

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING

MEETING HELD REMOTELY BY ZOOM

Tuesday, December 8, 2020 - 7:00 P.M.

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Regrets: S. Jones, I. Larocque

Chair Horne acknowledged that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20201208-1.0a

Maier "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s): Roosevelt School Start Up

The Superintendent introduced Andrée Michaud, the principal of École Roosevelt Park Community School. Mme Michaud explained the changes made to the school's breakfast program in response to the COVID-19 pandemic. Breakfast is now served in each classroom, resulting in all students having easy access to food each morning. The generous support of community members has helped to offset the increased costs of the breakfast program.

Trustees expressed their appreciation for the presentation, and were thankful to hear about the generosity of the community.

3. Approval of the Minutes of the

3.1 Open Board Meetings held November 10, 2020.

Motion 20201208-3.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the minutes of the open Board meetings held
November 10, 2020 be approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held November 10, 2020.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20201208-4.0a

Maier "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Seeking an Emergency Disclosure Policy Letter

Motion 20201208-5.1.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the Seeking an Emergency Disclosure Policy letter
be received and filed"

**Carried as
amended**

Motion 20201208-5.1.1b

Maier "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that motion 20201208-5.1.1a be amended to send the
letter to the Policy Committee."

Carried

In response to a question, the Board was advised that staff will review existing policy and regulation to determine if emergency disclosure has been addressed.

5.2 Copied to the Board

5.2.1 Foundation Skills Assessment Letter

Motion 20201208-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the Foundations Skills Assessment Letter be
received and filed."

Carried

6. **Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

None

6.1.2 Enrolment

The Director of Instruction reported that the student count at November 30, 2020 was 1,918 students, an increase of 14 students. 3% of students are being home schooled, and 3% are in the District Connect program.

6.1.3 Board Communications

The Superintendent provided an overview of the kinds of information provided on the district website, and the limited information that is provided through social media. In response to a question, the Superintendent agreed that if public health authorities provide data describing how safe schools are, the district website would provide a link to that data.

6.1.4 COVID Update

The Superintendent presented the COVID update and answered questions from trustees. There are no current exposure notifications in

the district. The district will plan another virtual Town Hall with Northern Health in the New Year.

Motion 20201208-6.1.4a

Last "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the Winter Break be extended by one week to
January 8, 2021."

Defeated

Trustees discussed whether extending the Winter Break would increase or decrease the risk of spreading the COVID-19 virus.

6.1.5 Strategic Planning

The Superintendent reported that Mike McKay has agreed to work with the district on the renewal of the Strategic Plan. An initial day with Mr. McKay will be scheduled in January. This meeting is likely to be virtual as a result of the current public health restrictions on travel and gatherings.

6.1.6 Survey Approval

Motion 20201208-6.1.6a

Toye "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the BC Children's Hospital survey be approved for
use in our district."

Carried

The Superintendent advised that BC Children's Hospital has requested the district participate in a Survey on youth mental health, and asked the Board for their approval. The information will be shared with Northern Health, who will then share it with the district. The survey will be used to identify the availability of (or gaps in) local mental health services.

6.1.7 Upcoming Projects/Learning/Other

The Superintendent provided updates on recent and upcoming activities.

Trustee Maier asked to revisit the discussion on COVID-19.

Trustee Toye took the Chair as Chair Horne had technical difficulties.

Motion 20201208-6.1.4a

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the Board mandate masks for the week after
Winter Break."

Withdrawn

Trustees discussed whether wearing masks for the week after the Winter Break would increase or decrease the risk of spreading the COVID-19 virus, and whether the district could successfully implement this proposal.

Chair Horne resumed the Chair.

7. **Secretary-Treasurer's Report**

7.1 November Expenditure Report

The Secretary-Treasurer presented the November 2020 Expenditure Report and answered questions from trustees.

7.2 Information Technology Report
The Secretary-Treasurer presented the Information Technology Department Report for November 2020 and answered questions from trustees.

7.3 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for November 2020 and answered questions from trustees.

Chair Horne expressed his thanks to the Operations Department for all of the work they have done to keep schools safe during the pandemic.

7.4 Annual Budget Consultation Dates

Motion 20201208-7.4a

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the proposed dates for the Annual Budget Consultation be approved."

Carried

The Secretary-Treasurer presented the proposed Annual Budget Consultation dates.

8. Committee Reports

8.1 Finance & Building Committee

(Trustees Toye, Maier, Kuntz)

8.1.1 SDS Replacement – Letter of Intent

Motion 20201208-8.1.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the Secretary-Treasurer be authorized to sign the Cayenta Schools Letter of Intent on behalf of the Board."

Defeated

The Secretary-Treasurer described the purpose of the Letter of Intent and asked for the Board's approval to proceed with this project. The replacement project is budgeted to require an additional \$200,000 over the next two years. Trustees expressed their concern with the Board's ability to budget for the required funds at this time.

8.2 Framework for Enhancing Student Learning
None

(Trustees Toye, Sanchez)

8.3 Provincial Council

(Trustees Maier, Sanchez)

Trustee Maier advised that the motion deadline for the BCSTA AGM is February 16, 2021.

8.4 Indigenous Education Council

(Trustees Toye, Last)

8.4.1 November 12, 2020

Trustee Last provided a summary of the November 12, 2020 Indigenous Education Council meeting.

8.5 Policy Committee

(Trustees Horne, Beil)

8.5.1 November 30, 2020 meeting.

Trustee Beil presented the minutes of the November 30, 2020 meeting of the Policy Committee. Trustee Sanchez identified an error in the minutes. She is no longer on the committee and therefore was not absent. Trustee Beil is now on the committee.

- 8.5.2 Policies for Approval
 - 8.5.2.1 4310 – Occupational Health & Safety Policy
 - 8.5.2.2 5310 – Volunteers Policy

Motion 20201208-8.5.2a

Beil "Be it resolved by the Board of Education of School District No. 52
 Maier (Prince Rupert) that 4310– Occupational Health & Safety Policy be
 approved."
Carried

Motion 20201208-8.5.2b

Beil "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that 5310– Volunteers Policy be approved."
Carried

Trustee Beil advised that the Policy Committee recommended these two policies be approved by the Board. The Secretary-Treasurer shared with the Board comments received on the Volunteers Policy from the International Union of Operating Engineers.

- 8.5.3 Policy for Review **(Trustee Horne, Beil)**
 - 8.5.3.1 1610 – Field Trip Policy
 - 8.5.3.2 5110 – Corporate Sponsorship and Access to Students Policy

Motion 20201208-8.5.3a

Beil "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that 1610 – Occupational Health & Safety Policy and
 5110 – Corporate Sponsorship and Access to Students Policy be sent
 to the district's partner groups for their review and comments."
Carried

Trustee Beil advised that the Policy Committee recommended these policies be sent to the district's partner groups for their review.

- 8.6 District Technology Steering Committee **(Trustee Kuntz)**
 - 8.6.1 November 19, 2020
 Trustee Kuntz presented the minutes of the November 19, 2020 meeting of the District Technology Steering Committee.

Trustees wondered if the Booth Meeting Room would be made available to user groups.

Motion 20201208-8.6.1a

Beil "Be it resolved by the Board of Education of School District No. 52
 Toye (Prince Rupert) that the meeting be extended beyond three hours."
Carried

- 9. **Old Business**
 - 9.1 BCSTA Academy, November 27-28, 2020
 Trustees reported their highlights from the BCSTA Academy.

10. **New Business**

10.1 Ministry Funding

Motion 20201208-10.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the Chair write the new Minister of Education
advocating for more per-student funding, and more rural funding,
across the Province."

Carried

The Secretary-Treasurer noted that trustee Maier proposed that the Board consider writing to the Minister with respect to district funding.

11. **Information Items**

11.1 Winter Break, December 21, 2020 – Jan 1, 2021

Chair Horne noted the Winter Break, from December 21, 2020 – January 1, 2021

11.2 Next Board Meeting January 12, 2021

Chair Horne advised that the next board meeting is on January 12, 2021

11.3 BCPSEA AGM January 28, 2021

Chair Horne pointed out that trustee Kuntz would attend the BCPSEA AGM on January 28, 2021

12. **10 Minute Question and Answer Period**

Q Why was there no discussion of the FSA letter in the Board package?

A The Board has discussed the FSA previously, and the FSA date was pushed back.

Q Are there any students on distance learning?

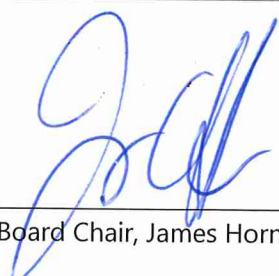
A It is less than 1%. They are not part of district enrolment.

13. **Adjournment**

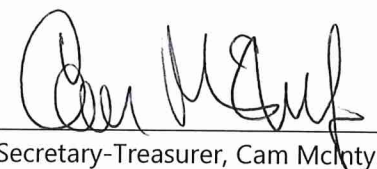
Motion 20201208-13.0a

Last "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the meeting be adjourned at 9:05 p.m."

Carried



Board Chair, James Horne



Secretary-Treasurer, Cam McIntyre