

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday, March 10, 2020 - 7:00 P.M.**

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: I. LaPierre (by teleconference), C. McIntyre, A. Samoil

Regrets: I. Larocque

Chair Horne acknowledged that the meeting is being held on tradition Ts'msyen territory and noted that the Superintendent is attending the meeting by telephone. The meeting was called to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20200310-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Toye (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s):**

2.1 James Warburton – School Demolition

The Superintendent introduced the Director of Operations, James Warburton. Mr. Warburton showed video footage from a drone of the demolition of Kanata Elementary School and described the demolition process.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held February 11, 2020

**Motion 20200310-3.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the minutes of the open Board meeting held  
February 11, 2020 be approved as presented."

**Carried**

**4. Necessity of Closed Meeting and Agenda**

4.1 Approval of Agenda

4.2 Approval of Minutes of the In-Camera Meetings held February 11, 2020

4.3 Human Resources Report

4.4 Secretary-Treasurer's Report

4.5 Other

4.6 Legal Items

4.7 Information Items

4.8 Old Business

4.9 Items for Release

**Motion 20200310-4a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

- 5.1 Addressed to the Board
- 5.2 Copied to the Board  
Letter from Yuriko Riesen

**Motion 20200310-5.2.1a**

Beil	"Be it resolved by the Board of Education of School District No. 52	
Toye	(Prince Rupert) that letter from Yuriko Riesen be received and filed."	<b>Carried</b>

6. **Superintendent of Schools' Report**

- 6.1 For Board Information:
  - 6.1.1 Field Trips  
The Chair declared a conflict and left the meeting.

The Vice Chair assumed the Chair.

The Superintendent presented the list of approved field trips and answered questions from trustees.

**Motion 20200310-6.1.1a**

Kuntz	"Be it resolved by the Board of Education of School District No. 52	
Maier	(Prince Rupert) that the Charles Hays Secondary School Spring Break	
	trip to India proceed."	<b>Carried</b>

The Superintendent reported on her meeting with parents to discuss the trip to India. Trustees discussed the risks and benefits of the trip proceeding.

**Motion 20200310-6.1.1a**

Last	"Be it resolved by the Board of Education of School District No. 52	
Beil	(Prince Rupert) that the Policy Committee review the Field Trip Policy	
	with respect to the rules for international travel."	<b>Carried</b>

- 6.1.2 Enrolment  
The Director of Instruction reported that enrolment was 1,949 at February 28, 2020, an increase of 2.
- 6.1.3 Framework for Enhancing Student Learning  
The Director of Instruction advised that the District Principal, Learner Services was unable to attend the meeting, and that an update on the Framework for Enhancing Student Learning would be provided at the April meeting.
- 6.1.4 Calendar  
The Secretary-Treasurer advised that further changes to the calendar are expected following discussion with the Prince Rupert District Teachers' Union. A special open meeting to approve the calendar will be scheduled in conjunction with the Annual Budget Consultation Meeting on March 30, 2020.

In response to a question, the Secretary-Treasurer advised that Spring Break is not attached to Easter because there are a number of regular

Provincial events that occur during the traditional Spring Break period. Attendance would be a concern for a number of students because of these events.

6.1.5 Superintendent's Update

The Superintendent presented the Update and answered questions from trustees.

6.1.6 Upcoming projects/other

**Motion 20200310-6.1.6a**

Last Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that Michael Yue be approved to do a survey of students for a research and design course towards his Masters' degree."

**Carried**

The Superintendent introduced Michael Yue who described his student survey to the Board.

**Motion 20200310-6.1.6b**

Kuntz Toye "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Aboriginal Education Partnership Agreement Annual Report – Annual Growth Plan be received."

**Carried**

The Superintendent asked the Director, Aboriginal Education to present the final Aboriginal Education Partnership Agreement Annual Report – Annual Growth Plan.

Trustees congratulated the Aboriginal Education Department for their role as leaders in the Province.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for February 2020 and answered questions from trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for February 2020 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for February 2020 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

**(Trustees Toye, Beil, Kuntz)**

The middle school site survey remains open for public feedback.

Trustee Toye advised that the district had commenced installation of new water lines to fountains and staff rooms so that safe drinking water would be available.

The School Enhancement Program of the Ministry of Education will be funding the conversion of lights in district buildings to LED lights.

- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
  - 8.2.1 February 25, 2020  
Trustee Sanchez advised the report would come at the next meeting.
- 8.3 Provincial Council **(Trustees Maier, Sanchez)**
  - 8.3.1 February 21 & 22, 2020 meeting  
Trustee Maier reported on her attendance at the Provincial Council meeting.
- 8.4 Aboriginal Education Council **(Trustees Toye, Last)**  
None.
- 8.5 Policy Committee **(Trustees Horne, Sanchez)**
  - 8.5.1 March 3, 2020 meeting.  
Trustee Sanchez presented the minutes of the March 3, 2020 meeting of the Policy Committee.
  - 8.5.2 Policies for Approval
    - 8.5.2.1 3210 – Energy Conservation and Environmental Stewardship
    - 8.5.2.2 3220 – Buildings and Grounds Policy

**Motion 20200310-8.5.2a**

Sanchez	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Energy Conservation and Environmental Stewardship Policies be approved as presented."	<b><u>Carried</u></b>
Kuntz		

- 8.5.3 Equitable Reading Level Policies  
The Secretary-Treasurer presented two policies, with both the current version of the policy and a revised version at a more equitable reading level. Trustees discussed their views and concluded that the policy needs to accurately reflect the Board's direction. Language should be reviewed to improve equitable access to policies without losing the intent of the policy.

**Motion 20200310-8.5.3a**

Toye	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting extend beyond three hours."	<b><u>Carried</u></b>
Last		

- 8.6 District Technology Steering Committee **(Trustee Kuntz)**
  - 8.6.1 February 19, 2020 meeting  
The Director of Instruction presented the minutes of the February 19, 2020 meeting of the District Technology Steering Committee.

**9. Old Business**

- 9.1 BCSTA Training Day March 2, 2020  
Chair Horne reported on the BCSTA Training Day held at the Booth building on March 2, 2020. The training was to help districts prepare for their next Strategic Plan.

9.2 CHSS Wrestling Mats

**Motion 20200310-9.2a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the chair write to the donors for the purchase of  
the wrestling mats to explain the Board's rationale for sharing the  
mats with the Civic Centre."

**Carried**

The Superintendent advised that a number of the corporate partners, who  
donated for the wrestling mats, were concerned with the Board's decision to  
share the mats with the Civic Centre.

**Motion 20200310-9.2b**

Toye "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the Policy Committee review the Corporate  
Sponsorship and Access to Students Policy."

**Carried**

10. **New Business**

None.

11. **Information Items**

- 11.1 Spring Break, March 16-27, 2020  
Chair Horne noted Spring Break is from March 16-27, 2020.
- 11.2 Annual Budget Consultation Meeting March 30, 2020  
Chair Horne noted the final Annual Budget Consultation Meeting on March 30,  
2020 at the Booth Building at 7:00 p.m.
- 11.3 Good Friday, April 10, 2020  
Chair Horne noted Good Friday is April 10, 2020.
- 11.4 Easter Monday, April 13, 2020  
Chair Horne noted Easter Monday is April 13, 2020.
- 11.5 Board meeting April 14, 2020  
Chair Horne noted the next board meeting is on April 14, 2020.
- 11.6 BCSTA AGM, April 15-18, 2020  
Chair Horne noted the BCSTA AGM is April 15-18, 2020.
- 11.7 Regional Pro-D, April 24, 2020  
Chair Horne noted the Regional Pro-D (Non-Instruction Day) on April 24, 2020.
- 11.8 Victoria Day, May 18, 2020  
Chair Horne noted that Victoria Day is on May 18, 2020.

Chair Horne congratulated the Charles Hays Secondary School Senior Boys  
Basketball team on their Provincial Championship for the second year running.

Trustees asked the Secretary-Treasurer to review the reasons for the move of the  
Annual Budget Consultation meetings to the Booth building.

12. **10 Minute Question and Answer Period**

Q. Is the district short 2 French teachers at Prince Rupert Middle School, as they currently have a non-certified teacher?

A. That was reviewed in the Superintendent's Report.

Q. Can the public attend the Calendar decision meeting?

A. Yes

Q. What is a French Monitor?

A. This is a person who comes from Quebec, and is paid by the Federal Government to enrich cultural activities in the district.

Q. Did you know some policies have lost some meaning in the revised policy book?

A. Thank you.

Q. What will happen if there is a change in the conditions in India?


A. The Board will follow the Federal Government travel advisories.

13. **Adjournment**

**Motion 20200310-13.1a**

Last  
Beil "Be it resolved by the Board of Education of School District No. 52  
(Prince Rupert) that the meeting be adjourned at 9:25 p.m."

**Carried**



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Board Chair, James Horne



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Secretary-Treasurer, Cam McIntyre