



Dear Parents and Guardians

On Thursday, October 29, 2020, School District 52 Prince Rupert was made aware of a confirmed case of COVID-19 at Ecole Roosevelt Park Elementary School. We know many families will have questions and concerns. The purpose of this message is to explain the protocols that the school district follows and to answer some common questions you may have. Please be aware that the school district acts under the guidance of the BC Centre for Disease Control and the Ministry of Education in relation to the management of illness and confirmed cases, and the communication protocols we follow.

**Northern Health and Prince Rupert District Protocol following a confirmed case of COVID-19 in our school community:**

Northern Health Authority will interview the individual (confirmed case) to initiate the contact tracing process.

Northern Health Authority will determine how the individual was infected and who they were in close contact with.

Northern Health will determine what steps close contacts will take. This may include self-isolating, or self-monitoring for 14 days.

Only Northern Health can determine who is a close contact.

The school District and Northern Health will work together on a communications plan to let staff, students, and their families know when there is a confirmed case at school and if it impacts them.

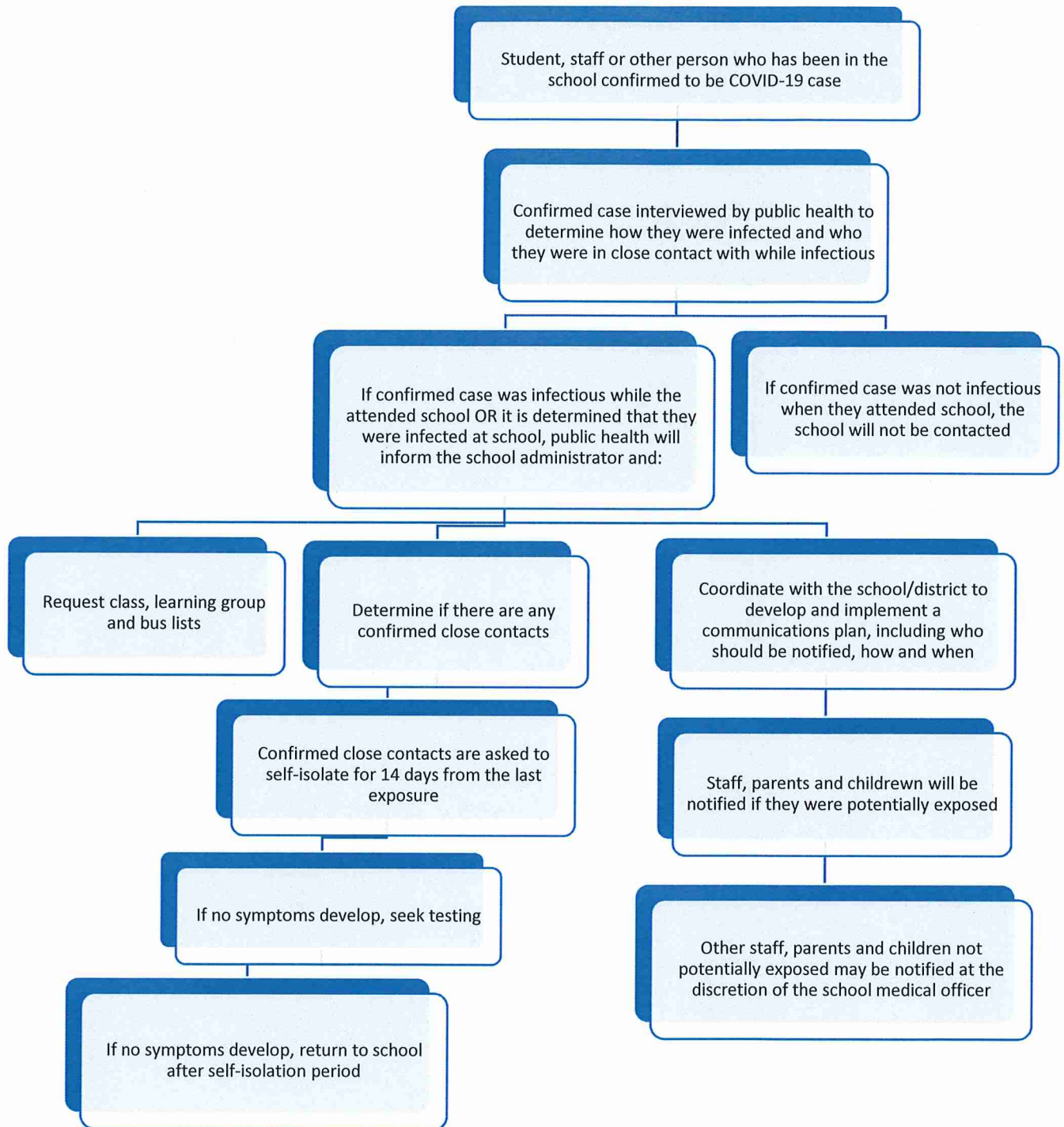
Page 2 of this document is the flow chart of the **Public Health Actions if a Staff, Student, or Other Person Who Has Been in the School is a Confirmed COVID-19 Case.**

The school district will work closely with Northern Health to determine if there is any risk to other members of our school community, and if any additional steps are required. We will follow the Health Authority's guidance.

The key point for families to remember is that Northern Health will connect directly with any individuals who may have been exposed with further instructions via phone call or letter. If you are contacted by Northern Health please follow their advice carefully.

As per our **Exposure Control Plan for COVID-19** if your child has symptoms, please keep them at home and follow the guidance from the **BC Centre for Disease Control.**

Figure A: Public Health Actions in Response to Confirmed Case of COVID-19 in a School



Confirmed close contacts are determined based on the length of time of exposure and nature of the interaction. ***Only public health can determine who is a close contact.***