

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
SCHOOL BOARD OFFICE**

**Tuesday, November 12, 2019 - 7:00 P.M.**

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: I. LaPierre, C. McIntyre

Regrets: A. Samoil, I. Larocque

Chair Horne acknowledge that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m. Superintendent Irene LaPierre was recognized for complete her Doctorate in Educational Leadership. The Director of Instruction and the Director, Human Resources have sent their regrets. The Information Technology Department is in attendance, testing a system to produce an audio recording of the Board meeting.

**1. Adoption of Agenda**

**Motion 20191112-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s):**

**2.1 Student Voice**

The Superintendent introduced Charles Hays Secondary School Vice-Principal Carla Rourke. Students Corbin Basso, Pia Khaira and Hannah Lindenblatt attended BC Student Voice in Vancouver where they attended sessions on leadership, mental health, vaping and enhanced student learning. Icebreaker activities and a visit to Science World were highlights of the trip. The day included planning for a regional forum, leading to a decision to poll students on what they most want to see in the local Student Voice event.

The students noted that the Foundry program for mental health is now in Terrace. The Foundry program is needed in Prince Rupert.

**3. Approval of the Minutes of the**

**3.1 Open Board Meeting held October 8, 2019  
November 4, 2019**

**Motion 20191112-3.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the minutes of the open Board meetings held  
October 8 and November 4, 2019 be approved as presented."

**Carried**

**4. Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held October 8, 2019
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report

- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20191112-4a**

Last Maier "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."

**Carried**

**5. Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 Legislative Assembly of BC, October 4, 2019 letter

**Motion 201911128-5.1.1a**

Beil Last "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the correspondence from MLA Todd Stone be received and filed."

**Carried**

Trustees discussed the importance of informing students of the risks associated with vaping.

- 5.2 Copied to the Board
  - None.

**6. Superintendent of Schools' Report**

- 6.1 For Board Information:
  - 6.1.1 Field Trips
    - The Superintendent presented the list of approved field trips and answered questions from trustees.
  - 6.1.2 Enrolment
    - The Secretary-Treasurer reported that enrolment at November 8, 2019 was 1,947 students, an increase of 4 from the previous month.
  - 6.1.3 PCS Logo

**Motion 20191112-6.1.3a**

Beil Toye "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Board approve the new logos for Pacific Coast School."

**Carried**

The Superintendent presented the proposed logos for Pacific Coast School and introduced school Principal Jeremy Janz. Mr. Janz described the logos, and the process leading to the development of the logos.

- 6.1.4 School Plan Summary
  - The Superintendent presented a summary of the school plans for the 2019-2020 school year. The complete plans are on the district website.
- 6.1.5 Upcoming Projects/Learning/Other
  - The Superintendent reported that teacher Daniele Dueck went to the Legislature to learn about the parliamentary system.

Breakfast Club of Canada contracts are now signed and in place for Charles Hays Secondary School, Prince Rupert Middle School and École Roosevelt Park Community School.

SFU has decided to postpone the teacher training program as there are not sufficient qualified applicants. The district continues to advocate for the program.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for October 2019 and answered questions from Trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for October 2019 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for October 2019 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

**(Trustees Beil, Horne, Toye)**

8.1.1 2020-2021 Annual Budget Consultation

Chair Horne presented the feedback received on the Board's Annual Budget Consultation process.

Trustees asked the Finance & Building Committee to review the letters and bring recommendations back to the Board.

8.2 Framework for Enhancing Student Learning

**(Trustees Maier, Sanchez)**

None.

8.3 Provincial Council

**(Trustees Maier, Sanchez)**

8.3.1 Summary October 25<sup>th</sup> and 26<sup>th</sup>, 2019

Trustee Toye presented the synopsis and disposition of motions documents from the Provincial Council meeting and answered questions from trustees. Vaping and the new Funding Formula generated significant discussion at the Provincial Council meeting.

8.4 Aboriginal Education Council

**(Trustees Beil, Sanchez)**

8.4.1 November 6, 2019 meeting

Trustee Beil presented the Aboriginal Education report and answered questions from trustees.

8.5 Policy Committee

**(Trustees Kuntz, Horne)**

November 5, 2019 meeting.

Trustee Kuntz presented the minutes of the November 5, 2019 meeting of the Policy Committee.

- 8.5.1 Policies for Review
  - 8.5.1.1 2110 Staff Recruitment and Retention Policy
  - 8.5.1.2 5220 Use of School Grounds and Equipment Policy

**Motion 20191112-8.5.1a**

Kuntz Last	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the district send the Staff Recruitment and Retention, and Use of the School Grounds and Equipment policies to the district's partner groups for their comments."	<b>Carried</b>
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- 8.5.2 Policies for Approval
  - 8.5.2.1 1320 Communicable Diseases and Immunizations Policy
  - 8.5.2.2 1350 Student Medications Policy
  - 8.5.2.3 1380 Anaphylaxis Policy
  - 8.5.2.4 1410 District Code of Conduct Policy
  - 8.5.2.5 1430 District Discipline Committee Policy

**Motion 20191112-8.5.2a**

Kuntz Last	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Communicable Diseases and Immunizations, Student Medications, Anaphylaxis, District Code of Conduct and District Discipline Committee policies be approved as presented."	<b>Carried</b>
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The Secretary-Treasurer explained the changes to 1320 Communicable Diseases and Immunizations Policy.

- 8.6 District Technology Steering Committee **(Trustee Horne)**
  - 8.6.1 October 23, 2019 Meeting Minutes  
Chair Horne presented the minutes of the October 23, 2019 District Technology Steering Committee meeting. A special meeting will be held to review the cell phone survey results.

**9. Old Business**

- 9.1 Ministry Liaison meeting, October 18, 2019  
Chair Horne reported on his attendance at the Ministry Partner Liaison meeting.
- 9.2 November 8, 2019 BCPSEA Representative Council Meeting  
Trustee Kuntz reported on his attendance at the BCPSEA Representative Council meeting.  
  
November 8, 2019 Early Learning Framework Summit  
Chair Horne reported on his attendance at the Early Learning Framework Summit.
- 9.3 Board Appointments  
Chair Horne presented the list of trustee appointments for 2019-2020.

**10. New Business**

None.

**11. Information Items**

- 11.1 BCSTA Academy, November 28-30, 2019  
Chair Horne noted the dates for the BCSTA Trustee Academy.

11.2 FNESC 25<sup>th</sup> Annual Indigenous Education Conference, November 28-30, 2019  
Chair Horne noted the dates for the 25<sup>th</sup> FNESC Annual Indigenous Education Conference.

11.3 December 10, 2019 Board Meeting  
Chair Horne noted the date of the December Board Meeting.

11.4 Winter Break December 23, 2019-January 3, 2020  
Chair Horne noted the dates of Winter Break.

12. **10 Minute Question and Answer Period**

Q. Is the Board aware of the cost for chartered busses?

A. Costs will be examined for the budget process.

Q. Will trustees advocate for more education funding?

A. Thank you, the Board has regularly written letters.

13. **Adjournment**

**Motion 20191112-13.1a**

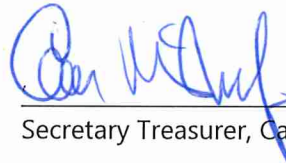
Last  
Toye "Be it resolved by the Board of Education of School District No. 52  
(Prince Rupert) that the meeting be adjourned at 7:55 p.m."

**Carried**



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Board Chair, James Horne



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Secretary Treasurer, Cam McIntyre