

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD REMOTELY BY ZOOM
Tuesday, March 9, 2021 - 7:00 P.M.**

Trustees Present: K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier

Staff Present: A. Samoil, C. McIntyre, S. Pond

Regrets: J. Horne, L. Sanchez

Vice-Chair Toye took the Chair, and provided regrets from Chair Horne and Trustee Sanchez. Vice-Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20210309-1.0a

Last "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s): Lax Kxeen Projects

The Superintendent introduced Susan Kobza, the principal, and Jean Marogna, the vice-principal of Lax Kxeen Elementary School. Mrs. Kobza provided updates on the school's activities, which have focussed on outdoor learning. Trustees expressed their appreciation for all the good work happening at the school.

3. Approval of the Minutes of the

3.1 Open Board Meetings held February 9, 2021.

Motion 20210309-3.1a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the minutes of the open Board meeting held
February 9 be approved as presented."

Carried

3.2 Special Open Board meeting February 23, 2021.

Motion 20210309-3.2a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the minutes of the special open Board meeting
held February 23, 2021 be approved as presented."

Carried

4. Necessity of Closed Meetings and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held February 9, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

Motion 20210309-4.0a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the closed meetings be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Deputy Minister letter February 22, 2021

Motion 20210309-5.1.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Deputy Minister letter of February 22, 2021 be
received and filed."

Carried

5.2 Copied to the Board

5.2.1 Correctional Facilities

Motion 20210309-5.2.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letters from 5.2.1.1 through to 5.2.7 be
received and filed."

Carried

5.2.1.1 ACCW and FRCC funding SD 42

5.2.1.2 Provincial Funding to Improve Access to Educational
Programming in Correctional Facilities

5.2.2 FSA Cancellation Request Letter

5.2.3 Safe Routes to Schools as part of the Provincial Active Transportation
Strategy Letter

5.2.4 Public Sector Executive Wage Freeze Letter

5.2.5 Funding for Trades Letter

5.2.6 Action on Anti-Black Racism

5.2.7 Timelier Response from Teacher Regulation Branch

6. **Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

There were no field trips approved in the last month.

6.1.2 Enrolment

The Director of Instruction reported that the student count at
February 28, 2021 was 1,871 students, down 10 students primarily at
Hartley Bay. The district continues to track attendance, which is lower as
a result of the recent COVID-19 exposures.

6.1.3 COVID Update

The Superintendent presented the COVID-19 update and answered
questions from trustees.

6.1.4 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered
questions from trustees. The district will be forming a committee to
enable a broad spectrum of input to the plan.

- 6.1.5 Upcoming Projects/Learning/Other
The Superintendent provided the Board with a follow-up on the results of the inquest into the deaths of Angie and Robert Robinson. This had been requested by the Board in January 2016.

Updates on learning activities across the district were provided.

District Principal, Indigenous Education, Roberta Edzerza, and Truth and Reconciliation Administrator, Lori Burger, reported on the Anti-Racism Gathering that took place on Monday, March 8, 2021.

7. **Secretary-Treasurer’s Report**

- 7.1 February Expenditure Report
The Secretary-Treasurer presented the February 2021 Expenditure Report, and answered questions from trustees. This month’s report compares expenditures to the original annual budget.
- 7.2 Information Technology Department Report
The Secretary-Treasurer presented the Information Technology Department Report for February 2021 and answered questions from trustees.
- 7.3 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for February 2021 and answered questions from trustees.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Toye, Maier, Kuntz)**
 - 8.1.1 Appointment of Auditors

Motion 20210309-8.1.1a	
Last Kuntz	“Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that KPMG be appointed auditors for the year ended June 30, 2021.”
	Carried

The Secretary-Treasurer advised that tenders were received from three accounting firms. The Finance & Building Committee has recommended the appointment of KPMG.

- 8.1.2 Award of Architect Tender

Motion 20210309-8.1.2a	
Last Kuntz	“Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Architect contract be awarded to ThinkSpace.”
	Carried

The Secretary-Treasurer advised that 5 Architect firms had submitted bids for the design and oversight of the upgrading of washrooms in the district. The Finance & Building Committee has recommended the contract be awarded to ThinkSpace.

8.1.3 2021-2022 Amended Capital Plan

Motion 20210309-8.1.3a

Last Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that in accordance with provisions under section 142(4) of the School Act, the Board hereby approves the proposed amended Five-Year Capital Plan for 2021/22 as provided on the amended Five-Year Capital Plan Summary for 2021/22 submitted to the Ministry of Education."

Carried

The Secretary-Treasurer advised that the Capital Plan has been amended to add a project under the Rural Community Renovation Program. This will assist the district with the costs incurred for the removal of a buried oil tank and soil remediation at Lax Kxeen Elementary School.

8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**

8.2.1 March 3, 2021 Meeting

The Director of Instruction presented a report on the March 3, 2021 meeting. The committee reviewed the results of this years' student survey. This data will inform the preparation of the next strategic plan.

8.3 Provincial Council **(Trustees Maier, Sanchez)**

8.3.1 February 2021 Synopsis.

Trustee Maier presented the February 2021 Synopsis of the Provincial Council Meeting. Trustees are advised to take advantage of the online training sessions for voting at the upcoming BCSTA AGM.

8.4 Indigenous Education Council **(Trustees Toye, Last)**

8.4.1 March 4, 2021 meeting

Vice-Chair Toye provided highlights of the Indigenous Education Council meeting on March 4, 2021.

8.5 Policy Committee **(Trustees Beil, Horne)**

8.5.1 March 1, 2021 meeting.

Trustee Beil presented the minutes of the March 1, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 7110 – Trustee Remuneration and Expense Allowance Policy

Motion 20210309-8.5.2.1a

Beil Last "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 7110– Trustee Remuneration and Expense Allowance Policy be approved as presented."

Carried

8.5.2.2 7120– Travel and Subsistence Policy

Motion 20210309-8.5.2.2a

Beil Last "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 7120 – Travel and Subsistence Policy be approved as presented."

Carried

Trustee Beil advised that the Policy Committee recommended these two policies be approved by the Board.

- 8.5.3 Policy for Review (Trustee Horne, Beil)
- 8.5.3.1 3520 – Disposal of Land and Improvements Policy
- 8.5.3.2 3530 - Disposal of Vehicles, Furnishings and Equipment Policy

Motion 20210309-8.5.3.1a

Beil "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that 3520 – Disposal of Land and Improvements
 Policy and 3530 – Disposal of Vehicles, Furnishings and Equipment
 Policy be sent to the district's partner groups for their review and
 comments." **Carried**

Trustee Beil advised that the Policy Committee recommended these policies be sent to the district's partner groups for their review.

- 8.6 District Technology Steering Committee (Trustee Kuntz)
- 8.6.1 February 18, 2021 Meeting
- Vice-Chair Toye presented Chair Horne's report of the meeting on February 18, 2021.

9. **Old Business**

None.

10. **New Business**

None.

11. **Information Items**

- 11.1 Spring Break, March 15-26, 2021
 Vice-Chair Toye noted Spring Break is March 15-26, 2021 and presented the letter that was sent to staff regarding travel restrictions for Spring Break. Trustees noted the absence of a signature from one partner group, and expressed their appreciation for the letter.
- 11.2 ABC meeting, March 29, 2021
 Vice-Chair Toye noted that the final public ABC meeting is on March 29, 2021.
- 11.3 Good Friday, April 2, 2021
 Vice-Chair Toye noted that Good Friday is on April 2, 2021.
- 11.4 Easter Monday, April 5, 2021
 Vice-Chair Toye noted that Easter Monday on April 5, 2021.
- 11.5 Board meeting – online April 13, 2021.
 Vice-Chair Toye noted that the next regular Board meeting is on April 13, 2021
- 11.6 Regional Pro-D Day, April 23, 2021.
 Vice-Chair Toye noted that the Regional Pro-D Day is on April 23, 2021.

12. **10 Minute Question and Answer Period**

- Q What is the status of the PRMS replacement project?
- A Two more reports are to be submitted on PRMS.

- Q Did you know IUOE supported the Spring Break travel letter in principle, but had concerns with the wording of the letter?
- A The Superintendent was told twice that IUOE would not sign the letter.

13. **Adjournment**

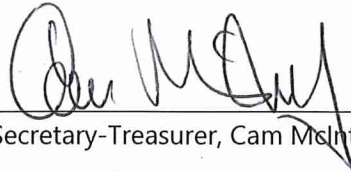
Motion 20210309-13.0a

Last Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting be adjourned at 8:17 p.m."

Carried



Board Chair, James Horne



Secretary-Treasurer, Cam McIntyre