

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD REMOTELY BY ZOOM  
TRUSTEES INVITED TO ATTEND IN PERSON  
Tuesday, September 14, 2021 - 7:00 P.M.**

Trustees Present:

On Zoom: K. Toye, J. Beil, J. Horne, B. Kuntz, T. Last, K. Maier

In Person: L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Chair Toye acknowledged that the meeting is being held on tradition Ts'msyen territory, and welcomed everyone back to the 2021-2022 school year. The meeting was called to order at 7:05 p.m.

**1. Adoption of Agenda**

**Motion 20210914-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s): Lucy Trimble – Wilwilaaysk Wellness Worker**

The Superintendent introduced Lucy Trimble, who holds the position of Wilwilaaysk Wellness Worker in the Indigenous Education Department. Ms. Trimble's position allows her to bring Indigenous culture into the school district. She introduced her role in her clan and community, and her educational background.

Ms. Trimble responds to referrals from many sources, and then works with those families, responding to COVID in the safest way possible. She does many presentations.

For the 2021-22 school year, Ms. Trimble is planning Student Support Groups in every school (including Hartley Bay, if possible). She uses Acceptance and Commitment Therapy, and focusses on anxiety and depression. Cultural and art activities are rolled into this work.

Trustees thanked her for her work in the district.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held June 15, June 22, June 28, July 12, 2021.

**Motion 20210615-3.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the minutes of the open Board meetings held  
June 15, 22, 28 and July 12, 2021 be approved as presented."

**Carried**

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held June 15, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items

- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20210914-4.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
 Beil (Prince Rupert) that the closed meeting be held and that agenda  
 items 1 through 9 be approved."

**Carried**

**5. Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 Thank you letter from Jennifer Whiteside

**Motion 20210914-5.1.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the thank you letter from Jennifer Whiteside be  
 received and filed."

**Carried**

- 5.2 Copied to the Board
  - 5.2.1 Letter of appreciation from SD 28

**Motion 20210914-5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the letter of appreciation from School District  
 No. 28 be received and filed."

**Carried**

- 5.2.2 FESL letter from Deputy Minister

**Motion 20210914-5.2.2a**

Last "Be it resolved by the Board of Education of School District No. 52  
 Maier (Prince Rupert) that the FESL letter from the Deputy Minister be  
 received and filed."

**Carried**

- 5.2.3 Support for Child Care needs in Elkford letter, SD 5

**Motion 20210914-5.2.3a**

Last "Be it resolved by the Board of Education of School District No. 52  
 Maier (Prince Rupert) that the support for Child care needs in Elkford, letter  
 from School District No. 5 be received and filed."

**Carried**

- 5.2.4 Taxpayer funding of private/independent schools in BC letter, SD 5

**Motion 20210914-5.2.4a**

Beil "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the taxpayer funding of private/independent  
 schools in BC letter from School District No. 5 be received and filed."

**Defeated**

The Chair advised that she would like the Board to write a letter to the Minister on this issue.

**Motion 20210914-5.2.4b**

Beil "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the Chair write a letter to the Minister of Education  
 in opposition to taxpayer funding of private/independent schools in  
 BC."

**Carried**

5.2.5 Letter to New Brunswick from CBSA

**Motion 20210914-5.2.5a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the Letter to New Brunswick from CBSA be  
received and filed."

**Carried**

5.2.6 Letter to Minister of Crown-Indigenous Relations and Northern Affairs  
Canada from CBSA

**Motion 20210914-5.2.6a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter to Minister of Crown-Indigenous  
Relations and Northern Affairs from CBSA be received and filed."

**Carried**

Trustees expressed their support for the federal government to fund the  
work needed in Indigenous communities.

**6. Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of the approved field trips from  
June.

6.1.2 Enrolment

The Director of Instruction reported that the preliminary student count at  
September 10, 2021, was 1,877 students. 96% of students have attended  
to date.

6.1.3 Calendar

The Superintendent presented the revised calendar, which includes  
September 30 as a holiday for the National Day for Truth and  
Reconciliation. The Board did not need to approve this calendar change.

6.1.4 COVID Update

The Superintendent presented the COVID-19 update and answered  
questions from trustees.

6.1.5 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered  
questions from trustees. Trustees will meet with Mike McKay and Joan  
Axford on the evenings of September 28 and 29. Meetings with partner  
groups will follow.

6.1.6 Upcoming Projects/Learning/Other

The Superintendent reported that Every Child Matters banners have been  
purchased for all schools and district buildings. They will be unveiled  
over the next few weeks. There will be a ceremony at the Board Office.  
Classroom activities in the last week of September will focus on Truth and  
Reconciliation.

The Indigenous Coach-Mentor program has been funded again by TRICORP. This program began in February. Two employees will work with students to help them be ready to graduate.

The Superintendent updated trustees on plans for Implementation Day, Literacy and Numeracy programs, and trades training.

7. **Secretary-Treasurer's Report**

7.1 Information Technology Department Report  
The Secretary-Treasurer presented the Information Technology Department Report for July/August 2021 and answered questions from trustees.

7.2 Operations Department Report  
The Secretary-Treasurer presented the Operations Department Report for July/August 2021 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee **(Trustees Toye, Maier, Kuntz)**

8.1.1 Project Update  
Trustee Beil presented the project Update. The Secretary-Treasurer answered questions from trustees.

8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**  
None.

8.3 Provincial Council **(Trustees Maier, Sanchez)**  
None.

8.4 Indigenous Education Council **(Trustees Toye, Last)**  
The Council met in late June. District Principal, Roberta Edzerza provided highlights of the meeting, including a TRC report and discussion on the finding of the children's graves at former residential schools.

8.5 Policy Committee **(Trustees Beil, Horne)**

8.5.1 September 7, 2021 meeting.  
Trustee Beil presented the minutes of the September 7, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval  
8.5.2.1 5220 – Use of Schools, Grounds and Equipment Policy

**Motion 20210914-8.5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that 5220 – Use of Schools, Grounds and Equipment  
Policy be approved as presented."

**Carried**

Trustee Beil advised that the Policy Committee recommended this policy be approved by the Board.

8.5.3 Policies for Review **(Trustee Horne, Beil)**

8.5.3.1 7210 – Annual Budget Policy

8.5.3.2 7215 – Surplus Policy

**Motion 20210914-8.5.3.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that 7210 – Annual Budget Policy be sent to the  
district's partner groups for their review and comments."

**Carried**

**Motion 20210914-8.5.3.1b**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that 7215 – Surplus Policy be sent to the district's  
partner groups for their review and comments."

**Carried**

Trustee Beil advised that the Policy Committee recommended these policies be sent to the district's partner groups for their comments.

8.5.4 Other

8.5.4.1 2021-22 Work Plan

**Motion 20210914-8.5.3.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the 2021-2022 Policy Committee Work Plan be  
sent to the district's partner groups for their review and comments."

**Carried**

Trustee Beil presented the committee work plan for 2021-2022.

8.6 District Technology Steering Committee

**(Trustee Kuntz)**

June 17, 2021 meeting

Trustee Kuntz presented the minutes of the June 17, 2021 meeting of the District Technology Steering Committee.

9. **Old Business**

9.1 Cost of Forensic Audit

**Motion 20210914-9.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the Board proceed with a forensic audit,  
choosing option 1 up to \$15,000."

**Carried**

The Superintendent presented two options for the expected cost of a forensic audit, and answered questions from trustees.

Trustees discussed the desire for greater transparency to the public about the district's current financial situation and the cost associated with this proposal.

9.2 Future Board Meeting Location/In Person

**Motion 20210914-9.2a**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that future meetings of the Board be held both in-  
person at the Booth building and online."

**Carried**

Chair Toye asked the Board to consider going back to in-person Board meetings, and using the Booth location as it is more suitable for physical distancing.

9.3 Recording of Board Meetings

**Motion 20210914-9.3a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that Board meetings be recorded and put on the  
website."

**Carried**

Chair Toye asked if the Board would record meetings so that parents and other observers can view the meeting if they are not available at the time of the live meeting.

10. **New Business**

None.

11. **Information Items**

11.1 NW/NIB meeting - cancelled

Chair Toye noted that the NW/NIB meeting has been cancelled.

11.2 Implementation Day, September 24, 2021

Chair Toye noted that the Implementation day is on September 24, 2021.

11.3 Board of Education meeting, October 12, 2021

Chair Toye noted that the next Board of Education meeting is on October 12, 2021.

11.4 BCSTA Meeting of Board Chairs, October 14, 2021

Chair Toye noted that the BCSTA Meeting of Board Chairs is on October 14, 2021.

11.5 BCSTA MOE Joint Liaison Meeting, October 15, 2021

Chair Toye noted that the BCSTA-Ministry of Education Joint Liaison Meeting is on October 15, 2021.

11.6 National Day for Truth and Reconciliation, September 30, 2021

Chair Toye noted that September 30, 2021 is the National Day for Truth and Reconciliation.

12. **10 Minute Question and Answer Period**

Q Will the Board consider requesting a special review from the Ministry of Education?

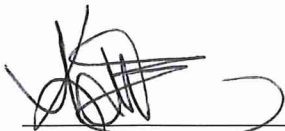
A The Board will discuss that idea.

13. **Adjournment**

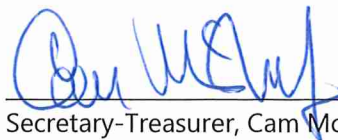
**Motion 20210914-13.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the meeting be adjourned at 8:25 p.m."

**Carried**



Board Chair, Kate Toye



Secretary-Treasurer, Cam McIntyre