

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD IN THE BOOTH MEETING ROOM  
Tuesday, December 13, 2022 – 7:00 P.M.**

Trustees Present: K. Toye, J. Beil, D. Dalton, J. Horne, K. Maier, M. Pucci, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond, M. Cross-Pomponio

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:11 p.m.

**1. Adoption of Agenda**

**Motion 20221213-1.0a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the agenda be approved as presented"

**Carried**

2. **Presentation(s):** Asda Wagayt La'ooy Truth & Reconciliation Pole – Roberta Edzerza, Indigenous Education Department  
The Chair introduced Roberta Edzerza, district principal and Lucy Trimble, Wilwilaaysk wellness worker of the Indigenous Education Department along with carver Russell Mather. The presenters described the process involved in the creation of the pole, including guidance from elders in the community of Lax Kw'alaams. The pole provides a visible presence of Ts'msyen culture in the renovated Charles Hays Secondary School Learning Commons.

Trustees expressed their thanks for the presentation and described how moved they are to have this pole in the school.

**3. Approval of the Minutes of the**

- 3.1 Open Board Meetings held November 8 and November 15, 2022.

**Motion 20221213-3.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the minutes of the open Board meetings held  
November 8 and November 15, 2022 be approved as presented."

**Carried**

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held November 15, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items

- 4.8 Old Business
- 4.9 Items for Release

**Motion 20221213-4.0a**

Maier Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."	<b>Carried</b>
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**5. Correspondence**

- 5.1 Addressed to the Board
  - None.
- 5.2 Copied to the Board
  - 5.2.1 November 3, 2022 letter from BCTC to BCSTA re: Teacher Education Programs in Rural Districts

**Motion 20221213-5.2.1a**

Maier Pucci	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters from 5.2.1 through 5.2.9 be received and filed."	<b>Carried</b>
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Trustees made note of the arguments for and against the use of the Foundation Skills Assessment.

- 5.2.2 November 3, 2022 letter from Minister of Education and Child Care to BCSTA re: new funding for universal food programs at public schools
- 5.2.3 November 9, 2022 letter from BCSTA to Minister of Education and Child Care re: changes to the School Act, student immigration status barriers and updating the Attributes of a BC Graduate
- 5.2.4 November 16, 2022 letter from BCSTA to BCSSA – letter of congratulations
- 5.2.5 November 16, 2022 letter from FNLC to BCTF re: Foundation Skills Assessment Campaign
- 5.2.6 November 17, 2022 letter from Deputy Minister of Education and Child Care to BCSTA re: funding for exempt compensation grids
- 5.2.7 November 18, 2022 letter from BCSTA to Saskatchewan School Boards Association president - letter of congratulations
- 5.2.8 November 21, 2022 letter from BCSTA to Premier of BC – letter of Congratulations and invitation to meet
- 5.2.9 November 23, 2022 letter from BCTF to FNLC re: Foundation Skills Assessment

**6. Superintendent of Schools Report**

- 6.1 For Board Information:
  - 6.1.1 Field Trips
    - The Superintendent presented the list of approved field trips.

- 6.1.2 Enrolment  
The Director of Instruction reported that attendance at November 30, 2022 was 1,828 students. These numbers are headcount. This is 12 less than October. 17 students moved out of the district and 5 moved in.
- 6.1.3 Mental Health Update  
The Superintendent reported that the district has received a special purpose grant for a second year for mental health literacy. 0.25 fte is being used at Charles Hays Secondary School, allowing a counsellor to work, with staff in the school.
- 6.1.4 Upcoming Projects/Learning/Other  
The Superintendent provided a summary of recent school activities and upcoming events including Christmas events in a number of schools.

Thanks were offered to community partners who fund the Breakfast Club of Canada and who have volunteered to work at pancake breakfasts in a number of schools.

A district Equity Team meeting will be scheduled in January.

**7. Secretary-Treasurer’s Report**

- 7.1 November 2022 Expenditure Reports  
The Secretary-Treasurer presented the Expenditure Report for November 2022. Trustees were reminded that meeting budget for 2022-23 will result in an increase in the district’s unrestricted surplus, which is available for contingencies. The 2023-24 budget is expected to require reductions as a result of decreasing funding and increasing costs.
- 7.2 November 2022 Operations Department Report  
The Secretary-Treasurer presented the Operations Department Report for December 2022.
- 7.3 November 2022 Information Technology Department Report  
The Secretary-Treasurer presented the Information Technology Department Report for November 2022.

**8. Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
  - 8.1.1 Annual Budget Consultation Dates

<b>Motion 20221213-8.1.1a</b>	
Beil	“Be it resolved by the Board of Education of School District No. 52
Maier	(Prince Rupert that the Annual Budget Consultation Dates be approved as presented.”
	<b>Carried</b>

Trustee Beil presented the proposed dates for the annual budget consultation.

- 8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)  
 8.2.1 December 1, 2022 Meeting  
 Trustee Horne noted that the meeting took place when trustees were out of town and asked the Director of Instruction to present.

The Director of Instruction advised that the committee looked at Ministry data and focussed on how it aligns with the strategic plan. The committee also reviewed recommendations from the Spring meeting, focussed on survey results. The survey will role out again in the new year.

- 8.3 Provincial Council (Trustees Maier, Pucci)  
 8.3.1 December 2, 2022 meeting  
 Trustee Pucci reported on the December 2, 2022 meeting of the Provincial Council where the budget and other reports were approved.

- 8.3.2 Motion to BCSTA AGM  
 The Secretary-Treasurer described plans for a motion to the BCSTA AGM that would provide for guaranteed rural representation on the BCSTA Board. The Chair noted the desire for each branch to have an equal say on the BCSTA Board. Trustees expressed their support for this work to continue.

- 8.4 Indigenous Education Council (Trustees Toye, Sanchez)  
 8.4.1 October 24, 2022  
 The Chair advised that this will be tabled to January.

- 8.5 Policy Committee (Trustees Horne, Toye)  
 8.5.1 December 6, 2022 meeting  
 Trustee Horne presented the minutes of the December 6, 2022 meeting of the Policy Committee.

- 8.5.2 Policies for Approval  
 8.5.2.1 3410 Security and Protection of Buildings Policy  
 8.5.2.2 3420 Video Surveillance Policy  
 8.5.2.3 3210 Energy Conservation and Environmental Stewardship Policy  
 8.5.2.4 3220 Buildings and Grounds Projects Policy

**Motion 20221213-8.5.2.1a**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert that 3410 Security and Protection of Buildings Policy, 3420 Video Surveillance Policy, 3210 Energy Conservation and Environmental Stewardship Policy and 3220 Buildings and Grounds Projects Policy be approved."	<b>Carried</b>
Pucci		

Trustee Horne advised that no comments had been received and the policy committee recommended the Board approve these four policies.

- 8.5.3 Policies for Review  
 8.5.3.1 6510 Board Communications Policy  
 8.5.3.2 6610 Making Policy

**Motion 20221213-8.5.3.1a**

Horne  
Dalton  
"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert that 6510 Energy Board Communications Policy and 6610 Making Policy be sent to the district's partner groups for review."

**Carried**

Trustee Horne advised that the policy committee recommended the Board send these two policies to partner groups for their comments.

9. **Old Business**

- 9.1 BCSTA New Trustee Orientation and Trustee Academy, December 1-3, 2022  
Trustees reported on their attendance at the BCSTA event.

10. **New Business**

- 10.1 Election of BCPSEA Bargaining Representative Council Member  
Chair Toye advised that trustee Horne had declared a conflict of interest that prevents him from being the BCPSEA Bargaining Council Representative for the Board. The Chair called for nominations for the position of BCPSEA Representative Council Member.

Name	Nominated by	Acceptance
Pucci	Beil	Yes
Sanchez	Horne	Yes

The Secretary-Treasurer reported the results of the vote to the Chair.

The Chair declared Trustee Pucci elected as BCPSEA Representative Council Member.

- 10.2 Election of BCPSEA Bargaining Representative Council Member Alternate  
The Chair called advised that no election was required and trustee Sanchez will continue as the alternate.

11. **Information Items:**

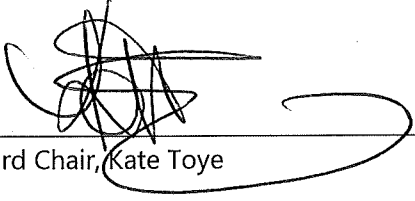
- 11.1 Christmas Break, December 19, 2022 to January 2, 2023  
Chair Toye advised that Christmas break is from December 19, 2022 to January 2, 2023
- 11.2 Board of Education meeting, Tuesday, January 17, 2023  
Chair Toye noted that the next Board of Education meeting is on January 17, 2023.
- 11.3 Non-Instructional Day for Middle and Elementary Schools, Monday January 23, 2023  
Chair Toye advised that the Non-Instructional Day for Middle and Elementary Schools will be on Monday January 23, 2023

12. **10 Minute Question and Answer Period**

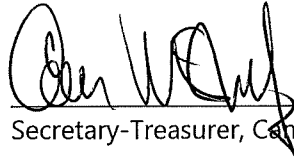
None.

13. **Adjournment**

Chair Toye wished everyone a wonderful holiday season and adjourned the meeting at 8:32 p.m.

A handwritten signature in black ink, appearing to be 'Kate Toye', written over a horizontal line. The signature is stylized with a large loop at the end.

Board Chair, Kate Toye

A handwritten signature in black ink, appearing to be 'Cam McIntyre', written over a horizontal line. The signature is stylized with a large loop at the end.

Secretary-Treasurer, Cam McIntyre