

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD REMOTELY BY ZOOM  
TRUSTEES INVITED TO ATTEND IN PERSON  
AT BOOTH MEETING ROOM  
Tuesday, December 14, 2021 - 7:00 P.M.

Trustees Present at Booth: K. Toye, J. Horne, L. Sanchez  
Trustees Present by Zoom: J. Beil, B. Kuntz, T. Last, K. Maier

Staff Present at Booth Meeting Room: A. Samoil, C. McIntyre, S. Pond

Chair Toye acknowledged that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:05 p.m.

1. **Adoption of Agenda**

**Motion 2021214-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the agenda be approved as presented."

**Carried**

2. **Presentation(s):** Laura Leask, Natasha Brown & Tina Demings

The Superintendent introduced Laura Leask, Natasha Brown & Tina Demings to present on Sm'algyax Language Classes. The presenters provided a traditional greeting, and described the current focus on learning about the gathering, use, preservation and traditions related to plants and food.

Trustees expressed their appreciation for the focus on what students wanted to learn and the hands-on nature of the lessons.

3. **Approval of the Minutes of the**

3.1 Open Board Meeting held November 9, 2021.

**Motion 2021214-3.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the minutes of the open Board meeting held  
November 9, 2021 be approved as presented."

**Carried**

4. **Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held November 9, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

**Motion 2021214-4.0a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Requesting SD52's endorsement of a Universal School Food Program,  
Ecotrust letter

**Motion 2021214-5.1.1a**

Beil "Be it resolved by the Board of Education of School District No. 52 that  
Sanchez the Chair write a letter of support for a universal food program."

**Carried**

5.1.2 PRDTU Letters

**Motion 2021214-5.1.2a**

Last "Be it resolved by the Board of Education of School District No. 52 that  
Beil the PRDTU letters be received and filed."

**Carried**

Trustees expressed their interest in meeting with the teachers union in a  
format other than at the Board meeting. Student presentations help trustees  
to keep their focus on the work of the Board.

5.2 Copied to the Board

5.2.1 CleanBC sector targets for 2030, SD 63 letter

**Motion 2021214-5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from SD 63 be received and filed."

**Carried**

5.2.2 Provincial Teacher Shortage

5.2.2.1 BCSTA letter to Dr. Susan O'Neill

5.2.2.2 BCSTA letter to Dr. Edward Howe

5.2.2.3 BCSTA letter to Dr. Allyson Jule

5.2.2.4 BCSTA letter to Dr. Margaret Macintyre Latta

5.2.2.5 BCSTA letter to Dr. Marianne McTavish

5.2.2.6 BCSTA letter to Dr. Vandy Britton

5.2.2.7 BCSTA letter to Dr. Tina Fraser

5.2.2.8 BCSTA letter to Dr. Ralf St. Clair

5.2.2.9 BCSTA letter to Dr. David Paterson

**Motion 2021214-5.2.2a**

Sanchez "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the letters from BCSTA be received and filed."

**Carried**

5.2.3 Declaration of National Opiate Death Crisis, BCSTA letter

**Motion 20211214-5.2.3a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the Board support the declaration of a National  
Opiate Death Crisis."

**Carried**

6. **Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the current list of approved field trips. Trustees asked for clarity on who is travelling on each trip. The Superintendent made note of the trip to Niagra Falls and the fact that it could be cancelled again depending on the status of COVID-19 at that time.

6.1.2 Enrolment

The Director of Instruction reported that the student count at November 30, 2021, was 1,852 students, an increase of 4.

6.1.3 Calendar

The Superintendent advised that the district will present school calendars for consultation at the January Board meeting.

6.1.4 COVID update

The Superintendent presented the COVID-19 update and answered questions from trustees. A reminder to students, parents and staff, to continue the daily protocols. Information on vaccination opportunities have been sent home to families.

6.1.5 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered questions from trustees. Staff hope to share the document early in the New Year.

6.1.6 Community Facilities Rental

The Superintendent reported that Community Facilities Rentals are happening again and answered questions from Trustees.

6.1.7 Upcoming Projects/Learning/Other

The Superintendent updated the Board on work under way with District Leadership, focussed on Truth and Reconciliation. The work of speciality staff to meet student needs was highlighted. Last week was the Hour of Code.

7. **Secretary-Treasurer's Report**

7.1 October 2021 Expenditure Reports

The Secretary-Treasurer presented the October 2021 Expenditure Reports and answered questions from trustees.

7.2 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for November 2021 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Maier, Sanchez)

8.1.1 Annual Budget Consultation dates

**Motion 2021214-8.1.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the Annual Budget Consultation dates be  
approved."

**Carried**

8.2 Framework for Enhancing Student Learning  
None.

(Trustees Horne, Sanchez)

8.3 Provincial Council

(Trustees Maier, Sanchez)

None. Motions for AGM would need to come to the January Board meeting.

8.4 Indigenous Education Council  
None.

(Trustees Toye, Last)

8.5 Policy Committee

(Trustees Beil, Horne)

8.5.1 December 6, 2021 meeting.

**Motion 2021214-8.5.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the minutes of the December 6, 2021 meeting of  
the Policy Committee be adopted."

**Carried**

Trustee Beil presented the minutes of the December 6, 2021 meeting of the Policy Committee. In response to a question, staff confirmed that the committee has not yet considered the timelines for comments on draft policies.

8.5.2 Policies for Approval

8.5.2.1 6110 – Vision, Mission and Beliefs Policy

**Motion 2021214-8.5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that 6110 – Vision, Mission and Beliefs Policy be  
approved as presented."

**Carried**

8.5.2.2 6240 – Annual Board Agenda Policy

**Motion 20211214-8.5.2.2a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that 6240 – Annual Board Agenda Policy be  
approved as presented."

**Carried**

Trustee Beil advised that these two policies were deemed to be Internal policies of the Board and the committee is recommending the policies be approved by the Board.

8.5.3 Policy for Review  
None

8.5.4 Other

8.5.4.1 Internal and External Policies

Trustee Beil presented the list of policies, designating policies which are internal and external for the Board. This can be

determined by the Board each time a policy is reviewed. If it impacts Budget or the Superintendent, it would not be sent for comments from stakeholders.

8.6 District Technology Steering Committee (Trustee Kuntz)

8.6.1 Nov 18, 2021

Trustee Kuntz presented the minutes of the November 18, 2021 meeting and answered questions from trustees.

9. **Old Business**

9.1 Board meeting dates

**Motion 20211214-9.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the revised Board meeting dates be approved as presented."

**Carried**

The Secretary-Treasurer presented a proposed list of Board meeting dates to move meetings to the third Tuesday of each month for the rest of the year. This will allow for more timely presentation of financial reports.

9.2 2021-2022 Appointments and Committees

Chair Toye presented the list of appointments and committees for the 2021-2022 school year.

9.3 BCSTA Academy, December 2-4, 2021

Trustees reported on their attendance at the BCSTA Academy.

10. **New Business**

None.

11. **Information Items**

11.1 Winter Break, December 20-31, 2021

Chair Toye noted that winter break will be December 20-31, 2021

11.2 Board meeting, January 11, 2022

Chair Toye noted that the next board meeting will now be January 18, 2022.

11.3 BCPSEA AGM, January 27-28, 2022

Chair Toye noted that the BCPSEA AGM will be on January 27-28, 2022.

12. **10 Minute Question and Answer Period**

Q Why was the support staff union not consulted on the school calendar?

A All partner groups are consulted.

Q Is there a bylaw in town requiring sidewalks to be cleared?

A The district understands the bylaw applies to commercial businesses.

Q What other venues can PRDTU use to inform trustees?

A The Union meets with senior management, and a trustee may observe.

- Q Did the Board know that CHSS is still receiving bottled water?  
A The Board can follow up on that.

13. **Adjournment**

**Motion 20211214-13.0a**

Last Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting be adjourned at 8:17 p.m."	<b><u>Carried</u></b>
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Chair Toye wished everyone a happy Christmas and we will see you in the new year.



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre