

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**M I N U T E S**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD REMOTELY BY ZOOM  
Tuesday, June 15, 2021 - 7:00 P.M.**

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Chair Horne acknowledged that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m. Chair Horne acknowledged the children's graves found at the Kamloops Indian Residential School site, and asked for a minute of silence.

**1. Adoption of Agenda**

**Motion 20210615-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s): PCS – Jeremy Janz – Gyeksm Goot – The Calm Project**

The Superintendent introduced Jeremy Janz, the Principal of Pacific Coast School. Mr. Janz described Gyeksm Goot – The Calm Project, which has included students of PCS and Prince Rupert Middle School. The Indigenous Education Department and the RCMP participated in this project. This project focussed on consent and healthy relationships.

Trustees expressed their appreciation for teaching these life skills in an education setting.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held May 11, 2021.

**Motion 20210615-3.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the minutes of the open Board meeting held  
May 11, 2021 be approved as presented."

**Carried**

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held May 11, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20210615-4.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

5.1 Addressed to the Board  
None

5.2 Copied to the Board

5.2.1 BCSTA AGM Thank you letter, SD 19

**Motion 202105615-5.2.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from School District No. 19 be received  
and filed."

**Carried**

5.2.2 Funding in Special Education letter, SD 5

**Motion 20210615-5.2.2a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from School District No. 5 be received  
and filed."

**Carried**

5.2.3 – Presentation to the Board of Education letter, SD 5

**Motion 20210615-5.2.2a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the letter from School District No. 5 be received  
and filed."

**Carried**

5.2.4 BCSTA AGM Motions

5.2.4.1 Letter to the Honourable Adrian Dix

5.2.4.2 Letter to the Honourable Anne Kang

5.2.4.3 Letter to the Honourable George Heyman

5.2.4.4 Letter to the Honourable Lisa Beare

5.2.4.5 Letter to the Honourable Mitzi Dean

5.2.4.6 Letter to the Honourable Mike Farnsworth

5.2.4.7 Letter to the Honourable Murray Rankin

5.2.4.8 Letter to the Honourable Nicholas Simons

5.2.4.9 Letter to the Honourable Ravi Kahlon

5.2.4.10 Letter to the Honourable Sheila Malcolmson

5.2.4.11 Letter to the Honourable Selina Robinson

**Motion 20210615-5.2.4a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that letters 5.2.4.1 to 5.2.4.11 be received and filed."

**Carried**

5.2.5 Fully Funding Collective Agreement and Inflationary Costs Letter, SD 63

**Motion 20210615-5.2.5a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the Chair write the Minister of Education  
requesting that collective agreements be fully funded."

**Carried**

5.2.6 Educational Services in Provincial Correctional Centres response, Mike Farnsworth

**Motion 20210615-5.2.6a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from the Minister of Public Safety and  
Solicitor General be received and filed."

**Carried**

5.2.7 Letter of Condolence, BCSSA

**Motion 20210615-5.2.7a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from BCSSA be received and filed."

**Carried**

**Motion 20210615-5.2.7b**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that staff install Every Child Matters banners on all  
district buildings, similar to the banners in Haida Gwaii."

**Carried**

Trustee Beil described the "Every Child Matters" banners on the Board Office and schools in School District No. 50 (Haida Gwaii).

**6. Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the current list of approved field trips, following COVID requirements.

6.1.2 Enrolment

The Director of Instruction reported that the student count at May 31, 2021, was 1,863 students, a decrease of 3 students.

6.1.3 COVID Update

The Superintendent presented the COVID-19 update and answered questions from trustees.

6.1.4 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered questions from trustees.

6.1.5 Upcoming Projects/Learning/Other

All schools have taken action in response to the children's graves found at the Kamloops Indian Residential School. This will be ongoing work for years to come. Flags will continue to fly at half-mast until the Ministry of Education gives further direction.

The Superintendent updated the Board on activities in Indigenous education, learner services, careers, literacy and libraries. Congratulations were offered to students graduating in this most unusual year. In response to a question, staff confirmed that Summer Read and Play is not planned for this summer.

The Superintendent presented his report responding to the motion in the May meeting for an investigation. The report presented recommendations to ensure future staffing is consistent with budgeted staffing.

**Motion 20210615-6.1.5a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that a forensic audit be completed before the  
September meeting of the Board."

Trustees expressed their appreciation for the report. Some trustees identified that they have questions which were not answered by this report.

**Motion 20210615-6.1.5b**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that motion 6.1.5a be amended to read 'staff bring to  
the September Board meeting the cost of a forensic audit.' "

**Carried**

Trustees expressed concern with the cost and scope of a forensic audit.

**Motion 20210615-6.1.5c**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that staff bring to the September Board meeting the  
cost of a forensic audit."

**Carried, as  
amended**

**7. Secretary-Treasurer's Report**

7.1 May Expenditure Report

The Secretary-Treasurer presented the May 2021 Expenditure Report, and answered questions from trustees.

7.2 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for May 2021 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for May 2021 and answered questions from trustees.

7.4 2020 Carbon Neutral Action Report

The Secretary-Treasurer presented the 2020 Carbon Neutral Action Report and answered questions from trustees.

7.5 2021-22 Annual Facilities Grant

**Motion 20210615-7.5a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that 2021-22 Annual Facilities Grant spending plan  
be approved as presented."

**Defeated**

The Secretary-Treasurer presented the 2021-22 Annual Facilities Grant and answered questions from trustees.

Plans for the Booth building will be discussed at the resumption of the in-camera building.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Toye, Maier, Kuntz)

8.1.1 2021-22 Capital Bylaw

**Motion 20210615-8.1.1.a**

Toye "Be it resolved by the Board of Education of School District  
Maier No. 52 (Prince Rupert) that all three readings of School District  
No. 52 (Prince Rupert) Capital Bylaw No. 2021/22-CPSD52-01 be  
read at the same meeting."

**Carried**  
**Unanimously**

**CAPITAL BYLAW NO. 2021/22-CPSD52-01**  
**CAPITAL PLAN 2021/22**

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 52 (Prince Rupert) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2021/22 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated May 11, 2021, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 52 (Prince Rupert) Capital Bylaw No. 2021/22-CPSD52-01.

**Motion 20210615-8.1.1.b**

Toye "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital  
Bylaw No. 2021/22-CPSD52-01 be read a first time the 15<sup>th</sup> day of  
June, 2021."

**Carried**

**Motion 20210615-8.1.1.c**

Toye "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital  
Bylaw No. 2021/22-CP52-01 be read a second time the 15<sup>th</sup> day of  
June, 2021."

**Carried**

**Motion 20210615-8.1.1.d**

Toye "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital  
Bylaw No. 2021/22-CP52-01 be read a third time, finally passed  
and adopted the 15<sup>th</sup> day of June, 2021."

**Carried**

The Secretary-Treasurer presented the 2021-22 Capital Bylaw and answered questions from trustees.

8.1.2 2021-22 Childcare Lease Bylaw

Trustee Maier declared a conflict and did not participate in the Board's consideration of this item.

**Motion 20210615-8.1.2.a**

Toye "Be it resolved by the Board of Education of School District  
Kuntz No. 52 (Prince Rupert) that all three readings of School District  
No. 52 (Prince Rupert) Childcare Lease Bylaw for fiscal year  
2021-22 be read at the same meeting."

**Carried**  
**Unanimously**

**LEASE OF PROPERTY BYLAW NO. 2021-22-01**

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only by bylaw;

AND WHEREAS the Westview Child Care Society operates a pre-school, the HUB and before and after school care programs at École Roosevelt Park Community School and Lax Kxeen Elementary School; and will be opening a before and after school care program at the Booth Operations Building;

NOW THEREFORE be and it is hereby resolved that the Board grant a lease of classrooms and other spaces to Westview Child Care Society for a term of one (1) year commencing on September 1, 2021, and ending on August 31, 2022 at the rent and on the terms set provided to members of the Board with such minor amendments as are satisfactory to the Secretary-Treasurer of the Board, and that the Secretary-Treasurer of the Board execute the lease on behalf of the Board;

This bylaw may be cited as "School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2021-22-01."

**Motion 20210615-8.1.2.b**

Toye "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the School District No. 52 (Prince Rupert) Lease  
of Property Bylaw No. 2021-22-01 be read a first time the 15<sup>th</sup> day of  
June, 2021."

**Carried**

**Motion 20210615-8.1.2.c**

Toye "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the School District No. 52 (Prince Rupert) Lease  
of Property Bylaw No. 2021-22-01 be read a second time the 15<sup>th</sup>  
day of June, 2021."

**Carried**

**Motion 20210615-8.1.2.d**

Toye "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the School District No. 52 (Prince Rupert) Lease  
of Property Bylaw No. 2021-22-01 be read a third time, finally passed  
and adopted the 15<sup>th</sup> day of June, 2021."

**Carried**

The Secretary-Treasurer presented the Lease of Property Bylaw and answered questions from trustees.

8.1.3 Proposed Board Meeting dates 2021-22

**Motion 20210615-8.1.3a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the meeting be extended beyond three hours."

**Carried**

**Motion 20210615-8.1.3b**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that Proposed Board Meeting dates 2021-22 shown  
as "proposed bylaw" be approved as presented."

**Defeated**

**Motion 20210615-8.1.3c**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that Proposed Board Meeting dates 2021-22 shown  
as "existing bylaw" be approved as presented."

**Carried**

**Motion 20210615-8.1.3d**

Toye "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that partner groups be asked if they would prefer  
other dates for Board meetings."

**Carried**

The Secretary-Treasurer presented the 2 proposed set of dates for Board meetings for the 2021-2022 school year. Scheduling Board meetings for the fourth Tuesday, instead of the second Tuesday, will allow time for the monthly expenditure report to be finalized prior to Board meetings. If the Board wants to make this a regular practice, the next agenda item will allow the Board to amend the Procedural Bylaw.

Trustees discussed the merit of having Board meetings at a later date, and the implications for partner groups if there is a change.

8.1.4 Bylaw #1 – Procedural Bylaw

Following the debate on the previous agenda item, trustees did not consider this draft bylaw amendment.

8.1.5 Results of Financial Institution Tender

**Motion 20210615-8.1.5a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that Financial Institution Tender be awarded to  
Northern Savings Credit Union."

**Carried**

The Secretary-Treasurer advised that 4 financial institutions responded to the request for tenders for the district. The successful tender was from the current provider, Northern Savings Credit Union. As a result, the exiting banking bylaw will remain in place.

8.1.6 2021/22 Facility Rentals

The Secretary-Treasurer advised that the district expects to make district facilities available for rental again in September 2021, subject to public health orders.

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)  
None.

8.3 Provincial Council (Trustees Maier, Sanchez)  
There was no recent meeting. All motions from the BCSTA Annual General Meeting are available on BCSTA website.

8.4 Indigenous Education Council (Trustees Toye, Last)  
The next meeting is on the last Thursday of June.

8.5 Policy Committee (Trustees Beil, Horne)

8.5.1 June 8, 2021 meeting.

Trustee Beil presented the minutes of the June 8, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 1110– Learning Resources Policy

**Motion 20210615-8.5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that 1110 – Learning Policy be approved as  
presented."

**Carried**

Trustee Beil advised that the Policy Committee recommended this policy be approved by the Board.

8.5.3 Policy for Review (Trustee Horne, Beil)

8.5.3.1 5220 – Use of Schools, Grounds and Equipment Policy

Trustee Maier declared a conflict and did not participate in the Board's consideration of this item.

**Motion 20210615-8.5.3.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Toye (Prince Rupert) that 5220 – Use of Schools, Grounds and Equipment  
Policy be sent to the district's partner groups for their review and  
comments."

**Carried**

Trustee Beil advised that the Policy Committee recommended this policy



be sent to the district's partner groups for their review. The Secretary-Treasurer noted that the amendments to this policy are in response to the Ministry of Education's new childcare policy.

8.5.4 Other

8.5.4.1 Emergency Disclosure

The Secretary-Treasurer advised that staff have reviewed the letter sent to the Policy Committee, and will consider sample policies from other districts in order to prepare a draft to bring to the committee this fall.

8.5.4.2 New Ministry Policy – Financial Planning and Reporting Policy

8.5.4.3 New Ministry Policy – Accumulated Operating Surplus Policy

The Secretary-Treasurer outlined the changes required by these new policies. District policies will be updated and brought to the committee this fall.

8.6 District Technology Steering Committee

(Trustee Kuntz)

May 20, 2021 meeting

Trustee Kuntz presented the minutes of the May 20, 2021 meeting of the District Technology Steering Committee.

9. Old Business

9.1 In-Person meetings of the Board

**Motion 20210615-9.1a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the Board do a Zoom meeting in September, 2021 and allow trustees to attend in person."

**Carried**

Chair Horne asked the Board to consider a return to in-person meetings of the Board in September.

10. New Business

None.

11. Information Items

11.1 Last Day of School, June 29, 2021

Chair Horne noted that the last day of school is on June 29, 2021

11.2 Administrative day, June 30, 2021

Chair Horne noted that the Administrative day is on June 30, 2021

11.3 School Re-Opening, September 7, 2021

Chair Horne noted that the School Re-opening date is on September 7, 2021

Chair Horne acknowledged the work of teachers to bring their students through to the end of this year.

12. 10 Minute Question and Answer Period

Q How will the budget changes affect the ability to teach classes for students?

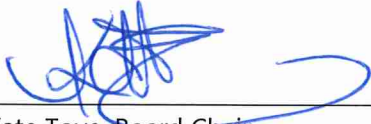
A The reduction in teacher numbers means the district will be stretched more thinly.

13. **Adjournment**

**Motion 20210615-13.0a**

Last  
Kuntz "Be it resolved by the Board of Education of School District No. 52  
(Prince Rupert) that the meeting be adjourned at 9:10 p.m."

**Carried**



Kate Toye, Board Chair



Cam McIntyre, Secretary-Treasurer