

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

A G E N D A

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD ON ZOOM
TRUSTEES INVITED TO ATTEND IN PERSON
AT BOOTH MEETING ROOM
Tuesday, December 14, 2021- 7:00 P.M.**

1. **Adoption of Agenda**
2. **Presentation(s):**
 - 2.1 Sm'algay Language Classes – Laura Leask & Natasha Brown
3. **Approval of the Minutes of the**
 - 3.1 Open Board Meeting held November 9, 2021 (p. 4)
4. **Necessity of Closed Meeting and Agenda**
 - 4.1 Approval of Agenda
 - 4.2 Approval of Minutes of the In-Camera Meeting held November 9, 2021
 - 4.3 Human Resources Report
 - 4.4 Secretary-Treasurer's Report
 - 4.5 Other
 - 4.6 Legal Items
 - 4.7 Information Items
 - 4.8 Old Business
 - 4.9 Items for Release
5. **Correspondence**
 - 5.1 Addressed to the Board
 - 5.1.1 Requesting SD 52's endorsement of a Universal School Food Program, Ecotrust Canada letter (p.12)
 - 5.1.2 PRDTU Letters (p. 14)
 - 5.2 Copied to the Board
 - 5.2.1 CleanBC sector targets for 2030, SD 63 letter (p. 16)
 - 5.2.2 Provincial Teacher Shortage
 - 5.2.2.1 BCSTA letter to Dr. Susan O'neill (p. 17)
 - 5.2.2.2 BCSTA letter to Dr. Edward Howe (p. 18)
 - 5.2.2.3 BCSTA letter to Allyson Jule (p. 19)
 - 5.2.2.4 BCSTA letter to Dr. Margaret Macintyre Latta (p. 20)
 - 5.2.2.5 BCSTA letter to Marianne McTavish (p.21)
 - 5.2.2.6 BCSTA letter to Dr. Vandy Britton (p.22)
 - 5.2.2.7 BCSTA letter to Dr. Tina Fraser (p. 23)
 - 5.2.2.8 BCSTA letter to Dr. Ralf St. Clair (p. 24)
 - 5.2.2.9 BCSTA letter to Dr. David Paterson (p. 25)
 - 5.2.3 Declaration of National Opiate Death Crisis, BCSTA letter (p.26)

6. **Superintendent of Schools' Report**

- 6.1 For Board Information:
 - 6.1.1 Field Trips (p. 28)
 - 6.1.2 Enrolment
 - 6.1.3 Calendar
 - 6.1.4 COVID Update
 - 6.1.5 Strategic Plan Update
 - 6.1.6 Community Facilities Rentals
 - 6.1.7 Upcoming Projects/Learning/Other

7. **Secretary-Treasurer's Report**

- 7.1 October 2021 Expenditure report (p. 29)
- 7.2 Operations Department Report

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Maier, Sanchez)**
 - 8.1.1 Annual Budget Consultation Dates (p. 31)
- 8.2 Framework for Enhancing Student Learning **(Trustees Toye, Horne)**
- 8.3 Provincial Council **(Trustees Maier, Sanchez)**
- 8.4 Indigenous Education Council **(Trustees Toye, Last)**
- 8.5 Policy Committee **(Trustees Beil, Horne)**
 - 8.5.1 December 6, 2021 Meeting minutes (p.32)
 - 8.5.2 Policies for Approval
 - 8.5.2.1 6110 – Vision, Mission and Beliefs Policy (p. 33)
 - 8.5.2.2 6240 – Annual Board Agenda Policy (p. 35)
 - 8.5.3 Policy for Review
None.
 - 8.5.4 Other
 - 8.5.4.1 Internal and External Policies (p. 39)
- 8.6 District Technology Steering Committee (p. 41) **(Trustee Kuntz)**

9. **Old Business**

- 9.1 Board Meeting Dates (p. 42)
- 9.2 2021-2022 Appointments and Committees (p. 43)
- 9.3 BCSTA Academy, December 2-4, 2021

10. **New Business**

11. **Information Items**

- 11.1 Winter Break, December 20 – 31, 2021
- 11.2 Board meeting, January 11, 2022
- 11.3 BCPSEA AGM, January 27-28, 2022

12. **10 Minute Question and Answer Period**

13. **Adjournment**

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD REMOTELY BY ZOOM
TRUSTEES INVITED TO ATTEND IN PERSON
AT BOOTH MEETING ROOM
Tuesday, November 9, 2021 - 7:00 P.M.**

Trustees Present at Booth: J. Horne, K. Toye, J. Beil, T. Last
Trustees Present by Zoom: B. Kuntz, K. Maier

Staff Present at Booth: A. Samoil, C. McIntyre, S. Pond

Regrets: L. Sanchez

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:09 p.m.

1. Adoption of Agenda

Motion 2021109-1.0a

Last	"Be it resolved by the Board of Education of School District No. 52	
Horne	(Prince Rupert) that the agenda be approved as amended."	Carried

Trustee Beil asked to add item 9.2 – Forensic Audit Update to the agenda.

2. Presentation(s): Mike McDowall and Jon Pinkhasik – Stream to Sea Program

The Superintendent introduced teacher Mike McDowall of Prince Rupert Middle School and teacher Jon Pinkhasik of Pacific Coast School. Mr. McDowall used a video to demonstrate the many hands-on and place-based activities for students learning about the salmon cycle. The program is provided in both English and French. The program includes a strong connection to Indigenous learning.

Mr. Pinkhasik described the involvement of students at Pacific Coast School in the program. Students remembered their involvement in the elementary program, and wanted to continue to participate. They are engaged in their learning, including learning about "accumulated thermal units."

Trustees expressed their appreciation for the connections to Ts'msyen culture and the engagement of students in this program.

3. Approval of the Minutes of the

3.1 Open Board Meeting held October 12, 2021.

Motion 20211109-3.1a

Last	"Be it resolved by the Board of Education of School District No. 52	
Beil	(Prince Rupert) that the minutes of the open Board meeting held October 12, 2021 be approved as presented."	Carried

4. **Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held October 12, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20211109-4.0a

Last "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

- 5.1 Addressed to the Board
 - 5.1.1 2021 Premier's Awards for Excellence in Education letter, MOE

Motion 20211109-5.1.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the 2021 Premier's Awards for Excellence in
Education letter be received and filed."

Carried

- 5.1.2 Family Connections Hubs Letter

Motion 20211109-5.1.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Family Connections Hubs letter be received
and filed."

Withdrawn

Motion 20211109-5.1.2b

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Chair write a letter to MCFD seeking more
information, including clarity on the impact this change may have on
local families."

Carried

Trustees discussed what the implications of this change might be for families
in the school district.

- 5.2 Copied to the Board

- 5.2.1 Safe Return to School Funds
 - 5.2.1.1 Federal Safe Return to School fund for 2021/22 to Prime
Minister, SD 72 letter
 - 5.2.1.2 Provincial Safe Return to school fund for 2021/22 to Premier, SD
72 letter

Motion 20211109-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letters from SD 72 be received and filed."

Carried

5.2.2 Rural Subsidy request for Cortes Island Students to Minister of Education, SD 72 letter

Motion 20211109-5.2.2a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the letter from SD 72 be received and filed." **Carried**

5.2.3 Mandatory Vaccination

5.2.3.1 Mandatory Vaccination letter to BCSTA, SD58 letter

5.2.3.2 Mandatory Vaccinations for K-12 staff to Premier and others,
Central Okanagan Public Schools letter

Motion 20211109-5.2.3a

Last "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letters from SD58 and Central Okanagan Public
Schools be received and filed." **Carried**

5.2.4 Electric Bus funding to Minister of Education, SD 69 letter

Motion 20211109-5.2.4a

Horne "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letter from SD 69 be received and filed." **Carried**

5.2.5 Trustee Academy attendance options to BCSTA, SD 43 letter

Motion 20211109-5.2.5a

Horne "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the letter from SD 43 be received and filed." **Withdrawn**

Motion 20211109-5.2.5b

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Chair write a letter of support for online
attendance options for BCSTA events." **Carried**

Trustees noted that Northern and remote districts face unique travel challenges, and that they support options for online access to BCSTA events.

5.2.6 Support for Increased school life cycle funding to BCSTA, SD 5 letter

5.2.7 Safe Route to Schools to Minister of Education, SD 5 letter

5.2.8 Timelier Response Needed from the TRB to MOE, SD 5 letter

Motion 20211109-5.2.6a

Maier "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the three letters from SD 5 be received and filed." **Carried**

Trustee Maier noted that motions on these three issues were supported at the BCSTA Provincial Council meeting.

5.2.9 Letter to Climate Education Reform BC, BCSTA letter

Motion 20211109-5.2.9a

Last "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letter from BCSTA be received and filed." **Carried**

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the current list of approved field trips.

The Superintendent noted that some field trips were not approved in response to the pandemic.

6.1.2 Enrolment

The Director of Instruction reported that the student count at October 31, 2021, was 1,848 students. This includes some students now coming to classes. 5 students moved out of the district.

6.1.3 Research Request

Motion 20211109-6.1.3a

Last	"Be it resolved by the Board of Education of School District No. 52	
Beil	(Prince Rupert) that the district participate in the UBC research study."	Carried

The Superintendent presented the research request from UBC and answered questions from trustees.

6.1.4 COVID update

The Superintendent presented the COVID-19 update and answered questions from trustees. These matters are now classified under a "communicable diseases" umbrella. There was an exposure at Ecole Roosevelt Park Community School. Please continue daily health checks through the cold and flu season.

6.1.5 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered questions from trustees. The next committee meeting will be December 7, 2021. Work on school improvement plans is continuing. Phase 2 will be the development of an operational plan, followed by a human resources plan and a financial plan.

6.1.6 Upcoming Projects/Learning/Other

The Superintendent updated the Board on recent learning activities in literacy, numeracy and Indigenous education.

Trustees expressed their appreciation for teachers who are supervising practicum student teachers in their classrooms.

7. **Secretary-Treasurer's Report**

7.1 September 2021 Expenditure Report

The Secretary-Treasurer presented the September 2021 Expenditure Report and answered questions from trustees. At the December meeting, results for October will be presented using both the old format and this new format.

Trustees expressed their appreciation to finance staff for their work in producing this new report.

7.2 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for October 2021 and answered questions from trustees.

The Secretary-Treasurer advised that there is no Information Technology Department report as the district is in the process of recruiting a new manager for the department.

8. **Committee Reports**

8.1 Finance & Building Committee **(Trustees Beil, Maier, Kuntz)**

8.1.1 Board meeting dates

The Secretary-Treasurer advised the Board that one partner group did not want to see Board meetings on the fourth Tuesday of the month. No other partner group was opposed to having Board meetings on another date.

Trustees agreed to discuss Board meeting dates at the December Board meeting.

8.1.2 2021-2022 Special Funding

Trustee Maier presented the summary of special funding for the 2021-2022 school year. The Superintendent and Secretary-Treasurer answered questions from trustees.

8.2 Framework for Enhancing Student Learning **(Trustees Sanchez, Toye)**

8.2.1 November 3, 2021 meeting

Chair Toye provided highlights of the November 3, 2021 meeting and answered questions from trustees. Appreciation was given to staff for all the work that goes into analysing student data.

8.3 Provincial Council **(Trustees Maier, Sanchez)**

8.3.1 October 23, 2021 Meeting

Trustee Maier presented the synopsis of the October 23, 2021 meeting of Provincial Council and answered questions from trustees.

8.4 Indigenous Education Council **(Trustees Toye, Last)**

8.4.1 October 20, 2021 Meeting

Chair Toye presented a summary of the October 20, 2021 meeting of the Indigenous Education Council and answered questions from trustees.

8.5 Policy Committee **(Trustees Beil, Horne)**

8.5.1 November 1, 2021 meeting.

Trustee Beil presented the minutes of the November 1, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 1370 – Physical Restraint and Seclusion Policy

Motion 20211109-8.5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1370 – Physical Restraint and Seclusion Policy be approved as presented."

Carried

8.5.2.2 1410 – Code of Conduct and Anti-Racism Policy

Motion 20211109-8.5.2.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that 1410 – Code of Conduct and Anti-Racism Policy
be approved as presented."

Carried

8.5.2.3 6310 – Role of the Superintendent Policy

Motion 20211109-8.5.2.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that 6310 – Role of the Superintendent Policy be
approved as presented."

Carried

8.5.2.4 6315 – Delegation to the Superintendent Policy

Motion 20211109-8.5.2.4a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that 6315 – Delegation to the Superintendent Policy
be approved as presented."

Carried

Trustee Beil advised that the Policy Committee recommended approval of these four policies. Policies 6310 and 6315 are "internal" to the work of the Board, and will not be sent to partner groups for comment. Staff will bring a summary to a future policy committee meeting to assist in designating "internal" and "external" policies of the Board.

8.5.3 Policy for Review
None

8.5.4 Other
8.5.4.1 Lowering of Flags

The Secretary-Treasurer noted that there is no district policy specifying the authority for making the decision on when to lower flags, and when to raise them up again. Staff will review the issue and bring recommendations back to the Policy Committee.

8.6 District Technology Steering Committee (Trustee Kuntz)

8.6.1 October 21, 2021 meeting

Trustee Kuntz presented the minutes of the October 21, 2021 meeting of the District Technology Steering Committee and answered questions from trustees.

9. **Old Business**

9.1 BCSTA-MOE Joint Liaison Meeting October 15, 2021

The Secretary-Treasurer presented a summary of the BCSTA-Ministry of Education Joint Liaison Meeting held on October 15, 2021.

9.2 Forensic Audit Update

Motion 20211109-9.2a

Last Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board proceed with an internal audit review by KPMG."

Carried

Chair Toye advised that trustees have worked with a consultant to clarify the Board's needs. The recommendation is to have an internal audit and a review of the Board's terms of reference.

Trustees confirmed their support for this approach to the work. The approved spending of up to \$15,000 remains in place.

10. **New Business**

None.

11. **Information Items**

11.1 National Aboriginal Veterans Day, November 8, 2021

Chair Toye acknowledged that National Aboriginal Veterans Day was observed on November 8, 2021.

11.2 Remembrance Day Statutory Holiday, November 11, 2021

Chair Toye noted that the Remembrance Day Statutory Holiday is November 11, 2021.

11.3 Non-Instructional Day, November 26, 2021

Chair Toye noted that there is a non-instructional day on November 26, 2021.

11.4 BCSTA Trustee Academy, December 2-4, 2021

Chair Toye noted that the BCSTA Trustee Academy is on December 2-4, 2021.

11.5 Board Meeting, December 14, 2021

Chair Toye noted that the next Board meeting will be on December 14, 2021.

11.6 Winter Break, December 20-31, 2021

Chair Toye noted that Winter break will be December 20-31, 2021.

12. **10 Minute Question and Answer Period**

Q Will the Board give notice of changes to "internal" policies?

A The Board will consider both the changes and the final policy at the same time. The Board could send it back to the Policy committee.

Q The PRDTU sent a letter to the Board. Why was it not included on the agenda?

A The letter was considered at the in-camera meeting as it is in regard to a union.

Q Will the district consider providing more than 14 days to respond to proposed policy changes? Will the Board bring both policies and regulations for feedback.

A The Board will take the timeline under consideration. Regulations are set by the Superintendent.

- Q Was the forensic audit intended to look back, and is the internal audit intended to look forward?
- A The Board's advice clarified that an internal audit is more appropriate at this time.

13. **Adjournment**

Motion 20211109-13.0a

Last Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting be adjourned at 8:26 p.m."	<u>Carried</u>
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October 18, 2021

School District 52
634 6th Avenue East
Prince Rupert, British Columbia
V8J 1X1

Re: Requesting School District 52's endorsement of a Universal School Food Program

Dear James Horne and fellow SD52 trustees,

I am writing to request that School District 52 add its voice to the growing number of school districts and divisions, boards of education and other educational authorities across Canada who are in favour of a universal, cost-shared healthy school food program.

As Food Systems Coordinator for Ecotrust Canada, part of my Food Security mission for 2021 is to connect local organizations with local food producers and sellers, putting as much locally procured and culturally appropriate food on our community member's plates as possible. Through this work, Ecotrust Canada engaged with, and ultimately became a member of, the Coalition for Healthy School Food. We believe that a strong school food program in the Pacific Northwest, and BC at large, is one of many powerful avenues for addressing the issues of food security and food sovereignty in our province.

The Coalition for Healthy School Food, a growing network of over 170 non-profit member organizations from every province and territory. We are advocating for public investment in, and federal standards for, a universal cost-shared school food program that would see all children having daily access to healthy food at school. Building on existing programs across the country, we hope that all students will eventually eat a healthy meal or snack at school daily in programs that will include food education and that will serve culturally appropriate, local, sustainable food to the fullest extent possible.

Healthy school food programs are known to improve students' diets, mental and physical health, school performance, attendance, and social cohesion. Canadian research shows that school food programs improve health and education outcomes in children from all socio-economic backgrounds. Yet, Canada is the only G7 country without a National School Food Program and UNICEF has ranked Canada 37th of 41 wealthy countries when it comes to children's food security and nutrition. Covid-19 has demonstrated that school food programs are an essential service; with food insecurity rates increasing across the country, universal, healthy school food programs are needed more than ever.

After years of grassroots advocacy, the 2019 Federal Budget committed "to work with provinces and territories towards the creation of a National School Food Program." The momentum towards a

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Prince Rupert office

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universal school food program is building and the Coalition for Healthy School Food is seeking endorsements from supporting organizations, agencies, school boards and local governments. There is a wonderful opportunity for School District 52 to join other school districts in British Columbia and across the country in taking a position on the need for a Canada-wide school food program that meets strong guiding principles including universality, health promotion, cultural relevance and respect for local conditions.

Endorsing the Coalition for Healthy School Food aligns with SD52's understanding of the role of proper nutrition in student education, as well as physical and mental health. Supporting provincial and national advocacy for public investment in school food programs would allow SD52 to build on, expand and enrich existing food and meal programs across the district. There is a rich community of teachers, parents, students, school administration and staff, non-profits, and local food producers in Prince Rupert who are already engaging with school food and would greatly benefit from increased support for local, universal school meal programs in the district.

To demonstrate SD52's support for a universal school food program, we request that you bring forward a motion to the Prince Rupert Board of Education, with the following recommendations:

1. That School District 52 endorse the efforts of the Coalition for Healthy School Food to advocate for a universal, cost-shared healthy school food program. This support is based on a shared belief that all children and youth in British Columbia should have daily access to healthy food at school.
2. That School District 52 call on the federal government to begin to implement a universal, cost-shared, healthy school food program for all K-12 students in the country.
3. That School District 52 express interest in a province-wide school food program and call on the provincial government to commit to a universal, cost-shared, healthy school food program for K-12 students.

Motions to endorse the Coalition have been passed by the Vancouver School Board (page 5) and School District 71 in Comox, as well as the Vancouver DPAC, BC School Trustees Association (page 16) and BC Teachers' Federation, and municipalities such as Toronto, Victoria, Courtenay, and Vancouver (also see this letter to the federal government sent by the City of Vancouver).

Please reach out if you have any questions or would like us to give a presentation on the Coalition to the Board of Trustees or a District Committee. Thank you for your leadership and support in building momentum for a federally supported healthy school food program for K-12 students in Canada.

Warmly,

Charles Gerein
Food Systems Coordinator, Ecotrust Canada
charlesg@ecotrust.ca

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Prince Rupert District Teachers' Union



PHONE: 250-600-0071

PO box 87, PRINCE RUPERT, BC V8J 3P4

December 8, 2021

Prince Rupert's Board of education
634, 6th Avenue East,
Prince Rupert, BC
V8J 1X1



Re: Re-submitting a PRDTU letter to the board of education

Attention: Kate Toye
Board chair,

On November 2, 2021, I wrote a letter to the board of education regarding possible presentations at open board meetings from time to time. We are respectfully resubmitting this letter with the hope it will be discussed at the next open board meeting.

We are re-submitting our letter because we believe there was a misunderstanding regarding our intention. On your November 10 letter, you stated "*Hearing the concerns of an employee group is not appropriate in the Board's open meeting, as any personnel related matters are properly dealt in the Board's in-camera meeting*". Rest assured that we do not intend to discuss personnel matter in an open-board meeting. We understand the importance of confidentiality in such matter and it would not be in the interest of an employee any more than the one of the Board to discuss such matter publicly.

An example of a presentation we had in the past was on the impact on students and staff of shortening lunch time from 1 hour to 40 minutes. A theoretical topic could be the impact of a certain school timetable on learning conditions.

I hope this letter clarifies our intention. Should you have any question, please do not hesitate to contact me.

Sincerely,

Gabriel Bureau
President PRDTU

cc: Andrew Samoil

November 2, 2021

Prince Rupert's Board of education
634, 6th Avenue East,
Prince Rupert, BC
V8J 1X1

RECEIVED

NOV 02 2021

Attention: Kate Toye
Board chair,

As you may be aware, in the past the PRDTU had time set aside at the beginning of every Board meeting for a presentation, should we need it. The Board later stopped these presentations and replaced them with updates on various projects and programs from individual educators and schools.

Through the year, we have witnessed several great presentations on exciting projects or great students' achievements taking place in our schools. Teachers appreciate the opportunity to highlight these and other achievements. However, having presentations only on what is excellent fosters a sense that everything is great. COVID and everyone's busy schedule has exacerbated this sensation, as it is difficult for Trustees to go and see what is happening on the ground. In order for you to work at improving our District, it is important that you are made aware of some existing challenges as well as the great success stories.

We are therefore requesting that the Board return to providing a 10-minute period at the beginning of Board meetings for presentations from the PRDTU. We do not intend to replace the current presentations from educators and schools nor to simply focus on negative aspects. Our intent is to complement these presentations with a more balanced approach. We invite you to discuss this further with us for more details such as timeline to be added to the agenda, topic of the presentations, etc.

Respectfully,



Gabriel Bureau,
President,
PRDTU



SCHOOL DISTRICT 63 (SAANICH)

2125 Keating Cross Road, Saanichton, BC Canada V8M 2A5
Phone: (250) 652-7300 Fax: (250) 652-6421 saanichschools.ca

October 26, 2021

The Honourable Jennifer Whiteside
Minister of Education
PO Box 9045, Stn Prov Gov't
Victoria BC V8W 9E2

The Honourable George Heyman
Minister of Environment & Climate Change Strategy
PO Box 9047, Stn Prov Gov't
Victoria, BC V8W 9E2

Dear Minister Whiteside & Minister Heyman,

The Board of Education of School District No. 63 (Saanich) is committed to reducing the environmental impact of district activities, and specifically to taking the steps necessary to reduce greenhouse gas emissions (GHG) in order to meet the CleanBC sector targets for 2030.

The school district has developed an energy sustainability plan identifying the steps necessary to meet these targets. This plan confirms it is possible to meet the 2030 targets by taking specific steps including upgrading building heating systems, and by electrifying the bus fleet. However, this plan identifies a significant gap between the annual funding available and the funding actually required to implement the measures needed to meet GHG reduction targets. As a result, without additional sources of funding it will not be possible for the school district to meet the CleanBC sector targets.

On October 20, 2021, the Board of Education of School District No. 63 (Saanich) passed a motion to write a letter to the Minister of Education and the Minister of Environment & Climate Change Strategy regarding the additional funding support needed to meet the 2030 CleanBC targets.

Thank you for recognizing the significance of this important endeavour and demonstrating the Ministries' commitment to meet the 2030 CleanBC targets.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Dunford", written in a cursive style.

Tim Dunford
Board Chair

TD/klg



British Columbia
School Trustees
Association

November 9, 2021

Dr. Susan O'Neill

Dean and Professor, Faculty of Education
Simon Fraser University
8888 University Drive
Burnaby, B.C. V5A 1S6
eddean@sfu.ca

Dear Dr. Susan O'Neill,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of Simon Fraser University's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

Stephanie Higginson

President
British Columbia School Trustees Association

Motion: P120219.1

CC: BCSTA member boards of education
BC Teachers' Council
Jennifer Whiteside, Minister of Education
Anne Kang, Minister of Advanced Education and Skills Training

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bcsta@bcsta.org

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4th Floor - 1580 W. Broadway
Vancouver, BC V6J 5K9



British Columbia
School Trustees
Association

November 9, 2021

Dr. Edward Howe

Chair, School of Education
Thompson Rivers University
805 TRU Way
Kamloops, B.C. V2C 0C8
ehowe@tru.ca

Dear Dr. Edward Howe

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of Thompson Rivers University's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephanie Higginson", with a long, sweeping underline.

Stephanie Higginson

President
British Columbia School Trustees Association

Motion: P120219.1

CC: BCSTA member boards of education
BC Teachers' Council
Jennifer Whiteside, Minister of Education
Anne Kang, Minister of Advanced Education and Skills Training

www.bcsta.org
bcsta@bcsta.org

t 604 734 2721
f 604 732 4559

4th Floor - 1580 W. Broadway
Vancouver, BC V6J 5K9



British Columbia
School Trustees
Association

November 9, 2021

Dr. Allyson Jule

Dean of Education

Trinity Western University

22500 University Drive

Langley, B.C. V2Y 1Y1

allyson.jule@twu.ca

Dear Dr. Allyson Jule,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of Trinity Western University's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

Stephanie Higginson

President

British Columbia School Trustees Association

Motion: P120219.1

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British Columbia
School Trustees
Association

November 9, 2021

Dr. Margaret Macintyre Latta

Director, Okanagan School of Education

The University of British Columbia, Okanagan Campus

Syilx Okanagan Nation Territory

EME 3121 - 1137 Alumni Ave

Kelowna, B.C. V1V 1V7

margaret.macintyre.latta@ubc.ca

Dear Dr. Margaret Macintyre Latta,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of the Okanagan School of Education's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

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Stephanie Higginson

President

British Columbia School Trustees Association

Motion: P120219.1

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Vancouver, BC V6J 5K9



British Columbia
School Trustees
Association



November 9, 2021

Dr. Marianne McTavish

Associate Dean, Teacher Education
The University of British Columbia
Room 103 – 2125 Main Mall, Neville Scarfe Building
Vancouver, B.C. V6T 1Z4
marianne.mctavish@ubc.ca

Dear Dr. Marianne McTavish,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of the University of British Columbia's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

Stephanie Higginson

President
British Columbia School Trustees Association

Motion: P120219.1

CC: BCSTA member boards of education
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Vancouver, BC V6J 5K9



British Columbia
School Trustees
Association

November 9, 2021

Dr. Vandy Britton

Department Head, Teacher Education
University of the Fraser Valley
33844 King Road
Abbotsford B.C. V2S 7M8
vandy.britton@ufv.ca

Dear Dr. Vandy Britton,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of the University of the Fraser Valley's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

Stephanie Higginson

President
British Columbia School Trustees Association

Motion: P120219.1

CC: BCSTA member boards of education
BC Teachers' Council
Jennifer Whiteside, Minister of Education
Anne Kang, Minister of Advanced Education and Skills Training



British Columbia
School Trustees
Association

November 9, 2021

Dr. Tina Fraser,
Acting Chair, School of Education,
University of Northern British Columbia
3333 University Way
Prince George, B.C. V2N 4Z9
tina.fraser@unbc.ca

Dear Dr. Tina Fraser,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of the University of Northern British Columbia's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: P120219.1

CC: BCSTA member boards of education
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Jennifer Whiteside, Minister of Education
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Vancouver, BC V6J 5K9



British Columbia
School Trustees
Association

November 9, 2021

Dr. Ralf St. Clair

Dean, Faculty of Education
University of Victoria
PO Box 1700 STN CSC
Victoria, B.C. V8W 2Y2
educdean@uvic.ca

Dear Dr. Ralf St. Clair,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of the University of Victoria's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

Thank you for considering this request on behalf of our members and the students they serve.

Sincerely,

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Stephanie Higginson

President

British Columbia School Trustees Association

Motion: P120219.1

CC: BCSTA member boards of education
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Vancouver, BC V6J 5K9



British Columbia
School Trustees
Association

November 9, 2021

Dr. David Paterson

Dean, Faculty of Education
Vancouver Island University
900 Fifth Street
Nanaimo, B.C. V9R 5S5
david.paterson@viu.ca

Dear Dr. David Paterson,

Subject: Provincial Teacher Shortage

At the October 23 meeting of the British Columbia School Trustees Association's Provincial Council, councillors representing all 60 boards of education in B.C. passed the following motion:

"That BCSTA write a letter to all B.C. education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training."

School districts throughout the province repeatedly report difficulties in recruiting new teachers. While BCSTA and its membership are appreciative of Vancouver Island University's dedication to supporting public education, these ongoing staffing shortages require immediate and collaborative attention to ensure that student learning outcomes are not negatively impacted. BCSTA recognizes that solving the teacher shortage is a complex issue that goes beyond simply opening the doors to more students. We are requesting that you collaborate with both the Ministry of Advanced Education and Skills Training and the Ministry of Education to find ways to increase the number of seats allocated to B.C. institutions that offer teaching programs.

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President
British Columbia School Trustees Association

Motion: P120219.1

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4th Floor - 1580 W. Broadway
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British Columbia
School Trustees
Association

November 30, 2021

Laurie French

President

Canadian School Boards Association
91 Sherwood Drive
Wolfville N.S. B4P2K5

Dear President French,

Subject: Declaration of National Opiate Death Crisis

At the October 23, 2021, meeting of the British Columbia School Trustees Association's Provincial Council, representing all 60 boards of education in our province, our members passed the following motion:

"That BCSTA request that the Canadian School Board Association urge the Government of Canada to:

- 1. a) declare the toxic drug supply crisis a national public health emergency,*
- 2. b) immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan,*
and advocate for expanded provincial, cross-ministry supports for our students around substance abuse."

While often overshadowed by the county's response to the COVID-19 pandemic, the toxic drug supply crisis remains a significant public health concern. Conversations on substance use education, prevention and intervention are common concerns for students, families and staff in our province's schools.

In B.C., deaths associated with the crisis have surpassed previous levels, a statistic that sadly includes school-aged children within it. Reports have also indicated that just over five overdose deaths occurred daily in B.C. earlier this year. The impacts run deep within our communities, and we continue to witness the situation worsen daily. Students, families, communities and schools are deeply affected by these concerns, and it is paramount that steps be taken in response to a problem that is mirrored across the county.

It is crucial that we begin taking the steps needed to address this growing issue, with the first being that the federal government declare the toxic drug supply crisis a national public health emergency. It is also paramount that input from the people most affected by this crisis is considered. Meeting with all our nation's provinces and territories to develop a comprehensive national overdose action plan must be viewed as an essential step on the path forward.



British Columbia
School Trustees
Association

As part of this initial step, we call on you to open communication channels with the federal government on this issue to begin building cross-ministry and cross-government networks. These collaborative arrangements must be focused on reducing barriers and sharing resources. Cooperation at the local, provincial and federal levels is a critical component of responding to what has become a national matter.

Thank you for supporting the needs of boards of education across Canada in their work of promoting student success. Protecting the wellbeing of our students is a focal point for boards of education, and we look forward to being a part of the solution to this problem.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Higginson", with a long, sweeping horizontal stroke extending to the right.

Stephanie Higginson

President

British Columbia School Trustees Association

Motion: P120219.2

CC: Jean-Yves Duclos, Minister of Health (Canada)
Suzanne Hoffman, CEO, BCSTA
BCSTA member boards of education

**SUPERINTENDENT OF SCHOOLS REPORT
TO BOARD OF SCHOOL TRUSTEES**

December 14, 2021

6.1 For Board Information:**6.1.1 Field Trips Approved**

	School	Dates	# School Days	Grade	Purpose
1.	CHSS	Nov 15, 2021	0	9/10	Volleyball zones in Smithers
2.	PRMS	Dec 1, 2021	1	6	Butze Rapids trail
3.	CHSS	Dec 3/4, Jan 7/8, Feb 25/26	0	11/12	Sr. Boys Basketball, 2 play days, 1 cone final in Terrace
4.	CHSS	Dec 4, 2021	0	9/10	Zones in Smithers
5.	CHSS	Dec 8-12, 2021	2	9/10	Prince George to play PGSS
6.	CHSS	Dec 8-12, 2021	3		Sr. Boys Basketball to Vancouver
7.	CHSS	Jan 5-9, 2022	2		Prince George to play Duchess Park
8.	CHSS	Jan 15, 2022	0	9/10	Terrace to play Caledonia Secondary
9.	CHSS	Feb 11/12, 2022	1	9/10	Terrace for NW Zone Championships
10.	CHSS	Feb 24-Mar 2, 2022	5	9/10	Provincial Championships in Langley
11.	PRMS	Mar 16-20, 2021	4	6/7/8	Niagra Falls to perform at Musicfest Canada – Now approved
12.	PRMS	May 29-June 3, 2022	4	7	Masset and Skidegate to learn Haida culture

- 6.1.2 Enrolment
- 6.1.3 Calendar
- 6.1.4 COVID Update
- 6.1.5 Strategic Plan Update
- 6.1.6 Community Facilities Rentals
- 6.1.7 Upcoming Projects/Learning/Other

School District No. 52 - Prince Rupert Financial Results as at October 31, 2021

	2021/22 Budget	Year-to-Date October 31	Remainder (Unspent)	Remainder %	Notes
Operating Revenue	26,753,073	5,578,165	21,174,908	79.1%	
Operating Expenses:					
Salaries:					
Teachers	9,849,604	2,070,298	7,779,306	79.0%	10 months
Principals and Vice Principals	2,045,347	641,022	1,404,325	68.7%	12 months
Educational Assistants	2,057,700	322,396	1,735,304	84.3%	10 months
Support Staff	2,110,404	579,693	1,530,711	72.5%	10 & 12 months
Other Professionals	1,692,626	476,541	1,216,085	71.8%	Mostly 12 months
Substitutes	1,084,101	200,846	883,255	81.5%	10 months
<i>Total Salaries</i>	18,839,782	4,290,796	14,548,986	77.2%	
Employee Benefits	4,239,008	875,831	3,363,177	79.3%	10 & 12 months
Total Salaries and Benefits	23,078,790	5,166,627	17,912,163	77.6%	
Services and Supplies	3,549,580	821,870	2,727,710	76.8%	10 & 12 months
Total Operating Expenses	26,628,370	5,988,497	20,639,873	77.5%	
Operating Income (Loss)	124,703	(410,333)	535,036		Note 1

Note 1 In July and August the board receives a total of 6% of the annual Operating Grant from the Ministry. The Board receives 5.35% of the Operating Grant in September. In subsequent months, the Board receives a minimum of 9.77% of the Operating Grant. Therefore it is normal to record a "loss" in the month of September. Part of this loss was reduced by October's operating income.

Fund : 0 Operating

PR	TITLE	OCT	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	1,144,905.53	2,404,652.21		11,801,352	9,396,700	80
03	Career Preparation	11,872.35	23,928.04		134,372	110,444	82
07	Library Services	45,262.32	90,117.00		459,790	369,673	80
08	Counselling	39,133.56	77,250.62		460,879	383,628	83
10	Special Education	406,455.82	865,083.44		4,543,969	3,678,886	81
30	English Language Development				3,900	3,900	100
31	Aboriginal Education	157,517.97	334,265.33		1,990,661	1,656,396	83
41	Business Admin	144,025.42	525,296.46		1,654,883	1,129,587	68
TOTAL FOR Function - 1		1,949,172.97	4,320,593.10	0.00	21,049,806	16,729,213	79
Function : 4 District Administration							
11	Education Admin	30,759.61	128,405.53		390,546	262,140	67
40	Governance	11,891.55	60,617.49		176,454	115,837	66
41	Business Admin	117,946.49	334,069.39	3,696.00	1,190,587	852,822	72
TOTAL FOR Function - 4		160,597.65	523,092.41	3,696.00	1,757,587	1,230,799	70
Function : 5 Maintenance & Operations							
41	Business Admin	56,740.66	107,334.75		232,311	124,976	54
50	Plant Maintenance	176,116.70	916,477.24	34,702.22	2,688,534	1,737,355	65
52	Maintenance Of Grounds	6,714.38	25,532.96		122,929	97,396	79
56	Utilities	24,521.25	45,796.83		450,742	404,945	90
TOTAL FOR Function - 5		264,092.99	1,095,141.78	34,702.22	3,494,516	2,364,672	68
Function : 7 Transportation							
41	Business Admin	328.12	1,315.66		4,130	2,814	68
70	Student Transportation	25,330.51	48,354.38		322,331	273,977	85
TOTAL FOR Function - 7		25,658.63	49,670.04	0.00	326,461	276,791	85
TOTAL FOR Fund - 0		2,399,522.24	5,988,497.33	38,398.22	26,628,370	20,601,474	77
GRAND TOTAL		2,399,522.24	5,988,497.33	38,398.22	26,628,370	20,601,474	77

School District No. 52 (Prince Rupert)

Dates for 2022/23 Annual Budget Consultation (ABC)

Monday, January 31	Public information meeting and Talking Circle Consultation @ 7:00pm
Wednesday, February 16	Individual presentations from partner groups, IN PUBLIC, starting @ 7:00pm
Friday, February 25	Deadline for budget submissions @ 4:00pm
Thursday, March 17	Report back to public on input received and Ministry Funding @ 7:00pm
Tuesday, April 12 (Possibly April 19?)	Board meeting to approve budget @ 7:00pm

School District No. 52 (Prince Rupert)
Policy Committee
Monday, December 6, 2021
Meeting held remotely via Zoom
4:30 pm

MINUTES

In attendance: Janet Beil (by teleconference), James Horne
Andrew Samoil, Cam McIntyre

The meeting was called to order at 4:35 p.m.

1. Policies for Approval
 - a. 6110 – Vision, Mission and Beliefs Policy
 - b. 6240 – Annual Board Agenda Policy

The Secretary-Treasurer presented the draft policies for review. The committee made additional changes to these draft policies.

The committee agreed to recommend that the Board approve these policies, as amended.

2. Policies for Review
 - a. Comments Received on Policies 1370 and 1410

The Secretary-Treasurer advised that comments were received, after the deadline, from an individual member of the District Parent Advisory Committee.

The committee confirmed that, in accordance with Regulation 6610-10 Making Policy and Regulations, comments need to come from partner groups.

3. Other Business
 - a. Internal and External Policies

The Secretary-Treasurer presented a draft list identifying which policies would be Internal to the Board's own working, and which policies are External and would continue to be sent to partner groups for their review and input.

The committee agreed to take this list to the Board in the public agenda.

Meeting Adjourned at 4:55 p.m.

Next Meeting: Monday, January 3, 2022

6110 | Vision, Mission and Beliefs Policy

Date Approved: February 11 2019

The Board will develop and maintain the following documents:

1. A long-term vision statement.
2. An aspirational mission statement.
3. Belief statements.

These documents must be consistent with the mandate of the BC Public School System.

In performing its duties, the Board will make decisions and set policies that are consistent with the vision statement, mission statement and belief statements.

REFERENCES

BC School Act

Trustee Oath of Office Regulation

Ministry of Education Policy – Framework for Enhancing Student Learning

6110 | Vision, Mission and ~~Foundational Principles~~Beliefs Policy

Date Approved: ~~February 09 2016~~

~~Date Amended:~~ February 11 2019

The Board will develop and maintain the following documents:

1. A long-term vision statement.
2. An aspirational mission statement.
3. ~~Foundational principles~~Belief statements.

These documents must be consistent with the mandate of the BC Public School System.

In performing its duties, the Board will make decisions and set policies that are consistent with the vision statement, mission statement and ~~foundational principles~~belief statements.

REFERENCES

BC School Act

~~School Act,~~ Trustee Oath of Office Regulation

Ministry of Education Policy – Framework for Enhancing Student Learning

Date Approved: February 11, 2019

To fulfil its responsibilities, the Board will follow an annual agenda cycle.

1. The order of business for regular open board meetings is set out in section A.3 of Bylaw No. 1 - Procedural Bylaw.
2. The order of business for regular in-camera board meetings is as follows:
 - Approval of Agenda
 - Approval of Minutes
 - Human Resources Report
 - Secretary-Treasurer Report
 - Other
 - Legal Items
 - Information items
 - Old Business
 - Items for Release
3. The expected timing of major Board approvals and reports is as follows:

Description	J	A	S	O	N	D	J	F	M	A	M	J
Annual Audited Financial Statements			X									
Positions of Special Responsibility				X								
Organization of Classes Report				X								
Approval of Auditors				X								
Election of Officers					X							
Approve Annual Budget Consultation Dates						X						
Present School Calendar for Consultation							X					
Amended Annual Budget								X				
Approve School Calendar									X			

6240 | Annual Board Agenda Policy

Date Approved: ~~March 20 2015~~

~~Date Reviewed/Amended:~~ February 11, 2019

To fulfil its responsibilities, the Board will follow an annual agenda cycle.

1. The order of business for regular open board meetings is set out in section A.3 of Bylaw No. 1 - Procedural Bylaw.
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Description	J	A	S	O	N	D	J	F	M	A	M	J
Annual Audited Financial Statements			X									
Positions of Special Responsibility				X								
Organization of Classes Report				X								
Approval of Auditors				X								
Election of Officers					X	X						
Approve Annual Budget Consultation Dates						X						
Present School Calendar for Consultation							X					
Amended Annual Budget								X				

Policy Number	Name	Internal	External
1110	Learning Resources Policy		X
1115	Board Authorized Courses Policy		X
1120	French Immersion Policy		X
1130	Student Support Policy		X
1140	Student Reporting Policy		X
1210	Student Registration and Catchment Area (Elementary) Policy		X
1220	International Students Policy		X
1310	Child Protection Policy		X
1320	Communicable Diseases and Immunizations Policy		X
1350	Student Medications Policy		X
1370	Physical Restraint and Seclusion Policy		X
1380	Anaphylaxis Policy		X
1410	District Code of Conduct and Anti-Racism Policy		X
1430	District Discipline Committee Policy		X
1440	Diversity and Inclusion Policy		X
1610	Field Trip Policy		X
2110	Staff Recruitment and Hiring Policy	X	
2310	Protection of Students and Maintenance of Order Regulation		X
2330	Service Awards Policy	X	
2340	Release Time of Staff to Act as Resource Personnel Policy		X
2360	Employee Conduct and Political Activities Policy		X
3210	Energy Conservation and Environmental Stewardship Policy		X
3220	Buildings and Grounds Projects Policy		X
3350	Acceptable Use of Technology Policy		X
3410	Security and Protection of Buildings Policy		X
3420	Video Surveillance Policy		X
3510	School Closures Policy		X
3520	Disposal of Land and Improvements Policy		X
3530	Disposal of Surplus Assets Policy		X
4110	Emergency Preparedness Policy		X
4310	Occupational Health and Safety Policy		X
5110	Corporate Sponsorship and Access to Students Policy		X
5120	Naming Policy		X
5220	Use of Schools, Grounds and Equipment Policy		X
5310	Volunteers Policy		X

Policy Number	Name	Internal	External
6110	Vision, Mission and Foundational Principles Policy	X	
6130	Role of the Board Policy	X	
6140	Role of the Trustee and Trustee Code of Conduct Policy	X	
6240	Annual Board Agenda Policy	X	
6250	District Parent Advisory Council Policy		X
6260	Conflict of Interest Policy		X
6270	Whistleblower Protection Policy		X
6310	Role of the Superintendent Policy	X	
6315	Delegation to the Superintendent Policy	X	
6510	Board Communications Policy	X	
6610	Making Policy and Regulations Policy		X
6710	Records Management Policy		X
7110	Trustee Remuneration and Expense Allowance Policy	X	
7120	Travel and Subsistence Allowance Policy		X
7210	Annual Budget Policy		X
7215	Surplus Policy		X
7220	Purchasing and Tendering Policy		X
7410	Audit Services Policy		X

Tech Steering Committee Meeting

Nov 18, 2021, 3:30 PM, Booth Building Meeting Room

In attendance: Carla Rourke, Mike McDowall, Jane Collins, Paramjit Khaira

Regrets: Sandy Pond, Bart Kuntz, Gabriel Bureau

Jane Collins

1. Transition between staff members, Dan Doyon and Chris Dennis taking turns managing department.
2. Online programs and licenses, streamlining logins from personal logins to a generic district login so that the license is not attached to an individual.
3. Raz Kids usage report, Usage report shows some teachers not using it effectively. Those licenses will be revoked and deployed to staff members in the waiting list.

Jit Khaira

1. Clevr Program (Digital forms database) the CEO reported that they arranged a meeting with Fujitsu My Ed BC and are looking at a simpler solution to upload extract as opposed to the time-consuming complicated process now.
2. iPads are failing as they are almost at the end of their shelf live. They cannot be upgraded to the latest operating system and as such some programs will not work. Replacement process will be discussed with the Tech Department taking into consideration budget constraints.
3. 2 Mac Desktops were reformatted for JAMF Management purposes for the High and Middle School. Mike McDowall and Carla Rourke will be managing these at the schools.
4. ADST devices (Sphero RVR Rovers, Lego Mindstorms) will go through an inventory process and redeployed to the Middle and High School for teachers to use.

Mike McDowall

1. Shared School Technology Plan. Conversation between members how we can tie this in with the Operational Plan.

Others

1. Next Tech Meeting, members will look at generating questions for a survey to help plan our School Technology Plan.
2. Hour of Code – December 6 – 12. Plan for Sd52, create a flyer and or info page and advertise it to all staff members and students. Theme for this year's hour of code - #CSEverywhere. Link <https://hourofcode.com/ca>

Meeting Adjourned

4:30 pm

NOTICE OF BOARD MEETING DATES 2021-2022

Second Tuesday

1. September 14, 2021
2. October 12, 2021
3. November 2, 2021
4. November 9, 2021
5. December 14, 2021
6. January 11, 2022
7. February 8, 2022
8. March 8, 2022
9. April 12, 2022
10. May 10, 2022
11. June 14, 2022

Third Tuesday

- January 18, 2022
- February 15, 2022
- March 15, 2022
- April 19, 2022
- May 17, 2022
- June 21, 2022



2022 Appointments and Committees

Chairperson:	Kate Toye
Vice Chairperson:	Janet Beil
BCSTA Provincial Council Member:	Kristy Maier
BCSTA Provincial Council Alternate:	Louisa Sanchez
Bargaining Representative Council Member:	Louisa Sanchez
Bargaining Representative Council Alternate:	James Horne

School Liaison Appointments

CHSS	Kate Toye
Conrad	Louisa Sanchez
École Roosevelt	Kristy Maier
Hartley Bay	Louisa Sanchez
Lax Kxeen	Tina Last
Pacific Coast	James Horne
Pineridge	Bart Kuntz
Port Edward	Kate Toye
PRMS	Janet Beil

School Board Representatives

Personnel Committee	Kate Toye, Janet Beil
Framework for Enhanced Student Learning	James Horne, Kate Toye
Finance and Building Committee	Janet Beil, Kristy Maier, Louisa Sanchez
Policy Committee	Janet Beil, James Horne

Other Appointments

Aboriginal Education Council	Kate Toye
Aboriginal Education Council Alternate	Tina Last
District Parent Advisory	Kristy Maier
District Parent Advisory Alternate	Louisa Sanchez
District Technology	Bart Kuntz
District Scholarship Committee	Bart Kuntz
Canadian Parents for French	Louisa Sanchez
Canadian Parents for French Alternate	Kristy Maier
Healthy Community Integration Committee	Kate Toye
Lester Centre of the Performing Arts	Janet Beil
Lester Centre Alternate	Tina Last
Equity Scan	Kate Toye