SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

AGENDA

REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD AT BOOTH MEETING ROOM AND ON ZOOM
Tuesday, January 17, 2023- 7:00 P.M.

1. **Adoption of Agenda**

2. **Presentation(s)**:
   - 2.1 Mental Health Wellness – Carla Rourke, CHSS Principal

3. **Approval of the Minutes of the**
   - 3.1 Open Board Meeting held December 13, 2022 (p. 3)

4. **Necessity of Closed Meeting and Agenda**
   - 4.1 Approval of Agenda
   - 4.2 Approval of Minutes of the In-Camera Meeting held December 13, 2022
   - 4.3 Human Resources Report
   - 4.4 Secretary-Treasurer's Report
   - 4.5 Other
   - 4.6 Legal Items
   - 4.7 Information Items
   - 4.8 Old Business
   - 4.9 Items for Release

5. **Correspondence**
   - 5.1 Addressed to the Board
     - 5.1.1 None
   - 5.2 Copied to the Board
     - 5.2.1 December 7, 2022 – Letter from BCPVPA to BCSTA re: 2022- A Year of Renewal (p. 8)
     - 5.2.2 December 13, 2022 letter from BCSTA to congratulate and welcome the Honourable Rachna Singh (p. 9)
     - 5.2.3 December 13, 2022 letter from BCSTA to congratulate and welcome the Honourable Grace Lore (p. 10)
     - 5.2.4 December 12, 2022 Letter from BCSTA to thank Jennifer Whiteside (p. 11)
     - 5.2.5 December 13, 2022 Letter from BCSTA to thank Katrina Chen (p. 12)
     - 5.2.6 December 14, 2022 Letter from BCSTA to Minister Singh re: Inflation and Cost Escalation (p. 13)
     - 5.2.7 December 14, 2022 Letter from BCSTA to Minister Singh re: Truth and Reconciliation (p. 16)
     - 5.2.8 December 14, 2022 Letter from BCSTA to Kasari Govender re: School Liaison Officer Programs (p. 17)
     - 5.2.9 December 14, 2022 letter from SD 5 to Minister Singh re: Request Aboriginal Meeting Places be Included in Area Standards Document (p. 19)

6. **Superintendent of Schools' Report**

6.1 For Board Information:
- 6.1.1 Field Trips (p. 22)
- 6.1.2 Enrolment
- 6.1.3 Upcoming Projects/Learning/Other

7. **Secretary-Treasurer's Report**
- 7.1 December 2022 Expenditure Reports (p. 23)
- 7.2 January 2023 Operations Department Report (p. 25)
- 7.3 December 2022 Information Technology Department Report (p. 26)

8. **Committee Reports**
- 8.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
  - 8.1.1 Annual Budget Consultation Meeting Dates (p. 27)
- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
- 8.3 Provincial Council **(Trustees Maier, Pucci)**
  - 8.3.1 Motion to BCSTA AGM
- 8.4 Indigenous Education Council **(Trustees Toye, Sanchez)**
- 8.5 Policy Committee **(Trustees Horne, Toye)**
  - 8.5.1 January 9, 2022 Meeting minutes (p. 28)
  - 8.5.2 Policies for Approval
  - 8.5.3 Policies for Review
    - 8.5.3.1 1320 Communicable Diseases and Immunizations Policy (p. 29)
    - 8.5.3.2 1350 Student Medications Policy (p. 30)
    - 8.5.3.3 1380 Anaphylaxis Policy (p. 31)

9. **Old Business**

10. **New Business**
- 10.1 Letter to Minister of Education and Child Care

11. **Information Items**
- 11.1 NID Elementary and Middle School, Monday, January 23, 2023
- 11.2 BCPSEA AGM, January 26 & 27, 2023
- 11.3 ABC Meeting #1, Tuesday, January 31, 2023 (Public Information meeting and Talking Circle Consultation)
- 11.4 BCSTA / Ministry of Education Liaison Meeting, Friday, February 10, 2023
- 11.5 NID Secondary, Thursday, February 16, 2023
- 11.6 Indigenous Implementation Day, Friday, February 17, 2023
- 11.7 Family Day Statutory Holiday, Monday, February 20, 2023
- 11.8 Board Meeting, Tuesday, February 21, 2023

12. **10 Minute Question and Answer Period**

13. **Adjournment**

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, December 13, 2022 – 7:00 P.M.

Trustees Present: K. Toye, J. Beil, D. Dalton, J. Horne, K. Maier, M. Pucci, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond, M. Cross-Pomponio

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:11 p.m.

1. **Adoption of Agenda**

Motion 20221213-1.0a		
Beil	"Be it resolved by the Board of Education of School District No. 52	
Horne	(Prince Rupert) that the agenda be approved as presented"	**Carried**

2. **Presentation(s)**: Asda Wagayt La'ooy Truth & Reconciliation Pole – Roberta Edzerza, Indigenous Education Department

The Chair introduced Roberta Edzerza, district principal and Lucy Trimble, Wilwilaaysk wellness worker of the Indigenous Education Department along with carver Russell Mather. The presenters described the process involved in the creation of the pole, including guidance from elders in the community of Lax Kw'alaams. The pole provides a visible presence of Ts'msyen culture in the renovated Charles Hays Secondary School Learning Commons.

Trustees expressed their thanks for the presentation and described how moved they are to have this pole in the school.

3. **Approval of the Minutes of the**

3.1 Open Board Meetings held November 8 and November 15, 2022.

Motion 20221213-3.1a		
Horne	"Be it resolved by the Board of Education of School District No. 52	
Maier	(Prince Rupert) that the minutes of the open Board meetings held November 8 and November 15, 2022 be approved as presented."	**Carried**

4. **Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held November 15, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items

4.8 Old Business

4.9 Items for Release

Motion 20221213-4.0a		
Maier Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."	**Carried**

5. **Correspondence**

5.1 Addressed to the Board

None.

5.2 Copied to the Board

5.2.1 November 3, 2022 letter from BCTC to BCSTA re: Teacher Education Programs in Rural Districts

Motion 20221213-5.2.1a		
Maier Pucci	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters from 5.2.1 through 5.2.9 be received and filed."	**Carried**

Trustees made note of the arguments for and against the use of the Foundation Skills Assessment.

5.2.2 November 3, 2022 letter from Minister of Education and Child Care to BCSTA re: new funding for universal food programs at public schools

5.2.3 November 9, 2022 letter from BCSTA to Minister of Education and Child Care re: changes to the School Act, student immigration status barriers and updating the Attributes of a BC Graduate

5.2.4 November 16, 2022 letter from BCSTA to BCSSA – letter of congratulations

5.2.5 November 16, 2022 letter from FNLC to BCTF re: Foundation Skills Assessment Campaign

5.2.6 November 17, 2022 letter from Deputy Minister of Education and Child Care to BCSTA re: funding for exempt compensation grids

5.2.7 November 18, 2022 letter from BCSTA to Saskatchewan School Boards Association president - letter of congratulations

5.2.8 November 21, 2022 letter from BCSTA to Premier of BC – letter of Congratulations and invitation to meet

5.2.9 November 23, 2022 letter from BCTF to FNLC re: Foundation Skills Assessment

6. **Superintendent of Schools Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips.

6.1.2 Enrolment

The Director of Instruction reported that attendance at November 30, 2022 was 1,828 students. These numbers are headcount. This is 12 less than October. 17 students moved out of the district and 5 moved in.

6.1.3 Mental Health Update

The Superintendent reported that the district has received a special purpose grant for a second year for mental health literacy. 0.25 fte is being used at Charles Hays Secondary School, allowing a counsellor to work, with staff in the school.

6.1.4 Upcoming Projects/Learning/Other

The Superintendent provided a summary of recent school activities and upcoming events including Christmas events in a number of schools.

Thanks were offered to community partners who fund the Breakfast Club of Canada and who have volunteered to work at pancake breakfasts in a number of schools.

A district Equity Team meeting will be scheduled in January.

7. Secretary-Treasurer's Report

7.1 November 2022 Expenditure Reports

The Secretary-Treasurer presented the Expenditure Report for November 2022. Trustees were reminded that meeting budget for 2022-23 will result in an increase in the district's unrestricted surplus, which is available for contingencies. The 2023-24 budget is expected to require reductions as a result of decreasing funding and increasing costs.

7.2 November 2022 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for December 2022.

7.3 November 2022 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for November 2022.

8. Committee Reports

8.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**

8.1.1 Annual Budget Consultation Dates

Motion 20221213-8.1.1a		
Beil Maier	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert that the Annual Budget Consultation Dates be approved as presented."	**Carried**

Trustee Beil presented the proposed dates for the annual budget consultation.

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)

8.2.1 December 1, 2022 Meeting

Trustee Horne noted that the meeting took place when trustees were out of town and asked the Director of Instruction to present.

The Director of Instruction advised that the committee looked at Ministry data and focussed on how it aligns with the strategic plan. The committee also reviewed recommendations from the Spring meeting, focussed on survey results. The survey will role out again in the new year.

8.3 Provincial Council (Trustees Maier, Pucci)

8.3.1 December 2, 2022 meeting

Trustee Pucci reported on the December 2, 2022 meeting of the Provincial Council where the budget and other reports were approved.

8.3.2 Motion to BCSTA AGM

The Secretary-Treasurer described plans for a motion to the BCSTA AGM that would provide for guaranteed rural representation on the BCSTA Board. The Chair noted the desire for each branch to have an equal say on the BCSTA Board. Trustees expressed their support for this work to continue.

8.4 Indigenous Education Council (Trustees Toye, Sanchez)

8.4.1 October 24, 2022

The Chair advised that this will be tabled to January.

8.5 Policy Committee (Trustees Horne, Toye)

8.5.1 December 6, 2022 meeting

Trustee Horne presented the minutes of the December 6, 2022 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 3410 Security and Protection of Buildings Policy

8.5.2.2 3420 Video Surveillance Policy

8.5.2.3 3210 Energy Conservation and Environmental Stewardship Policy

8.5.2.4 3220 Buildings and Grounds Projects Policy

Motion 20221213-8.5.2.1a

Horne
Pucci

"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert that 3410 Security and Protection of Buildings Policy, 3420 Video Surveillance Policy, 3210 Energy Conservation and Environmental Stewardship Policy and 3220 Buildings and Grounds Projects Policy be approved." **Carried**

Trustee Horne advised that no comments had been received and the policy committee recommended the Board approve these four policies.

8.5.3 Policies for Review

8.5.3.1 6510 Board Communications Policy

8.5.3.2 6610 Making Policy

Motion 20221213-8.5.3.1a		
Horne Dalton	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert that 6510 Energy Board Communications Policy and 6610 Making Policy be sent to the district's partner groups for review."	**Carried**

Trustee Horne advised that the policy committee recommended the Board send these two policies to partner groups for their comments.

9. **Old Business**

9.1 BCSTA New Trustee Orientation and Trustee Academy, December 1-3, 2022
Trustees reported on their attendance at the BCSTA event.

10. **New Business**

10.1 Election of BCPSEA Bargaining Representative Council Member
Chair Toye advised that trustee Horne had declared a conflict of interest that prevents him from being the BCPSEA Bargaining Council Representative for the Board. The Chair called for nominations for the position of BCPSEA Representative Council Member.

Name	Nominated by	Acceptance
Pucci	Beil	Yes
Sanchez	Horne	Yes

The Secretary-Treasurer reported the results of the vote to the Chair.

The Chair declared Trustee Pucci elected as BCPSEA Representative Council Member.

10.2 Election of BCPSEA Bargaining Representative Council Member Alternate
The Chair called advised that no election was required and trustee Sanchez will continue as the alternate.

11. **Information Items:**

11.1 Christmas Break, December 19, 2022 to January 2, 2023
Chair Toye advised that Christmas break is from December 19, 2022 to January 2, 2023

11.2 Board of Education meeting, Tuesday, January 17, 2023
Chair Toye noted that the next Board of Education meeting is on January 17, 2023.

11.3 Non-Instructional Day for Middle and Elementary Schools, Monday January 23, 2023
Chair Toye advised that the Non-Instructional Day for Middle and Elementary Schools will be on Monday January 23, 2023

12. **10 Minute Question and Answer Period**
None.

13. **Adjournment**
Chair Toye wished everyone a wonderful holiday season and adjourned the meeting at 8:32 p.m.

Wednesday December 7, 2022

Carolyn Broady
President
British Columbia School Trustees Association
School District No. 045 (West Vancouver)
cbroady@bcsta.org

RE: 2022 – A Year of Renewal

Dear Carolyn,

On behalf of our 2,600 B.C. Principals' & Vice-Principals' Association (BCPVPA) members, our Board of Directors, and our BCPVPA staff, I would like to recognize the continuing work and incredible dedication of school trustees all across the province this year.

While we had all hoped that the pandemic – and the challenges that it has presented in public education – would be well behind us, we can see that we will be continuing to adjust, respond, and innovate well into 2023. What we have experienced through these pandemic years has been difficult, but we truly appreciate the level of connection and collaboration that has been mindfully co-constructed in our sector.

The important leadership and guidance of local boards has a significant impact on the work of BCPVPA members. In connecting with our members in recent months, I have heard many stories of how helpful it has been to have such excellent communication and direction within districts, and of the important recognition at the board level of the complexity of the work of school leaders. That clear sense of support, and of working together towards the common objective of student success, has been really critical for our members in achieving their objectives.

I hope that you can share our best wishes with your members, and that you will have an opportunity this holiday season to refresh and recharge.

All the best for the holidays and stay safe,

Brian Leonard
President
B.C. Principals' & Vice-Principals' Association

CC: Suzanne Hoffman, CEO shoffman@bcsta.org

B.C. Principals' & Vice-Principals' Association
#200 - 525 West 10th Avenue
Vancouver, BC
V5Z 1K9

bcpvpa.bc.ca
o: 604-689-3399
t: 1-800-663-0432

BCSTA British Columbia School Trustees Association

December 13, 2022

The Honourable Rachna Singh
Minister of Education and Child Care
PO Box 9045, Stn Prov Govt
Victoria, B.C. V8W 9E2
educ.minister@gov.bc.ca

Dear Minister Singh,

RE: Congratulations and welcome

Congratulations on being appointed as British Columbia's new Minister of Education and Child Care. On behalf of the BC School Trustees Association's board of directors, staff and membership, which comprises all 60 of B.C.'s boards of education, I wish to share our commitment to working with you and your staff in our role as co-governors of the province's education system.

Leading public education is a tremendous responsibility that sets the course for future generations, and I look forward to working with you as we seek the best for the students we serve. Your background as a councillor and support worker will be an asset in supporting the needs of communities and families, and I am eager to discuss how we may assist each other in this crucial work.

I look forward to connecting with you at your earliest convenience to share more about BCSTA's vision for public education and how we can support students across the province and help them achieve their goals.

Sincerely,

Carolyn Broady

Carolyn Broady
President
British Columbia School Trustees Association

CC: Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care
BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors

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BCSTA British Columbia School Trustees Association

December 13, 2022

The Honourable Grace Lore
Minister of State for Child Care
PO Box 9057 Stn Prov Govt
Victoria B.C. V8W9E2
CC.Minister@gov.bc.ca

Dear Minister Lore,

Subject: Congratulations and welcome

Congratulations on being appointed as British Columbia's new Minister of State for Child Care. On behalf of the BC School Trustees Association's board of directors, staff and membership, which includes all 60 of B.C.'s boards of education, I thank you for taking on this vital role.

Your work will set the tone for starting students off strong, and as co-governors of the province's education system, boards of education are eager to collaborate with you. Our association provides many opportunities for members to connect with government, and I look forward to finding avenues to share your expertise and leadership with them.

Supporting families and communities is a cornerstone of our work. I look forward to connecting with you and sharing more about BCSTA's vision for public education and how we can support students together.

Sincerely,

Carolyn Broady

Carolyn Broady
President
British Columbia School Trustees Association

CC: Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care
BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors

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bcsta@bcsta.org f 604 732 4559 Vancouver, BC V6J 5K9

BCSTA British Columbia School Trustees Association

December 12, 2022

The Honourable Jennifer Whiteside
Minister of Mental Health and Addictions
PO Box 9644 Stn Prov Govt
Victoria, BC V8W 9P1
mh.minister@gov.bc.ca

Dear Minister Whiteside,

Subject: Thank you for your contributions to public education in B.C.

Congratulations on your appointment to the Ministry of Mental Health and Addictions. I am positive you will be up for a new challenge after being such a strong leader in public education.

I wish to sincerely thank you for all that you have done in your role as British Columbia's Minister of Education and Child Care. Your work contributed to B.C. students achieving more by providing stability, an open ear and support for boards of education across the province. I would also like to share my sincere gratitude for taking time out of your busy schedule to join us for our Trustee Academy.

As co-governors of B.C.'s public education system, boards of education carry a responsibility for ensuring that our public education system serves and supports students in the best ways possible. You have our collective appreciation for your work. Know that your contributions will provide a foundation we will continue building on. I enjoyed working with you and look forward to future opportunities to collaborate.

Sincerely,

Carolyn Broady

Carolyn Broady
President
British Columbia School Trustees Association

CC: BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors

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BCSTA British Columbia School Trustees Association

December 13, 2022

Katrina Chen
Member of the Legislative Assembly - Burnaby-Lougheed
Parliament Buildings
Victoria, B.C. V8V 1X4
katrina.chen.MLA@leg.bc.ca

Dear Katrina Chen,

Subject: Thank you for your contributions to public education in B.C.

I want to thank you for all that you have done during your tenure as British Columbia's Minister of State for Child Care. Your efforts contributed to students achieving more by providing a solid foundation for children to build upon as they grow and enter schools. You also have my gratitude for your contributions to our past events and for supporting the work of the BC School Trustees Association.

Boards of education carry a heavy responsibility for ensuring that our public education system serves and supports students in the best ways possible. You have our collective appreciation for being an ally in this important work.

Know that your contributions will provide a basis for the work we will continue with Minister Grace Lore as we give children the best start possible with their education in B.C.

Sincerely,

Carolyn Broady

Carolyn Broady
President
British Columbia School Trustees Association

CC: Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care
BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors

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BCSTA British Columbia School Trustees Association

December 14, 2022

The Honourable Rachna Singh
Minister of Education and Child Care
PO Box 9045, Stn Prov Govt
Victoria, B.C. V8W 9E2
educ.minister@gov.bc.ca

Dear Minister Singh,

Subject: Inflation and Cost Escalation

At the British Columbia School Trustees Association's most recent Provincial Council meeting, our membership, representing all 60 boards of education in B.C., passed the following resolution:

> *"BCSTA urge the Ministry of Education and Child Care to provide emergency funding adjustments to February budgets in order to address inflationary cost pressures on districts."*

As noted in the enclosed motion rationale, school districts across the province face substantial financial pressures related to increasing inflation. While not unique to public education, as this concern touches all parts of the nation, we must highlight the damage not addressing these increasing costs will have on students and their future success.

B.C.'s boards of education will establish their budgets as we enter the new year. Through debate and discussion at our meeting of provincial councillors, it was clear that inflationary funding rate adjustments are required to enable districts to continue offering the programs and supports students rely on and expect. As we emerge from the pandemic, providing high-quality education for students and support for families who depend on a wide variety of school-related programs is crucial.

We ask that you collaborate with the Ministry of Finance and government to include increases for these costs so that districts may continue fulfilling the Ministry of Education and Child Care's mandate to the best of their abilities.

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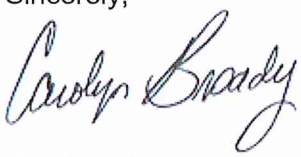
Vancouver, BC V6J 5K9

British Columbia School Trustees Association

On behalf of our membership, I thank you for considering our request. I am available to discuss how we can best approach the upcoming budget and provide additional context at your earliest opportunity.

Sincerely,



Carolyn Broady
President
British Columbia School Trustees Association

Motion: P120228.1

Enclosure: Original motion rationale

CC: Katrine Conroy, Minister of Finance, Ministry of Finance
Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care
BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors

8.1. Inflation and Cost Escalation

Category: Education Finance

Motion #:	8.1 : P120228.1	**Sponsor:**	SD 63 (Saanich) *and* SD 71 (Comox Valley)
Meeting:	PC Dec 2022	**Action:**	*not specified*
Category:		**Outcome:**	*not specified*
Disposition:	Carried		

Motion as Adopted:
BE IT RESOLVED:
THAT BCSTA urge the Ministry of Education and Childcare to provide emergency funding adjustments to February budgets in order to address inflationary cost pressures on districts.

Motion as Presented:
BE IT RESOLVED:
THAT BCSTA urge the Ministry of Education and Childcare to provide emergency funding adjustments to February budgets in order to address inflationary cost pressures on districts.

Rationale:
This motion is emergent as pressures on district budgets is significant. Boards of Education will commence developing their 2023/24 budgets in early 2023 and it is critical that inflationary funding rate adjustments are in place as soon as possible.

This motion is needed as school districts find it difficult to continue offering full programs to students due to cost pressures. When the provincial government and BC Ministry of Education and Child Care allocate the funding to school districts, they need to include increases for the inflationary costs that are impacting the delivery of services, programs, and support to students. If the Ministry wants school districts to fulfill the Ministry's mandate, then the Ministry needs to fully fund education given the current inflationary climate.

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Policy Statement 8.1.5P

BCSTA British Columbia School Trustees Association

December 14, 2022

The Honourable Rachna Singh
Minister of Education and Child Care
PO Box 9045, Stn Prov Govt
Victoria, B.C. V8W 9E2
educ.minister@gov.bc.ca

Dear Minister Singh,

RE: Truth and Reconciliation Calls to Action 7, 10, 11, 12 & 57 – Ref 281664

On October 26, the British Columbia School Trustees Association received a letter from Minister Jennifer Whiteside (ref 281664) regarding our initial letter regarding the Truth and Reconciliation Commission of Canada's Calls to Action 7, 10, 11, 12 and 57.

The initial letter was driven by our members, who passed a motion at our 2022 annual general meeting requesting "That BCSTA urge the British Columbia Ministry of Education and Child Care and the Canadian School Board Association to call on the Federal Government to fund and implement the following Truth and Reconciliation Commission of Canada Calls to Action." These are essential steps, highlighted by boards of education, that must be taken in our schools to support truth and reconciliation as soon as possible.

The letter we received in response expressed interest in collaborating on a joint letter to the Government of Canada, along with the First Nations Education Steering Committee, to request an update and funding support for the identified calls to action. Please let me know if there are any specific next steps you would like to discuss.

Your input and guidance are appreciated as we look to maintain momentum with this work.

Sincerely,

Carolyn Broady

Carolyn Broady
President
British Columbia School Trustees Association

Motion: A20228

CC: Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care
Deborah Jeffrey, Executive Director, First Nations Education Steering Committee
Alan Campbell, President, Canadian School Boards Association
BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors

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BCSTA British Columbia School Trustees Association

December 14, 2022

Kasari Govender
Human Rights Commissioner
British Columbia's Office of the Human Rights Commissioner
536-999 Canada Place
Vancouver, B.C. V6C 3E1
commissioner@bchumanrights.ca

Dear Kasari Govender,

RE: School Liaison Officer programs

Thank you for your letter expressing your concerns regarding School Liaison Officer (SLO) programs in British Columbia's schools. Your thoughtful insights are appreciated, and we shared your letter with our membership as requested.

Boards of education exist to serve their communities, with every board and local population experiencing unique circumstances and considerations. Providing boards with context and data to support decisions is imperative, as board decisions must reflect local school and public needs. Ensuring that marginalized students are heard and respected is incredibly important as we seek to make schools welcoming, inviting spaces for staff and students across the province. Know that improving equity, student success, safety and inclusion are priorities for all boards.

As we look to support and inform future decisions, BCSTA's board of directors has requested that staff undertake a jurisdictional scan across all 60 school districts to review what SLO programs currently exist, with the results to be discussed at our January board meeting. Understanding more about current SLO programs will help BCSTA determine what support boards may require as we work with our members to ensure they are well-informed when making local decisions.

BCSTA British Columbia School Trustees Association

I look forward to reconnecting with you once we have had the opportunity to examine local contexts so that we may discuss these programs and how boards of education can best serve B.C.'s students.

Sincerely,

Carolyn Broady

Carolyn Broady
President
British Columbia School Trustees Association

CC: Rachna Singh, Minister of Education and Child Care
Mike Farnworth, Minister of Public Safety and Solicitor General
Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care
BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors

SCHOOL DISTRICT 5
SOUTHEAST KOOTENAY

December 14, 2022

Hon. Rachna Singh, Minister of Education and Child Care
Room 124 Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Singh,

RE: Request Aboriginal Meeting Places be Included in Area Standards Document

At the School District 5 (SD5), Southeast Kootenay In-Camera Board Meeting of November 9th, the Board carried the following motion:

THAT the Board send a strongly-worded letter to the Ministry of Education and Child Care asking them to amend the Area Standards document to include a space designated for an Indigenous Meeting place in new school builds and renovations.

For over a decade, our Board has advocated for dedicated spaces for Aboriginal students to learn and gather—a safe, inclusive space for *all* students to utilize, which embraces the area's local Indigenous histories, values and practices.

In his July 8, 2019 response to the Board's letter of March 13, 2019, then-Minister of Education, Rob Fleming remarked "The Ministry is supportive of opportunities to provide designated space for Aboriginal students to be comfortable, heard and respected and will take your feedback into consideration during our upcoming review of the *Area Standards*."

At present, we have not seen any changes to this Document, which currently acknowledges and reflects the additional space requirements of both special and supplementary special education, yet still does not recognize the need for a "Gathering Place" for Indigenous students. Our Board believes most strongly that such a space is essential to providing a culturally appropriate place where our Indigenous –and all students—will feel safe, comfortable, listened to and respected.

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

While we acknowledge that a designated Aboriginal meeting space would be utilized very differently from, and would be much more inclusive than, the space used for special and supplementary special education, the need for –and value of—providing additional space for Indigenous students is equal to the need –and value of—providing additional space for special and supplementary special education.

Given Government's strengthened focus on Truth and Reconciliation, our Board fails to understand why government has not yet formalized a commitment to providing dedicated Indigenous meeting spaces within the Ministry of Education *Area Standards* document. As well as being the right thing to do, an indigenous Gathering Space would help fulfill #63 of the Truth and Reconciliation 94 Calls to Action:

"...to maintain an annual commitment to Aboriginal education issues, including:
...
iii. Building student capacity for intercultural understanding, empathy, and mutual respect."

We would sincerely appreciate your review of this need for Indigenous students and for furthering reconciliation within our schools.

Please also review the attached several correspondences between the Aboriginal Education Department at Mount Baker Secondary School, School District 5 and the Ministry of Education, going back to May, 2012.

Sincerely,

Doug McPhee, Board Chair

Cc*: Hon. David Eby, Premier, BC New Democratic Party
Kevin Falcon, Leader, BC Liberal Party
Sonia Furstenau, Leader, BC Green Party
Tom Shypitka, MLA Kootenay East BC
Hon. Murray Rankin, Minister of Indigenous Relations and Reconciliation
Elenor Sturko, Critic for Education, BC Liberal Party
Karin Kirkpatrick, Critic for Child and Family Development & Childcare, BC Liberal Party
Carolyn Broady, President, BCSTA
BCSTA for distribution to member Boards of Education
Clint Johnston, President BC Teachers' Federation
Chris Schultz-Lorentzen, President, BCCPAC
Shelley Balfour & Chris Kielpinski, CFTA Co-Chairs
Patti Pocha, SD5 CUPE President

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

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Lies Salvador, DPAC Chair
Aaron Thorn, President, SD5 Administrators' Association
Denise Augustine, Director of Education and Learner Engagement, SD79
107.5 Today FM Radio
Drive 102.9/B104 Radio
Cranbrook Daily Townsman
Elk Valley Herald
e-know Online News
Fernie Free Press

*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

PRINCE RUPERT SCHOOL DISTRICT NO. 52

SUPERINTENDENT OF SCHOOLS REPORT TO BOARD OF SCHOOL TRUSTEES

January 17, 2023

6.1 For Board Information:

6.1.1 Field Trips Approved

	School	Dates	# School Days	Grade	Purpose
1.	CHSS	Dec 9-12, 2022	2	9-12	Vanderhoof for wrestling tournament – was CANCELLED
2.	CHSS	Jan 6-7, 2023	1	9-12	Prince George for wrestling tournament

6.1.2 Enrolment

6.1.3 Upcoming Projects/Learning/Other

School District No. 52 - Prince Rupert
Financial Results as at December 31, 2022

	2022/23 Budget w/Reserves	Year-to-Date Dec 31	Remainder	Remainder %	Months	Notes
Operating Revenue	**25,990,951**	**10,490,480**	**15,500,471**	**59.6%**		
Operating Expenses:						
Salaries:						
Teachers	10,029,846	4,207,217	5,822,629	58.1%	10	1
Principals and Vice Principals	1,970,133	969,865	1,000,268	50.8%	12	
Educational Assistants	1,961,690	706,317	1,255,373	64.0%	10	
Support Staff	2,181,651	1,021,720	1,159,931	53.2%	10&12	
Other Professionals	1,651,104	783,496	867,608	52.5%	12	2
Substitutes	1,109,101	417,070	692,031	62.4%	10	
Total Salaries	18,903,525	8,105,685	10,797,840	57.1%		
Employee Benefits	4,148,954	1,664,965	2,483,989	59.9%	10&12	
Total Salaries and Benefits	23,052,479	9,770,650	13,281,829	57.6%		
Services and Supplies	3,169,884	1,496,032	1,673,852	52.8%	10&12	
Total Operating Expenses	**26,222,363**	**11,266,682**	**14,955,681**	**57.0%**		
Operating Income (Loss)	**(231,412)**	**(776,202)**	**544,790**			3

Note 1 Teacher salaries continue to run over budget, primarily due to medical absences

Note 2 Benefits run below budget in the first half of the year as there is very little CPP and EI cost in this period.

Note 3 Operating Loss increased from (582,115) in November

Fund : 0 Operating

PR	TITLE	DEC	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	1,340,361.80	5,019,794.49	2,306.24	12,127,307	7,105,206	59
03	Career Preparation	10,919.14	39,846.40		132,918	93,072	70
07	Library Services	60,335.58	208,026.37		464,836	256,810	55
08	Counselling	46,799.42	181,833.82		577,427	395,593	69
10	Special Education	363,778.47	1,494,084.56		3,975,676	2,481,591	62
30	English Language Development		325.70		2,373	2,047	86
31	Aboriginal Education	233,298.23	824,864.38		1,902,575	1,077,711	57
41	Business Admin	152,038.88	776,123.25		1,509,632	733,509	49
TOTAL FOR Function - 1		2,207,531.52	8,544,898.97	2,306.24	20,692,744	12,145,539	59
Function : 4 District Administration							
11	Education Admin	30,302.69	204,424.23		399,332	194,908	49
40	Governance	20,947.58	102,952.90		211,165	108,212	51
41	Business Admin	98,220.98	633,364.47	1,050.00	1,273,134	638,720	50
TOTAL FOR Function - 4		149,471.25	940,741.60	1,050.00	1,883,631	941,839	50
Function : 5 Maintenance & Operations							
41	Business Admin	14,794.98	140,771.15		251,553	110,782	44
50	Plant Maintenance	208,934.82	1,327,109.81	5,149.60	2,496,740	1,164,481	47
52	Maintenance Of Grounds	14,852.54	55,332.66		118,973	63,640	53
56	Utilities	43,797.52	124,536.40		450,742	326,206	72
TOTAL FOR Function - 5		282,379.86	1,647,750.02	5,149.60	3,318,008	1,665,108	50
Function : 7 Transportation							
41	Business Admin	326.95	1,964.82		4,272	2,307	54
70	Student Transportation	40,347.89	131,326.08		323,708	192,382	59
TOTAL FOR Function - 7		40,674.84	133,290.90	0.00	327,980	194,689	59
TOTAL FOR Fund - 0		2,680,057.47	11,266,681.49	8,505.84	26,222,363	14,947,176	57
GRAND TOTAL		2,680,057.47	11,266,681.49	8,505.84	26,222,363	14,947,176	57

PRINCE RUPERT School District No. 52

OPERATIONS DEPARTMENT
J. Warburton, Director of Operations

Monthly Report to the Board

January 2023

Facilities	Happy New Year from the Operations Department! December was a busy month for Maintenance. The crew kept busy completing work requests and keeping our schools warm. The cold snap caused pipes to burst at Pineridge and Westview. Both locations were cleaned up by Maintenance staff and dried out causing minimal damage. PRMS had two classrooms painted.
Custodial	Custodians completed regular filter changes and deeper cleans over the winter break.
Energy & Conservation	Boilers at Roosevelt underwent repairs and spare parts were ordered. New programming was added to control heating components at Roosevelt.
Transportation	The new 24 passenger bus still has the delivery date pending, however the district should see it by spring 2023.
Health & Safety	Maintenance has a good supply of hand sanitizer, masks, disinfectant wipes and classroom sanitizer to be distributed as needed.

PRINCE RUPERT School District No. 52

INFORMATION TECHNOLOGY DEPARTMENT
DINESH GAUTAM, MANAGER,
INFORMATION TECHNOLOGY

Monthly Report to the Board

December 2022

- **Network Status**: The CHSS Switches were rebooted because of an unplanned network outage.
- **Computer Purchase**: No new hardware was purchased.
- **Smart Board**: One Viewsonic smart board was purchased for the ECE course starting in February 2023 at CHSS
- **Microsoft Exchange**: The local Microsoft exchange is now completely decommissioned and all exchange services have been migrated to the cloud.
- **Firewall**: Palo Alto introduced a new category called Ransomware for all the URL filtering. Changes were made to the firewall as per the recommendation from the Ministry.
- **Security Assessment**: A security assessment is running for all the systems in SD52 to ensure they are up-to-date and in compliance with the industry-standard security recommendation. This was a test conducted by Softchoice who is the district's Microsoft Vendor.
- **Network Enhancement**: The Palo Alto and Ministry-recommended Quality of Service (QOS) has been implemented in all school's firewalls and core firewalls. This should ensure better bandwidth management between the schools and improve access to the internet. Staff are monitoring to see any feedback after the changes.

School District No. 52 (Prince Rupert)

Dates for 2023/24 Annual Budget Consultation (ABC)

Tuesday January 31, 2023	Public information meeting and Talking Circle Consultation @ 7:00pm
Thursday February 16, 2023	Individual presentations from partner groups, IN PUBLIC, starting @ 7:00pm
Friday February 24, 2023	Deadline for budget submissions @ 4:00pm
Tuesday **April 11, 2023** (change)	Report back to public on input received and Ministry Funding @ 7:00pm
Thursday April 20, 2023	Board meeting to approve budget @ 7:00pm

School District No. 52 (Prince Rupert)
Policy Committee
Monday, January 9, 2023
4:30 pm

MINUTES

In attendance: James Horne
Kate Toye
Louisa Sanchez (Observer)
Mike Pucci (Observer)
Danielle Dalton (Observer)
Andrew Samoil
Cam McIntyre

The meeting was called to order at 4:35 p.m.

1. Policies for Approval

None.

The Secretary-Treasurer advised that the policies from the December meeting were sent to partner groups after the Winter Break, so the comment period is still open.

2. Policies for Review

a. 1320 Communicable Diseases and Immunizations Policy
b. 1350 Student Medications Policy
c. 1380 Anaphylaxis Policy

The Secretary-Treasurer presented the draft policies and answered questions from trustees. The Committee agreed to ask the Board to send the draft policies, as amended, to partner groups for their review.

3. Other Business

None.

Meeting Adjourned at 5:00 p.m.
Next Meeting: Monday, February 13, 2022

1320 | Communicable Diseases and Immunizations Policy

Date Approved: ~~January 14 2014~~

~~Date Amended:~~ November 12 2019

The Board of Education acknowledges its obligation under the Workers Compensation Act (~~Part 6~~Part 2) and School Act (sections 91, 92) to provide a safe and healthy environment for students and employees.

Precautions will be taken to ensure that an individual's medical condition does not present a health and safety risk to students and employees. The Board supports appropriate procedures regarding infectious ~~blood-borne~~ pathogens and immunizations, as described in the regulations.

The Board recognizes that a student with an infectious ~~blood-borne~~ disease is entitled to an educational program and, insofar as it is possible and prudent, the student shall be treated as any other student with a medical condition. The student's personal physician and/or pediatrician shall be responsible for evaluating the student's health.

A Board employee with an infectious ~~blood-borne~~ disease, insofar as it is feasible and prudent, shall be treated as would any other employee with a medical condition. The employee's personal physician shall be responsible for evaluating the employee's health.

In the case of both students and employees, Northern Health will be consulted on the precautions that are appropriate for the district to implement.

The Board endorses the position of the Province of British Columbia that all school-age children should be protected by scheduled vaccines against communicable diseases.

REFERENCES

School Act (Sections 91, 92)

Workers Compensation Act (~~Part 6~~Part 2)

Northern Health website,

https://www.northernhealth.ca/health-topics/school-and-youth-health#immunizations-and-schools~~https://northernhealth.ca/YourHealth/PublicHealth/ImmunizationandVaccines.aspx~~ accessed online ~~March 29, 2017~~January 6, 2023

Province of British Columbia Healthlink BC Website, ~~Blood-and-Body-Fluid-Precautions~~Infectious Diseases, https://www.healthlinkbc.ca/illnesses-conditions/infectious-diseases~~https://www.healthlinkbc.ca/healthlinkbc-files/fluids-protecting-against-infection~~ accessed online ~~March 29, 2017~~January 6, 2023.

1320-10 Communicable Disease Regulation

1330-10 Immunization of Students Regulation

4210 Pandemic Response Policy

1350 | Student Medications Policy

Date Approved: ~~September 10 2013~~

~~Date Amended:~~ November 12 2019

POLICY

Where a student requires medication during school activities, the school principal is responsible for the administration of such medication. It is the responsibility of the parent or guardian to bring the matter to the attention of the principal.

Except in emergency situations, and subject to the requirements of the Anaphylaxis Regulation, no employee of the Board shall administer medication or supervise the self-administration of medication unless it is carried out in accordance with the Medication for Students Regulation.

The Board recognizes that a student may be absent from school for a few days during the implementation of the medication administration plan~~this process~~.

It is recognized that the medication to be administered should not normally require any special skill or knowledge on the part of the school principal or designate.

REFERENCES

1350-10 - Medication for Students Regulation

1350-10A - Request for Administration of Medication at School - Form

1350-10B - Student Medical Alert - Form

1380 - Anaphylaxis Policy

1380-10 - Anaphylaxis Regulation

4110-60 Emergency Preparedness – Medical Emergency Response Regulation

1380 | Anaphylaxis Policy

Date Approved: ~~September 10 2013~~

~~Date Amended:~~ November 12 2019

POLICY

In accordance with Ministry of Education requirements, the Board provides this policy and regulation relating to the response to anaphylaxis in school settings. This policy acknowledges the principles identified in the BC Anaphylactic and Child Safety Framework.

The safety, health, and well-being of students is the primary responsibility of parents or guardians. ~~, and is a shared responsibility among parents or guardians,~~ The Board~~Boards~~, school employees, students, and health care workers share in this responsibility.

Principals have overall responsibility for student safety in schools, including implementation of anaphylaxis safety plans in accordance with the requirements of Board policy and regulations.

Parents or guardians of student are responsible to inform the school about their child's potential risk for anaphylaxis and for providing ongoing health support services.

~~Every employee exposed to individual student emergency response plans has a duty to maintain the confidentiality of all student personal health information.~~

When addressing the risk of exposure for students at risk of anaphylaxis to allergens, the Board will balance ~~depriving~~ limiting the student at risk of normal peer relations with the reasonableness of restrictions on other students.

REFERENCES

Ministerial Order 232/07 – Anaphylaxis Protection Order

British Columbia Anaphylactic and Child Safety Framework

1380-10 - Anaphylaxis Regulation