

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD IN THE BOOTH MEETING ROOM  
(ZOOM link unavailable due to internet outage)  
Tuesday, October 18, 2022 – 7:00 P.M.**

Trustees Present: K. Toye, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, M. Cross-Pomponio

Regrets: J. Beil, J. Horne, S. Pond

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:01 p.m.

**1. Adoption of Agenda**

**Motion 20221018-1.0a**

Last	"Be it resolved by the Board of Education of School District No. 52	
Maier	(Prince Rupert) that the agenda be approved as presented"	<b>Carried</b>

Chair Toye acknowledged that this was the last meeting for trustees Last and Kuntz, and presented them with plaques in recognition of their years of service to the Board. Trustees in attendance and the Superintendent expressed their thanks to trustees Last and Kuntz. Trustees Last and Kuntz reflected on their time on the Board.

**2. Presentation(s): Lax Kxeen Outdoor Classroom**

The Superintendent introduced the Principal of Lax Kxeen Elementary School, Tania Murray and District Vice-Principal of Early Learning and Child Care, Susan Kobza, who described the ongoing development of the new outdoor classroom at Lax Kxeen. The benefits to students, and the research supporting these benefits, were presented.

Trustees thanked the principals for their presentation and their ongoing commitment to this project.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held September 20, 2022.

**Motion 20221018-3.1a**

Last	"Be it resolved by the Board of Education of School District No. 52	
Maier	(Prince Rupert) that the minutes of the open Board meeting held September 20, 2022 be approved as presented."	<b>Carried</b>

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held September 20, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items

- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20221018-4.0a**

Last                    "Be it resolved by the Board of Education of School District No. 52  
 Maier                    (Prince Rupert) that the closed meeting be held and that agenda  
                                  items 1 through 9 be approved." **Carried**

**5. Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 Invitation to Review and Comment on the NCRD draft Solid Waste Management Plan

**Motion 20221018-5.1.1a**

Maier                    "Be it resolved by the Board of Education of School District No. 52  
 Kuntz                    (Prince Rupert) that the Invitation to Review and Comment on the  
                                  NCRD draft Solid Waste Management Plan be received and filed." **Carried**

- 5.1.2 Letter Identifying concerns with district code of conduct and anti-racism policy and regulation

**Motion 20221018-5.1.2a**

Last                    "Be it resolved by the Board of Education of School District No. 52  
 Kuntz                    (Prince Rupert) that the letter identifying concerns with district code of  
                                  conduct and anti-racism policy and regulation be referred to the Policy  
                                  Committee." **Carried**

- 5.2 Copied to the Board
  - 5.2.1 BCSTA Teacher Education Programs in Rural Districts letter

**Motion 20221018-5.2.1a**

Maier                    "Be it resolved by the Board of Education of School District No. 52  
 Last                    (Prince Rupert) that the BCSTA Teacher Education Programs in Rural  
                                  Districts letter be received and filed." **Carried**

**6. Superintendent of Schools Report**

- 6.1 For Board Information:
  - 6.1.1 Field Trips  
The Superintendent presented the list of approved field trips.
  - 6.1.2 Enrolment  
The Director of Instruction reported that the district has 1,810 students registered. This is down from last year. Some students are expected to return. The Secretary-Treasurer advised that this compares with a budget of 1,775 students.
  - 6.1.3 Upcoming Projects/Learning/Other  
The Superintendent provided a summary of recent school activities and upcoming events  
  
The Superintendent attended the Truth and Reconciliation walk at PRMS. Many students were in attendance.

Dawn Quast was thanked for her ongoing organizing of cultural workshops.

The Framework for Enhancing Student Learning Committee will be meeting soon to review student survey results.

The Superintendent reported on plans for the use of a number of special grants provided to the district for the 2022-23 school year.

7. **Secretary-Treasurer's Report**

7.1 September 2022 Expenditure Reports

The Secretary-Treasurer presented the Expenditure Report for September 2022 and answered questions from trustees.

The Secretary-Treasurer reviewed the approved reserves at June 30, 2022 and identified their impact on the 2022-23 annual budget. Trustees discussed this proposal and agreed to reflect these reserve amounts in the monthly expenditure reports.

7.2 September 2022 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for September 2022.

7.3 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for September 2022.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Maier, Sanchez)

8.1.1 District Special Funding for 2022-23

The Superintendent reviewed the district's plans for these funds in his report.

8.2 Framework for Enhancing Student Learning

(Trustees Horne, Toye)

None.

8.3 Provincial Council

(Trustees Maier, Sanchez)

8.3.1 October 28, 2022 – Deadline for Provincial Council Motions

Trustee Maier reminded trustees of the deadline for motions.

8.4 Indigenous Education Council

(Trustees Toye, Last)

None.

8.5 Policy Committee

(Trustees Beil, Horne)

8.5.1 October 11, 2022 meeting

The Secretary-Treasurer presented the minutes of the October 11, 2022 meeting of the Policy Committee.

- 8.5.2 Policies for Approval
  - 8.5.2.1 2310 Protection of Students and Maintenance of Order Policy
  - 8.5.2.2 5220 Use of School Grounds and Equipment Policy

**Motion 20221018-8.5.2.1a**

Last Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 2310 Protection of Students and Maintenance of Order Policy and 5220 Use of School Grounds and Equipment Policy be approved as presented."	<b>Carried</b>
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The Secretary-Treasurer advised that the Policy Committee recommended the Board approve these two policies.

- 8.5.3 Policies for Review
  - 8.5.3.1 3410 Security and Protection of Buildings Policy
  - 8.5.3.2 3420 Video Surveillance Policy

**Motion 20221018-8.5.3.1a**

Kuntz Last	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 3410 Security and Protection of Buildings Policy and 3420 Video Surveillance Policy be sent to the district's partner groups for review."	<b>Carried</b>
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The Secretary-Treasurer advised that the Policy Committee recommended the Board send these two policies to partner groups for their comments.

- 8.6 District Technology Steering Committee (Trustee Kuntz)  
District Principal, Learning Services reported that 15 laptops have been purchased for CHSS.

9. **Old Business**  
None.

10. **New Business**  
None.

11. **Information Items:**

- 11.1 Non-Instructional Day, Friday, October 21, 2022  
Chair Toye noted that Implementation day is on October 21, 2022.
- 11.2 BCPSEA Symposium, November 7 to 8, 2022  
Chair Toye noted that the BCPSEA symposium is November 7 to 8, 2022. The District Principal, Human Resources will attend.
- 11.3 Board of Education meeting, Tuesday, November 8, 2022  
Chair Toye noted that the Board of Education meeting is on November 8, 2022 and this will be the first meeting of the new Board for Board Elections.
- 11.4 Remembrance Day, Friday, November 11, 2022  
Chair Toye noted that Remembrance Day is November 11, 2022.

11.5 Board of Education Meeting, Tuesday, November 15, 2022  
Chair Toye advised that the next Board of Education Meeting is on November 15, 2022.

12. **10 Minute Question and Answer Period**  
None.

13. **Adjournment**

**Motion 20220920-8.5.3.2a**

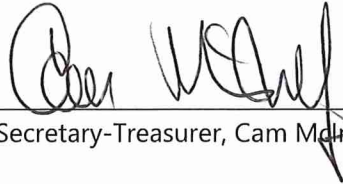
Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the meeting be adjourned at 8:04 p.m."

**Carried**



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Board Chair, Kate Toye



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Secretary-Treasurer, Cam McIntyre