

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING

SCHOOL BOARD OFFICE

Tuesday October 8, 2019- 7:00 P.M.

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, K. Maier, L. Sanchez

Staff Present: I. LaPierre, C. McIntyre, A. Samoil

Regrets: T. Last, I. Larocque

Chair Horne acknowledge that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m. Trustee Last and the Director, Human Resources have sent their regrets.

1. Adoption of Agenda

Motion 20191008-1.0a

Maier "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s):

2.1 Mental Health Initiative, Pam Groves

The Superintendent introduced Pam Groves. Ms. Groves is the Mental Health Literacy Specialist, a halftime position promoting mental health wellness in our district. Funding for this position has come from the Early Action Initiative Grant.

Ms. Groves described the programs she is introducing in the secondary and middle schools, reaching out to teachers and parents.

A district team, with teachers in each school, will meet regularly to plan initiatives. Dr. Linda O'Neil is coming to the district to support these programs.

2.2 Communities on the Move, Chris Lightfoot

The Superintendent introduced Chris Lightfoot, an organizer for Complete Streets for Prince Rupert. Mr. Lightfoot described the Communities on the Move Declaration – from the BC Healthy Living Alliance. The declaration has a focus on walking, cycling, and transit – supporting vulnerable users of our streets.

The declaration seeks Provincial funding to implement five aspects of the vision for Communities on the Move.

3. Approval of the Minutes of the

3.1 Open Board Meeting held September 10, 2019

Motion 20191008-3.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the minutes of the open Board meeting held
September 10, 2019 be approved as presented."

Carried

4. **Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held June 11, 2019
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20191008-4.1a

Toye "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

- 5.1 Addressed to the Board
 - 5.1.1 DPAC Letter

Motion 20191008-5.1a

Beil "Be it resolved by the Board of Education of School District No.
Kuntz 52 (Prince Rupert) that the letter be referred to Senior
Management to provide further information and obtain legal
advice for the Board to consider."

Withdrawn

Motion 20191008-5.1b

Beil "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that Senior Management investigate forming a
quarterly committee with trustees and stakeholder groups."

Carried

Trustees discussed the request from DPAC to have a non-voting member on the Board of Education. Trustees noted it is important to ensure that all partner groups have access to the Board.

- 5.2 Copied to the Board
None

6. **Superintendent of Schools' Report**

- 6.1 For Board Information:
 - 6.1.1 Field Trips
The Superintendent presented the approved field trips and answered questions from trustees. The Charles Hays Secondary School Debate Team went to a University of Victoria debate tournament and were recognized for their initiative to recognize the First Nations' territory in each of their presentations.
 - 6.1.2 Enrolment
The Director of Instruction reported that enrolment at September 30, 2019 was 1,943 students.

6.1.3 Communities on the Move Declaration

Motion 20191008-6.1.3a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the Board endorse the Communities on the
Move Declaration and that the Chair write a letter to the Minister of
Transportation and Infrastructure, copied to the Minister of
Education."

Carried

The Superintendent asked the Board to consider endorsing the
Communities on the Move Declaration.

6.1.4 Department Heads, Team Leader, Administrative Assistants

Motion 20191008-6.1.4a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the Board accept the list of Department Heads,
Team Leaders and Administrative Assistants."

Carried

The Superintendent presented the list of proposed Department Heads,
Team Leaders and Administrative Assistants for district schools.

6.1.5 Upcoming Projects/Learning/Other

The Superintendent commented on the district Implementation Day and
on a Reconciliation Walk on Orange Shirt Day. A letter was received from
the Terry Fox Foundation thanking district schools who participated in the
Terry Fox Run.

Work is continuing on have Education Assistant and Teacher training
offered in our community.

The Breakfast Club of Canada will be supporting the breakfast programs
at Charles Hays Secondary School, Prince Rupert Middle School and École
Roosevelt Park Community School.

The Superintendent shared a Ministry of Education presentation on the
ongoing implementation of the Framework for Enhancing Student
Learning.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for
September 2019 and answered questions from Trustees

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department
Report for September 2019 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for
September 2019 and answered questions from trustees.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Horne, Toye)**
 - 8.1.1 Annual Budget Consultation Process

Motion 20191008-8.1.1a

Kuntz Maier	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair write to the district's partner groups, including students, and ask for their input on the Annual Budget Consultation process."	Carried
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Chair Horne recommended the Board write to the district's partner groups, including students, and ask for their input on the budget process.

- 8.2 Framework for Enhancing Student Learning **(Trustees Maier, Sanchez)**
 - 8.2.1 Meeting September 19, 2019

The Superintendent reported that the Equity Scan data was reviewed at the meeting. In response to a question, the Superintendent advised that a working session with the Board will consider the governance aspects of the Equity Scan.

- 8.3 Provincial Council **(Trustees Maier, Sanchez)**
 - 8.3.1 Next meeting October 25-26, 2019

Trustee Sanchez reported that Trustee Toye will attend the next Provincial Council meeting on October 25 and 26, 2019.

- 8.4 Aboriginal Education Council **(Trustees Beil, Sanchez)**

The meeting was rescheduled for October 10, 2019.

- 8.5 Policy Committee **(Trustees Horne, Kuntz)**

- 8.5.1 September 30, 2019 Meeting Minutes
Chair Horne presented the minutes of the September 30, 2019 meeting of the Policy Committee.

- 8.5.2 Policies for Review
 - 8.5.2.1 1410 – District Code of Conduct Policy
 - 8.5.2.2 1430 – District Discipline Committee Policy

Motion 20191008-8.5.2a

Kuntz Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the district send the District Code of Conduct and District Discipline Committee policies to the district's partner groups for their comments."	Carried
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Chair Horne advised that the Policy Committee recommended the Board send these 2 policies to the district's partner groups for their comments.

- 8.6 District Technology Steering Committee **(Trustee Kuntz)**
 - 8.6.1 September 25, 2019 Meeting Minutes

Chair Horne presented the minutes of the September 25, 2019 meeting of the District Technology Steering Committee. The Committee is studying the utilization of various programs as the budget reductions are implemented. The Director of Instruction answered questions from trustees.

9. **Old Business**

None.

10. **New Business**

10.1 Board Meeting Schedule

Motion 20191008-8.5.2a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the November 5, 2019 open meeting of the
Board of Education be moved to November 4, 2019."

Carried

The Secretary-Treasurer advised that the BCPSEA Symposium conflicted with the Board meeting on November 5, 2019. That Symposium has now been cancelled. Chair Horne advised that he had a conflict on November 5, 2019.

11. **Information Items**

- 11.1 Branch meeting, October 4 & 5, 2019
Chair Horne reported on trustees' attendance at the Northwest / Northern Interior Branch meeting.
- 11.2 Ministry Liaison meeting October 18, 2019
Chair Horne noted the date for the Ministry Liaison meeting.
- 11.3 Provincial Council, October 25-26, 2019
Chair Horne noted Trustee Toye will attend the Provincial Council meeting.
- 11.4 BCPSEA Symposium, November 4-5, 2019
Trustee Kuntz advised there will now be a Representative Assembly on November 8 instead of the Symposium.
- 11.5 Board Meeting, November 5, 2019
Chair Horne noted the Board's decision to move the November 5th board meeting to November 4th.
- 11.6 Board Meeting, November 12, 2019
Chair Horne noted the date for the November 12th board meeting.
- 11.7 BCSTA Trustee Academy, November 28-30, 2019
Chair Horne noted the dates for the BCSTA Trustee Academy
- 11.8 Winter Break December 23, 2019-January 3, 2020
Chair Horne noted the dates of Winter Break.

12. **10 Minute Question and Answer Period**

Q. Can partner groups get a copy of the Framework PowerPoint?
A. Yes

Q. Why is no information provided on the cost of the EA program?
A. The cost has not yet determined; a similar program in Salmon Arm cost \$4,000. TriCorp can provide funding for Aboriginal students.

Q. Did you know DPAC's concern is not a new request?
A. Thank you.

Q. Is it true that a level 3 for EA's will be created?
A. There is no level 3 currently. Once the district hears back from the College, there will be an information session.

Q. Did you know that in 1995 the Board used to meet twice each month. One was a regular meeting. There used to be 6 budget meetings. The Board has made changes over the years.
A. Thank you.

13. **Adjournment**


Motion 201008-13.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the meeting be adjourned at 8:23 p.m."

Carried



Board Chair, James Horne



Secretary-Treasurer, Cam McIntyre