

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD REMOTELY BY ZOOM  
TRUSTEES INVITED TO ATTEND IN PERSON  
AT BOOTH MEETING ROOM  
Tuesday, October 12, 2021 - 7:00 P.M.**

Trustees Present by Zoom: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present at Booth Meeting Room: A. Samoil, C. McIntyre, S. Pond

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20211012-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the agenda be approved as presented." **Carried**

**2. Presentation(s): Roosevelt Garden Project – E. Boker**

The Superintendent introduced teacher Erika Boker of École Roosevelt Park Community School. Ms. Boker presented the garden project at Roosevelt school. Funding was received from the Harvest Bin Program of the BC Agriculture in the Classroom Foundation. The program used 5 donated garden bins, and other bins on site. This program helps schools bring agriculture to students. EcoTrust Canada has supplied expertise and some plants.

Trustees expressed their appreciation for this engaging, hands-on learning experience for the students at École Roosevelt Park Community School.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held September 14, 2021.

**Motion 20211012-3.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the minutes of the open Board meetings held  
September 14, 2021 be approved as amended." **Carried**

Motion 20210914-5.24b was corrected to record that the motion was carried.

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held September 14, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20211012-4.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Letter from Adam Clarke

**Motion 20211012-5.1.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from Adam Clarke be received and filed."

**Carried**

Trustees discussed the disparity in other revenue earned by different districts, particularly with respect to international students. Trustees agreed to discuss this topic at the Northwest Branch Meeting at the BCSTA Academy.

5.2 Copied to the Board

5.2.1 Minister of MCFD letter to BCSTA

**Motion 20211012-5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the letter from the Minister of MCFD be received  
and filed."

**Carried**

5.2.2 Minister of Finance letter to BCSTA

**Motion 20211012-5.2.2a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from the Minister of Finance be received  
and filed."

**Carried**

Chair Toye passed the Chair to Trustee Beil.

5.2.3 Budget 2022 Consultation Presentation letter SD 71

**Motion 20211012-5.2.3a**

Toye "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the Chair write a letter of support, with an addition  
noting how much burden has come onto senior staff."

**Carried**

Chair Toye resumed the Chair.

5.2.4 BCCPAC Member Resolutions letter BCCPAC

**Motion 20211012-5.2.4a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from BCCPAC be received and filed."

**Carried**

6. **Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the current list of approved field trips.

6.1.2 Enrolment

The Director of Instruction reported that the student count at September 30, 2021, was 1,830 students. In response to a question, the Secretary-Treasurer advised that as enrolment is less than the projection of 1,900 students in the budget, the funding announcement in December will likely have a decline in funding for the district.

6.1.3 Administrative Assistants, Team Leaders and Department Heads

**Motion 20211012-6.1.3a**

Last  
Beil

“Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the list of Administrative Assistants, Team Leaders and Department Heads be received.”

**Carried**

The Superintendent presented the list of Administrative Assistants, Team Leaders and Department Heads.

6.1.4 COVID update

The Superintendent presented the COVID-19 update and answered questions from trustees.

6.1.5 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered questions from trustees. There will be a committee meeting on October 25, 2021, followed by a working session with the Board.

6.1.6 Upcoming Projects/Learning/Other

The Superintendent described his work with principals in the district, and thanked Paul Cox for his 8 years with the district. Highlights of recent work in numeracy, literacy and truth and reconciliation were provided. The Superintendent expressed his gratitude for the speakers at the Implementation day.

7. **Secretary-Treasurer’s Report**

7.1 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for September 2021 and answered questions from trustees. The importance of phishing awareness, both at work and at home, was highlighted.

7.2 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for September 2021 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

**(Trustees Toye, Maier, Kuntz)**

8.1.1 2022-23 Capital Plan – Minor Capital Projects

**Motion 20211012-8.1.1a**

Maier  
Beil

“Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that in accordance with provisions under section 142(4) of the School Act, the proposed Five-Year Capital Plan for 2022/23, as provided on the Five-Year Capital Plan Summary for 2022/23 submitted to the Ministry of Education be approved.”

**Carried**

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)  
None.

8.3 Provincial Council (Trustees Maier, Sanchez)  
8.3.1 October 23, 2021 Meeting  
Trustee Maier advised that the meeting will be held on Zoom.

8.4 Indigenous Education Council (Trustees Toye, Last)  
8.4.1 October 20, 2021 Meeting  
Chair Toye noted that the Indigenous Education Council Meeting will be on October 20, 2021.

8.5 Policy Committee (Trustees Beil, Horne)  
8.5.1 October 4, 2021 meeting.  
Trustee Beil presented the minutes of the October 4, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval  
8.5.2.1 7210 – Annual Budget Policy

**Motion 20211012-8.5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that 7210 – Annual Budget Policy be approved as presented."

**Carried**

8.5.2.2 7215 – Surplus Policy

**Motion 20211012-8.5.2.2a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that 7215 – Surplus Policy be approved as presented."

**Carried**

Trustee Beil advised that the Policy Committee recommended these policies be approved by the Board.

8.5.3 Policies for Review (Trustee Horne, Beil)  
8.5.3.1 1370 – Physical Restraint and Seclusion Policy

**Motion 20211012-8.5.3.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that 1370 – Physical Restraint and Seclusion Policy be sent to the district's partner groups for their review and comments."

**Carried**

8.5.3.2 1410 – Code of Conduct and Anti-Racism Policy

**Motion 20211012-8.5.3.2a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that 1410 – Code of Conduct and Anti-Racism Policy be sent to the district's partner groups for their review and comments."

**Carried**

Trustee Beil advised that the Policy Committee recommended these policies be sent to the district's partner groups for their review and comment. Trustees discussed a change in the paragraph at the top of the second page, and agreed to wait for partner groups comments on the policy before considering further change to this paragraph.

8.6 District Technology Steering Committee  
None.

(Trustee Kuntz)

9. **Old Business**

None.

10. **New Business**

None.

11. **Information Items**

11.1 BCSTA Meeting of Board Chairs, October 14, 2021

Chair Toye noted that the Meeting of Board Chairs will be on October 14, 2021.

11.2 BCSTA MOE Joint Liaison Meeting, October 15, 2021

Chair Toye noted that the BCSTA MOE Joint Liaison Meeting will be on October 15, 2021.

11.3 Non-Instructional Day, October 22, 2021

Chair Toye noted that there is a non-instructional day on October 22, 2021.

11.4 Provincial Council, October 23, 2021

Chair Toye noted that the Provincial Council Meeting is on October 23, 2021. Trustee Maier will represent the Board at this meeting.

11.5 Board Meetings, November 2 & 9, 2021

Chair Toye noted that the next Board meetings will be on November 2 & 9, 2021, with the election on November 2, 2021.

11.6 BCSTS Trustee Academy, Dec 2-4, 2021

Chair Toye noted that the BCSTA Trustee Academy will be Dec 2-4, 2021.

11.7 Winter Break, December 20-31, 2021

Chair Toye noted that Winter break will be December 20-31, 2021.

12. **10 Minute Question and Answer Period**

Q What is the district doing about the students who have not returned to school?

A Principals are following up on those students

Q Can the 1370-10 policy also be reviewed?

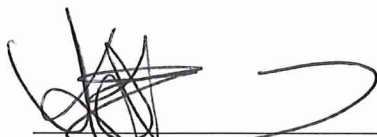
A The district will look into this. It is the regulation supporting policy 1370.

13. **Adjournment**

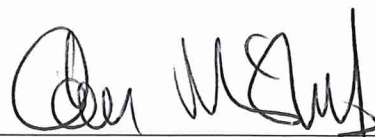
**Motion 20211012-13.0a**

Last  
Kuntz "Be it resolved by the Board of Education of School District No. 52  
(Prince Rupert) that the meeting be adjourned at 7:54 p.m."

**Carried**



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre