

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**A G E N D A**

**REGULAR OPEN SCHOOL BOARD MEETING**

**MEETING HELD ON ZOOM**

**Tuesday, April 19, 2022- 7:00 P.M.**

1. **Adoption of Agenda**
2. **Presentation(s):**
  - 2.1 CHSS students, Josh Joubert and Ellen Wright re: Interact Club
3. **Approval of the Minutes of the**
  - 3.1 Open Board Meeting held March 15, 2022 (p. 3)
4. **Necessity of Closed Meeting and Agenda**
  - 4.1 Approval of Agenda
  - 4.2 Approval of Minutes of the In-Camera Meeting held March 15, 2022
  - 4.3 Human Resources Report
  - 4.4 Secretary-Treasurer's Report
  - 4.5 Other
  - 4.6 Legal Items
  - 4.7 Information Items
  - 4.8 Old Business
  - 4.9 Items for Release
5. **Correspondence**
  - 5.1 Addressed to the Board  
None
  - 5.2 Copied to the Board
    - 5.2.1 March 28, 2022, BCSTA, Request for meetings to be held in hybrid mode (p. 9)
    - 5.2.2 March 29, 2022, Mike Farnsworth, Funding model review letter (p. 11)
    - 5.2.3 March 8, 2022, SD No. 5, Student Services Funding in School District 5 letter (p. 13)
    - 5.2.4 March 11, 2022, SD No. 69, Climate Crisis resource request letter (p. 16)
    - 5.2.5 March 11, 2022, SD No. 69, National school food program letter (p. 18)
    - 5.2.6 March 11, 2022, SD No. 69, Healthy school food program letter (p. 19)
6. **Superintendent of Schools' Report**
  - 6.1 For Board Information:
    - 6.1.1 Field Trips (p. 20)
    - 6.1.2 Enrolment
    - 6.1.3 COVID Update
    - 6.1.4 Indigenous focused Graduation Requirements Survey (p. 21)
    - 6.1.5 Upcoming Projects/Learning/Other
7. **Secretary-Treasurer's Report**
  - 7.1 March 2022 Expenditure reports (p. 22)
  - 7.2 Operations Department Report (p. 23)

7.3 Information Technology Department Report (p. 24)

8. **Committee Reports**

8.1 Finance & Building Committee (Trustees Beil, Maier, Sanchez)  
8.1.1 2022-2023 Capital Bylaw (p. 25)

8.2 Framework for Enhancing Student Learning (Trustees Toye, Horne)  
8.2.1 March 17, 2022 Meeting (p. 28)

8.3 Provincial Council (Trustees Maier, Sanchez)  
None.

8.4 Indigenous Education Council (Trustees Toye, Last)  
None.

8.5 Policy Committee (Trustees Beil, Horne)  
8.5.1 April 12, 2022 Meeting minutes (p. 29)

8.5.2 Policies for Approval  
8.5.2.1 2330 – Service Awards Policy (p. 30)  
8.5.2.2 5120 – Naming Policy (p. 31)

8.5.3 Policies for Review  
8.5.3.1 1115 – Board Authorized Courses Policy (p. 32)  
8.5.3.2 1210 – Student Registration and Catchment Area (Elementary)  
Policy (p. 33)  
8.5.3.3 4210 – Pandemic Response Policy (p.34)

8.6 District Technology Steering Committee (Trustee Kuntz)

9. **Old Business**

9.1 In-Person Board Meetings

10. **New Business**

11. **Information Items**

- 11.1 BCSTA AGM, April 21-24, 2022
- 11.2 Pro-D Day, Monday, April 25, 2022
- 11.3 Annual Budget Consultation Meeting, Thursday, May 5, 2022
- 11.4 Board Meeting, May 17, 2022
- 11.5 Pro-D Day, Friday, May 20, 2022
- 11.6 Victoria Day, Monday, May 23, 2022

12. **10 Minute Question and Answer Period**

13. **Adjournment**

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD REMOTELY BY ZOOM  
Tuesday, March 15, 2022 - 7:00 P.M.**

Trustees Present: K. Toye, J. Beil, J. Horne, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Chair Toye acknowledged that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:02 p.m.

**1. Adoption of Agenda**

**Motion 20220315-1.0a**

Last	"Be it resolved by the Board of Education of School District No. 52	
Horne	(Prince Rupert) that the agenda be approved as presented."	<b><u>Carried</u></b>

**2. Presentation(s): James Zlatanov, New Physical Geography Course**

The Chair introduced the Vice Principal of CHSS James Zlatanov and Teacher Vania Ling, to present the new Physical Geography Course. Students Hayden Wilson and Logan Phillips participated in the presentation.

Trustees expressed their appreciation for the student's comments and for the many community partners that have helped make these classes a success.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held February 15, 2022.

**Motion 20220315-3.1a**

Last	"Be it resolved by the Board of Education of School District No. 52	
Maier	(Prince Rupert) that the minutes of the open Board meeting held February 15, 2022 be approved as presented."	<b><u>Carried</u></b>

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held February 15, 2022.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20220315-4.0a**

Maier	"Be it resolved by the Board of Education of School District No. 52	
Last	(Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."	<b><u>Carried</u></b>

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 February 22, 2022, Deputy Minister, Christina Zacharuk, re: Targeted Indigenous Funding to SD 52.

**Motion 20220315-5.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from Deputy Minister, Christina Zacharuk  
be received and filed."

**Carried**

5.2 Copied to the Board

5.2.1 Minister of Children and Family Development, e-mail to Child Care Providers

**Motion 20220315-5.2.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the e-mail from the Minister of Children and  
Family Development be received and filed."

**Carried**

In response to a question, the Superintendent advised that the Ministry will be consulting with districts with respect to the implications of this change.

5.2.2 February 8, 2022, Minister of Children and family Development & Minister of Education, Child Care Transition letter.

**Motion 20220315-5.2.2a**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the letter from the Minister of Children and family  
Development & the Minister of Education be received and filed."

**Carried**

5.2.3 February 17, 2022, BCSTA, letter of appreciation to Jackie Tegart letter

**Motion 20220315-5.2.3a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from BCSTA be received and filed."

**Carried**

5.2.4 February 17, 2022, BCSTA, letter of congratulations to Official Opposition Critic for Education letter

**Motion 20220315-5.2.4a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from BCSTA be received and filed."

**Carried**

5.2.5 February 18, 2022, BCSTA, Follow-up on Provincial Funding to Improve Access to Educational Programming in Correctional Facilities letter

**Motion 20220315-5.2.5a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the letter from BCSTA be received and filed."

**Carried**

6. **Superintendent of Schools Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips. More field trips are expected in the months ahead.

6.1.2 Enrolment

The Director of Instruction reported that the student count at February 28, 2022 was 1,826 students, down by 26.

6.1.3 Calendar

**Motion 20220315-6.1.3a**

Last	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that School Calendars with the two-week Spring Break for 2022-2023, 2023-24 and 2024-25 be approved as presented."	<b>Carried</b>
Kuntz		

The Superintendent presented the proposed school calendars for the next 3 years. The Secretary-Treasurer confirmed that the district and the Prince Rupert District Teachers' Union have agreed on the changes required in the collective agreement to allow for the two week Spring Break in each of these three years.

Trustees noted the impact a two-week Spring Break may have on some employees and families.

6.1.4 COVID Update

The Superintendent presented the COVID-19 update and answered questions from trustees.

6.1.5 Strategic Plan Approval

**Motion 20220315-6.1.5a**

Last	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Strategic Plan be approved as presented."	<b>Carried</b>
Maier		

The Superintendent presented the Strategic Plan for Board approval and answered questions from trustees.

6.1.6 Upcoming Projects/Learning/Other

The Superintendent advised the Board of discussions with school principals to align their school growth plans with the new Strategic Plan. An Anti-Racism workshop led by Jo Chrona had over 40 staff members participating.

7. **Secretary-Treasurer's Report**

7.1 February 2022 Expenditure Reports

The Secretary-Treasurer presented the February 2022 Expenditure Reports and answered questions from trustees.

7.2 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for February 2022 and answered questions from trustees.

7.3 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for February 2022 and answered questions from trustees.

7.4 Purchase of Unit Ventilators

**Motion 20220315-7.4a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the purchases of unit ventilators from Engineered Air be approved as presented." **Carried**

The Secretary-Treasurer presented the proposed purchases of unit ventilators from Engineered Air for Charles Hays Secondary School and Ecole Roosevelt Park Community School and answered questions from trustees. These purchases are being made with capital funds.

8. **Committee Reports**

8.1 Finance & Building Committee (Trustees Beil, Maier, Sanchez)  
None.

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)  
8.2.1 March 17, 2022 meeting  
Trustee Horne advised that the next meeting of the committee is on March 17, 2022.

8.3 Provincial Council (Trustees Maier, Sanchez)  
8.3.1 Motion to BCSTA AGM  
Trustee Maier presented the approved motion to the BCSTA AGM and answered questions from Trustees.

8.4 Indigenous Education Council (Trustees Toye, Last)  
8.4.1 February 24, 2022 meeting  
Chair Toye provided a review of the February 24, 2022 meeting.

8.5 Policy Committee (Trustees Beil, Horne)  
8.5.1 March 9, 2022 meeting  
Trustee Horne presented the minutes of the March 9, 2022 meeting of the Policy Committee.  
8.5.2 Policies for Approval  
8.5.2.1 6260 – Conflict of Interest Policy  
8.5.2.2 6270 – Whistleblower Protection Policy

**Motion 20220315-8.5.2a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that 6260 – Conflict of Interest Policy and 6270 – Whistleblower Protection Policy be approved as presented." **Carried**

Trustee Horne advised that the Policy Committee recommended these policies be approved by the Board.

8.5.3 Policies for Review  
8.5.3.1 2330 – Service Awards Policy  
8.5.3.2 5120 – Naming Policy

**Motion 20220315-8.5.3a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that 2330 – Service Awards Policy and 5120 – Naming Policy be sent to partner groups for their review." **Carried**

Trustee Horne advised that the Policy Committee recommended the Board send these 2 policies to the district's partner groups for their review.

8.6 Timeline for Comments on Policies

The Secretary-Treasurer reminded the Board that a request had been received to consider providing a longer period of time for the review of draft policies. The current timeline was reviewed, and the Secretary-Treasurer answered questions from trustees.

8.7 District Technology Steering Committee (Trustee Kuntz)

8.7.1 February 17, 2022 Meeting

Trustee Horne presented the minutes of the meeting on February 17, 2022 and answered questions from trustees.

9. **Old Business**

None.

10. **New Business**

10.1 BCSTA Climate Change Work Group Survey

Chair Horne and the Board answered the questions in the survey. The Secretary-Treasurer recorded their answers and will submit the survey on the Board's behalf.

11. **Information Items**

11.1 Annual Budget Consultation Meeting, Online, March 17,2022

**Motion 2021315-11.1a**

Last  
Horne

"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the third Annual Budget Consultation Meeting be rescheduled to a date to be selected by staff."

**Carried**

Chair Toye noted that the next public Annual Budget Consultation Meeting is scheduled to be held online on March 17, 2022 and asked the Board to postpone that meeting to a later date.

11.2 Spring Break March 21 – April 1, 2022

Chair Toye noted that Spring Break will be from March 21 – April 1, 2022.

11.3 Good Friday, April 15, 2022

Chair Toye noted that Good Friday will be on April 15, 2022.

11.4 Easter Monday, April 18, 2022

Chair Toye noted that Easter Monday will be on April 18, 2022.

11.5 Board Meeting, April 19, 2022

Chair Toye noted that the next Board Meeting will be on April 19, 2022.

11.6 BCSTA AGM, April 21-24, 2022

Chair Toye noted that Spring Break will be on April 21-24, 2022.

12. **10 Minute Question and Answer Period**

Q. Will there be advertising for the next ABC meeting?

A. Notice will be sent to partner groups and it will be highlighted on the website.

- Q. Did you know there may be suggested changes for the Pro-D dates in the 2<sup>nd</sup> and 3<sup>rd</sup> year?
- A. Thank you for that. We will note that.

13. **Adjournment**

**Motion 20220315-13.0a**

Last  
Kuntz

"Be it resolved by the Board of Education of School District No. 52  
(Prince Rupert) that the meeting be adjourned at 8:10 p.m."

**Carried**





British Columbia  
School Trustees  
Association

March 28, 2022

**Patrick Gatien**

*Board Chair*

School District No. 93 (Conseil scolaire francophone de la C.-B.)  
100 – 13511 Commerce Parkway  
Richmond, B.C. V6V 2J8

Dear Mr. Gatien,

**RE: Request for meetings to be held in hybrid mode**

Thank you for sharing your thoughts regarding your board's vision for events hosted by the British Columbia School Trustees Association (BCSTA). As you are well aware, BCSTA's actions are driven by member feedback and needs. Your concerns resonate with the association's recent work. We have just enacted a Climate Action Working Group, and the board has recently put in work evaluating the association's carbon footprint. BCSTA also remains at the forefront of provincial conversations regarding COVID-19. These are concerns that touch us all at provincial and local levels.

While we successfully hosted our 2021 AGM online, it came at the cost of lost connections and an inability to share authentically and freely with one another. Time spent travelling is an investment of resources and time, and our board firmly believes that the benefits garnered from attending our annual general meeting pay dividends in districts across the province. Our AGM provides members many opportunities outside of the official program to share, collaborate and find support within the membership. These connections and pathways are simply impossible to emulate in a virtual setting. Time spent travelling is always a concern, but as trustees, we have committed ourselves to many tasks that require investment to see through. It is not lost on the board of directors that our province is vast, and travel can be difficult for rural communities. We keep this in mind when locating our gatherings in Vancouver to limit extra transfers and connections when travelling. We sincerely appreciate the commitment trustees from rural and remote communities have when attending our events, and we value their presence and perspectives.

These actions require an investment, but they lead us to connect with our peers in ways we cannot accomplish in a virtual setting. An example of this can be seen in our current AGM program. We are thrilled to be devoting an entire day to Indigenous learning at this year's AGM, with elders from across the province converging to share wisdom and insights in ways many trustees have likely not experienced before. For many, this will be a life-changing occasion.

The impact COVID-19 has on our day-to-day lives remains, but we have learned that we have many ways in which we can meet safely and effectively. Under the guidance of the Office of the Provincial Health Officer, BCSTA staff have worked diligently to ensure that our meetings are safe for those in attendance.



British Columbia  
School Trustees  
Association

Association staff are also working closely with venue operators and hotel management to adhere to safety protocols. B.C. continues to make strides forward in its re-opening strategy, but we understand that there is no one-size-fits-all solution, especially for those with increased risk. As individuals, we all have unique tolerances when considering appropriate levels of risk, and I respect these personal decisions are difficult to make. On behalf of BCSTA's board of directors, I wish to emphasise that these concerns are heard. Our decision to proceed with an in-person AGM is driven by a desire to support the association's members in the best possible way while considering 60 unique points of view.

Finding balance amongst these perspectives is challenging, and BCSTA's board of directors and staff continue to evaluate and consider our options for every event. Currently, providing virtual options requires significant resources and staff to administer and run, and our association cannot offer hybrid options for our events. Some of the considerations BCSTA has made leading to our decision to have our AGM in Vancouver include:

- Full staff engagement is required to support in-person events, and the same levels of commitment are needed to support our virtual events. Providing both options in tandem is not logistically possible with our current staffing.
- The cost of outsourcing the assistance required to run two events (in-person and virtually) is prohibitively high, leading to significantly higher registration fees if pursued.
- Contracts with speakers may limit streaming and recording options or increase related costs if added, raising registration fees.
- Hotels room blocks and gathering spaces are contracted years in advance to lock in low rates. BCSTA is subject to guarantees for room occupancy, meals, and more. Failing to meet these expectations leads to financial penalties against the association.

It remains our goal to provide our members with high-quality events that support development and opportunities to collaborate. It is the board's shared desire that all trustees attend AGM. Still, we must balance that aspiration against the program's quality, overall costs and our staff's ability to administrate the event, as our resources are limited.

Know that we plan to share materials on the BCSTA HUB where permission to do so is provided for those unable to attend. Our goal is to support those who cannot join us as best as possible. BCSTA will continue to assess the viability of virtual options during every planning cycle, and we thank you for providing feedback that will be considered during those discussions.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Higginson", with a long, sweeping horizontal flourish extending to the right.

**Stephanie Higginson**

*President*

British Columbia School Trustees Association

CC: BCSTA member boards of education  
Suzanne Hoffman, CEO, BCSTA  
Michel St-Amant, Superintendent, CSF



BRITISH  
COLUMBIA

VIA EMAIL

Ref. 628747

March 29, 2022

Stephanie Higginson  
President  
British Columbia School Trustees Association  
1580 W Broadway  
Vancouver BC V6J 5K9  
Email: [zjovic@bcsta.org](mailto:zjovic@bcsta.org)

Dear Stephanie Higginson:

Thank you for your email of February 18, 2022, addressed to the Honourable Jennifer Whiteside, Minister of Education, and me, in which you reference our previous correspondence and the funding model review undertaken by the Ministries of Education and Public Safety and Solicitor General.

Providing adequate resources to meet the educational needs of students in provincial correctional centres continues to be a priority for both the Ministries of Education and Public Safety and Solicitor General. Representatives from both ministries continue to meet regarding the funding and resources that support these important educational programs for individuals in custody.

Unfortunately, the COVID-19 pandemic has hindered many aspects of this work, as time and resources from both ministries have been focused on the many obstacles the pandemic has created. To reduce the risk presented to correctional centres from the COVID-19 pandemic, there were impacts to educational programming for individuals in custody as opportunities for teachers to attend the correctional centres for in-person teaching were limited, and there were significant reductions in the number of individuals in custody who were able to participate in these programs.

I am pleased to share that work is underway to return to pre-pandemic program offerings within the correctional centres. The gradual return of educational programs in correctional centres throughout the province provides a refreshed opportunity for both ministries to reevaluate the needs and concerns of the involved parties. This work includes the continuation of the funding model review to examine the funding and resources required to support vulnerable learners with life-altering educational opportunities.

.../2

Stephanie Higginson

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I appreciate your continued interest in, and advocacy for, educational access in provincial adult correctional centres. I appreciate the invitation to meet with your leadership team and I look forward to joining the Minister of Education, Jennifer Whiteside, when a meeting is arranged.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Farnworth". The signature is stylized with a large loop at the end.

Mike Farnworth  
Minister of Public Safety and Solicitor General  
and Deputy Premier

pc: The Honourable Jennifer Whiteside



# SCHOOL DISTRICT 5

## S O U T H E A S T K O O T E N A Y

March 8, 2022

The Honourable John Horgan  
Premier  
PO Box 9041, Stn Prov Govt  
Victoria, BC V8W 9E1

The Honourable Jennifer Whiteside  
Minister of Education  
PO Box 9045, Stn Prov Govt  
Victoria, BC V8W 9E2

The Honourable Selina Robinson  
Minister of Finance  
PO Box 9048, Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Premier Horgan, Minister Whiteside and Minister Robinson:

### **RE: STUDENT SERVICES FUNDING IN SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)**

School District 5 (Southeast Kootenay) notes that there are several services that are required to be provided for all students in addition to their education in a regular classroom. These services include things such as access to counselling, occupational therapy, physiotherapy, school psychology, and speech-language therapy. In addition to these services, students with special needs require case management by student services teachers, supports by education assistants, and youth care workers. Our Indigenous population is also served by our Aboriginal Education Support workers.

The current Ministry of Education funding model is insufficient to provide for the varying needs of our diverse and different ability students in School District 5 (Southeast Kootenay). We are provided with targeted level 1, 2, 3 funding for special education (high cost/low incidence) but this is insufficient to meet the needs of all students and classrooms. We are also aware that some funding sources were moved out of the high incidence/low funding categories to the Basic Allocation with deregulation of funding in 2003. The needs of all students in our district have significantly outpaced the funding provided.

In province-wide research, the BC Teacher's Federation indicates "only 65.35% of the actual special education operating expenses were covered by special education operating grant funds" in 2019/2020.

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Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

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In 2019/2020, our district received \$8,182,750 in targeted special education funding and expended \$13,396,202. Therefore, **only 61.1% of the actual special education operating expenses were covered by targeted special education operating grant funds.**

In 2020/2021, our district received \$9,679,230 in targeted special education funding and expended \$16,006,348. Therefore, **only 60.5% of the actual special education operating expenses were covered by special education operating grant funds.**

We also wanted to bring your attention to the following 2021 facts about our district:

- The number of students being claimed in Level 1 and 2 are the **highest** they have historically been, totalling 343.
  - Category A = 12
    - The funding provided does not cover the cost of a 1-1 education assistant for these physically dependent students.
  - Category G = 205
    - A high percentage of these students need significantly more support than is provided with current funding.
- The number of students being claimed in Level 3, Category H are the **highest** they have historically been, totalling 215.
  - Approximately 57% of these students require support through most of the school day and all have connections to additional services in our communities.
  - Our district has always been viewed under a microscope over the number of students we have in Category H according to provincial standards.
  - It's becoming more common to make sure that we have enough support staff in schools that understand how to work with students while coping through trauma. The community services that used to support these students are only serving students who have a life-threatening mental illness.
  - Mental illness is becoming the next crisis, caused by financial and social strain. Targeted grant funding for mental health is \$50,000 annually. For 2021/22 \$74,000 more was provided. This has not been identified in the funding for 2022/2023.
- The number of students not in level 1, 2, 3, and whom have diverse learning needs and different abilities are the **highest** they have historically been.
- We have not been able to provide learning assistance to students who require a minor amount of support to make a difference in their educational journey.

Approximately 15.4% of the School District 5 (Southeast Kootenay) student population (899/5836) require additional support to meet their needs and graduate with dignity and purpose. Our district requests that the Ministry of Education adequately fund all our students

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and schools. **Targeted funding for all students with needs would work best for our District.**

More support services funding is required to properly consider the needed support and to increase the Southeast Kootenay School District 89% graduation completion rates. We can not ignore the remaining 11%. Lastly, adequate funding is the moral and ethical thing to do.

We look forward to hearing your collective responses.

Sincerely,



Frank Lento, Board Chair

cc: BCSTA for distribution to members Boards of Education  
Shelley Balfour & Chris Kielinski, CFTA Co-Chairs  
CUPE Local 4165  
Stephanie Higginson, President, BCSTA  
Teri Mooring, President BC Teachers' Federation  
Tara McKee, DPAC Chair  
Tom Shypitka, MLA Kootenay East BC

\*This correspondence is public and transparent. Please feel free to share and/or respond with comment.



## SCHOOL DISTRICT No.69 (QUALICUM)

March 11, 2022

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
House of Commons  
Ottawa, ON K1A 0A6

Honourable Steven Guilbeault,  
Minister of Environment and Climate Change  
House of Commons  
Ottawa, ON K1A 0A6

Honorable George Heyman  
Minister of Environment and Climate Change  
Strategy and CleanBC  
642 West Broadway  
Vancouver, BC V5Z 1G1

Dear Prime Minister Trudeau and Ministers Guilbeault and Heyman:

We are addressing this letter to both our provincial and federal levels of government as we feel the climate crisis depends on cooperation and collaboration from all administrations. The effects of the climate crisis will fall on the already overburdened shoulders of our younger generation. School districts will need any resources available to help students grow and adapt in a proactive environment.

At its recent Regular Board Meeting of February 22, 2022, the Board of Education of School District 69 (Qualicum) passed the following motion:

***THAT*** the Board of Education of School District 69 (Qualicum) SD69 write letters to provincial and federal bodies reminding them of their commitments to climate action and requesting that resources be made available to help move all school districts in BC to zero carbon facilities. Though targets at both levels of government are to be in place by 2050, the letter would request an expedited process and a target of much sooner than 2050. The federal-provincial Pan Canadian Framework on Clean Growth Climate Change (PCF) calls for all new buildings to be Net-Zero Energy Ready (NZEr) by 2030. This concept could be expanded to include all buildings.

Though both our federal and provincial governments have set targets for climate reduction by 2050, the recently released Intergovernmental Panel on Climate Change report is a glaring condemnation of our collective lack of action. U.N. Secretary-General Antonio Guterres said, "As climate impacts worsen – and they will – scaling up investments will be essential for survival..."



delay means death." Continuing on this theme he remarked "Unchecked carbon pollution is forcing the world's most vulnerable on a frog march to destruction," "The facts are undeniable. This abdication of leadership is criminal."

The Pan-Canadian Framework on Clean Growth and Climate Change has called for all new buildings to be net-zero ready by 2030. As climate change is happening even faster than science originally calculated, it is essential that all levels of government invest in, not only new buildings, but help existing infrastructure to be net zero ready by 2030. The framework states, "The cost of inaction is greater than the cost of action" and "recognizing the commitment of the federal government to work with provinces and territories to complement and support their actions without duplicating them, including by promoting innovation and enabling clean growth across all sectors and "Clean growth opportunities will benefit all sectors and regions."

Provincially, the Minister of Education's Mandate Letter also states that she will make progress to "Continue to invest in new and modernized schools, including focusing on meeting seismic requirements and climate change and energy efficiency standards as set out in our CleanBC plan."

Our school district is presently pursuing a net-zero carbon site in our district and hopes all our sites to be net-zero ready by 2030. These are the sites of our future innovators and creators who will move us to a cleaner future. This will require resources and commitments from our provincial and federal partners. It will require deliberate dedication to ensure all school districts have the means to help reach the aggressive goals to be carbon-zero ready by 2030, in all our buildings.

We are asking our federal and provincial jurisdictions to keep us informed and advised on programs and financial opportunities that we can access to move our goals forward. We are asking that you reach out to us to see how you can help us achieve net-zero ready goals in all our buildings by 2030.

As educators we are adept at meeting the challenges of local and global critical circumstances. We are foundational to the success of meeting the global climate crisis through our youth. We just need the right supports, now rather than later.

Sincerely,



Eve Flynn, Board Chair

Copy to: Honourable Jennifer Whiteside, Minister of Education  
Honourable Lana Popham, Minister of Agriculture  
Honourable Jonathon Wilkinson, Minister of Natural Resources  
Honourable John Horgan, Premier of British Columbia  
Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities  
Honourable Nathan Cullen, Minister of Municipal Affairs  
MLA Josie Osborne, Mid-Island-Pacific Rim  
MLA Adam Walker, Parksville-Qualicum  
MP Gord Johns, Courtenay-Alberni  
SD69 Trustees  
Peter Jory, Superintendent of Schools, SD69  
Ron Amos, Secretary Treasurer, SD69  
Allison Watson, Chair, BCSTA Climate Working Group  
BC Boards of Education (via BCSTA)



## SCHOOL DISTRICT No.69 (QUALICUM)

March 11, 2022

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
House of Commons  
Ottawa, ON K1A 0A6

Honourable Marie-Claude Bibeau  
Minister of Agriculture and Agri-Food in Canada  
Suite 204 - 175 Queen Street (Main Office)  
Sherbrooke, QU J1M 1K1

Honourable Karina Gould  
Minister of Families, Children and Social Development of Canada  
Suite 209 - 777 Guelph Line  
Burlington, ON L7R 3N2

Dear Prime Minister Trudeau and Ministers Bibeau and Gould:

At its February 22, 2022 Regular Board Meeting, the Board of Education of School District 69 (Qualicum) approved the following motion:

THAT the Board of Education of School District 69 (Qualicum) call on the federal government to begin to implement a universal, cost-shared, healthy school food program for all K-12 students in the country and to sign onto the global School Meals Coalition Declaration, as per the Coalition's 2022 Pre-Budget Consultation Submission.

With income and food insecurity increasing among Canadians, a school food program on a national scale is essential to address inequality and ensure all Canadian children learn basic food skills and have access to healthy meals that support classroom learning. This type of program will also support Canada's national economic recovery from COVID-19 through the expansion of the agricultural sector, as well as increasing local food security and the resilience of local communities to respond to future emergencies.

We look forward to your support.

Sincerely,

Eve Flynn, Board Chair

Copy to: SD69 Trustees  
Peter Jory, Superintendent of Schools, SD69  
Ron Amos, Secretary Treasurer  
MLA Josie Osborne, Mid Island – Pacific Rim  
MLA Adam Walker, Parksville-Qualicum  
Gord Johns, MP, Courtenay-Alberni  
BC Boards of Education (via BCSTA)



## SCHOOL DISTRICT No.69 (QUALICUM)

March 11, 2022

Honourable Jennifer Whiteside  
Minister of Education  
335 6th St.  
New Westminster, BC V3L 3A9

Honourable Lana Popham  
Minister of Agriculture  
4243 Glanford Ave #260  
Victoria, BC V8Z 4B9

Dear Ministers Whiteside and Popham:

This letter is in response to the following motion approved by the Board of Education of School District 69 (Qualicum) at its February board meeting:

*THAT the Board of Education of School District 69 (Qualicum) call on the provincial government to invest in a universal, cost-shared, healthy school food program for all K-12 students in the province, as per the BC-CHSF's 2022 Pre-Budget Consultation Submission.*

This motion is in line with Minister Whiteside's mandate letter which states that she will make progress to help make sure students are properly fed for learning, work with school districts to create more local school meal programs based on district data and priorities; and, work with the Minister of Agriculture to integrate Feed BC into this plan so that district can include locally grown food.

The District has also endorsed the Coalition for Healthy School Food. The support and investment from the provincial government would further the goal to provide students daily access to healthy food at school so they can better focus on their learning.

Please feel free to contact me if you would like to discuss this further.

Sincerely,

Eve Flynn, Board Chair

Copy to: MLA Josie Osborne, Mid-Island-Pacific Rim  
MLA Adam Walker, Parksville-Qualicum  
SD69 Trustees  
Peter Jory, Superintendent of Schools, SD69  
BC Boards of Education (via BCSTA)

**SUPERINTENDENT OF SCHOOLS REPORT  
TO BOARD OF SCHOOL TRUSTEES**

**April 19, 2022**

**6.1 For Board Information:**

**6.1.1 Field Trips Approved**

	<b>School</b>	<b>Dates</b>	<b># School Days</b>	<b>Grade</b>	<b>Purpose</b>
1.	CHSS	March 7-13/22	5	10-12	Langley basketball tournament
2.	CHSS	April 28-May 2/22	3	11-12	Haida Gwaii for Rugby
3.	CHSS	May 25, 26, June 8, 9 and June 22, 23/22	6	10/11	Port Ed – Cannery, Moresby Trail, Butze Rapids trail, Oliver Lake, Various locations around PR, possibly Rainbow Lake Learning that supports the First Peoples Principles of Learning.

6.1.2 Enrolment

6.1.3 COVID Update

6.1.4 Indigenous Focused Graduation Requirements Survey (p. )

6.1.5 Upcoming Projects/Learning/Other

# Indigenous-Focused Graduation Requirements

The Ministry of Education, in collaboration with the First Nations Education Steering Committee (FNESC), is implementing [new Indigenous coursework graduation requirements](#).

As we have shared with our membership in our weekly newsletter, the ministry is [collecting feedback](#) on the proposed implementation. We encourage all boards to complete the ministry's survey by the **April 22** deadline.

BCSTA will also be providing a supplemental written response to the ministry focused on the perspectives of boards of education. Feedback for BCSTA's submission is required by **April 26**.

Thank you for taking the time to share the thoughts of your board.

[Take BCSTA's survey by April 26](#)

The BCSTA UPDATE brings you breaking news and reports for B.C. school trustees.



Email sent to: [kate.toye@sd52.bc.ca](mailto:kate.toye@sd52.bc.ca)

British Columbia School Trustees Association  
4th floor – 1580 West Broadway |  
Vancouver, British Columbia | V6J 5K9 | Canada |  
604-734-2721 | [bcsta@bcsta.org](mailto:bcsta@bcsta.org)

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**School District No. 52 - Prince Rupert  
Financial Results as at March 31, 2022**

	2021/22 Amended Budget	Year-to-Date March 31	Remainder (Unspent)	Remainder %	Notes
<b>Operating Revenue</b>	26,485,409	18,152,737	8,332,672	31.5%	
<b>Operating Expenses:</b>					
Salaries:					
Teachers	10,153,871	7,171,139	2,982,732	29.4%	10 months
Principals and Vice Principals	2,033,738	1,473,987	559,751	27.5%	12 months
Educational Assistants	1,922,067	1,391,865	530,202	27.6%	10 months
Support Staff	2,169,111	1,595,214	573,897	26.5%	10 & 12 months
Other Professionals	1,608,296	1,129,940	478,356	29.7%	Mostly 12 months
Substitutes	1,084,101	671,741	412,360	38.0%	10 months
<i>Total Salaries</i>	18,971,184	13,433,886	5,537,298	29.2%	
Employee Benefits	4,182,674	2,911,567	1,271,107	30.4%	10 & 12 months
Total Salaries and Benefits	23,153,858	16,345,453	6,808,405	29.4%	
Services and Supplies	3,364,559	2,007,898	1,356,661	40.3%	10 & 12 months
<b>Total Operating Expenses</b>	<b>26,518,417</b>	<b>18,353,351</b>	<b>8,165,066</b>	<b>30.8%</b>	
<b>Operating Income (Loss)</b>	<b>(33,008)</b>	<b>(200,614)</b>	<b>167,606</b>		

Fund : 0 Operating

PR	TITLE	MAR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	930,813.56	8,223,243.13		12,063,919	3,840,676	32
03	Career Preparation	10,161.34	69,019.94		133,477	64,457	48
07	Library Services	37,489.49	341,790.01		485,228	143,438	30
08	Counselling	39,826.17	299,330.56		409,822	110,491	27
10	Special Education	423,887.61	3,050,381.69	348.28	4,276,178	1,225,448	29
30	English Language Development		138.55		3,154	3,015	96
31	Aboriginal Education	159,963.41	1,176,088.66		1,900,003	723,914	38
41	Business Admin	137,965.12	1,264,896.95		1,599,861	334,964	21
TOTAL FOR Function - 1		1,740,106.70	14,424,889.49	348.28	20,871,642	6,446,404	31
Function : 4 District Administration							
11	Education Admin	33,181.79	281,907.14		390,592	108,685	28
40	Governance	13,589.31	115,648.90		165,295	49,646	30
41	Business Admin	106,398.59	807,611.27		1,191,321	383,710	32
TOTAL FOR Function - 4		153,169.69	1,205,167.31	0.00	1,747,208	542,041	31
Function : 5 Maintenance & Operations							
41	Business Admin	18,287.59	182,632.01		240,173	57,541	24
50	Plant Maintenance	212,075.35	1,894,076.02	41,967.70	2,700,939	764,895	28
52	Maintenance Of Grounds	10,807.49	117,927.35		176,343	58,416	33
56	Utilities	56,958.39	319,341.52		450,742	131,400	29
TOTAL FOR Function - 5		298,128.82	2,513,976.90	41,967.70	3,568,197	1,012,252	28
Function : 7 Transportation							
41	Business Admin	351.62	3,026.76		4,021	994	25
70	Student Transportation	30,724.94	206,289.19		327,349	121,060	37
TOTAL FOR Function - 7		31,076.56	209,315.95	0.00	331,370	122,054	37
TOTAL FOR Fund - 0		2,222,481.77	18,353,349.65	42,315.98	26,518,417	8,122,751	31
GRAND TOTAL		2,222,481.77	18,353,349.65	42,315.98	26,518,417	8,122,751	31

# Monthly Report to the Board

## March 2022

### Facilities

March was a busy time for the Maintenance department. Its our time to get into the schools and get two weeks of work done while students and staff are enjoying their break from school.

Conrad had some fencing completed. CHSS had the boiler controllers upgraded and are now functioning properly. Roosevelt had a hot water tank replaced.

Final finishing's are now being installed at Pineridge and PCS bathrooms. The final 2 door frames for bathrooms arrived and were primed and installed. Drywall was completed at the CHSS bathroom.

Our maintenance team completed a playground inspection workshop to refresh regulations and inspection procedures for our playgrounds. They also completed a sprinkler system operation and reset workshop to ensure that all maintenance team members can comfortably shut down any of our sprinkler system if there is an issue.

Our larger projects scheduled for this summer are now out to tender. Tenders close mid April.

### Custodial

A refresh of COVID disinfectant for classrooms arrived in February.

### Energy & Conservation

DDC optimization is continuing throughout the district.

### Transportation

There have been more delays in production for our large bus. It is now expected at the end of May.

Funding was awarded to replace one of the Inclusive Education buses. Staff are working on the design for that bus.

### Health & Safety

There is a good supply of hand sanitizer, masks, disinfectant wipes and classroom sanitizer to be distributed as needed.

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INFORMATION TECHNOLOGY  
DEPARTMENT  
DINESH GAUTAM, MANAGER,  
INFORMATION TECHNOLOGY

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# Monthly Report to the Board

## March 2022

- **Network Status** – No known outage was reported in March.
- **Computer purchases** – 15 HP Desktops were purchased to replace Lab304 in PRMS.
- **Firewall** – All the site firewalls (all schools) have been updated to the recommended firmware as recommended by the Ministry and IBM.

**CAPITAL BYLAW NO. 2022/23-CPSD52-01**  
**CAPITAL PLAN 2022/23**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 52 (Prince Rupert) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2022/23 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 15, 2022, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 52 (PrinceRupert) Capital Bylaw No. 2022/23-CPSD52-01

READ A FIRST TIME THE 19<sup>th</sup> DAY OF April, 2021;  
READ A SECOND TIME THE 19<sup>th</sup> DAY OF April, 2021;  
READ A THIRD TIME, PASSED AND ADOPTED THE 19<sup>th</sup> DAY OF April, 2021.

**APPLY CORPORATE SEAL**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 52 (PrinceRupert) Capital Bylaw No. 2022/23-CPSD52-01 adopted by the Board the 19<sup>th</sup> day of April, 2021.

\_\_\_\_\_  
Secretary-Treasurer

## **Capital Bylaw SD 52**

**2022-2023**

Total Funding Provided: \$1,519,914

### **SMP – Seismic Mitigation Project**

- PRMS (supported Replacement Project)

### **SEP Funding – School Enhancement Program**

- Washroom and plumbing upgrades– multiple sites
- CHSS HVAC Upgrade
- Roosevelt HVAC Upgrade

### **CNCP Funding – Carbon Neutral Capital Program**

- Roosevelt HVAC Upgrade

### **BUS – Bus Replacement Program**

- Bus for Students with Special Needs

## Framework for Enhancing Student Learning (FESL) Meeting

The Large Framework for Enhancing Student Learning met on Thursday March 17, 2022. This group is made up of representatives from the Board, DPAC, the Indigenous Education Council as well as teachers, education assistants, principals and students.

The main purpose of this meeting was to review the School District 52 2021-2022 FESL Survey Data. The Draft SD52 Strategic Plan was shared with the group and we reviewed the priorities of the Strategic Plan.

The group was put into K – 3, Grades 4 and 5, Grades 6 – 8 and Grades 9 – 12 groups. These groups reviewed the 2021-2022 FESL survey data and compared it to the 2020-2021 data. They looked for the stories the data tells, things they were curious about or surprised by, and how this data could be used to inform our District Equity scans.

Principals will be reviewing and sharing this data with their staff as they work on their School Growth Plans and align them to our Strategic Plan. The small Framework team will compile the information from these groups and review the information when making plans for 2022-2023.

School District No. 52 (Prince Rupert)  
Policy Committee  
Tuesday, April 12, 2022  
4:45 pm

## MINUTES

In attendance: Janet Beil, James Horne, Louisa Sanchez (Observer), Kate Toye (Observer),  
Kristy Maier (Observer)  
Andrew Samoil, Cam McIntyre

The meeting was called to order at 5:00 p.m.

1. Policies for Approval
  - a. 2330 – Service Awards Policy
  - b. 5120 – Naming Policy

The Secretary-Treasurer advised that no comments were received on the draft policies. The Committee agreed to send these policies, as presented, to the Board for approval.

2. Policies for Review
  - a. 1115 – Board Authorized Courses Policy
  - b. 1210 – Student Registration and Catchment Area (Elementary) Policy

The Secretary-Treasurer presented the draft policies for review. The Committee agreed to ask the Board to send these policies, as amended, to partner groups for comments.

3. Other Business
  - a. 4210 – Pandemic Response Policy

The Secretary-Treasurer presented a new draft policy for review. The Committee agreed to ask the Board to send this policy, as presented, to partner groups for comments.

Meeting Adjourned at 5:13 p.m.

Next Meeting: Tuesday, May 10, 2022

2330 | Service Awards Policy

Date Approved: April 10 2018

Continuity of service of the teaching and non-teaching staff is a valuable asset to the community. To encourage the retention of staff, the Board will provide service awards as follows:

Employees:

- 5 years service: Lapel pin with School District logo.
- 15 years service: A Certificate of Service, plus a gift to the value of \$150
- 25 years service: A Certificate of Service, plus a gift to the value of \$300
- Retirement: A Certificate of Service, plus a \$50 dining gift certificate

Board Members (Trustees):

A trustee leaving the Board, upon successful completion of at least one full term, will receive an plaque engraved with the School District logo and the years of service.

Schools and departments are encouraged to honour employees with 5, 15 and 25 years of service as well as those retiring from the district. The Board Chair should be invited to department events. The school's trustee liaison should be invited to school events. If the liaison is unable to attend, they will inform the Board Chair and the Board Chair will endeavor to schedule another trustee to attend.

## 5120 | Naming Policy

Date Approved: May 14 2019

From time to time the Board will need to name a new school or will consider renaming an existing school. The Board may consider naming part of a school building or property in memory of a person. .

The following criteria will be considered by the Board in the process of naming all or part of a building or property:

1. A Naming Committee will be formed.
2. The committee will consult with members of the school community, including student and parent representatives, staff members of the school, and members of the local community, in order to obtain input on possible names.
3. A school, or part of a school, will not normally be named for a living person.
4. Existing schools will not normally be renamed.
5. The name of a school will normally be based on the geographic or community context of the school.
6. A school, or part of a school (e.g., library, gymnasium, field, theatre), may be named in memory of a person in recognition of distinguished service to that school, or if the Board recognizes a compelling, historically significant reason to do so. If a person's name is being considered, consultation with members of that person's family, if possible, should be undertaken.

### REFERENCES:

Province of British Columbia Naming Privileges Policy

5120-10 Naming Regulation

## 1115 | Board Authority Authorized Courses Policy

Date Approved: ~~September 11 2012~~

~~Date Amended:~~ May 14 2019

The Board of Education of School District No. 52 (Prince Rupert) encourages the development of Board Authorized courses to:

- meet the particular needs of our community; ~~and while providing~~
- provide choice and flexibility for students.

Schools may offer locally developed courses in conformity with the School Act and Ministry Policy (Board/Authority Authorized Courses, ~~January 2004~~effective 2021).

~~Prior a~~Approval of the Board of Education is required before ~~the a~~ course may be offered to students.

### REFERENCE:

[School Act Section 85 \(2\) \(i\), 168 \(2\) \(b\)](#)

[Ministry Policy – Board/Authority Authorized Courses effective July 1, 2021](#)

[Board/Authority Authorized \(BAA\) Courses, ~~January 2004 and~~ Requirements and Procedures Guidebook Updated ~~2011~~2019}](#)



## 1210 | Student Registration and Catchment Area (Elementary) Policy

Date Approved: ~~January 11 2011~~

~~Date Amended:~~ March 12 2019

### ~~RATIONALE~~

It is in the best interest of students that enrolment in schools and assignment to programs occur in a systematic, equitable and educationally beneficial fashion. School district students are generally expected to attend their neighbourhood school according to catchment areas defined by the Board of Education. There must, however, be a balance between school attendance based on designated catchment areas and attendance at a school, for good reasons, as a non-catchment child.

### ~~POLICY~~

~~School district students are generally expected to attend their neighbourhood school according to catchment areas defined by the Board of Education.~~

As outlined in the School Act, ~~Sections 74.1, 75 and 75.1,~~ students will be enrolled in schools and assigned to programs with respect to:

- ~~Age;~~
- ~~s~~School catchment area;
- ~~r~~Residence location;
- ~~s~~Statutory entitlement; and
- ~~t~~The availability of space, facilities and instructional resources.

~~The c~~Catchment areas are defined by the Board and may be amended ~~as provided by Section 75.1 (2) of the School Act.~~

Space permitting, students may attend a school outside their catchment area. Parents or guardians may request a cross-boundary transfer for their elementary student or students to attend another school in accordance with district regulations.

### ~~Related Policies and Regulations~~REFERENCES:

School Act, Sections 74.1, 75 and 75.1

1210-10 Student Registration and Catchment Area (Elementary) Regulation

## 4210 | Pandemic Response Policy

Date Approved:

The District, in cooperation with the provincial government and Northern Health Authority, supports efforts to minimize a pandemic and its disruption to the operational activities of the District. Principals, managers and staff are expected to ensure the most effective and efficient use of resources for the maximum benefit and protection of students, staff and facilities.

In the event that Northern Health Authority identifies evidence of a significant communicable disease outbreak in the region, the Superintendent has the authority to make decisions regarding crisis response. When a state of emergency is declared by a Ministry of the Government, the particular Ministry will have such authority.

The Board of Education recognizes that the legal authority to close a school for public health reasons falls under the purview of the Provincial Health Officer and the local Medical Health Officer. The Superintendent will take direction regarding the closure of schools from them.

The Superintendent will communicate a standard set of response protocols for dealing with the pandemic, in a Pandemic Response Plan, to ensure that all employees, students and families are familiar with their roles and responsibilities in the event of an outbreak.

In accordance with directives emanating from federal and provincial authorities and the consequent circumstances that may prevail, the Superintendent may temporarily suspend the District's current practices and operating guidelines as necessary.

### REFERENCE:

School Act Section 17, 20, 22, 65, 85

School Regulation 265/89