

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**MEETING HELD REMOTELY BY ZOOM**

**Tuesday, April 19, 2022 – 7:00 P.M.**

Trustees Present: K. Toye, J. Horne, B. Kuntz, T. Last, K. Maier, L. Sanchez

Regrets: J. Beil,

Staff Present: A. Samoil, C. McIntyre, S. Pond

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:02 p.m.

**1. Adoption of Agenda**

**Motion 20220419-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s):** CHSS students, Josh Joubert and Ellen Wright re: Interact Club.

The Superintendent introduced Charles Hays Secondary School teacher Troy O'Toole and students Josh Joubert and Ellen Wright. Mr. O'Toole introduced Rotary Club member Mr. Bob Killbery. The students informed the Board of the activities undertaken by the Interact Club.

Trustees thanked the students for their presentation and their service to the community.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held March 15, 2022.

**Motion 20220419-3.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the minutes of the open Board meeting held  
March 15, 2022 be approved as amended."

**Carried**

Paragraph 10.1 was amended to begin "Chair Toye" and paragraph 11.6 was amended to replace "Spring Break" with "BCSTA AGM."

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held March 15, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

**Motion 20220419-4.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

5.1 Addressed to the Board  
None

5.2 Copied to the Board

5.2.1 March 28, 2022, BCSTA, Request for meetings to be held in hybrid mode  
letter.

**Motion 20220419-5.2.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from BCSTA be received and filed."

**Carried**

5.2.2 March 29, 2022, Mike Farnsworth, Funding model review letter.

**Motion 20220419-5.2.2a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from Mike Farnsworth be received and  
filed."

**Carried**

5.2.3 March 8, 2022, SD No 5, Student Services Funding Model review letter.

**Motion 20220419-5.2.3a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from SD No. 5 be received and filed."

**Carried**

5.2.4 March 11, 2022, SD No. 69, Climate Crisis resource request letter.

**Motion 20220419-5.2.4a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from SD No. 69 be received and filed."

**Carried**

5.2.5 March 11, 2022, SD No. 69, national school food program letter

5.2.6 March 11, 2022, SD No. 69, Healthy school food program letter.

**Motion 20220419-5.2.5a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letters from SD No. 69 be received and filed."

**Carried**

6. **Superintendent of Schools Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips. More field  
trips are expected in the months ahead.

6.1.2 Enrolment

The Director of Instruction reported that the student count at March 31,  
2022 was 1,820 students, a decrease of 6.

- 6.1.3 COVID Update  
The Superintendent presented the COVID-19 update and answered questions from trustees. From this point forward the district has a "Communicable Disease Prevention Plan" in place.
- 6.1.4 Indigenous focused graduation requirements survey  
The Superintendent advised of the upcoming deadline for feedback on the Indigenous focused graduation requirements survey.
- 6.1.5 Upcoming Projects/Learning/Other  
The Superintendent provided a summary of recent school activities and upcoming events.

7. **Secretary-Treasurer's Report**

- 7.1 March 2022 Expenditure Reports  
The Secretary-Treasurer presented the March 2022 Expenditure Reports and answered questions from trustees.
- 7.2 Operations Department Report  
The Secretary-Treasurer presented the Operations Department Report for March 2022 and answered questions from trustees.
- 7.3 Information Technology Department Report  
The Secretary-Treasurer presented the Information Technology Department Report for March 2022 and answered questions from trustees.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Maier, Sanchez)**
  - 8.1.1 2022-2023 Capital Bylaw

**Motion 20220419-8.1.1.a**  
 Maier "Be it resolved by the Board of Education of School District No. 52  
 Kuntz (Prince Rupert) that all three readings of the School District No. 52  
 (Prince Rupert) Capital Bylaw No. 2022/23-CPSD52-01 be read at the  
 same meeting." **Carried**

**CAPITAL BYLAW NO. 2022/23-CPSD52-01  
 CAPITAL PLAN 2022/23**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 52 (Prince Rupert) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;

- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 15, 2022, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 52 (Prince Rupert) Capital Bylaw No. 2022/23-CPSD52-01

**Motion 20220419-8.1.1.b**

Maier "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital Bylaw No. 2022/23-CPSD52-01 be read a first time the 19<sup>th</sup> day of April, 2022."

**Carried**

**Motion 20220419-8.1.1.c**

Maier "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital Bylaw No. 2022/23-CPSD52-01 be read a second time the 19<sup>th</sup> day of April, 2022."

**Carried**

**Motion 20220419-8.1.1.d**

Maier "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital Bylaw No. 2022/23-CPSD52-01 be read a third time, finally passed and approved the 19<sup>th</sup> day of April, 2022."

**Carried**

The Secretary-Treasurer presented the proposed capital plan and answered questions from trustees.

- 8.2 Framework for Enhancing Student Learning (Trustees Horne, Toye)
  - 8.2.1 March 17, 2022 meeting  
 Chair Toye presented the summary of the March 17, 2022 meeting and answered questions from trustees.
- 8.3 Provincial Council (Trustees Maier, Sanchez)
  - None.
- 8.4 Indigenous Education Council (Trustees Toye, Last)
  - None.
- 8.5 Policy Committee (Trustees Beil, Horne)
  - 8.5.1 April 12, 2022 meeting  
 Trustee Horne presented the minutes of the April 12, 2022 meeting of the Policy Committee.

- 8.5.2 Policies for Approval
  - 8.5.2.1 2330 – Service Awards Policy
  - 8.5.2.2 5120– Naming Policy

**Motion 20220419-8.5.2a**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 2330 – Service Awards Policy and 5120 – Naming Policy be approved as presented."	<b><u>Carried</u></b>
Last		

Trustee Horne advised that the Policy Committee recommended these policies be approved by the Board.

- 8.5.3 Policies for Review
  - 8.5.3.1 1115 – Board Authorized Courses Policy
  - 8.5.3.2 1210 – Student Registration and Catchment Area (Elementary) Policy

**Motion 20220419-8.5.3a**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 1115 – Board Authorized Courses Policy and 1210 – Student Registration and Catchment Area (Elementary) Policy be sent to partner groups for their review."	<b><u>Carried</u></b>
Last		

Trustee Horne advised that the Policy Committee recommended the Board send these 2 policies to the district's partner groups for their review.

- 8.5.3.3 4210 – Pandemic Response Policy

**Motion 20220419-8.5.3b**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 4210 – Pandemic Response Policy be sent to partner groups for their review."	<b><u>Carried</u></b>
Last		

Trustee Horne advised that the Policy Committee recommended the Board send this new policy to the district's partner groups for their review.

- 8.6 District Technology Steering Committee (Trustee Kuntz)
  - None

**9. Old Business**

- 9.1 In-Person Board Meetings

**Motion 20220419-9.1a**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board return to in-person Board meetings."	<b><u>Carried as amended</u></b>
Last		

**Motion 20220419-9.1b**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that Motion 20220419-9.1a be amended to add 'with a hybrid zoom option.' "	<b><u>Carried</u></b>
Last		

The Secretary-Treasurer asked the Board to consider a return to in-person meetings, as the rest of the school district has returned to "normal."

Chair Toye led the Board in a discussion of the proposal to return to in-person Board Meetings. Trustees agreed that maintaining a Zoom option provides better community access and allows for recording of meetings.

10. **New Business**

None

11. **Information Items**

11.1 BCSTA AGM, April 21-24, 2022

Chair Toye noted that the BCSTA AGM will be April 21-24, 2022.

11.2 Pro-D Day, Monday, April 25, 2022

Chair Toye noted that the Pro-D Day will be Monday, April 25, 2022.

11.3 Annual Budget Consultation Meeting, Thursday, May 5, 2022.

Chair Toye noted that the Annual Budget Consultation Meeting will be on Thursday, May 5, 2022 at 7:00 in the Booth building and on Zoom.

11.4 Board Meeting, May 17, 2022

Chair Toye noted that the next Board Meeting will be on May 17, 2022.

11.5 Pro-D Day, Friday, May 20, 2022

Chair Toye noted that the Pro-D Day will be Friday, May 20, 2022.

11.6 Victoria Day, Monday, May 23, 2022

Chair Toye noted that Victoria Day Statutory Holiday is on Monday, May 23, 2022.

12. **10 Minute Question and Answer Period**

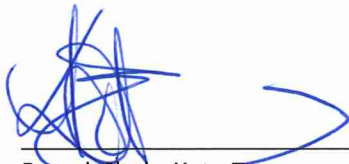
None.

13. **Adjournment**

**Motion 20220419-13.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the meeting be adjourned at 7:52 p.m."

**Carried**



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre