

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM AND
REMOTELY BY ZOOM
Tuesday, May 17, 2022 – 7:00 P.M.**

Trustees Present: K. Toye, J. Beil, J. Horne, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Chair Toye acknowledged that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20220517-1.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the agenda be approved as amended."

Carried

Chair Toye asked that item 10.2 – Education Committee be added to the agenda.

2. **Presentation(s):** Debra Fabbi, Literacy at Pineridge Elementary School
The Superintendent introduced the principal of Pineridge Elementary School, Debra Fabbi, who presented on Literacy work underway at the school. In April the literacy focus was poetry.

Trustees thanked Mrs. Fabbi for her presentation.

3. Approval of the Minutes of the

- 3.1 Open Board Meeting held April 19, 2022.

Motion 20220517-3.1a

Last "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the minutes of the open Board meeting held
April 19, 2022 be approved as presented."

Carried

4. Necessity of Closed Meetings and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held April 19, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20220517-4.0a

Maier "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 May 4, 2022, Response to letter of support from Jennifer Whiteside.

Motion 20220517-5.1.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letter from the Minister of Education be
received and filed."

Carried

5.2 Copied to the Board

5.2.1 April 5, 2022, Minister response to BCSTA re: FSA letter of support letter.

Motion 20220517-5.2.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letter from the Minister of Education be
received and filed."

Carried

5.2.2 April 22, 2022, BCTC re: Invitation to Orientation Session on Revised TEP
letter.

Motion 20220517-5.2.2a

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the letter from the BC Teachers' Council be
received and filed."

Carried

5.2.3 April 29, 2022, Central Okanagan Board of Education letter to MOE re:
Additional funding for the District's Annual Facility Grant.

Motion 20220517-5.2.3a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letter from Central Okanagan Board of
Education be received and filed."

Carried

5.2.4 May 2, 2022, BCSTA Indigenous-Focused Graduation Requirements Survey to
MOE letter.

Motion 20220517-5.2.4a

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the letter from BCSTA be received and filed."

Carried

6. **Superintendent of Schools Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved past and future field
trips.

6.1.2 Enrolment

The Director of Instruction reported that the student count at April 30,
2022 was 1,835. This was an increase of 15 students at various schools.

6.1.3 Witness blanket

The Superintendent advised that the district is grateful to be hosting the
Witness Blanket. District Principal, Indigenous Education Roberta Edzerza
and Charles Hays Secondary School Vice-Principal Lori Burger reported
on the honour bestowed on the district to host this exhibit, and the

approach taken to use the Witness Blanket to teach students about residential schools.

Trustees expressed their appreciation for the effort made by the Indigenous Education Department, allowing this exhibit to be seen by so many people.

6.1.4 Foundation Skills Assessment Data
The Director of Instruction presented the FSA Data and answered questions from trustees.

6.1.5 Upcoming Projects/Learning/Other
The Superintendent provided a summary of recent school activities and upcoming events.

7. **Secretary-Treasurer's Report**

7.1 April 2022 Expenditure Reports
The Secretary-Treasurer presented the April 2022 Expenditure Reports and answered questions from trustees.

7.2 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for April 2022 and answered questions from trustees.

7.3 Information Technology Department Report
The Secretary-Treasurer presented the Information Technology Department Report for April 2022 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee **(Trustees Beil, Maier, Sanchez)**
8.1.1 2022-2023 Annual Facilities Grant Plan

Motion 20220517-8.1.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that in accordance with provisions under section
142(4) of the School Act, the proposed 2022/23 Annual Facilities
Grant Plan, be approved and submitted to the Ministry of Education." **Carried**

The Secretary-Treasurer presented the Annual Facilities Grant plan and answered questions from trustees.

8.1.2 Tender Approvals

Motion 20220517-8.1.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the tenders for the unit ventilator installations at
Charles Hays Secondary School and École Roosevelt Park Community
School be awarded to Pac West Ventures Corp." **Carried**

The Secretary-Treasurer advised that Pac West Ventures Corp. was the low bidder for the tenders for unit ventilator installation. This project is funded by a Ministry Capital Grant.

8.2 Framework for Enhancing Student Learning (Trustees Horne, Toye)
None.

8.3 Provincial Council (Trustees Maier, Sanchez)
Trustee Maier reported that the motion proposed by the district, as amended, was passed at the BCSTA Annual General Meeting.

8.4 Indigenous Education Council (Trustees Toye, Last)
None.

8.5 Policy Committee (Trustees Beil, Horne)

8.5.1 May 10, 2022 meeting

Trustee Beil presented the minutes of the May 10, 2022 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 1115 – Board Authorized Courses Policy

Motion 20220517-8.5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1115 – Board Authorized Courses Policy be approved as presented."

Carried

8.5.2.2 1210 – Student Registration and Catchment Area (Elementary) Policy

Motion 20220517-8.5.2.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1210 – Student Registration and Catchment Area (Elementary) Policy be approved as presented."

Carried

8.5.2.3 4210 – Pandemic Response Policy

Motion 20220517-8.5.2.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 4210 – Pandemic Response Policy be approved as presented."

Carried

Trustee Beil advised that the Policy Committee recommended these three policies be approved by the Board.

8.5.3 Policies for Review

8.5.3.1 1130 – Student Support Policy

Motion 20220517-8.5.3.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1130 – Student Support Policy be sent to partner groups for their review."

Carried

8.5.3.2 1310 – Child Protection Policy

Motion 20220517-8.5.3.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1310 – Child Protection Policy be sent to partner groups for their review."

Carried

Trustee Beil advised that the Policy Committee recommended the Board send these 2 policies to the district's partner groups for their review.

- 8.6 District Technology Steering Committee (Trustee Kuntz)
8.6.1 April 27, 2022 Meeting Minutes
Trustee Kuntz presented the minutes of the April 27, 2022 meeting and answered questions from trustees.

9. **Old Business**

- 9.1 BCSTA Annual General Meeting
Trustees reported on their attendance at the BCSTA Annual General Meeting. The focus on Indigenous learning was a highlight.

9.2 Board Meeting Dates

9.2.1 June 2022

Motion 20220517-9.2.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the regular meeting of the Board in June be moved to Monday, June 20, 2022."

Carried

The Secretary-Treasurer advised the Board that the June meeting of the Board is currently scheduled for National Indigenous Peoples Day and asked the Board to consider moving the meeting to another day.

9.2.2 2022-2023

The Secretary-Treasurer noted that the movement of Board meetings from the second Tuesday to the third Tuesday of each month was a trial. The Secretary-Treasurer proposed bringing an amendment to Bylaw 1, the Procedural Bylaw, to the June meeting of the Board. This will allow the board to formally decide whether or not to make this change permanent.

10. **New Business**

10.1 Budget Committee

Chair Toye asked trustees to consider creating an operations committee. The committee would look at staffing and other costs and how they impact the budget. This will be brought to the June Board meeting.

10.2 Education Committee

The Superintendent asked trustees to consider creating an education committee. On a separate day from the Board meeting, one or two schools would present each month. This will be brought to the June Board meeting.

11. **Information Items**

11.1 Pro-D Day, Friday, May 20, 2022

Chair Toye noted that the Pro-D day is Friday, May 20, 2022

11.2 Victoria Day, Monday, May 23, 2022

Chair Toye noted that Victoria Day is on Monday, May 23, 2022.

11.3 Special Open Board Meeting – Annual Budget Approval, Thursday, June 2, 2022

Chair Toye noted that a Special Open Board Meeting will be held on Thursday, June 2, 2022 to consider the 2022-2023 Annual Budget.

- 11.4 Board Meeting, Monday, June 20, 2022
Chair Toye noted that the next regular Board Meeting will be on June 20, 2022.
- 11.5 National Indigenous Peoples Day, Tuesday, June 21, 2022
Chair Toye noted that National Indigenous Peoples Day is on June 21, 2022
- 11.6 Last Day of School, Wednesday, June 29, 2022
Chair Toye noted that the last day of school is on June 29, 2022.
- 11.7 Administrative Day, Thursday, June 30, 2022
Chair Toye noted that the Administrative day is on June 30, 2022.

12. **10 Minute Question and Answer Period**

- Q. Would the budget committee replace or be parallel to the public consultation?
- A. That will be decided by the Board. It is expected to run separate and may bring in partners.

- Q. How do you structure the education committee so that the Board hears both the good things that are happening and the challenges?
- A.

- Q. Have you considered the implications on the Spring Staffing process caused by the late approval of the budget?
- A. Staffing will proceed, and if staff levels are changed by the budget, staff will address those changes.

- Q. Did you know June 10 is the Charles Hays Secondary School commencement?
- A. Thank you for that. And June 7 is the Pacific Coast School commencement.

13. **Adjournment**

Motion 20220517-13.0a

Last Sanchez "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting be adjourned at 8:19 p.m."

Carried



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre