

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**SPECIAL OPEN SCHOOL BOARD MEETING**

**HELD AT BOOTH MEETING ROOM**

**AND ON ZOOM**

**Thursday, June 2, 2022 – 7:00 P.M.**

Trustees Present: K. Toye, J. Beil, J. Horne, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Chair Kate Toye acknowledged that the meeting is being held on tradition Ts'msyen territory. The meeting was called to order at 7:03 p.m.

**1. Adoption of Agenda**

**Motion 20220602-1.0a.**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Committee Reports**

**2.1 Finance & Building Committee**

**2.1.1 Tender Approval**

**Motion 20220602-2.1.1a.**

Maier "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the tenders for the washroom renovations at Conrad  
Street Elementary School be awarded to North Coast Adanac Builders  
Ltd."

**Carried**

The Secretary-Treasurer advised that North Coast Adanac Builders Ltd. was the low bidder for the tenders for the washroom renovation at Conrad Street Elementary School. This project is funded by a Ministry Capital Grant.

**2.1.2 2022-2023 Annual Budget Bylaw**

**Motion 20220602-2.1.2a**

Beil "Be it resolved by the Board of Education of School District No.  
Sanchez 52 (Prince Rupert) that all three readings of the Annual Budget  
Bylaw for fiscal year 2022/2023 be read at the same meeting."

**Carried**  
**Unanimously**

Trustee Last declared a fiduciary conflict of interest and left the meeting.

**2022-2023 ANNUAL BUDGET BYLAW**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

(called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education Policies respecting the Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$32,609,183 for the 2022/2023 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2022/2023.

**Motion 20220602-2.1.1b**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Annual Budget Bylaw for fiscal year 2022/2023 be read a first time the 2 <sup>nd</sup> day of June, 2022."	<b><u>Carried</u></b>
Maier		

**Motion 20220602-2.1.1c**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Annual Budget Bylaw for fiscal year 2022/2023 be read a second time the 2 <sup>nd</sup> day of June, 2022."	<b><u>Carried</u></b>
Maier		

**Motion 20220602-2.1.1d**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Annual Budget Bylaw for fiscal year 2022/2023 be read a third time, passed and adopted as amended the 2 <sup>nd</sup> day of June, 2022."	<b><u>Carried</u></b>
Horne		

The Secretary-Treasurer presented the draft budget to the Board for their consideration and debate.

**Motion 20220602-2.1.2e**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2022/23 be amended, as recorded by the Secretary-Treasurer, the 2 <sup>nd</sup> day of June, 2022."	<b><u>Carried</u></b>
Sanchez		

Trustees debated the changes needed to achieve a balanced budget. Trustees agreed that the Superintendent has discretion to determine how the \$100,000 reduction to district teachers and learning services teachers would be implemented.

3. **10 Minute Question and Answer Period**

- Q Has the departure of a speech & language pathologist and the educational psychologist been reflected in the budget?
- A The district is actively recruiting to fill those positions.
- Q How will layoffs happen after the deadline in the collective agreement?
- A Thank you. The Board hopes future budget approvals will be ahead of the deadline.

4. **Adjournment**

**Motion 20220602-4.0a**

Kuntz  
Horne

"Be it resolved by the Board of Education of School District No. 52  
(Prince Rupert) that the meeting be adjourned at 8:14 p.m."

**Carried**



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre