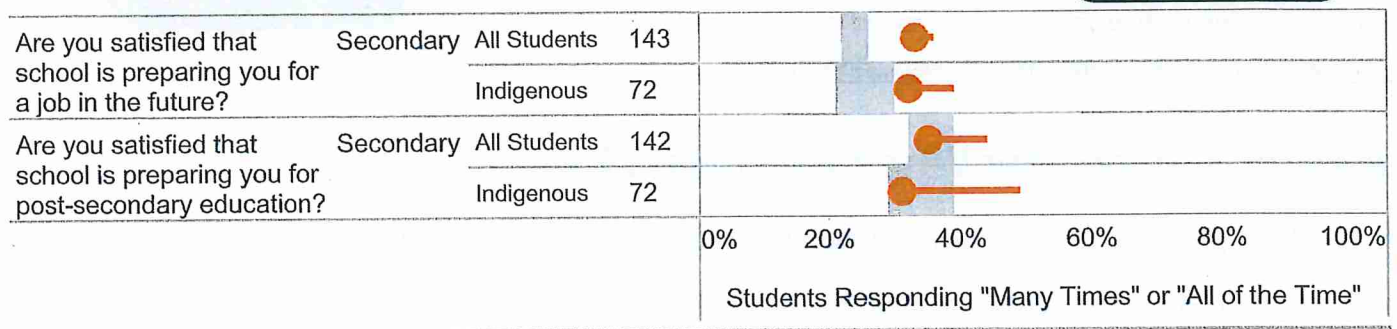


## Career Development

Schools are expected to play a major role, along with families and communities, in helping students attain their career objectives and develop effective work habits and the flexibility to deal with change in the workplace.



### Post-Secondary and Career Preparation (2020/21)



### Transition to B.C. Public Post-Secondary Education (2019/20)

- The following information shows the transitions of a cohort of students in this district, and:
- » how many of these students graduated from the B.C. school system by fall 2015; and
  - » how many of these students enrolled in a B.C. public post-secondary institution by fall 2019<sup>3</sup>

\*Note, these results do not include those students who enrolled in post-secondary institutions outside of B.C.

Grade 8 Students in 2010/11

**219**

100% of Student Group

K-12 Non-Graduates

**80**

37% of Original Student Group

K-12 Graduates

**139**

63% of Original Student Group

No Progress to B.C. Public Post-Secondary After K-12 by Fall 2020

**35**

43% of non-graduates  
16% of original student group

Progress to B.C. Public Post-Secondary After K-12 by Fall 2020

**45**

56% of non-graduates  
20% of original student group

No Progress to B.C. Public Post-Secondary After K-12 by Fall 2020

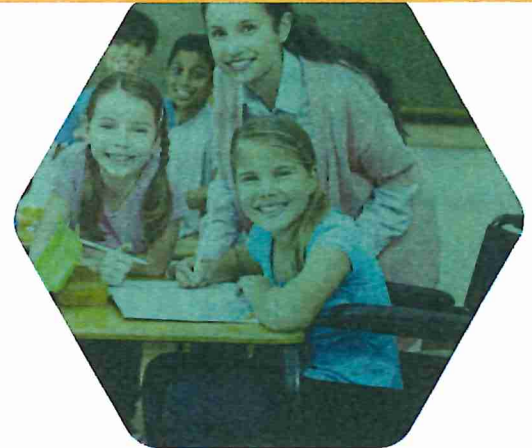
**7**

5% of graduates  
3% of original student group

Progress to B.C. Public Post-Secondary After K-12 by Fall 2020

**132**

95% of graduates<sup>34 of 48</sup>  
60% of original student group



## About This Report

This report provides an overview of information collected by the B.C. Ministry of Education for all school districts across the province. It complements new planning and reporting efforts that are underway to enhance student learning in every school and school district in British Columbia.

A complete and interactive version of this report is available at <https://www.bced.gov.bc.ca/reporting/systemperformance>

## Questions to Consider When Reviewing Results

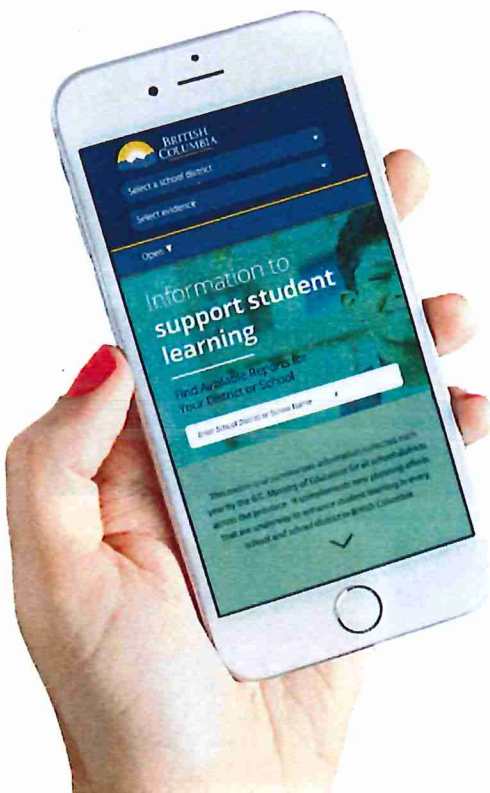
Some questions you might consider when reviewing information in this report include:

- » To what extent do the results align with what you expected to see?
- » How do the results compare with other information that exists?
- » What are areas of strength?
- » What areas may need further attention?
- » Where do you see growth over time?
- » What patterns do you see across particular groups of students?
- » What efforts are underway to support student success, and what role can you play?

## We Value Your Feedback

The B.C. Ministry of Education welcomes your feedback on this new way of displaying student information. Please send any questions, comments, or suggestions for improvement to [educ.systemperformance@gov.bc.ca](mailto:educ.systemperformance@gov.bc.ca)

**Visit** <https://www.bced.gov.bc.ca/reporting/systemperformance> to view the interactive version of this report.



(1) **Indigenous Students:** students who have self-identified as being of Aboriginal ancestry (First Nations, Métis, or Inuit)

(2) **Students with Special Needs:** when the Ministry of Education reports on the total number and performance of students with special needs, all categories are included.

(3) **Transitions to B.C. Public Post-Secondary:** for more information, please refer to <http://www2.gov.bc.ca/gov/content/education-training/post-secondary-education/data-research/student-transitions-pi>

*msk - throughout this report some numbers are 'masked' to protect the privacy of potentially individually identifiable populations of students*

Fund : 0 Operating

PR	TITLE	MAY	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	1,299,982.19	11,427,389.09	1,838.20	12,997,479	1,568,252	12
03	Career Preparation	10,562.09	93,432.62		135,427	41,994	31
07	Library Services	44,179.19	436,162.06		493,842	57,680	12
08	Counselling	45,994.40	403,643.91		422,526	18,882	4
10	Special Education	453,402.02	3,589,928.39		4,282,286	692,358	16
30	English Language Development		463.97		2,373	1,909	80
31	Aboriginal Education	168,579.98	1,729,457.97		1,930,336	200,878	10
41	Business Admin	150,566.54	1,589,978.11		1,673,853	83,875	5
TOTAL FOR Function - 1		2,173,266.41	19,270,456.12	1,838.20	21,938,122	2,665,828	12
Function : 4 District Administration							
11	Education Admin	34,530.00	392,917.76		416,852	23,934	6
40	Governance	24,635.85	181,336.34		188,441	7,105	4
41	Business Admin	96,343.69	1,166,833.80		1,573,522	406,688	26
TOTAL FOR Function - 4		155,509.54	1,741,087.90	0.00	2,178,815	437,727	20
Function : 5 Maintenance & Operations							
41	Business Admin	22,046.10	293,066.07		343,834	50,768	15
50	Plant Maintenance	179,130.47	2,229,493.40	8,437.57	2,488,326	250,395	10
52	Maintenance Of Grounds	16,619.26	147,851.25		122,440	25,411	21
56	Utilities	46,957.62	422,085.42		450,742	28,657	6
TOTAL FOR Function - 5		264,753.45	3,092,496.14	8,437.57	3,405,342	304,408	9
Function : 7 Transportation							
41	Business Admin	323.56	3,837.62		8,530	4,692	55
70	Student Transportation	26,712.44	287,327.84		310,597	23,269	7
TOTAL FOR Function - 7		27,036.00	291,165.46	0.00	319,127	27,962	9
TOTAL FOR Fund - 0		2,620,565.40	24,395,205.62	10,275.77	27,841,406	3,435,925	12
GRAND TOTAL		2,620,565.40	24,395,205.62	10,275.77	27,841,406	3,435,925	12

## School District No. 52 - Prince Rupert

### Financial Results as at May 31, 2023

	2022/23 Amended Budget	Year-to-Date May 31	Remainder	Remainder %	Months
<b>Operating Revenue</b>	<b>27,286,816</b>	<b>24,330,322</b>	<b>2,956,494</b>	<b>10.8%</b>	
<b>Operating Expenses:</b>					
Salaries:					
Teachers	10,528,045	9,590,160	937,885	8.9%	10
Principals and Vice Principals	1,998,457	1,876,448	122,009	6.1%	12
Educational Assistants	2,246,761	1,637,383	609,378	27.1%	10
Support Staff	2,263,123	1,960,171	302,952	13.4%	10&12
Other Professionals	1,880,882	1,574,816	306,066	16.3%	12
Substitutes	1,084,101	968,169	115,932	10.7%	10
<i>Total Salaries</i>	20,001,369	17,607,147	2,394,222	12.0%	
Employee Benefits	4,573,535	3,990,238	583,297	12.8%	10&12
Total Salaries and Benefits	24,574,904	21,597,385	2,977,519	12.1%	
Services and Supplies	3,266,502	2,797,820	468,682	14.3%	10&12
<b>Total Operating Expenses</b>	<b>27,841,406</b>	<b>24,395,206</b>	<b>3,446,200</b>	<b>12.4%</b>	
<b>Operating Income (Loss)</b>	<b>(554,590)</b>	<b>(64,883)</b>	<b>(489,707)</b>		

# Monthly Report to the Board

## May 2023

### Facilities:

Many work orders were prioritized and completed.

Broken window at Pineridge was repaired.

PRMS had the planters replaced in the front of the Middle School.

2 work experience students began their placement with the Maintenance department. They are working with our trades people to gain experience in an area they are interested in pursuing post secondary.

Pineridge field seeding project received another round of seed and fertilizer.

### Custodial:

Custodial supply order arrived and was distributed to the various sites.

### Energy & Conservation

Installation and programming was completed for our 2 level 3 electric vehicle chargers, which were funded by Natural Resources Canada.

### Transportation

Our bussing program was reviewed and found that uptake has been stronger than ever.

In addition to our existing daily runs, we were able to deliver an astonishing 211 trips for students (at no cost to the school or PAC) to various activities around town, such as the pool, Diana Lake, Kloya Bay etc.

We were also able to deliver another 31 out of town trips with the new Field Trip bus purchased last year.

### Health & Safety

Nothing to report.

# Monthly Report to the Board

## May 2023

- **Network Status**, there were no network incidents in the month of May.
- **Computer purchases**- No devices were purchased in the month of May.
- **SDS**: Payroll Server SQL database was updated to the latest patch.
- **CIO Meeting**: In line with our commitment to stay informed and foster collaboration, I attended a meeting organized by Focus Education, the consortium for School Districts in BC. The focus of this meeting was to establish guidelines and a framework for security and privacy impact assessments across all School Districts in BC
- **Professional Development**: Attended a leadership series offered by BCASBO for new managers. This series talked about various valuable insights and strategies to navigate the challenges of managerial roles.
- **Summer Project**:
  - IT team will be working on reimaging and refreshing computer lap/desktop for all schools.
  - Incorporating SSO ( Single Sign On ) for various applications.
  - Smart Board and Projector Inventory.
  - Server upgrades.
  - Network and Firewall Upgrades.
  - iPad Refreshment for Conrad School.

## School Supplies/fees

School	
Conrad Street Elementary School 825 Conrad Street 250-624-4935	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Lax Kxeen Elementary School 601 William Booth Way 250-624-6218	Bulk Purchase All grades \$40.00
Pineridge Elementary School 1700 Sloan Avenue 250-627-7054	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Port Edward Community School 633 Sunset Drive, Port Edward 250-628-3551	Bulk Purchase K-2 \$30.00 3-5 \$35.00
École Roosevelt Park Community School 800 Summit Avenue 250-624-6126	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Prince Rupert Middle School 417 9 <sup>th</sup> Avenue West 250-624-6757	Hockey Academy \$675.00 School locks \$6.00
Charles Hays Secondary School 201 Prince Rupert Blvd 250-624-5031	See lists provided



## 2023-24 School Fees and Deposits CHSS

### CHSS

Textbook Deposit	\$50.00	Special arrangements are made for those who are unable to pay this deposit. Refundable upon graduation providing textbooks are returned.	
Textiles	varies	School will supply basic project materials, however, Grade 9 – 12 students can purchase their own materials and supplies.	Student materially benefits – projects chosen and kept by the student.
Shop/Technology	varies	School will supply basic project materials, however, in grade 9 – 12 students can provide own materials and supplies or purchase from the school.	Student materially benefits – projects chosen and kept by the student.
Certification PE 11/12 and Girls PE 9/10	varies	Regular PE 9 to 12 course are offered with no fee attached – this is strictly optional and costs may occur for certification in First Aid and Sports Taping First Aid, etc. In Girls PE some activities have a minor cost such as fitness classes or kayaking.	
Art 9 – 12 Photography 10-12	Varies \$50 camera deposit Other costs vary	School will supply basic project materials. Students may choose to purchase additional project materials. Deposit refundable with return of an undamaged camera at the end of a course. School will supply basic project materials. Students may choose to purchase additional project materials.	Student materially benefits – projects chosen and kept by the student.
Workbooks for Accounting, Maths and Science	\$30	Students may wish to purchase their own workbooks rather than use the schools.	Student materially benefits.
Guitar 10-12 Deposit	\$50	Students may bring their own guitar to class. The deposit is refunded upon the return of an undamaged guitar.	
Youth Train in Trades – Deposit	\$850 Varies	This deposit is refunded upon the successful completion of the program with a mark of 70%. Students may be required to purchase textbooks, tools or work wear.	Student materially benefits.
Hockey Academy	\$675	This pays for Jerseys, a Hoodie, Ice Rental, Insurance, additional coaches, and incidentals.	

School District No. 52 (Prince Rupert)  
2023-2024 Major Capital Projects

**Major Project Priorities:**

Prince Rupert Middle School Seismic Replacement Project

Conrad Street Elementary School Seismic Project

School District No. 52 (Prince Rupert)  
Policy Committee  
Monday, June 12, 2023  
4:45 pm

## MINUTES

In attendance: James Horne  
Kate Toye  
Andrew Samoil  
Tammy Dickens  
Mike Pucci (Observer)  
Kristy Maier (Observer)

The meeting was called to order at 4:50 p.m.

1. Policies for Approval

None.

2. Policies for Introduction

a. NEW – Multimedia Devices

This policy is to assist in meeting recordings and set some parameters around that. The Committee agreed to send this policy to the Board for discussion before presenting to the Board.

b. 2110 – Staff Recruitment & Retention

c. 1430 – District Support Committee

The Superintendent presented the policies and answered questions from Trustees. The Committee agreed to ask the Board to send the draft policies, as amended, to partner groups for their review.

3. Other Business

Meeting Adjourned at 5:29 p.m.

Next Meeting: Monday, September 11, 2023

## **POLICY XXX– MULTIMEDIA DEVICES**

The Board of Education of School District No.52 (Prince Rupert) believes that the appropriate use of multimedia devices, such as cell phones and other digital devices, play an important role in communications, and may enhance student learning opportunities. These devices should in no way interfere with the safety, security and privacy of students and/or staff, or with school operations. Specific expectations regarding the use of multimedia devices will be at the discretion of school administration and staff and must be consistent with the school's Code of Conduct.

### **Guidelines**

1. Schools shall inform students and parents of their expectations regarding the use of multimedia devices.
2. At no time should a multimedia device be used to capture an image or a voice recording of another person during school hours or school activities, unless specific authorization is provided by a principal and/or staff member.
3. No pictures of students or staff in schools or at associated facilities or activities may be uploaded to school, public or private websites without the written consent of the person or persons and/or their parents or guardians, in the photograph.
4. At no time should a multimedia device be used for the purpose of cyber-bullying which is defined as the use of any electronic communications device to convey a message in any form (text, image, audio, or video) that defames, intimidates, harasses or is otherwise intended to harm, insult or humiliate another in a deliberate, repeated or hostile or unwanted manner under a person's false or true identity.
5. A serious infraction involving the use of a multimedia device that could jeopardize the safety or create discomfort and/or embarrassment to any person may result in disciplinary action and/or criminal charges.

**Policy No.**                **2110**  
**Date Approved:**        **May 13, 2014**  
**Date Amended:**        **10-Dec-2019**

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## **2110                Staff Recruitment and Retention Policy**

### **POLICY**

The Board aspires to be a first-class employer. The quality of the educational environment is dependent on the staff recruited and retained.

~~Consequently,~~ The Board will work to **create an environment** to attract and retain qualified personnel with the skills to provide high quality instruction and student support **in alignment with the Strategic Plan.**

The Board **subscribes** supports ~~to~~ the provisions and principles of **the Declaration on the Rights of Indigenous Peoples Act**, the British Columbia Labour Relations Code, the Employment Standards Act (British Columbia), and the Human Rights Code of British Columbia. The Board commits to **maintaining advancing** an employment environment that is free from discrimination. ~~against any potential employee.~~

Hiring procedures for positions represented by a union will follow practices for posting and filling positions in accordance with ~~the their~~ collective agreement.

### **REFERENCES**

2110-10        Training to Fill Vacancies  
2110-20        Advertising Vacant Positions  
2110-30        Interview Expenses  
2110-40        Employee Reference Check

- Collective Agreement with the Prince Rupert District Teachers Union
- Collective Agreement with the International Union of Operating Engineers, Local 882-B
- British Columbia Labour Relations Code
- Employment Standards Act (British Columbia)
- Human Rights Code of British Columbia
- DRIPPA

**Policy No.** 1430  
**Date Approved:** October 12, 2010  
**Date Amended:** 12-November-2019

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**1430**      **District Discipline Support Committee**

Student incidents which pose a serious threat to the safe and orderly conduct of a school **must will** be handled appropriately to ensure reasonableness, procedural fairness and natural justice for all involved.

The District **Discipline Support** Committee will review serious disciplinary matters. The committee shall act in concert with the District Violence, Threat and Risk Assessment (VTRA) team and shall include, at minimum, one member of the District VTRA team.

All cases in which a student is prohibited from attendance at school for contravention of the District Code of Conduct and/or a School Code of Conduct for more than five school days will be referred to the District **Discipline Support** Committee. The Superintendent may also refer other cases to the Committee.

The basis for the decision of the Committee to suspend, re-admit or refuse to continue to offer an educational program to a student will be in accordance with Sections 6, 26 and 85 of the School Act.

Restorative action is one of the guiding principles for this policy.

**REFERENCES**

*School Act, Sections 6, 26 and 85*

1410 – District Code of Conduct Policy

1410-10 – District Code of Conduct Regulation

1410-20 – Use and or Possession of Illegal Drugs and Alcohol Regulation

1420-10 – Student Responsibilities, Discipline and Suspension Regulation

3110-10 – School Bus and Ferry Discipline Regulation

4210-20 – Weapons Regulation

## NOTICE OF BOARD MEETING DATES 2023-24

**Existing Bylaw**  
**(Second Tuesday)**

**Proposed Bylaw**  
**(Third Tuesday)**

- |                       |                    |
|-----------------------|--------------------|
| 1. September 12, 2023 | September 19, 2023 |
| 2. October 10, 2023   | October 17, 2023   |
| 3. November 7, 2023   | November 7, 2023*  |
| 4. November 14, 2023  | November 21, 2023  |
| 5. December 12, 2023  | December 19, 2023  |
| 6. January 9, 2024    | January 16, 2024   |
| 7. February 13, 2024  | February 20, 2024  |
| 8. March 12, 2024     | March 12, 2024*    |
| 9. April 9, 2024      | April 16, 2024     |
| 10. May 14, 2024      | May 21, 2024       |
| 11. June 11, 2024     | June 18, 2024      |

## **LEASE OF PROPERTY BYLAW NO. 2023-24-01**

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only bylaw;

AND WHEREAS the Westview Child Care Society operates a pre-school, the HUB, day care and before and after school care programs at Ecole Roosevelt Park Community School, a day care at Lax Kxeen Elementary School, and a before and after school care program at the Booth Operations Building;

NOW THEREFORE be and it is hereby resolved that the Board grant a lease of classrooms and other spaces to Westview Child Care Society for a term of one (1) year commencing on September 1, 2023, and ending on August 31, 2024 at the rent and on the terms provided to members of the Board with such minor amendments as are satisfactory to the Secretary-Treasurer of the Board, and that the Secretary-Treasurer of the Board execute the lease on behalf of the Board;

This bylaw may be cited as "School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2023-24-01."

Read a first time the 20<sup>th</sup> day of June, 2023.

Read a second time the 20<sup>th</sup> day of June, 2023.

Read a third time, finally passed and adopted the 20<sup>th</sup> day of June, 2023.