

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

M I N U T E S

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM**

Tuesday, January 17, 2023 – 7:00 P.M.

Trustees Present: K. Toye, J. Beil, D. Dalton, J. Horne, K. Maier, M. Pucci, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond, M. Cross-Pomponio

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. The passing of teacher Barb Spencer-Dias was acknowledged with a moment of silence. The meeting was called to order at 7:05 p.m.

1. Adoption of Agenda

Motion 20230117-1.0a

Dalton "Be it resolved by the Board of Education of School District No. 52

Pucci (Prince Rupert) that the agenda be approved as presented"

Carried

2. Presentation(s): Mental Health Wellness – Carla Rourke, CHSS Principal

The Superintendent introduced the Principal of Charles Hays Secondary School, Carla Rourke, who introduced Natalie DeMille, a student at the school. Ms. DeMille has started a program called Plant Parenthood which supports student mental health through education; advocacy; equipping; and support. Ms. DeMille hopes the program will expand to other schools and beyond.

Trustees expressed their support for this initiative and thanked Ms. DeMille for her presentation.

3. Approval of the Minutes of the

3.1 Open Board Meetings held December 13, 2022.

Motion 20230117-3.1a

Beil "Be it resolved by the Board of Education of School District No. 52

Horne (Prince Rupert) that the minutes of the open Board meetings held December 13, 2022 be approved as presented."

Carried

4. Necessity of Closed Meetings and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held December 13, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items

- 4.8 Old Business
- 4.9 Items for Release

Motion 20230117-4.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."

Carried

5. Correspondence

5.1 Addressed to the Board
None.

5.2 Copied to the Board

5.2.1 December 7, 2022 Letter from BCVPA to BCSTA re: 2022 – A Year of
Renewal

Motion 20230117-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letters from 5.2.1 through 5.2.9 be received
and filed."

Carried

5.2.2 December 13, 2022 letter from BCSTA to congratulate and welcome the
Honourable Rachna Singh

5.2.3 December 13, 2022 letter from BCSTA to congratulate and welcome the
Honourable Grace Lore

5.2.4 December 12, 2022 letter from BCSTA to thank Jennifer Whiteside

5.2.5 December 13, 2022 letter from BCSTA to thank Katrina Chen

5.2.6 December 14, 2022 letter from BCSTA to Minister Singh re: Inflation and
Cost Escalation

5.2.7 December 14, 2022 letter from BCSTA to Minister Singh re: Truth and
Reconciliation

5.2.8 December 14, 2022 letter from BCSTA to Kasari Govender re: School
Liaison Officer Programs

5.2.9 December 14, 2022 letter from School District No. 5 to Minister Singh re:
Request Aboriginal Meeting Places be Included in Area Standards
Document

Trustee Beil noted that the district will need to consider this issue when
the new middle school is being designed.

6. Superintendent of Schools Report

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips.

6.1.2 Enrolment

The Director of Instruction reported that attendance at December 31, 2022 was 1,829 students an increase of 1.

6.1.3 Upcoming Projects/Learning/Other

The Superintendent provided a summary of recent school activities and upcoming events including Christmas events in a number of schools.

The French Immersion program has a number of active promotion activities underway.

Kindergarten registration is underway at all schools.

7. **Secretary-Treasurer's Report**

7.1 December 2022 Expenditure Reports

The Secretary-Treasurer presented the Expenditure Report for December 2022.

The budget for 2023-2024 is expected to see reduced funding protection revenue and increased costs, leading to a need for budget reductions.

In response to questions, the Secretary-Treasurer noted that teacher absences are quite a bit in excess of what is normally seen. Benefit costs are trending over budget. EAs are under budget due to recruiting challenges.

The Secretary-Treasurer advised that the district is not as far behind budget as indicated on the expenditure report, in part because adjustments to Ministry Revenue are made later in the school year.

7.2 January 2023 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for January 2023.

The Secretary-Treasurer advised that plumbing repairs were completed before school opened.

Trustees discussed receiving more detail on the district's work order system. The Secretary-Treasurer advised that this can be addressed in an upcoming working-session for the Board.

7.3 December 2022 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for December 2022.

The Manager, Information Technology advised that preliminary results from the security assessment will be available in February and that the network enhancement has been a fine-tuning of the system to ensure student access in the classroom is prioritized.

The Superintendent will refer a question on the use by students of artificial intelligence to the Technology Steering Committee.

8. **Committee Reports**

- 8.1 Finance & Building Committee (Trustees Beil, Maier, Pucci)
8.1.1 Annual Budget Meeting Consultation Dates

Motion 20230117-8.1.1a

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert that the amended Annual Budget Consultation Dates be approved as presented."	Carried
Horne		

Trustee Beil advised there was one proposed change to the dates for the annual budget consultation.

- 8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)
None.

- 8.3 Provincial Council (Trustees Maier, Pucci)
At February PC meeting there will be a vote for the Vice-President. Nominations are being collected. Extraordinary motions are due February 15?

- 8.3.1 Motion to BCSTA AGM
Chair Toye described the process underway to gather support from the Northwest BCSTA Zone for a motion to the BCSTA AGM. Planning is underway for a branch meeting in early February.

- 8.4 Indigenous Education Council (Trustees Toye, Sanchez)
None.

- 8.5 Policy Committee (Trustees Horne, Toye)

- 8.5.1 January 9, 2022 meeting
Trustee Horne presented the minutes of the January 9, 2022 meeting of the Policy Committee.

- 8.5.2 Policies for Approval
None.

- 8.5.3 Policies for Review
8.5.3.1 1320 Communicable Diseases and Immunizations Policy
8.5.3.2 1350 Student Medications Policy
8.5.3.3 1380 Anaphylaxis Policy

Motion 20230117-8.5.3.1a

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 1320 Communicable Diseases and Immunizations Policy, 1350 Student Medications Policy and 1380 Anaphylaxis Policy be sent to the district's partner groups for review."	Carried
Pucci		

Trustee Horne advised that the policy committee recommended the Board send these three policies to partner groups for their comments.

9. **Old Business**

None.

10. **New Business**

10.1 Letter to Minister of Education and Child Care

Motion 20230117-10.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Chair write a letter to the Minister of
Education and Child Care and ask PRDTU, IUOE and DPAC if they
would like to co-sign the letter."

Carried

Trustee Maier asked the Board to send a letter to the Minister of Education and Child Care, inviting her to the community to discuss the district's needs.

11. **Information Items:**

- 11.1 NID Elementary and Middle Schools, Monday, January 23, 2023
Chair Toye advised that the Non-Instructional Day for elementary and middle schools is on Monday, January 23, 2023.
- 11.2 BCPSEA AGM, January 26 & 27, 2023
Chair Toye noted that the BCPSEA AGM is on January 26 & 27, 2023. Trustee Pucci and the Superintendent will be in attendance.
- 11.3 ABC Meeting #1, Tuesday, January 31, 2023 (Public Information Meeting and Talking Circle Consultation)
Chair Toye noted that the ABC Meeting #1 is on Tuesday, January 31, 2023. Details on in-person or online options will be announced soon.
- 11.4 BCSTA/Ministry of Education Liaison Meeting, Friday, February 10, 2023
Chair Toye noted that the BCSTA/Ministry of Education Liaison Meeting is on Friday, February 10, 2023. The Chair, the Superintendent and the Secretary-Treasurer will be in attendance.
- 11.5 NID Secondary, Thursday, February 16, 2023
Chair Toye noted that the Non-Instructional Day for secondary schools is on Thursday, February 16, 2023.
- 11.6 Indigenous Implementation Day, Friday, February 17, 2023
Chair Toye noted the Indigenous Implementation Day is on Friday, February 17, 2023.
- 11.7 Family Day Statutory Holiday, Monday, February 20, 2023
Chair Toye noted the Family Day Statutory Holiday is on Monday, February 20, 2023.
- 11.8 Board Meeting, Tuesday, February 21, 2023
Chair Toye noted that the next Board Meeting is on Tuesday, February 21, 2023.

12. **10 Minute Question and Answer Period**

Q – In addition to the information on the recruitment challenges for EAs, there is also a shortage of casual EAs.

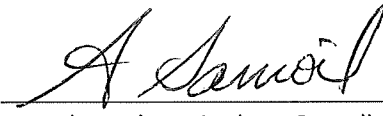
A – Is there a question?

13. **Adjournment**

Chair Toye adjourned the meeting at 8:12 p.m.



Board Chair, Kate Toye



Superintendent, Andrew Samoil