

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD REMOTELY BY ZOOM
Tuesday, June 9, 2020 - 7:00 P.M.**

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: S. Jones, C. McIntyre, A. Samoil

Regrets: I. Larocque

Chair Horne acknowledge that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m. The Chair welcomed Sandy Jones as the Acting Superintendent.

1. Adoption of Agenda

Motion 20200609-1.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the agenda be approved as amended."

Carried

The Secretary-Treasurer asked that item 7.1.4 – Other be added to the Superintendent's Report in the agenda.

2. Presentation(s):

- 2.1 Kerri Levelton and Tania Murray from Conrad School – School Re-start
The Acting Superintendent introduced Principal Kerri Levelton and Vice-Principal Tania Murray from Conrad Street Elementary School. The principals shared a power point describing the re-start of the school for June 1, 2020. Processes for entering, washing hands, and moving around the school were described.

One teacher's online website was shared with trustees as an example of how remote learning is being provided to students.

3. Graduation Acknowledgment

Chair Horne congratulated the graduating classes of 2020 from Charles Hays Secondary School, Pacific Coast School and Hartley Bay School. All of the staff were thanked for their efforts to provide a meaningful graduation for each student.

4. Approval of the Minutes of the

- 4.1 Open Board Meeting held May 12, 2020

Motion 20200609-4.1a

Toye "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the minutes of the open Board meeting held
May 12, 2020 be approved as presented."

Carried

5. Necessity of Closed Meeting and Agenda

- 5.1 Approval of Agenda
5.2 Approval of Minutes of the In-Camera Meetings held May 12, 19 and June 1, 2020

- 5.3 Human Resources Report
- 5.4 Secretary-Treasurer's Report
- 5.5 Other
- 5.6 Legal Items
- 5.7 Information Items
- 5.8 Old Business
- 5.9 Items for Release

Motion 20200609-5a	
Last	"Be it resolved by the Board of Education of School District No. 52
Maier	(Prince Rupert) that the closed meetings be held and that agenda items 1 through 9 be approved."
	Carried

6. **Correspondence**

- 6.1 Addressed to the Board
 - 6.1.1 BCEDAccess letter

Motion 20200609-6.1.1a	
Beil	"Be it resolved by the Board of Education of School District No. 52
Maier	(Prince Rupert) that the BCEDAccess letter be received and filed."
	Carried

- 6.1.2 District Band and Drama Teachers letter

Motion 20200609-6.1.2a	
Beil	"Be it resolved by the Board of Education of School District No. 52
Kuntz	(Prince Rupert) that the District Band and Drama Teachers letter be received and filed."
	Carried

- 6.2 Copied to the Board
 - None

7. **Superintendent of Schools' Report**

- 7.1 For Board Information:
 - 7.1.1 Field Trips

Motion 20200609-7.1.1a	
Beil	"Be it resolved by the Board of Education of School District No. 52
Kuntz	(Prince Rupert) that the proposed PRMS band trip to Music Fest Canada be approved in principle."
	Carried

The Acting Superintendent presented an approved field trip, and requested Board approval for a field trip for PRMS band students to Music Fest Canada in Niagra Falls, Ontario in May 2021.

- 7.1.2 Enrolment

The Director of Instruction reported that enrolment was 1,930 at May 31, 2020, a decrease of 9 students.
- 7.1.3 School Start-up

The Acting Superintendent presented data on the proportion of students back in the district at each school.
- 7.1.4 Other

The Acting Superintendent announced a number of staff changes:

 - Andrew Samoil is the Assistant Superintendent.

- Sandy Pond is Director of Instruction, moving to the Board Office.
- Carla Rourke is Principal at Charles Hays Secondary School.

8. **Secretary-Treasurer's Report**

8.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for May 2020 and answered questions from Trustees.

In response to a question the Secretary-Treasurer reviewed the decision made by a previous Board to remove the budget for an educational psychologist.

8.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for May 2020 and answered questions from trustees.

8.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for May 2020 and answered questions from trustees.

8.4 Tender Approvals

Motion 20200609-8.4a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the lighting replacement tender be awarded to
SPG."

Carried

The Secretary-Treasurer presented the results for the lighting replacement tender and recommended the approval of the tender from SPG in the amount of \$478,327.46.

Motion 20200609-8.4b

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that Lax Kxeen boiler replacement labour contract be
awarded to Tri-City Refrigeration."

Carried

The Secretary-Treasurer advised that after two rounds of public tender, bids received continued to be significantly over budget for the Lax Kxeen boiler replacement project. As a result, the district will proceed as the general contractor for the project and enter into contracts for specific parts of the work.

The Secretary-Treasurer recommended the approval of the boiler replacement labour contract with Tri-City Refrigeration in the amount of \$137,500.

9. **Committee Reports**

9.1 Finance & Building Committee

(Trustees Toye, Beil, Kuntz)

9.1.1 2020-21 Annual Budget Bylaw

Motion 20200609-9.1.1a

Toye "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that all three readings of the School District No. 52
(Prince Rupert) Annual Budget Bylaw for fiscal year 2020-21 be read
at the same meeting."

Carried

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2020/2021 pursuant to Section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2020/2021.
3. The attached Statement 2 showing the estimated revenue and expense for the 2020/2021 fiscal year and the total budget bylaw amount of \$32,411,277 for the 2020/2021 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2020/2021.

Motion 20200609-9.1.1b

Toye "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2020/2021 be read a first time the 9th day of June, 2020."

Carried

Motion 20200609-9.1.1c

Toye "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2020/2021 be read a second time the 9th day of June, 2020."

Carried

Motion 20200609-9.1.1d

Toye "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2020/2021 be read a third time, passed and adopted the 9th day of June, 2020."

Carried

The Secretary-Treasurer reported that the Annual Budget presented at this meeting reflects the budget decisions made by the Board at the May meeting of the Board. The budget also reflects the additional funding, and salary and benefit costs, arising from the ratification of the teacher collective agreement.

9.1.2 2021-2022 Capital Plan

Motion 20200609-9.1.2a

Toye "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 52 (Prince Rupert) hereby approves the proposed Five-Year Capital Plan for 2021/22, as provided on the Five-Year Capital Plan Summary for 2021/22 submitted to the Ministry of Education, as amended."

Carried

The Secretary-Treasurer presented the proposed five-year capital plan for 2021-2022, and noted that a playground project for École Roosevelt Park Community School would be added to the list. The Secretary-Treasurer answered questions from trustees.

9.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)
None.

9.3 Provincial Council (Trustees Maier, Sanchez)
None.

9.4 Aboriginal Education Council (Trustees Toye, Last)
Trustee Toye advised that the next meeting will be on June 11, 2020 via Zoom.

9.5 Policy Committee (Trustees Horne, Sanchez)

9.5.1 June 1, 2020 meeting.

Trustee Sanchez presented the minutes of the June 1, 2020 meeting of the Policy Committee.

9.5.2 Policies for Approval

8.5.2.1 1120 – French Immersion Policy

Motion 20200609-9.5.2.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that 1120 – French Immersion Policy be approved as
presented."

Carried

Trustee Sanchez advised that the Policy Committee recommended this policy be approved by the Board.

9.5.3 Policy for Review

(Trustee Kuntz)

9.5.3.1 1140 – Student Reporting Policy

Motion 20200609-9.5.3.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that 1140 – Student Reporting Policy be sent to the
district's partner groups for their review and comments."

Carried

Trustee Sanchez advised that the Policy Committee recommended this policy be sent to the district's partner groups for their review.

9.6 District Technology Steering Committee

(Trustee Kuntz)

9.6.1 May 20, 2020 meeting

The Assistant Superintendent presented the minutes of the May 20, 2020 District Technology Steering Committee. The committee will seek trainers in the appropriate use of cell phones.

In response to a question, the Assistant Superintendent will look into whether cell phones were required for students to sign up for flex block activities at Charles Hays Secondary School.

10. **Old Business**

None.

11. **New Business**

11.1 2020-21 Board Meeting Dates

Motion 20200609-11.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the Board Meeting Dates be accepted as
presented."

Carried

The Secretary-Treasurer presented the proposed dates for the meetings of the Board of Education for the 2020-2021 school year. Meetings in September and June are proposed to take place on the third Tuesday.

12. **Information Items**

12.1 CHSS Grad, June 8 - 10

Chair Horne noted the CHSS grad June 8 - 10, 2020.

12.2 Hartley Bay Grad, June 19, 2020 – To Be confirmed

Chair Horne noted the Hartley Bay grad June 19, 2020 – to be confirmed

12.3 PCS grad, June 24, 2020

Chair Horne noted the PCS grad on June 24, 2020.

12.4 Last Day of School, June 25, 2020

Chair Horne noted the last day of school on June 25, 2020.

12.5 Administrative Day, June 26, 2020

Chair Horne noted the Administrative Day on June 26, 2020.

13. **10 Minute Question and Answer Period**

Q. With the tender award to a Calgary company, what are the implications of COVID-19?

A. There are no travel restrictions within Canada.

Q. What is the progress on re-piping water lines in the schools?

A. Pineridge and Lax Kxeen are complete, and Conrad is waiting on water tests. Other schools will be addressed over the summer.

Q. Is the district still advertising for a School Psychologist?

A. Staff will confirm that it is posted on Make-a-Future.

Q. What are the plans for selecting the next superintendent? Will the unions be involved?

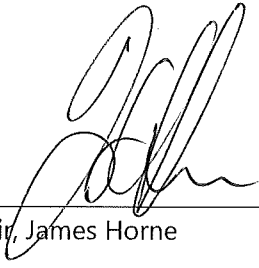
A. The process is not yet in place. The Board will keep in mind the need for input from stakeholders.

14. **Adjournment**

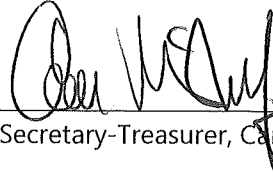
Motion 20200609-14.0a

Last "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the meeting be adjourned at 7:57 p.m."

Carried



Board Chair, James Horne



Secretary-Treasurer, Cam McIntyre