

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD REMOTELY BY ZOOM
Tuesday, February 9, 2021 - 7:00 P.M.**

Trustees Present: J. Horne, K. Toye, J. Beil, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Regrets: B. Kuntz

Chair Horne acknowledged that the meeting is being held on traditional Ts'msyen territory and called the meeting to order at 7:00 p.m. Trustee Kuntz has sent his regrets for the meeting. The Associate Superintendent, Sandra Jones and the Director of Human Resources, Ian Larocque were thanked for their contributions to the district.

1. Adoption of Agenda

Motion 20210209-1.0a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the agenda be approved as amended."

Carried

The Secretary-Treasurer asked that item 7.4 – Child Care Space Funding Application be added to the agenda.

2. Presentation(s): PCS Projects

The Chair introduced Jeremy Janz, the principal of Pacific Coast School who presented a video of activities at the school to address COVID-19 and to continue meaningful, engaging education for students.

3. Approval of the Minutes of the

3.1 Open Board Meetings held January 12, 2021.

Motion 20210209-3.1a

Last "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the minutes of the open Board meeting held
January 12 be approved as presented."

Carried

3.2 Special Open Board meeting January 21, 2021.

Motion 20210209-3.2a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the minutes of the special open Board meeting
held January 21, 2021 be approved as presented."

Carried

4. Necessity of Closed Meetings and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held January 12 & 25, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items

- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20210209-4.0a

Last "Be it resolved by the Board of Education of School District No. 52
 Toye (Prince Rupert) that the closed meetings be held and that agenda
 items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board
 None.

5.2 Copied to the Board

- 5.2.1 ITA Trades Funding
 - 5.2.1.1 ITA Trades Funding SD 42
 - 5.2.1.2 ITA Trades Funding SD 47

Motion 20210209-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that the ITA Trades Funding letters from School
 Districts No. 42 and No. 47 be received and filed."

Carried

BCSTA is advocating on this topic.

5.2.2 Executive Compensation Freeze

- 5.2.2.1 Executive Compensation Freeze SD 48
- 5.2.2.2 BC Public Sector Executive Compensation Freeze SD 74

Motion 20210109-5.2.2a

Last "Be it resolved by the Board of Education of School District No. 52
 Toye (Prince Rupert) that the Executive Compensation Freeze letters from
 School Districts No. 48 and No. 74 be received and filed."

Carried

BCSTA and BCPSEA are advocating on this issue.

5.2.3 Cancellation of FSA 2020-21 SD 69

Motion 20210209-5.2.3a

Maier "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that the cancellation of FSA 2020-21 letter from School
 District No. 69 be received and filed."

Carried

5.2.4 Racist School Assignment at William A. Fraser Middle School

Motion 20210209-5.2.4a

Last "Be it resolved by the Board of Education of School District No. 52
 Beil (Prince Rupert) that the Racist School Assignment at William A. Fraser
 Middle School letter be received and filed."

Carried

5.2.5 Distributed Learning Funding

Motion 20210209-5.2.5a

Maier "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that the Distributed Learning Funding letter be
 received and filed."

Carried

5.2.6 COVID Funding Request SD 42 Letter

Motion 20210209-5.2.6a

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the COVID Funding Request letter from School District No. 42 be received and filed."	<u>Carried, as amended</u>
Last		

Motion 20210209-5.2.6b

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the motion be amended to read as follows: 'Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair write a letter to the Minister of Education in support of continued COVID-19 support funds for the 2021-2022 school year.' "	<u>Carried</u>
Maier		

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of field trips and answered questions from trustees.

6.1.2 Enrolment

The Director of Instruction reported that the student count at January 31, 2021 was 1,881 students, down 43 students.

6.1.3 COVID Update

The Superintendent presented the COVID-19 update and answered questions from trustees. COVID exposure plans are in the process of being updated.

6.1.4 Indigenous Education Annual Growth Report

The Superintendent introduced Roberta Edzerza, District Principal of Indigenous Education, who presented the Draft Indigenous Education Annual Growth Report and answered questions from trustees.

6.1.5 Administrative Assistants and Department Heads

The Superintendent advised that the Administrative Assistant for Pacific Coast School is now Christine Danroth.

6.1.6 Upcoming Projects/Learning/Other

The Superintendent provided updates on the Strategic Plan process; the early literacy program; and the Connect program.

7. Secretary-Treasurer's Report

7.1 January Expenditure Report

The Secretary-Treasurer presented the January 2021 Expenditure Report. The district has continued to run 2% over budget, so austerity measures have been implemented included a freeze on most spending for supplies and services.

In response to questions from trustees, the Secretary-Treasurer advised that further information on district spending will be provided at the Special Open Board meeting on February 23, 2021 to approve the Amended Annual Budget.

- 7.2 Information Technology Report
The Secretary-Treasurer presented the Information Technology Department Report for January 2021 and answered questions from trustees.
- 7.3 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for January 2021 and answered questions from trustees.
- 7.4 Child Care Space Funding Application
The Secretary-Treasurer advised the Board that the district will be applying for funding from a rapid renovation fund. This will allow the district to convert part of the old band room in the Booth Building to a before and after school care space.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Toye, Maier, Kuntz)**
 - 8.1.1 Pacific Coast School Lease Bylaw

Motion 20210209-8.1.1a

Toye	"Be it resolved by the Board of Education of School District No. 52	
Last	(Prince Rupert) that all three readings of Lease of Property Bylaw No. 2020-21-1 be read at the same meeting."	Carried

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only by bylaw;

AND WHEREAS the Board of Education of School District No. 52 (Prince Rupert (the "Board")) requires premises for alternate school and adult education purposes;

NOW THEREFORE be and it is hereby resolved that the Board take a lease of a portion of the lands and building with civic address of 309 – 2nd Avenue West, Prince Rupert, BC and more particularly known and described as follows;

PID 007-461-402
Lot A
District Lot 251
Range 5 Coast District
Plan 8288

For a term of five years ending July 14, 2026 at the rent and on the terms set forth in the draft lease provided to members of the Board with such minor amendments as are satisfactory of the Secretary-Treasurer of the Board, and that the Chair and Secretary-Treasurer of the Board execute the lease on behalf of the Board.

This bylaw may be cited as "School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2020-21-1."

Motion 20210209-8.1.1b

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that Lease of Property Bylaw No. 2020-21-1 be read a
first time the 9th day of February, 2021."

Carried

Motion 20210209-8.1.1c

Toye "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that Lease of Property Bylaw No. 2020-21-1 be read a
second time the 9th day of February, 2021."

Carried

Motion 20210209-8.1.1d

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that Lease of Property Bylaw No. 2020-21-1 be read a
third time, finally passed and adopted the 9th day of February, 2021."

Carried

The Secretary-Treasurer advised that this lease will see Pacific Coast School remain in the Ocean Centre for another five years.

8.2 Framework for Enhancing Student Learning **(Trustees Toye, Sanchez)**
Trustee Sanchez advised that the committee did not meet since the last Board meeting.

8.3 Provincial Council **(Trustees Maier, Sanchez)**
Trustee Maier provided trustees with an update on the Provincial Council meeting on February 20, 2021 and received guidance from the Board on proposed motions for that meeting.

8.3.1 February 16, 2021 Deadline for BCSTA AGM Motions

Motion 20210209-8.3a

Last "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the district submit a motion to the BCSTA
Annual General Meeting as recorded by the Secretary-Treasurer."

Carried

Trustees expressed their concern with the workload implications for district staff in a small district as the Ministry of Education continues to add new reporting requirements.

Secretary-Treasurer advised that he will submit the proposed resolution on behalf of the Board, and then work with BCSTA on the final wording for the AGM package.

8.4 Indigenous Education Council **(Trustees Toye, Last)**
Trustee Toye thanked the Indigenous Education Department for their presentation earlier in the Board meeting.

8.5 Policy Committee **(Trustees Beil, Horne)**
8.5.1 February 1, 2021 meeting.
Trustee Beil presented the minutes of the February 1, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval
8.5.2.1 7220 – Purchasing and Tendering Policy

Motion 20210209-8.5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that 7220– Purchasing and Tendering Policy be approved as presented."

Carried

8.5.2.2 7410– Audit Services Policy

Motion 20210209-8.5.2.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that 7410– Audit Services Policy be approved as presented."

Carried

Trustee Beil advised that the Policy Committee recommended these two policies be approved by the Board.

8.5.3 Policy for Review **(Trustee Horne, Beil)**
8.5.3.1 7110 – Trustee Remuneration and Expense Allowance Policy

Motion 20210209-8.5.3.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that 7110 – Trustee Remuneration and Expense Allowance Policy be sent to the district's partner groups for their review and comments."

Carried

8.5.3.2 7120 – Travel and Subsistence Policy

Motion 20210209-8.5.3.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that 7120 – Travel and Subsistence Policy be sent to the district's partner groups for their review and comments."

Carried

Trustee Beil advised that the Policy Committee recommended these policies be sent to the district's partner groups for their review.

8.6 District Technology Steering Committee **(Trustee Kuntz)**
The Director of Instruction provided a summary of the last meeting of the committee on behalf of Trustee Kuntz.

9. **Old Business**

9.1 BCPSEA AGM

The Secretary-Treasurer advised that he attended the Annual General Meeting with Trustee Kuntz. At the meeting the budget was approved and two Board members were re-elected.

10. **New Business**

None.

11. **Information Items**

11.1 NID Secondary, February 12, 2021

Chair Horne noted the Non-Instructional Day for Secondary Schools on February 12, 2021.

- 11.2 Family Day, February 15, 2021
Chair Horne noted that the Family Day Statutory Holiday is on February 15, 2021, and encouraged everyone to follow the COVID-19 gathering rules.
- 11.3 Provincial Council – online, February 20, 2021
Chair Horne noted that Trustee Maier will attend the Provincial Council on February 20, 2021.
- 11.4 Special Open Board Meeting – online, February 23, 2021 at 6:30 pm
 - 11.4.1 To Approve 2020-21 Amended Annual Budget
Chair Horne advised there will be a special open board meeting at 6:30 p.m. on February 23, 2021 to consider the 2020-2021 Amended Annual Budget.
- 11.5 Annual Budget Consultation Meeting – online, February 23, 2021 at 7:00 pm
Chair Horne invited everyone to the next Annual Budget Consultation meeting at 7:00 p.m. on February 23, 2021.
- 11.6 Board meeting – online March 9, 2021.
Chair Horne noted that the next regular Board meeting is on March 9, 2021
- 11.7 Spring Break, March 15-26, 2021.
Chair Horne noted that Spring Break is March 15-26, 2021.

12. **10 Minute Question and Answer Period**

- Q Will trustees reflect on the fact that some other provinces are prioritizing vaccinations to school district staff?
- A Thank you.

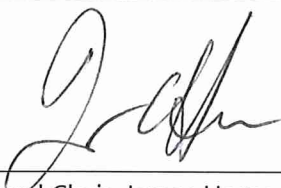
- Q Is there proposed end date to the budget freeze?
- A The freeze will continue until there is evidence that there is money available for other purchases.

13. **Adjournment**

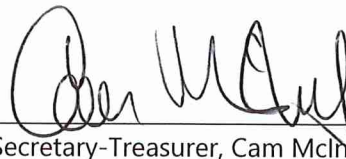
Motion 20210209-13.0a

Last Toye	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting be adjourned at 8:55 p.m."
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Carried



Board Chair, James Horne



Secretary-Treasurer, Cam McInyre