

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD REMOTELY BY ZOOM
Tuesday, February 15, 2022 - 7:00 P.M.

Trustees Present: K. Toye, J. Beil, J. Horne, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Regrets: T. Last

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:01 p.m.

1. **Adoption of Agenda**

Motion 2022215-1.0a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the agenda be approved as presented."

Carried

2. **Presentation(s):** Roberta Edzerza, Indigenous Education Partnership Agreement Annual Report

The Chair introduced the District Principal, Indigenous Education Roberta Edzerza and Charles Hays Secondary School Vice-Principal Lori Burger to present the draft Indigenous Education Partnership Agreement Annual Report. The report provides data on student achievement, and highlights programs undertaken by the Indigenous Education Department.

Trustees expressed their appreciation for the work being done to support Indigenous learners in the district.

3. **Approval of the Minutes of the**

3.1 Open Board Meeting held January 18, 2021.

Motion 2022215-3.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the minutes of the open Board meeting held
January 18, 2022 be approved as presented."

Carried

4. **Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held January 18 and February 8, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

Motion 202215-4.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 February 2, 2022 Honourable Mitzi Dean Response to SD 52.

Motion 202215-5.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letter from the Honourable Mitzi Dean be
received and filed."

Carried

5.2 Copied to the Board

5.2.1 January 4, 2022 SD No. 5 letter to Minister of Education re: Update on the
2022 Budget Consultation

5.2.2 January 19, 2022 SD No. 61 letter to Minister of Education and Minister of
Finance re: Capital Funding for Electric Buses

5.2.3 January 19, 2022 SD No. 61 letter to BC Hydro (and others) re: Net Metering
Cap

Motion 202215-5.2a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that letters 5.2.1 through 5.2.3 be received and filed."

Carried

6. **Superintendent of Schools Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips.

6.1.2 Enrolment

The Director of Instruction reported that the student count at January 31,
2022 was 1,848 students, and increase of 8 from December.

6.1.3 COVID update

The Superintendent presented the COVID-19 update and answered
questions from trustees.

6.1.4 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered
questions from trustees.

6.1.5 Upcoming Projects/Learning/Other

The Superintendent advised that Truth & Reconciliation in-service begins
tomorrow morning. Highlights of activities in schools were presented.

7. **Secretary-Treasurer's Report**

7.1 January 2022 Expenditure Reports

The Secretary-Treasurer presented the January 2022 Expenditure Reports and
answered questions from trustees.

- 7.2 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for January 2022 and answered questions from trustees.
- 7.3 Information Technology Department Report
The Secretary-Treasurer presented the Information Technology Department Report for January 2022 and answered questions from trustees.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Maier, Sanchez)**
 - 8.1.1 2021-2022 Amended Annual Budget

Motion 20220215-8.1.1a	
Beil Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that all three readings of the Amended Annual Budget Bylaw for fiscal year 2021/2022 be read at the same meeting."
	<u>Carried</u> <u>Unanimously</u>

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2020/2021 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

- 1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2021/2022.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$32,878,127 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2021/2022.

Motion 20220215-8.1.1b	
Beil Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Amended Annual Budget Bylaw for fiscal year 2021/2022 be read a first time the 15 th day of February, 2022."
	<u>Carried</u>

Motion 20220215-8.1.1c	
Beil Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Amended Annual Budget Bylaw for fiscal year 2021/2022 be read a second time the 15 th day of February, 2022."
	<u>Carried</u>

Motion 20220215-8.1.1d

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the Amended Annual Budget Bylaw for fiscal year
2021/2022 be read a third time, passed and adopted the 15th day of
February, 2022."

Carried

The Secretary-Treasurer outlined the changes from the Annual Budget to the Amended Annual Budget and answered questions from trustees.

In approving the budget, the Board approved the planned use of surplus funds as set out in the budget.

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)
None.

8.3 Provincial Council (Trustees Maier, Sanchez)
8.3.1 February 12, 2022 meeting
Trustee Maier provided a review of the meeting and answered questions from Trustees.

8.3.2 February 20, 2022 Deadline for AGM Motions
8.3.2.1 Draft Motion

Motion 20220215-8.3.2d

Maier "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Board submit the motion, as presented, for
debate at the BCSTA Annual General Meeting."

Carried

Trustee Maier presented the proposed BCSTA motion and trustees discussed the benefits of submitting this motion.

8.4 Indigenous Education Council (Trustees Toye, Last)
8.4.1 February 24, 2022 meeting
Chair Toye advised that the next meeting is scheduled for February 24, 2022.

8.5 Policy Committee (Trustees Beil, Horne)
8.5.1 February 8, 2022 meeting
Trustee Beil presented the minutes of the February 8, 2022 meeting of the Policy Committee.

8.5.2 Policies for Approval
8.5.2.1 3510 – School Closures Policy

Motion 2022215-8.5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that 3510 – School Closures Policy be approved."

Carried

8.5.2.2 4110 – Emergency Preparedness Policy

Motion 2022215-8.5.2.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that 4110 – Emergency Preparedness Policy be
approved."

Carried

Trustee Beil advised that the Policy Committee recommended

these policies be approved by the Board.

8.5.3 Policies for Review

8.5.3.1 6260 – Conflict of Interest Policy

Motion 202215-8.5.3.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 6260 – Conflict of Interest Policy be sent to partner groups for their review."

Carried

8.5.3.2 6270 – Whistleblower Protection Policy

Motion 2021215-8.5.3.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 6270 – Whistleblower Protection Policy be sent to partner groups for their review."

Carried

Trustee Beil advised that the Policy Committee recommended the Board send these 2 policies to the district's partner groups for their review.

8.6 District Technology Steering Committee (Trustee Kuntz)

8.6.1 January 20, 2022 Meeting

Trustee Kuntz presented the minutes of the meeting on January 20, 2022 and answered questions from trustees.

9. **Old Business**

9.1 BCPSEA AGM January 27 & 28, 2022

The Secretary-Treasurer reported on the BCPSEA AGM.

9.2 Internal Control Review

Motion 2021215-9.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the Board approve a maximum cost of \$25,000 for the internal control review."

Carried

Chair Toye noted that trustees have received a proposed package for the internal control review with a maximum cost of \$25,000.

10. **New Business**

None.

11. **Information Items**

11.1 Annual Budget Consultation Meeting, Online, February 16, 2022

Chair Toye noted that the next public Annual Budget Consultation Meeting will be held online on February 16, 2022.

11.2 NID Secondary, February 18, 2022

Chair Toye noted that the Non-Instructional Day for secondary schools will be on February 18, 2022.

11.3 Family Day Statutory Holiday, February 21, 2022

Chair Toye noted that the Family Day Statutory Holiday will be on February 21, 2022.

11.4 Board Meeting, March 15, 2022
Chair Toye noted that the next board meeting will be on March 15, 2022.

11.5 Spring Break, March 21 – April 1, 2022
Chair Toye noted that Spring Break will be on March 21 – April 1, 2022.

12. **10 Minute Question and Answer Period**

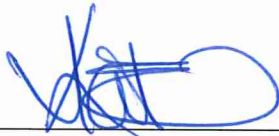
None.

13. **Adjournment**

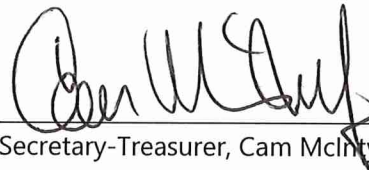
Motion 2022215-13.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the meeting be adjourned at 8:18 p.m."

Carried



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre