

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, February 21, 2023 – 7:00 P.M.**

Trustees Present: K. Toye, J. Beil, D. Dalton, J. Horne, K. Maier, L. Sanchez
Regrets: Mike Pucci

Staff Present: A. Samoil, S. Pond, M. Cross-Pomponio, B.Verissimo, T.Dickens,

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:01 p.m.

1. Appointment of Acting Secretary Treasurer

Motion 20230221-1.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Board appoints the Superintendent as Acting
Secretary-Treasurer."

Carried

2. Adoption of Agenda

Motion 20230221-2.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the Agenda is approved as presented"

Carried

- 3. Presentation(s):** French Program – Andree Michaud, Ecole Roosevelt Principal
The Superintendent introduced the Principal of Ecole Roosevelt School, Andree Michaud and Jake Burchell-Reyes (Gr. 3 teacher at Roosevelt). They presented 2022-23 Initiatives to increase enrolment.

Trustees expressed their thanks for all the hard work to try and increase French Immersion enrolment.

4. Approval of the Minutes of the

- 4.1 Open Board Meetings held January 17, 2023.

Motion 20230221-4.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the minutes of the open Board meetings held
January 17, 2023 be deferred to next month, due to some errors.

Carried

5. Necessity of Closed Meetings and Agenda

- 5.1 Approval of Agenda
- 5.2 Approval of Minutes of the In-Camera Meeting held January 17, 2023.
- 5.3 Human Resources Report
- 5.4 Secretary-Treasurer's Report
- 5.5 Other
- 5.6 Legal Items
- 5.7 Information Items

- 5.8 Old Business
- 5.9 Items for Release

Motion 20230221-5.0a

Beil Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."	Carried
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6. Correspondence

6.1 Addressed to the Board
None.

6.2 Copied to the Board

6.2.1 January 26, 2023 – Letter to Ministers Singh and Conroy from SD No. 83

Motion 20230221-6.2.1a

Beil Dalton	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter 6.2.1 be received and filed."	Carried
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7. Superintendent of Schools Report

7.1 For Board Information:

7.1.1 Field Trips

The Director of Instruction presented the list of approved field trips and answered questions from Trustees.

7.1.2 Enrolment

The Director of Instruction reported that attendance at January 31, 2023 was 1825 students, a decrease of 4

7.1.3 Upcoming Projects/Learning/Other

The Director of Instruction provided a summary of recent school activities and upcoming events

Indigenous Education team continuously supporting staff so we reflect the culture of learning. Indigenous Implementation Day on Friday was a huge success and was emotional and powerful.

Literacy and Numeracy – focus on early literacy in district sets students up for success.

FESL survey completing this week. Focusing on literacy/numeracy

Community – working on Early results for young children, Breakfast club on Canada, Early care providers and post-secondary partnerships.

Seamless day kindergarten highlight – partnership with CMC has resulted in running two early childhood education programs at our high school. We have successfully obtained a before and after school care license for Pineridge.

8. **Director of Finance’s Report**

- 8.1 January 2023 Expenditure Reports
The Director of Finance presented the Expenditure Report for January 2023 and answered questions from Trustees
- 8.2 January 2023 Operations Department Report
The Superintendent presented the Operations Department Report for January 2023 and answered questions from Trustees.
- 8.3 January 2023 Information Technology Department Report
The Manager of IT presented the Information Technology Department Report for January 2023 and answered questions from Trustees.

9. **Committee Reports**

- 9.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
Trustee Beil reported on recent updates – Pineridge approved for 12 more spaces
- 9.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
None.
- 9.3 Provincial Council **(Trustees Maier, Pucci)**
Trustee Maier reported that she is going to PC on Thursday. BCSTA director is a great position to get the north on the map – if anyone is interested. Vote this week is just in the interim.
- 9.4 Indigenous Education Council **(Trustees Toye, Sanchez)**
None.
- 9.5 Policy Committee **(Trustees Horne, Toye)**
 - 9.5.1 February 13, 2023 meeting
Trustee Horne presented the minutes of the February 13, 2023 meeting of the Policy Committee.
 - 9.5.2 Policies for Approval
 - 9.5.2.1 1320 – Communicable Diseases & Immunizations Policy
 - 9.5.2.2 1350 – Student Medications Policy
 - 9.5.2.3 1380 – Anaphylaxis Policy
 - 9.5.2.4 6510 – Board Communications Policy
 - 9.5.2.5 6610 – Making Policy

Motion 20230221-9.5.2.1a

Horne “Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that 1320 Communicable Diseases and
Immunizations Policy, 1350 Student Medications Policy, 1380
Anaphylaxis Policy, 6510 Board Communications Policy, and 6610
Making Policy be approved.”

Carried

Trustee Horne advised that no comments had been received and the policy committee recommended the Board approve these five policies

- 9.5.3 Policies for Review

9.5.3.1 3350 Acceptable Use of Technology Policy

9.5.3.2 6710 Records Management Policy

Motion 20230221-9.5.3.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that 3350 Acceptable Use of Technology Policy, and
6710 Records Management Policy be sent to the district's partner
groups for review."

Carried

Trustee Horne advised that the policy committee recommended the Board send these two policies to partner groups for their comments.

9.6 District Technology Steering Committee
Trustee Horne reported on the January 26, 2023 meeting.

10. **Old Business**

None

11. **New Business**

None

12. **Information Items:**

12.1 Annual Budget Consultation #3, Deadline for submissions, Friday, February 24, 2023
Chair Toye advised that the Annual Budget Consultation #3, Deadline for submissions is on Friday, February 24, 2023.

12.2 Provincial Council and Professional Learning Committee, February 23-25, 2023.
Chair Toye noted that the Provincial Council and Professional Learning Committee is on February 23-25, 2023.

12.3 Special Open Board Meeting, Monday, February 27, 2023
Chair Toye noted that there is a Special Open Board Meeting on Monday, February 27, 2023.

12.4 Board Meeting, Tuesday, March 14, 2023
Chair Toye noted that the next Board meeting is on Tuesday, March 14, 2023.

12.5 Spring Break, March 20-31, 2023
Chair Toye noted that Spring Break is March 20-31, 2023.

13. **10 Minute Question and Answer Period**

None

14. **Adjournment**

Chair Toye adjourned the meeting at 7:37 p.m.



Board Chair, Kate Toye



Superintendent, Andrew Samoil