

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
MEETING HELD REMOTELY BY ZOOM  
Tuesday, May 11, 2021 - 7:00 P.M.**

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Chair Horne acknowledged that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20210511-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s): Learning Services – C.A.R.S. project**

The Superintendent introduced Christine Franes, District Principal of Learning Services. District Occupational Therapist James Wintle participated in the presentation. The Collaborative Action Research Study (C.A.R.S.) project is aimed at improving literacy results with a systematic approach. The first year was a pilot in one school. In this second year the project is available to all schools in the district. Feedback has been positive.

Trustees expressed their appreciation for the efforts made to expand the project to all schools in a pandemic year.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held April 13, 2021.

**Motion 20210511-3.1a**

Last "Be it resolved by the Board of Education of School District No. 52 (Prince  
Maier Rupert) that the minutes of the open Board meeting held April 13, 2021  
be approved as presented."

**Carried**

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held March 9, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20210511-4.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 A. O'Toole & D. Sims letter

**Motion 20210511-5.1.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from A. O'Toole and D. Sims be received  
and filed."

**Carried**

5.1.2 T. Kellough letter

5.1.3 K. Carpenter letter

**Motion 20210511-5.1.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the letters from 5.1.1.2 through to 5.1.1.3 be  
received and filed."

**Carried**

5.2 Copied to the Board

5.2.1 Provincial Correctional Centers, SD 33 letter

**Motion 20210511-5.2.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the letter from SD 33 be received and filed."

**Carried**

5.2.2 Chief Educator Role, SD 39

**Motion 20210511-5.2.2a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from SD 39 be received and filed."

**Carried**

5.2.3 Voting System, Claro Solutions letter

**Motion 20210511-5.2.3a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the letter from Claro Solutions be received and  
filed."

**Carried**

5.2.4 BCPVA letters

5.2.4.1 Congratulations to BCSTA Directors, BCPVPA

5.2.4.2 Congratulations to Stephanie Higginson, BCPVPA

5.2.4.3 Congratulations to Carolyn Brady, BCPVPA

**Motion 20210411-5.2.4a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letters 5.2.4.1 to 5.2.4.3 be received and filed."

**Carried**

5.2.5 COVID-19 Immunizations in BC, Ministry of Health

**Motion 20210411-5.2.5a**

Toye "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from the Ministry of Health be received  
and filed."

**Carried**

5.2.6 Moving Forward, Rebuilding Education after COVID-19, Minister of Education

**Motion 20210411-5.2.6a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from the Minister of Education be  
received and filed."

**Carried**

**6. Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips.

6.1.2 Enrolment

The Director of Instruction reported that the student count at April 30, 2021, was 1,866 students, a decrease of 7.

6.1.3 Calendar

**Motion 20210411-6.1.3a**

Last "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the school calendar for 2021-2022 be amended as  
presented."

**Carried**

The Superintendent presented the amended calendar for 2021-2022 and answered questions from trustees.

6.1.4 COVID Update

The Superintendent presented the COVID-19 update and answered questions from trustees. Chair Horne thanked everyone for their efforts to keep district schools safe.

6.1.5 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered questions from trustees.

6.1.6 Upcoming Projects/Learning/Other

The Superintendent updated the Board on recent activities in District Numeracy, District Literacy and District Careers, and answered questions from trustees.

**7. Secretary-Treasurer's Report**

7.1 April Expenditure Report

The Secretary-Treasurer presented the April 2021 Expenditure Report, and answered questions from trustees.

7.2 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for April 2021 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for April 2021, and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Toye, Maier, Kuntz)

8.1.1 2021-22 Annual Budget Bylaw

**Motion 20210411-8.1.1.a**

Last Toye "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that all three readings of the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2021-22 be read at the same meeting."

**Carried  
Unanimously**

*A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to Section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").*

- 1. The Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.*
- 2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2021/2022.*
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2020/2021 fiscal year and the total budget bylaw amount of \$33, 157, 891 for the 2021/2022 fiscal year was prepared in accordance with the Act.*
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022*

**Motion 20210511-8.1.2.b**

Toye Last "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2021/22 be read a first time the 11<sup>th</sup> day of May, 2021."

**Carried**

**Motion 20210511-8.1.2.c**

Toye Last "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2021/22 be read a second time the 11<sup>th</sup> day of May, 2021."

**Carried**

**Motion 20210511-8.1.2.d**

Toye Last "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2021/22 be read a third time, passed and adopted as amended the 11<sup>th</sup> day of May, 2021."

**Carried**

The Secretary-Treasurer presented the draft budget to the Board for their consideration and debate.

**Motion 20210511-8.1.2.e**

Beil Last "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2021/22 be amended, as recorded by the Secretary-Treasurer, the 11<sup>th</sup> day of May, 2021."

**Carried**

Trustees debated the changes needed to achieve a balanced budget.

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)  
None.

8.3 Provincial Council (Trustees Maier, Sanchez)  
Trustee Maier reported on the motions passed at the BCSTA AGM. Trustee Sanchez attended the Provincial Council meeting for approval of the BCSTA budget and appointment of their auditors.

8.4 Indigenous Education Council (Trustees Toye, Last)  
None.

8.5 Policy Committee (Trustees Beil, Horne)

8.5.1 May 4, 2021 meeting.  
Chair Horne presented the minutes of the May 4, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 2340– Release Time of Staff to Act as Resource Personnel Policy

8.5.2.2 6250 – District Parent Advisory Council Policy

**Motion 20210511-8.5.2.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that 2340– Release Time of Staff to Act as Resource Personnel Policy and 6250 – District Parent Advisory Council Policy be approved as presented."

**Carried**

Chair Horne advised that the Policy Committee recommended these two policies be approved by the Board.

8.5.3 Policy for Review (Trustee Horne, Beil)

8.5.3.1 1110 – Learning Resources Policy

**Motion 20210413-8.5.3.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that 1110 – Learning Resources Policy be sent to the district's partner groups for their review and comments."

**Carried**

Chair Horne advised that the Policy Committee recommended this policy be sent to the district's partner groups for their review.

8.6 District Technology Steering Committee (Trustee Kuntz)

8.6.1.1 April 22, 2021 meeting

Trustee Kuntz presented the minutes of the April 22, 2021 meeting of the District Technology Steering Committee.

**9. Old Business**

**Motion 20210413-9.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the Board direct the Superintendent to investigate, and explain to the Board, how 10 additional itinerant teachers were hired and why the Board was not informed."

**Carried**

10. **New Business**

10.1 New West School District condemns threats against board chair article

**Motion 20210413-10.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Toye (Prince Rupert) that the Chair write a letter of support to Trustee  
Dhaliwal in New Westminster School District."

**Carried**

Chair Horne asked the Board how they would like to respond to this report coming from New Westminster.

11. **Information Items**

11.1 Pro-D, May 21, 2021

Chair Horne noted that the Pro-D is on May 21, 2021.

11.2 Victoria Day, May 24, 2021

Chair Horne noted that Victoria Day holiday is on May 24, 2021.

11.3 Board meeting, June 15, 2021

Chair Horne noted that the next board meeting is on June 15, 2021.

11.4 Last Day of School, June 29, 2021

Chair Horne noted that the last day of school is on June 29, 2021.

11.5 Administrative day, June 30, 2021

Chair Horne noted that the Administrative day is on June 30, 2021.

12. **10 Minute Question and Answer Period**

Q Will the investigation identify why so much money was missing?

A Thank you.

Q Is the school psychologist job position still available?

A Staff will review and advise the questioner.

13. **Adjournment**

**Motion 20210511-13.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the meeting be adjourned at 9:33 p.m."

**Carried**



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Board Chair, James Horne



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Secretary-Treasurer, Cam McIntyre