

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

A G E N D A

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD AT BOOTH MEETING ROOM
AND ON ZOOM**

Tuesday, May 16, 2023- 7:00 P.M.

1. **Appointment of Acting Secretary Treasurer**
2. **Adoption of Agenda**
3. **Presentation(s):**
 - 3.1 ECE Dual Credit Program – Susan Kobza and Jeremy Janz
4. **Approval of the Minutes of the**
 - 4.1 Open Board Meeting Held on April 18, 2023 (p. 3)
5. **Necessity of Closed Meeting and Agenda**
 - 5.1 Approval of Agenda
 - 5.2 Approval of Minutes of the In-Camera Meeting held April 18, 2023
 - 5.3 Human Resources Report
 - 5.4 Secretary-Treasurer's Report
 - 5.5 Other
 - 5.6 Legal Items
 - 5.7 Information Items
 - 5.8 Old Business
 - 5.9 Items for Release
6. **Correspondence**
 - 6.1 Addressed to the Board
 - 6.1.1 March 17, 2023 Concerns regarding District Privacy Impact, Management and Data-Sharing Policy (p. 7)
 - 6.1.2 April 2, 2023 Provision of Menstrual Products letter (p. 12)
 - 6.2 Copied to the Board
 - 6.2.1 March 29, 2023 Speech Language Pathologist letter (p. 13)
 - 6.2.2 April 17, 2023 Learning Disability and Policy/Guidelines for Screening in Kindergarten letter (p. 16)
7. **Superintendent of Schools' Report**
 - 7.1 For Board Information:
 - 7.1.1 Field Trips (p. 18)
 - 7.1.2 Enrolment
 - 7.1.3 Upcoming Projects/Learning/Other
 - 7.1.3.1 Annual Growth Report – Indigenous Education
8. **Secretary-Treasurer's Report**
 - 8.1 April 2023 Expenditure Reports (p. 19)
 - 8.2 April 2023 Operations Department Report (p. 21)

8.3 April 2023 Information Technology Department Report (p. 22)

9. **Committee Reports**

- 9.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
 - 9.1.1 2023-2024 Annual Facilities Grant (p. 23)
 - 9.1.2 Budget Option Discussion

- 9.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**

- 9.3 Provincial Council **(Trustees Maier, Pucci)**

- 9.4 Indigenous Education Council **(Trustees Toye, Sanchez)**

- 9.5 Policy Committee **(Trustees Horne, Toye)**
 - 9.5.1 May 9, 2023 Meeting minutes (p. 24)

 - 9.5.2 Policies for Approval
 - 9.5.2.1 5240 - Childcare Policy (p. 25)

 - 9.5.3 Policies for Review
 - 9.5.3.1 6240 – Annual Board Agenda (p. 27)

- 9.6 District Technology Steering Committee **(Trustee Horne)**
 - 9.6.1 April 20, 2023 meeting (p. 29)

10. **Old Business**

11. **New Business**

12. **Information Items**

- 12.1 Professional Development Day, May 19, 2023
- 12.2 Victoria Day, May 22, 2023
- 12.3 Budget meeting, May 23, 2023
- 12.4 CHSS Commencement, June 9, 2023
- 12.5 PCS Commencement, June 16, 2023
- 12.6 Board Meeting, June 20, 2023
- 12.7 National Indigenous Peoples Day, June 21, 2023
- 12.8 Last Day of School, June 29, 2023
- 12.9 Administrative Day, June 30, 2023

13. **10 Minute Question and Answer Period**

14. **Adjournment**

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, April 18, 2023 – 7:00 P.M.**

Trustees Present: J. Beil, D. Dalton, J. Horne, K. Maier, L. Sanchez, M. Pucci,
Regrets: K. Toye

Staff Present: A. Samoil, S. Pond, B. Verissimo, M. Cross, D. Gautam, K. Nathani, J. Warburton,
R. Edzerza

Acting Chair Beil acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:00 p.m. Sends regrets from Chair Toye.

1. Appointment of Acting Secretary Treasurer

Motion 20230418-a

Pucci "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the Board appoints the Superintendent as Acting
Secretary-Treasurer."

Carried

2. Adoption of Agenda

Motion 20230418-1.0a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the Agenda is approved as presented"

Carried

3. **Presentation(s):** Framework for Enhancing Student Learning – Sandy Pond
Acting Chair Beil introduced the Director of Instruction, Sandy Pond. She presented about the Framework for Enhancing Student Learning survey and this year's results. The FESL program was put together to illuminate the Provincial Framework for Enhancing Student Learning. This framework is a shared commitment to improve student success and to improve the equity of student outcomes with particular focus on Indigenous students, children and youth in care and students with disabilities and diverse challenges. The Framework survey is one piece of data collected and is a way to hear student voices. School District data can be accessed as follows:
- the Annual Enhancing Student Learning Report for SD 52 is on the Rupert Schools website under School Board/Framework for Enhancing Student Learning
 - the Ministry posts SD52 data on the <http://studentsuccess.gov.bc.ca> website
 - The FESL presentation along with our SD 52 FESL Survey data will be posted very soon.

Trustees expressed their thanks for all the hard work being done with the FESL program.

4. Approval of the Minutes of the

4.1 Open Board Meeting held March 14, 2023

Motion 20230418-4.1a

Dalton "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the minutes of the open Board meetings held
March 14, 2023 be approved as presented"

Carried

5. **Necessity of Closed Meetings and Agenda**

- 5.1 Approval of Agenda
- 5.2 Approval of Minutes of the In-Camera Meeting held March 14, 2023.
- 5.3 Human Resources Report
- 5.4 Secretary-Treasurer's Report
- 5.5 Other
- 5.6 Legal Items
- 5.7 Information Items
- 5.8 Old Business
- 5.9 Items for Release

Motion 20230418-5.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

6. **Correspondence**

- 6.1 Addressed to the Board
None.

- 6.2 Copied to the Board
 - 6.2.1 February 16, 2023 School District 47 letter

Motion 20230418-6.2.1a

Meyer "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) to write a letter of support to make the bus free for
over 12."

Carried

- 6.2.2 March 10, 2023 BCSTA letter to School District 8
- 6.2.3 March 31, 2023 BCSTA letter to MOE re: Continuing Funding for the
Student and Family Affordability Fund
- 6.2.4 March 31, 2023 BCSTA letter to MOF and MOE re: Funding for Exempt
Staff Compensation

Motion 20230418-6.2.4a

Meyer "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letters 6.2.2 to 6.2.4 be received and filed."

Carried

7. **Superintendent of Schools Report**

- 7.1 For Board Information:
 - 7.1.1 Field Trips
The Director of Instruction presented the list of approved field trips and
answered questions from Trustees.

 - 7.1.2 Enrolment
The Director of Instruction reported that attendance at March 31, 2023
was 1812 students. Will bring a long-term graph for next month.

7.1.3 Upcoming Projects/Learning/Other

The Director of Instruction provided a summary of recent school activities and upcoming events

8. **Secretary Treasurer and Director of Finance's Report**

- 8.1 March 2023 Expenditure Reports
The Director of Finance presented the Expenditure Report for March 2023 and answered questions from Trustees
- 8.2 March 2023 Operations Department Report
The Director of Operations presented the Operations Department Report for March 2023 and answered questions from Trustees.
- 8.3 March 2023 Information Technology Department Report
The Manager of IT presented the Information Technology Department Report for March 2023 and answered questions from Trustees.

9. **Committee Reports**

- 9.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
Trustee Beil reported on recent updates and answered questions from Trustees
- 9.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
- 9.3 Provincial Council **(Trustees Maier, Pucci)**
- 9.4 Indigenous Education Council **(Trustees Toye, Sanchez)**
- 9.5 Policy Committee **(Trustees Horne, Toye)**
 - 9.5.1 April 5, 2023 meeting
Trustee Horne presented the minutes of the April 5, 2023 meeting of the Policy Committee.
 - 9.5.2 Policies for Approval
None
 - 9.5.3 Policies for Review

Motion 20230418-8.5.2.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that 5240 Childcare Policy be sent to stakeholders
for review."

Carried

- 9.6 District Technology Steering Committee
Nothing to report

10. **Old Business**

None

11. **New Business**

- 11.1 ABC Meeting Date – May 8 or 9 @ 7:00 pm
Andrew will send out an email for a vote on which day works

12. **Information Items:**

- 12.1 ABC meeting to discuss budget, April 20, 2023
Acting Chair Beil advised that the ABC meeting to discuss budget be on April 20, 2023
- 12.2 Professional Development Day, Regional, April 21, 2023
Acting Chair Beil noted that the Regional Professional Development day is on April 21, 2023.
- 12.3 BCSTA AGM, April 27-30, 2023
Acting Chair Beil noted that the BCSTA AGM is on April 27-30, 2023.
- 12.4 Board Meeting, May 16, 2023
Acting Chair Beil noted that the next Regular Board meeting is on May 16, 2023. 7pm
- 12.5 Professional Development Day, May 19, 2023
Acting Chair Beil noted that the next Professional Development Day is on May 19, 2023.
- 12.6 Victoria Day. May 22, 2023
Acting Chair Beil noted that Victoria Day is on May 22, 2023.

13. **10 Minute Question and Answer Period**

- Q: Where do we have MERV 13 Filters
- A: CHSS, Roosevelt, and Pineridge so far

Q:

A:

14. **Adjournment**

Acting Chair Beil adjourned the meeting at 7:47 p.m.

P.O. Box 21
Prince Rupert, BC, V8J 3P4

March 17, 2023

School District 52 - Prince Rupert
634 6th Ave East Prince Rupert, BC V8J 1X1
Attn: Board of Education

Concerns regarding District Privacy Impact, Management and Data-Sharing Policy

For the past two decades, "surveillance capitalism," the practise of harvesting personal data, has grown exponentially. But the tide is turning, a convergence of public awareness, government action, and advancements in our civil liberties, our society is reasserting balance and perspective.

Obviously, in order to receive district services, programs and benefits, parents entrust our district with their children's information, including both highly sensitive information, and information regarding vulnerable individuals. School districts collect disproportionately more data from children than other public bodies, and because the cost of storing this data is cheaper than expending the resources to determine what can be safely discarded, it is cost effective to retain as much as possible.

Our mission is to

Ensure each student successfully completes their educational program with a sense of hope, purpose and control.

Responsible management of that information is critical for building and maintaining trust and confidence, while transparency about district measures to protect personal information remain an essential aspect of building and maintaining meaningful consent. Unfortunately, the routine news of data breaches are showing us is that data is a toxic asset that can become dangerous. Dangerous because it's highly personal, dangerous because many people want it, dangerous because it's hard to secure. Attackers have an inherent advantage over defenders, and a sufficiently skilled, funded and motivated attacker will always get in. Our data is vulnerable, vulnerable to threat actors, vulnerable to phishing, vulnerable to human error. Whenever there is a toxic data spill, it is children's lives that are affected, loss of privacy is a loss of security, a loss of "*a sense of hope, purpose and control*", and can lead to depression and suicide. Personal data is a toxic asset and storing it is dangerous. It needs to be managed as we would any other source of toxicity in our schools.

Accordingly, British Columbia's Freedom of Information and Protection of Privacy Act (FOIPPA) after extensive consultations, was updated to better rebalance government's accountability to the public through access to information, with our personal right to privacy. When our govern-

ment updated FOIPPA's data-residency provisions so we can benefit from modern tools, the risks of our new flexibility was balanced with increased accountability and mandatory privacy-breach reporting and by adding Indigenous cultural protections and mandated information sharing with Indigenous Peoples.

Section 36.2 of FOIPPA requires our district to develop a privacy management program and to do so in accordance with the directions of the minister responsible. Accordingly, I am writing you today with concerns with respect to our compliance with our Minister of Citizens' Services Directives: *PRIVACY IMPACT ASSESSMENT DIRECTIONS 2-21*, and *02/2022 PRIVACY MANAGEMENT PROGRAM DIRECTION* (attached).

A Privacy Impact Assessment (PIA), is an analysis of how personally identifiable information is collected, used, shared, and maintained. The purpose of a PIA is to demonstrate that our district has consciously incorporated privacy protections throughout the development life cycle of a system or program. PIAs allow us to communicate more clearly with the public about how we handle information, including how we address privacy concerns and safeguard information.

Privacy management programs (PMP) are vital to ensuring our district is accountable and transparent with respect to our management of personal information. They promote trust by assuring our communities and partners that our district is protecting the personal information in its custody or under its control. A privacy management program ensures that privacy is built into all initiatives, programs or services and assists organizations in meeting their legislative privacy obligations. In order to remain practical and effective, our privacy management programs need to adapt to keep current with changes in services, administrative structures and applicable legislation. Our district is required, as part of our routine operational tasks, to review and revise our privacy management programs on an ongoing basis.

Issues with Freedom of Information and Protection of Privacy Bylaw #7

It appears that our bylaw incorrectly references *Ministerial regulation making power* Section 76.1 (a), (b), and (c), of the Act. It is likely that *Power to make bylaws* Section 77 was intended, however, s. 77(b) has since been repealed.

In either case, our *02/2022 PRIVACY MANAGEMENT PROGRAM DIRECTION* requires that our district designate one or more individuals to be responsible for:

- (a) being a point of contact for privacy-related matters such as privacy questions or concerns;
- (b) supporting the development, implementation, and maintenance of privacy policies and/or procedures; and
- (c) supporting the district's compliance with FOIPPA.

Unfortunately, our Bylaw #7 does not reflect that an "Employee" as defined in our FOIPPA, includes volunteers, contractors and service providers. We should also mention that any

"Employee" (as per the FOIPPA definition) that collects or creates personal information is required to complete privacy training.

Most importantly, our Bylaw #7 needs to clarify that while one's expectation of privacy can be attenuated to ensure safety in our schools, everyone retains an expectation of privacy when an individual's interest in privacy can reasonably be expected to be prioritized over other interests.

This is essential, as our policy must overrule extremely problematic statements in our regulations such as:

Students do not have a reasonable expectation of privacy on their access to the internet.

On February 14, 2019, our Supreme Court of Canada issued its decision in *R. v. Jarvis*, [2019] SCC 10, a case involving a criminal charge of voyeurism against a teacher. Our high court unanimously ruled that students retain an expectation of privacy while at school. In our digital age where technologies exist that allow ordinary activities to be recorded continuously and covertly, this decision has significant implications for standards of conduct within our schools.

The critical point, is that the defence in this case hinged on the fact that if there is no expectation of privacy, a criminal charge of voyeurism cannot be applied. As a parent, I am obviously deeply disturbed by any regulation that opens a door to normalizing paraphiliac fantasies and non-consenting behaviours.

Issues with Records Management Policy 6710

The *PRIVACY IMPACT ASSESSMENT DIRECTIONS 2-21* requires that our district

- must conduct a PIA on a new initiative
- must conduct a PIA before implementing a significant change to an existing initiative

where an initiative is defined as an enactment, system, project, program, or activity.

Accordingly, our Records Management Policy needs to be extended to require a PIA at an early stage for a variety of emergent situations, including when:

- a new IT system for storing and accessing personal data is deployed;
- a new policy, program or service uses personal information to identify people in a particular group or demographic
- a new requirement emerges that uses existing data for a new or unexpected purpose.

The case for a Privacy Management Policy

Privacy, trust and security are closely intertwined. The right to privacy is considered funda-

mental because privacy protects so many other rights, and remains enshrined in the Universal Declaration of Human Rights. Article 12 reads:

No one shall be subjected to arbitrary interference with his privacy, family, home or correspondence, nor to attacks upon his honor and reputation. Everyone has the right to the protection of the law against such interference or attacks.

All human rights expand and evolve with the times, and while privacy management is not inherently a data or digital issue, digital privacy protections have had to evolve at a much faster pace to keep up with technological change. Breaches of privacy disturb trust and run the risk of diluting our security. We must also remain mindful that women and girls are especially vulnerable to privacy violations that intersect with gender-based violence, sexual harassment, and discrimination.

The *02/2022 PRIVACY MANAGEMENT PROGRAM DIRECTION* requires that our district develop a privacy management program, necessary attributes include:

- documenting and disclosing privacy impact assessments and information-sharing agreements;
- documenting and disclosing privacy complaints and privacy breaches;
- education to ensure employees and service providers are aware of their privacy obligations;
- documenting and disclosing privacy processes and practices;
- regularly auditing our privacy management program and reporting to our board

Unfortunately, our district does not yet have a Privacy Management Policy, a significant omission in the context of reestablishing the balance of civil rights protections in our interconnected web of cultural and social ecosystems. When developing policy, our board should consider

- that not all out personal information has the same sensitivity,
- our commitment to diversity, inclusion, reconciliation and equity, and
- mechanisms that provide our privacy management program with scope that is reasonably scaled in accord with diverse needs.

Regulations

While there is also a long list of errata and problematic items related to privacy management and impact mitigation to be found in our privacy and records related regulations, such as our:

- **Records Management Regulation 6710-10**
- **Student Records Regulation 6710-20**

- **Data Security and Privacy Regulation 3350-40**

as our board has already indicated that it has no authority over our regulations, those issues will be raised with our Superintendent separately.

In conclusion

Privacy is about our freedom to make choices without fear: how we want to live, what we believe in, who we are friends with, and what we want to share with whom. Ultimately, privacy protects our children from what we don't know about our future. Circumstances change, something that can be harmlessly shared today may someday be best kept concealed, whether it's ambitions, failures, beliefs, orientations, or culture. Privacy provides our children with a kind of insurance against an unpredictable, rapidly changing social and political climates. As a society, in community, and through our legislature, we have firmly established that such "insurance" is worth the price.

The *Accountable Privacy Management in BC's Public Sector* a guidance document issued by our Office of the Information and Privacy Commissioner for British Columbia to assist our administration in developing compliant regulations, states:

It is important, therefore, for each public body to assess the resources needed to ensure legislative compliance and good practice. Public bodies can achieve this objective as part of the initial assessment and design of the PMP, with appropriate resources, including staff who can dedicate the time it will take to properly implement the PMP. Funding the PMP should become a non-discretionary component of the public body's annual budget cycle.

As a parent, I am petitioning our Board of Education, to not only to rework our policies and regulations as needed to comply with our provincial statues and directives from the Minister of Citizen's Services, but to also budget our costs and communicate clearly with our Minister of Education about obtaining the resources necessary to establish privacy management programs that enable our district to ensure the attainment of the explicit will of our parliament.

Submitted for your consideration,

Adam Clarke

April 2, 2023

School District No. 52
634 6th Ave East
Prince Rupert, BC
V8J 1X1

School Board Office of SD52,

I am writing to express concern about the provision of menstrual products at Charles Hays Secondary School. According to the Province of British Columbia's Support Services for Schools Order effective April 3, 2019, boards of education in British Columbia must provide menstrual products to all students who may require them and must have policies and procedures regarding the provision of these menstrual products in their school to ensure products are provided in an equitable and accessible manner, addressing student needs. These policies and procedures must incorporate student feedback and should be evaluated to ensure they meet student needs. This ministerial order came with \$300,000 in provincial startup funding and the education ministry was to work with school districts to ensure they have funding to meet the new requirements.

While this is my last year at Charles Hays, I believe that this concern is important to consider for current and incoming students at the school, and perhaps even further, at the district level. The 2019 order specifically states that all schools in the province must provide free tampons and pads to students in school washrooms by year's end, that menstrual products must be made available in school washrooms to students of all gender identities and expressions using delivery methods that are free, protect privacy, are barrier-free, easily accessible, consistent in delivery and availability in a non-stigmatizing way. Unfortunately, it feels that this is not occurring in our school. As it stands right now at the high school, the gender-neutral washrooms have no dispensers for these products, which is unfortunate because it can be embarrassing for a person to have to ask for a tampon or pad at the school office, particularly if they fall into a marginalized gender. Furthermore, there have been many issues with the washrooms due to vandalism, often making these gender-neutral washrooms the only available washrooms for use by all students. Without dispensers and products available, and with these closed washrooms, it has further emphasized the need for these products to be available in all washrooms. Additionally, the products that were provided were of poor quality and not easily accessible or practical for teenagers. In looking at the news releases in 2019 celebrating the Provincial order, the photos of the products were quality products and brands used by teenagers. Unfortunately, it feels like our school district was not provided with these products, which feels like false advertising.

My request is to look at a remedy to this situation; as it stands right now, many of the products are not used by students due to their low quality and lack of easy access. These are crucial products that everyone deserves the right to access. I am asking that the SD52 school board provide their specific policies and procedures regarding the provision of menstrual products to students and seek their feedback. I am also asking that quality products are made available in a non-stigmatizing way and suggest that dispensers should be put in the individual stalls of the gender-neutral washrooms. Thank you for your consideration regarding these concerns. I look forward to hearing from you.

Sincerely,

Libby Ferlino

cc Minister of Education and Child Care - (Honourable Rachna Singh), School Board 52 Chair (Kate Toye)



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

March 29, 2023

Hon. Rachna Singh, Minister of Education and Child Care
Room 124 Parliament Buildings
Victoria, BC V8V 1X4

Hon. Adrian Dix, Minister of Health & Minister responsible for Francophone Affairs
Room 337 Parliament Buildings
Victoria, BC V8V 1X4

Carolyn Broady, President, BCSTA
300-2889 East 12th Avenue
Vancouver, BC V5M 4T5

Dear Ministers Singh and Dix and Ms. Broady,

RE: Speech Language Pathologist Deficit

At the School District 5 (SD5), Southeast Kootenay public Board Meeting of March 14, 2023, the Board carried the following motion:

That the Board write a letter to the provincial authorities and BCPSEA expressing concerns about the deficit of Speech Language Pathologists in rural areas.

Speech-language pathologists (SLPs) are needed throughout Canada (including BC) and according to Statistics Canada, “the labour shortage conditions seen in recent years is expected to persist into the 2022-2031 period”.

While this shortage impacts all of BC, employers outside of the Lower Mainland and southern Vancouver Island regions have greater difficulties finding staff than employers on the west coast.

Our Board appreciates that government has offered loan forgiveness to speech-language pathology graduates who commit to work in underserved regions of the province, and while this is a positive step toward recruiting and retaining SLP

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

professionals, it does little to address the lack of training space available for this profession. The University of British Columbia is the only educational facility in BC that offers this program and of the 36 students who graduate each year, only some have specialized in pediatric therapy, and not all will choose to be employed with a school district or choose to live in a rural community.

Despite the overwhelming shortage of qualified SLPs, we did not see this category listed in the January 2023 Provincial Nominee Program (PNP) for professionals immigrating to BC, nor can we find any information on-line regarding a BC recruitment and retention strategy for SLPs.

Early struggles with speech can have an immense impact on a child's ability to do well in school. According to a 2015 interview by the *Globe and Mail* with Anila Punnoose, a director of *Speech-Language and Audiology Canada*, "A lot of speech problems carry over to literacy, because a knowledge of speech sounds is crucial when learning to read. It's all about what you hear in those sounds. ...A child who doesn't have good phonological awareness doesn't understand any of that."

Punnoose also identifies children with language deficits as being more likely to experience academic challenges, social difficulties, including interacting with peers, and issues with mental health.

Our Board would like to know what strategies government is/will be employing to improve the recruitment and retention of SLPs in BC –specifically rural BC. We look forward to your timely response regarding this pressing issue.

Sincerely,



Doug McPhee, Board Chair

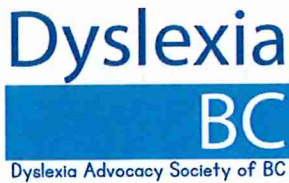
Cc*: Hon. David Eby, Premier, Province of BC
Kevin Falcon, Leader, BC Liberal Party
Sonia Furstenau, Leader, BC Green Party
Tom Shypitka, MLA Kootenay East BC
Elenor Sturko, Critic for Education, BC Liberal Party
Karin Kirkpatrick, Critic for Child and Family Development & Childcare, BC Liberal Party
BCSTA for distribution to member Boards of Education
Clint Johnston, President BC Teachers' Federation
Chris Schultz-Lorentzen, President, BCCPAC
Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

Shelley Balfour & Adrienne Demers, CFTA Co-Chairs
SD5 CUPE President
Lies Salvador, DPAC Chair
Aaron Thorn, President, SD5 Administrators' Association
Chris Walker/Corey Bullock, CBC Radio
Dennis Walker, 107.5 Today FM Radio
Wylie Henerson, Rewind Radio 102.9
Jeff Johnson, Wild B104 Radio
Josiah Spyker/Ryley McCormack, 107.5 Today FM
Barry Coulter/Trevor Crawley, Cranbrook Daily Townsman
Ian Cobb, e-know Online News
Joshua Fischlin, Fernie Free Press

*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

940 Industrial Road #1, Cranbrook BC, V1C 4C6 • Tel: 250.417.2055 • Fax: 250.489.5460 • www.sd5.bc.ca



April 17, 2023

Carolyn Broady, President
British Columbia School Trustees Association
Email: cbroad@bcsta.org

Dear Carolyn;

I am writing today with great enthusiasm to support a motion that is to be brought forward by *the Board of Education of School District No. 44 (North Vancouver) to the British Columbia School Trustees Association (BCSTA) AGM 2023 titled "Learning Disability (Dyslexia) and Policy/Guidelines for Screening in Kindergarten."*

As you probably know, early literacy scores are directly related to future academic success and failure; so it is imperative that we are proactive with our approach to addressing struggling students.

Early screening and targeted interventions using structured literacy starting in kindergarten will improve results and best outcomes for more students to reach their academic potential. It takes 4 times longer to remediate a struggling student or someone with a learning disability if the disability is not remediated by the end of grade 3. This makes it impossible for that student to catch up to grade level with academic skills. The result is plummeting mental health and self esteem to the point of no return for the student.

It is very important and massively more cost effective to catch students before they fall thus retaining their self esteem and ensuring the best outcomes for academic achievement, graduation rates and mental health. I am hopeful that BCSTA can pass the above motion to advocate to the BC Ministry of Education for policy, guidelines and for screening starting in kindergarten for learning disabilities like dyslexia.

Sincerely

A handwritten signature in blue ink that reads "Cathy McMillan".

Cathy McMillan, B.Sc.
Founding Director,
Dyslexia BC
DyslexiaBC.cm@gmail.com

Further support for the motion; *“Learning Disability (Dyslexia) and Policy/Guidelines for Screening in Kindergarten.”*

Rick Moore

Recipient of the BC Children and Youth Representative’s Award of Excellence in Advocacy for 2013

Vicki Nelson, B.Sc.

Executive Director, Learning Disabilities Association Fraser South Chapter

Cathie Camley

Former Board of Directors for the Learning Disabilities Association of Canada (LDA Canada), Former Board of Directors for Learning Disabilities Association of BC (LDABC), Former Chair of Education Committee for LDA Canada, Former Chair of Education Committee for LDABC, Former Board of Director for the Federation of Invisible Disabilities (FIDS), Former Director for Special Education Coalition of British Columbia

Dr Steve Truch

Director, The Reading Foundation

Gloria Ramirez, Ph.D., she, her

Professor

School of Education

Faculty of Education and Social Work

Kim Block

Disability Advocate- Speaking Up BC

Jim and Jill Sully

Retired Special Education Teachers

Port Moody, BC

Jim and Jill Sully wrote -

“We are writing in support of the Motion brought forward to BCSTA by the SD44 Board to support students with learning disabilities. The continuing erosion of adequate services for these students has been a terrible travesty! Without proper assessment, training and services, these students are extremely at risk. With support we know that students with learning disabilities can thrive and enjoy a well deserved quality of life! Success means good mental health, career opportunities and avoiding the issues that haunt those without the proper care in the school system. We look forward to seeing this motion move forward and reclaiming the services that have been lost over too many years! It is long overdue!”

**SUPERINTENDENT OF SCHOOLS REPORT
TO BOARD OF SCHOOL TRUSTEES**

May 16, 2023

7.1 For Board Information:

7.1.1 Field Trips Approved

	School	Dates	# School Days	Grade	Purpose
1.	CHSS	April 14-15, 2023	0	9-12	Track meet in Hazelton
2.	PCS	April 28, 2023	1	9-12	Lucy Island boat trip
3.	CHSS	April 29, May 6, 2023	0	9-12	Rugby game in Terrace
4.	Port Ed	May 3, 2023	½	K-5	Oldfield Creek Hatchery
5.	PCS	May 12, 2023	1	9-12	Troll/Boat around Prince Rupert
6.	CHSS	May 12-13, 2023	0	9-12	Track & Field meet in Smithers

7.1.2 Enrolment

7.1.3 Upcoming Projects/Learning/Other

7.1.3.1 Annual Growth Report – Indigenous Education

Fund : 0 Operating

PR	TITLE	APR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	1,380,997.82	10,127,406.90		12,997,479	2,870,072	22
03	Career Preparation	10,562.08	82,870.53		135,427	52,556	39
07	Library Services	43,070.43	391,982.87		493,842	101,859	21
08	Counselling	44,245.54	357,649.51		422,526	64,876	15
10	Special Education	392,938.69	3,136,526.37		4,282,286	1,145,760	27
30	English Language Development		463.97		2,373	1,909	80
31	Aboriginal Education	129,942.34	1,560,877.99		1,930,336	369,458	19
41	Business Admin	154,013.24	1,439,411.57		1,673,853	234,441	14
TOTAL FOR Function - 1		2,155,770.14	17,097,189.71	0.00	21,938,122	4,840,932	22
Function : 4 District Administration							
11	Education Admin	34,230.01	358,387.76		416,852	58,464	14
40	Governance	13,969.49	156,700.49		188,441	31,741	17
41	Business Admin	101,073.77	1,070,490.11	1,050.00	1,573,522	501,982	32
TOTAL FOR Function - 4		149,273.27	1,585,578.36	1,050.00	2,178,815	592,187	27
Function : 5 Maintenance & Operations							
41	Business Admin	23,456.38	271,019.97		343,834	72,814	21
50	Plant Maintenance	118,185.46	2,050,362.93	10,056.94	2,488,326	427,906	17
52	Maintenance Of Grounds	12,957.10	131,231.99		122,440	8,792	7
56	Utilities	77,998.17	375,127.80		450,742	75,614	17
TOTAL FOR Function - 5		232,597.11	2,827,742.69	10,056.94	3,405,342	567,542	17
Function : 7 Transportation							
41	Business Admin	259.54	3,514.06		8,530	5,016	59
70	Student Transportation	23,518.80	260,615.40		310,597	49,982	16
TOTAL FOR Function - 7		23,778.34	264,129.46	0.00	319,127	54,998	17
TOTAL FOR Fund - 0		2,561,418.86	21,774,640.22	11,106.94	27,841,406	6,055,659	22
GRAND TOTAL		2,561,418.86	21,774,640.22	11,106.94	27,841,406	6,055,659	22

**School District No. 52 - Prince Rupert
Financial Results as at April 30, 2023**

	2022/23 Amended Budget	Year-to-Date Apr 30	Remainder	Remainder %	Months
Operating Revenue	27,286,816	21,494,113	5,792,703	21.2%	
Operating Expenses:					
Salaries:					
Teachers	10,528,045	8,480,418	2,047,627	19.4%	10
Principals and Vice Principals	1,998,457	1,700,949	297,508	14.9%	12
Educational Assistants	2,246,761	1,442,974	803,787	35.8%	10
Support Staff	2,263,123	1,765,459	497,664	22.0%	10&12
Other Professionals	1,880,882	1,422,099	458,783	24.4%	12
Substitutes	1,084,101	839,347	244,754	22.6%	10
<i>Total Salaries</i>	20,001,369	15,651,246	4,350,123	21.7%	
Employee Benefits	4,573,535	3,508,474	1,065,061	23.3%	10&12
Total Salaries and Benefits	24,574,904	19,159,720	5,415,184	22.0%	
Services and Supplies	3,266,502	2,614,920	651,582	19.9%	10&12
Total Operating Expenses	27,841,406	21,774,640	6,066,766	21.8%	
Operating Income (Loss)	(554,590)	(280,527)	(274,063)		

Monthly Report to the Board

April 2023

<u>Facilities:</u>	<p>Broken window by vandalism at Roosevelt, was repaired by Maintenance Staff.</p> <p>Final gravel clean up of parking lots was completed.</p> <p>The final play piece – Accessible Swing – was delivered for the Roosevelt Playground. Installation is planned for summer.</p> <p>More hot water piping was installed at Roosevelt to bring us one step closer to the installation of the new unit ventilators. This work occurred after class in the evenings to be sure we don't disturb staff and students.</p>
<u>Custodial:</u>	<p>Nothing to report.</p>
<u>Energy & Conservation</u>	<p>Wiring and concrete bases were installed for the 2 new level 3 electric vehicle chargers. These chargers were funded by Natural Resources Canada.</p>
<u>Transportation</u>	<p>Our 2017 Inclusive Ed bus went to Ford in Terrace for repairs. The repair needed a Ford dealer to handle the repairs which was not fixable by local technicians.</p>
<u>Health & Safety</u>	<p>Nothing to report.</p>



INFORMATION TECHNOLOGY
DEPARTMENT
DINESH GAUTAM, MANAGER,
INFORMATION TECHNOLOGY

Monthly Report to the Board

April 2023

- **Network Status:** Power outage was scheduled for a booth building on April 22nd, 2023. Once power was restored, all network connections were reestablished without issue.
- **Firewall:** All school site firewalls have been updated to the recommended firmware.
- **Server:** All VMware host has been updated to version 7 as recommended by the vendor for stability and enhanced security.
- **Server:** SDS(Cayenta) MSSQL server has been updated to the latest version, including the service pack. This update provides stability for the SQL server.

School District No. 52 (Prince Rupert)
2023-2024 Annual Facilities Grant

Funding:

Special Purpose Grant	135,659
Capital Grant	<u>713,507</u>
	849,166
Capital Asset Management System (withheld)	<u>(11,545)</u>
	<u>837,621</u>

Planned Spending:

Trade Wages	224,113
IT Projects	50,000
Health & Safety	190,000
Building Maintenance	100,508
Building Renewal	35,000
Outdoor Renewal & Maintenance	<u>238,000</u>
	<u>837,621</u>

School District No. 52 (Prince Rupert)
Policy Committee
Tuesday, May 9, 2023
4:45 pm

MINUTES

In attendance: Danielle Dalton (Observer)
James Horne
Kate Toye
Andrew Samoil
Tammy Dickens

The meeting was called to order at 4:48 p.m.

1. Policies for Approval

5240 - Childcare Policy

The committee agreed to present this Policy at Board meeting for approval.

2. Policies for Review

6240 – Annual Board Agenda Policy

The Superintendent presented the policy and answered questions from Trustees. The Committee discussed how other districts don't have this same kind of setup. The committee agreed to bring to the board to make a motion to extinguish the policy.

3. Other Business

Meeting Adjourned at 5:09 p.m.

Next Meeting: Monday, June 12, 2023

Policy No. 5240

Date Approved:

5240 Childcare Policy

Bill 8, the Education Statutes Amendment Act, was activated on March 5, 2020. This amendment of the *School Act* by the provincial government outlines new provisions related to childcare facilities located on board of education property, including a prescriptive order from the Minister of Education regarding the formal establishment of new board policy to govern the establishment of such facilities Order M326, the *Child Care Order*, further defines the role of the boards of education with respect to the provision of childcare programs.

"Direct and indirect costs" include:

- Utilities
- Maintenance and repair
- Costs related to payment processing for rental fees
- A reasonable allowance for the cost of providing custodial services
- A reasonable allowance for the time school district administrators and other staff spend on matters relating to the use of board property by licensed childcare providers
- Any other incremental costs directly related to the provision of childcare services on board property

1. Childcare programs, if operated by the board, will be operated for a fee no greater than the direct costs the board incurs in providing the childcare program.

2. Fees for the use of board property by license holders other than the board will not exceed the direct and indirect costs the board incurs in making board property available for the childcare program.

3. If childcare programs are operated by a license holder other than the board, the board will require the licensee to agree to comply with this policy.

4. In selecting license holders other than the board to operate a childcare program, the board will give special consideration to the candidates' proposals that provide inclusive childcare; and foster Indigenous reconciliation with childcare, as outlined in #5.

5. If the board decides to operate a childcare program, the board will ensure that it is operated in a manner that:

- Fosters and promotes Indigenous reconciliation in childcare. In particular, the childcare program will be operated consistently with the following principles of the British Columbia *Declaration on the Rights of Indigenous Peoples Act*: (i) Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including the area of education; and (ii) “Indigenous peoples have the right to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education”; and
- Is inclusive and consistent with the principles of non-discrimination set out in the British Columbia *Human Rights Code*.

6. Any contract a lease other than the board, to provide a childcare program on board property must be in writing and subject to regular review and completion of Licensed Child care Facility Inspection Reports in accordance with Ministry of Education & Childcare requirements. The contract must contain:

- A description of the direct and indirect costs for which the license holder is responsible and shall clearly state that these costs are subject to annual increases in accordance with duly issued notifications of increases in the direct and indirect costs incurred by the District.
- An agreement by the license holder to comply with this policy and all other applicable policies;
- A provision describing how the agreement can be terminated by the board or license holder, whereby the termination notification shall not be less than 3 months;
- An allocation of responsibility to ensure adequate insurance is in place to protect the interests of the board;
- A statement that the agreement can only be amended in writing, signed by the board and the license holder;
- A requirement for the license holder to maintain appropriate standards of performance; and
- A requirement that the license holder must at all times maintain the required license to operate a childcare facility.

References:

5240-10 Use of Board Property as a Licensed Childcare Facility

Ministerial Order M326 – The Child Care Order

School Act 85.1-85.4

Policy No. 6240
Date Approved: February 11, 2019
Position Responsible for updates:

6240 Annual Board Agenda

To fulfil its responsibilities, the Board will follow an annual agenda cycle.

1. The order of business for regular open board meetings is set out in section A.3 of Bylaw No. 1 - Procedural Bylaw.
2. The order of business for regular in-camera board meetings is as follows:
 - Approval of Agenda
 - Approval of Minutes
 - Human Resources Report
 - Secretary-Treasurer Report
 - Other
 - Legal Items
 - Information items
 - Old Business
 - Items for Release
3. The expected timing of major Board approvals and reports is as follows:

Description	J	A	S	O	N	D	J	F	M	A	M	J
Annual Audited Financial Statements			X									
Positions of Special Responsibility				X								
Organization of Classes Report				X								
Approval of Auditors				X								
Election of Officers					X							
Approve Annual Budget Consultation Dates						X						
Present School Calendar for Consultation							X					
Amended Annual Budget								X				
Approve School Calendar									X			

Description	J	A	S	O	N	D	J	F	M	A	M	J
Indigenous Education Partnership Agreement Annual Report									X			
Approve School Fees and Deposits									X			
Annual Budget										X		
Carbon Neutral Action Report												X
Daycare Leases												X
Capital Budget												X
Approve Board Meeting Dates												X

Tech Steering Committee Minutes
April 20, 2023
Booth Building SD52

Attendance: Dinesh Gautam, Paramjit Khaira, Carla Rourke (Teams) , James Horne (Teams)
Regrets: Jeremy Janz, Sandra Pond

Dinesh Gautam – IT Manager SD52 shared that:

- Microsoft Office had some vulnerability that has been mitigated with an upgrade. As well, all firewalls have been upgraded as recommended by the Ministry of Education and Child Care (MECC).
- He is meeting with Principals regarding the Microsoft Grant money to set out a plan of action.
- Older generation IPADs are failing in our Elementary Schools. We will be creating a replacement plan.
- Software renewals are coming up at the end of the school year. These costs have increased by 10 – 20 % due to inflation.

The Committee discussed:

- The need to allow students to bring their own devices to school. This decreases the need to buy new devices however there would be costs associated with upgrading our network to allow the use of personal devices.
- The need to help students who do not have devices. We could reformat older IPADS and laptops at all of our schools to ensure equitable access.