

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD REMOTELY BY ZOOM
TRUSTEES INVITED TO ATTEND IN PERSON
AT BOOTH MEETING ROOM
Tuesday, November 9, 2021 - 7:00 P.M.**

Trustees Present at Booth: J. Horne, K. Toye, J. Beil, T. Last
Trustees Present by Zoom: B. Kuntz, K. Maier

Staff Present at Booth: A. Samoil, C. McIntyre, S. Pond

Regrets: L. Sanchez

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:09 p.m.

1. Adoption of Agenda

Motion 2021109-1.0a

Last "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the agenda be approved as amended."

Carried

Trustee Beil asked to add item 9.2 – Forensic Audit Update to the agenda.

2. Presentation(s): Mike McDowall and Jon Pinkhasik – Stream to Sea Program

The Superintendent introduced teacher Mike McDowall of Prince Rupert Middle School and teacher Jon Pinkhasik of Pacific Coast School. Mr. McDowall used a video to demonstrate the many hands-on and place-based activities for students learning about the salmon cycle. The program is provided in both English and French. The program includes a strong connection to Indigenous learning.

Mr. Pinkhasik described the involvement of students at Pacific Coast School in the program. Students remembered their involvement in the elementary program, and wanted to continue to participate. They are engaged in their learning, including learning about "accumulated thermal units."

Trustees expressed their appreciation for the connections to Ts'msyen culture and the engagement of students in this program.

3. Approval of the Minutes of the

3.1 Open Board Meeting held October 12, 2021.

Motion 20211109-3.1a

Last "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the minutes of the open Board meeting held
October 12, 2021 be approved as presented."

Carried

4. **Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held October 12, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20211109-4.0a

Last "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

- 5.1 Addressed to the Board
 - 5.1.1 2021 Premier's Awards for Excellence in Education letter, MOE

Motion 20211109-5.1.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the 2021 Premier's Awards for Excellence in
Education letter be received and filed."

Carried

- 5.1.2 Family Connections Hubs Letter

Motion 20211109-5.1.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Family Connections Hubs letter be received
and filed."

Withdrawn

Motion 20211109-5.1.2b

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Chair write a letter to MCFD seeking more
information, including clarity on the impact this change may have on
local families."

Carried

Trustees discussed what the implications of this change might be for families in the school district.

- 5.2 Copied to the Board
 - 5.2.1 Safe Return to School Funds
 - 5.2.1.1 Federal Safe Return to School fund for 2021/22 to Prime Minister, SD 72 letter
 - 5.2.1.2 Provincial Safe Return to school fund for 2021/22 to Premier, SD 72 letter

Motion 20211109-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letters from SD 72 be received and filed."

Carried

5.2.2 Rural Subsidy request for Cortes Island Students to Minister of Education, SD 72 letter

Motion 20211109-5.2.2a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the letter from SD 72 be received and filed." **Carried**

5.2.3 Mandatory Vaccination

5.2.3.1 Mandatory Vaccination letter to BCSTA, SD58 letter

5.2.3.2 Mandatory Vaccinations for K-12 staff to Premier and others,
Central Okanagan Public Schools letter

Motion 20211109-5.2.3a

Last "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letters from SD58 and Central Okanagan Public
Schools be received and filed." **Carried**

5.2.4 Electric Bus funding to Minister of Education, SD 69 letter

Motion 20211109-5.2.4a

Horne "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letter from SD 69 be received and filed." **Carried**

5.2.5 Trustee Academy attendance options to BCSTA, SD 43 letter

Motion 20211109-5.2.5a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the letter from SD 43 be received and filed." **Withdrawn**

Motion 20211109-5.2.5b

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Chair write a letter of support for online
attendance options for BCSTA events." **Carried**

Trustees noted that Northern and remote districts face unique travel challenges, and that they support options for online access to BCSTA events.

5.2.6 Support for Increased school life cycle funding to BCSTA, SD 5 letter

5.2.7 Safe Route to Schools to Minister of Education, SD 5 letter

5.2.8 Timelier Response Needed from the TRB to MOE, SD 5 letter

Motion 20211109-5.2.6a

Maier "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the three letters from SD 5 be received and filed." **Carried**

Trustee Maier noted that motions on these three issues were supported at the BCSTA Provincial Council meeting.

5.2.9 Letter to Climate Education Reform BC, BCSTA letter

Motion 20211109-5.2.9a

Last "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letter from BCSTA be received and filed." **Carried**

6. **Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the current list of approved field trips.

The Superintendent noted that some field trips were not approved in response to the pandemic.

6.1.2 Enrolment

The Director of Instruction reported that the student count at October 31, 2021, was 1,848 students. This includes some students now coming to classes. 5 students moved out of the district.

6.1.3 Research Request

Motion 20211109-6.1.3a

Last	"Be it resolved by the Board of Education of School District No. 52	
Beil	(Prince Rupert) that the district participate in the UBC research study."	Carried

The Superintendent presented the research request from UBC and answered questions from trustees.

6.1.4 COVID update

The Superintendent presented the COVID-19 update and answered questions from trustees. These matters are now classified under a "communicable diseases" umbrella. There was an exposure at Ecole Roosevelt Park Community School. Please continue daily health checks through the cold and flu season.

6.1.5 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered questions from trustees. The next committee meeting will be December 7, 2021. Work on school improvement plans is continuing. Phase 2 will be the development of an operational plan, followed by a human resources plan and a financial plan.

6.1.6 Upcoming Projects/Learning/Other

The Superintendent updated the Board on recent learning activities in literacy, numeracy and Indigenous education.

Trustees expressed their appreciation for teachers who are supervising practicum student teachers in their classrooms.

7. **Secretary-Treasurer's Report**

7.1 September 2021 Expenditure Report

The Secretary-Treasurer presented the September 2021 Expenditure Report and answered questions from trustees. At the December meeting, results for October will be presented using both the old format and this new format.

Trustees expressed their appreciation to finance staff for their work in producing this new report.

7.2 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for October 2021 and answered questions from trustees.

The Secretary-Treasurer advised that there is no Information Technology Department report as the district is in the process of recruiting a new manager for the department.

8. **Committee Reports**

8.1 Finance & Building Committee (Trustees Beil, Maier, Kuntz)

8.1.1 Board meeting dates

The Secretary-Treasurer advised the Board that one partner group did not want to see Board meetings on the fourth Tuesday of the month. No other partner group was opposed to having Board meetings on another date.

Trustees agreed to discuss Board meeting dates at the December Board meeting.

8.1.2 2021-2022 Special Funding

Trustee Maier presented the summary of special funding for the 2021-2022 school year. The Superintendent and Secretary-Treasurer answered questions from trustees.

8.2 Framework for Enhancing Student Learning (Trustees Sanchez, Toye)

8.2.1 November 3, 2021 meeting

Chair Toye provided highlights of the November 3, 2021 meeting and answered questions from trustees. Appreciation was given to staff for all the work that goes into analysing student data.

8.3 Provincial Council (Trustees Maier, Sanchez)

8.3.1 October 23, 2021 Meeting

Trustee Maier presented the synopsis of the October 23, 2021 meeting of Provincial Council and answered questions from trustees.

8.4 Indigenous Education Council (Trustees Toye, Last)

8.4.1 October 20, 2021 Meeting

Chair Toye presented a summary of the October 20, 2021 meeting of the Indigenous Education Council and answered questions from trustees.

8.5 Policy Committee (Trustees Beil, Horne)

8.5.1 November 1, 2021 meeting.

Trustee Beil presented the minutes of the November 1, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 1370 – Physical Restraint and Seclusion Policy

Motion 20211109-8.5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1370 – Physical Restraint and Seclusion Policy be approved as presented."

Carried

8.5.2.2 1410 – Code of Conduct and Anti-Racism Policy

Motion 20211109-8.5.2.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1410 – Code of Conduct and Anti-Racism Policy
be approved as presented."

Carried

8.5.2.3 6310 – Role of the Superintendent Policy

Motion 20211109-8.5.2.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that 6310 – Role of the Superintendent Policy be
approved as presented."

Carried

8.5.2.4 6315 – Delegation to the Superintendent Policy

Motion 20211109-8.5.2.4a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that 6315 – Delegation to the Superintendent Policy
be approved as presented."

Carried

Trustee Beil advised that the Policy Committee recommended approval of these four policies. Policies 6310 and 6315 are "internal" to the work of the Board, and will not be sent to partner groups for comment. Staff will bring a summary to a future policy committee meeting to assist in designating "internal" and "external" policies of the Board.

8.5.3 Policy for Review
None

8.5.4 Other

8.5.4.1 Lowering of Flags

The Secretary-Treasurer noted that there is no district policy specifying the authority for making the decision on when to lower flags, and when to raise them up again. Staff will review the issue and bring recommendations back to the Policy Committee.

8.6 District Technology Steering Committee (Trustee Kuntz)

8.6.1 October 21, 2021 meeting

Trustee Kuntz presented the minutes of the October 21, 2021 meeting of the District Technology Steering Committee and answered questions from trustees.

9. **Old Business**

9.1 BCSTA-MOE Joint Liaison Meeting October 15, 2021

The Secretary-Treasurer presented a summary of the BCSTA-Ministry of Education Joint Liaison Meeting held on October 15, 2021.

9.2 Forensic Audit Update

Motion 20211109-9.2a

Last Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board proceed with an internal audit review by KPMG."

Carried

Chair Toye advised that trustees have worked with a consultant to clarify the Board's needs. The recommendation is to have an internal audit and a review of the Board's terms of reference.

Trustees confirmed their support for this approach to the work. The approved spending of up to \$15,000 remains in place.

10. **New Business**

None.

11. **Information Items**

- 11.1 National Aboriginal Veterans Day, November 8, 2021
Chair Toye acknowledged that National Aboriginal Veterans Day was observed on November 8, 2021.
- 11.2 Remembrance Day Statutory Holiday, November 11, 2021
Chair Toye noted that the Remembrance Day Statutory Holiday is November 11, 2021.
- 11.3 Non-Instructional Day, November 26, 2021
Chair Toye noted that there is a non-instructional day on November 26, 2021.
- 11.4 BCSTA Trustee Academy, December 2-4, 2021
Chair Toye noted that the BCSTA Trustee Academy is on December 2-4, 2021.
- 11.5 Board Meeting, December 14, 2021
Chair Toye noted that the next Board meeting will be on December 14, 2021.
- 11.6 Winter Break, December 20-31, 2021
Chair Toye noted that Winter break will be December 20-31, 2021.

12. **10 Minute Question and Answer Period**

- Q Will the Board give notice of changes to "internal" policies?
- A The Board will consider both the changes and the final policy at the same time. The Board could send it back to the Policy committee.

- Q The PRDTU sent a letter to the Board. Why was it not included on the agenda?
- A The letter was considered at the in-camera meeting as it is in regard to a union.

- Q Will the district consider providing more than 14 days to respond to proposed policy changes? Will the Board bring both policies and regulations for feedback.
- A The Board will take the timeline under consideration. Regulations are set by the Superintendent.


- Q Was the forensic audit intended to look back, and is the internal audit intended to look forward?
- A The Board's advice clarified that an internal audit is more appropriate at this time.

13. **Adjournment**

Motion 20211109-13.0a

Last
Horne "Be it resolved by the Board of Education of School District No. 52
(Prince Rupert) that the meeting be adjourned at 8:26 p.m."

Carried



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre