

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday June 11, 2019- 7:00 P.M.

Trustees Present: J. Horne, K. Toye , B. Kuntz (by teleconference), T. Last, K. Maier

Staff Present: I. LaPierre, C. McIntyre, A. Samoil, I. Larocque

Regrets: J. Beil, L. Sanchez

Chair Horne acknowledge that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m. Trustees Beil and Sanchez have sent their regrets. Trustee Kuntz is on the telephone.

1. Adoption of Agenda

Motion 20190611-1.0a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s):

2.1 Career Programs, Brett Kuntz

The Superintendent introduced Brett Kuntz, the District Careers Coordinator, and student Carsen Vibert. A group of students participated in the Youth Innovation Day at the #BCTECHSummit and toured the University of British Columbia and Sony DreamWorks Animation Studio. The trip helped students solidify their career aspirations.

2.2 PRMS concert and jazz bands, Peter Scott

The Superintendent introduced Prince Rupert Middle School Vice-Principal Peter Scott and students Amal Atyah, Zoey Mah, Sharmonie Pedersen, Kellan Russel and Monica Santurbano. The students described their highlights of the trip, which included educational, recreational and retail opportunities.

3. Approval of the Minutes of the

3.1 Open Board Meeting held May 14, 2019

Motion 20190611-3.1a

Maier "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the minutes of the open Board meeting held
May 14, 2019 be approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

4.1 Approval of Agenda

4.2 Approval of Minutes of the In-Camera Meetings held May 14, 2019

4.3 Human Resources Report

- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20190611-4.1a

Maier "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that the closed meeting be held and that agenda
 items 1 through 9 be approved."

Carried

5. Correspondence

- 5.1 Addressed to the Board
 - 5.1.1 Pro D
 - 5.1.1.1 K. Murphy, May 17, 2019

Motion 20190611-5.1a

Last "Be it resolved by the Board of Education of School District No. 52
 Maier (Prince Rupert) that the correspondence from K. Murphy be received
 and filed."

Carried

- 5.2 Copied to the Board
 None.

6. Superintendent of Schools' Report

- 6.1 For Board Information:
 - 6.1.1 Field Trips
 The Superintendent presented the approved field trips and answered questions from trustees. A trip by CHSS students to the Khutzeymateen Grizzly Bear Sanctuary took place on June 5, 2019

Motion 20190611-6.1.1a

Last "Be it resolved by the Board of Education of School District No. 52
 Toye (Prince Rupert) that the proposed field trip for Prince Rupert Middle
 School band students to Calgary in 2020 be approved in principle."

Carried

The Superintendent asked the Board to approve a field trip to Calgary in 2020 for band students from Prince Rupert Middle School, and answered questions from trustees.

Motion 20190611-6.1.1b

Last "Be it resolved by the Board of Education of School District No. 52
 Maier (Prince Rupert) that the proposed field trip for Charles Hays
 Secondary Student band students to Disneyland, California in 2020
 be approved in principle."

Carried

The Superintendent asked the Board to approve a field trip to Disneyland in California in 2020 for band students from Charles Hays Secondary School, and answered questions from trustees.

Motion 20190611-6.1.1c

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the proposed field trip for Pacific Coast School to West Edmonton Mall be approved in principle."

**No
Second**

Motion 20190611-6.1.1d

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the Superintendent find answers to the questions asked by the Board, reinforce the timeframes and policy to principals, and at the Superintendent's discretion approve the field trip."

Carried

The Superintendent asked the Board to approve a field trip to West Edmonton Mall in Edmonton from June 29 to July 2, 2019 for graduating students from Pacific Coast School, and answered questions from trustees.

Trustees were concerned that the application for this field trip was received late, and whether participants would still be considered students after graduation.

Motion 20190611-6.1.1e

Last "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the proposed field trip for CHSS students to Lakelse Lake near Terrace, BC on June 19, 2019 be approved in principle."

Carried

The Superintendent asked the Board to approve a field trip to Lakelse Lake near Terrace, BC on June 19, 2019 for students from CHSS, and answered questions from trustees.

6.1.2 Enrolment

The Director of Instruction reported that district enrolment at the end of May was 1,926 students, down 16 from the previous month.

6.1.3 Board Authorized Course

6.1.3.1 Musical Theatre Pit Band 8-12

Motion 20190611-6.1.3a

Last "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the Musical Theatre Pit Band 8-12 course be approved."

Carried

The Superintendent introduced Charles Hays Secondary School Principal Sandy Pond and Prince Rupert Middle School Vice-Principal Peter Scott. The Principals asked for approval for a Music Theatre Pit Band 8-12 course.

6.1.4 Upcoming Projects/Learning/Other

The Superintendent advised that the meeting with students as part of the Equity Scan will proceed on June 19, 2019. Trustees are invited.

6.1.5 Strategic Plan Review

The Superintendent presented her review of the district’s Strategic Plan.

Highlights from the Framework for Student Learning are linked to the district’s goals in the Strategic Plan. Survey results for grades 1-3, 4-5 and 6-12 were summarized.

The Framework Committee discussed various influences on the data collected in the survey, for example questions that were not answered.

Trustees focussed on the need for the district to use the data collected to make changes that will result in meaningful improvements in student outcomes.

7. **Secretary-Treasurer’s Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for May 2019 and answered questions from trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for May 2019 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for June 2019 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Horne, Toye)

8.1.1 Westview Childcare Lease Bylaw

Motion 20190611-8.1.1a	
Last	“Be it resolved by the Board of Education of School District
Maier	No. 52 (Prince Rupert) that all three readings of School District
	No. 52 (Prince Rupert) Lease of Property Bylaw No. 2019-20-02
	be read at the same meeting.”
	Carried
	Unanimously

Trustee Maier declared a conflict and abstained from voting.

LEASE OF PROPERTY BYLAW NO. 2019-20-02

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only by bylaw;

AND WHEREAS the Westview Child Care Society operates a pre-school, the HUB and before and after school care programs at École Roosevelt Park Community School, Pineridge Elementary School and Lax Kxeen Elementary School;

NOW THEREFORE be and it is hereby resolved that the Board grant a lease of classrooms to Westview Child Care Society for a term of one (1) year commencing on September 1, 2019, and ending on August 31, 2020 at the rent and on the terms set forth in the draft lease provided to members of the Board with such minor amendments as are satisfactory to the Secretary-Treasurer of the Board, and that the Secretary-Treasurer of the Board execute the lease on behalf of the Board;

This bylaw may be cited as "School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2019-20-02."

Motion 20190611-8.1.1b

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2019-20-02 be read a first time the 11th day of June, 2019."

Carried

Motion 20190611-8.1.1c

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2019-20-02 be read a second time the 11th day of June, 2019."

Carried

Motion 20190611-8.1.1d

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2019-20-02 be read a third time, finally passed and adopted the 11th day of June, 2019."

Carried

The Secretary-Treasurer presented the proposed lease bylaw for the Westview Childcare Society and answered questions from trustees.

8.1.2 Carbon Neutral Action Report

Motion 20190611-8.1.2a

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Board receive the 2018 Carbon Neutral Action Report."

Carried

The Secretary-Treasurer presented the Carbon Neutral Action Report for 2018 and answered questions from trustees. Tonnes of carbon equivalent offset decreased from 827 tonnes in 2017 to 660 tonnes in 2018.

8.1.3 2020-2021 Capital Plan

Motion 20190611-8.1.3a

Toye "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that in accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 52 (Prince Rupert) approves the proposed 2020-2021 Five-Year Capital Plan, as provided on the attached Five-Year Capital Plan Summary."

Carried

The Secretary-Treasurer presented the draft capital plan for 2020-21 and answered questions from trustees. A proposal for an accessible playground at Lax Kxeen Elementary School was added to the plan.

8.2 Framework for Enhancing Student Learning (Trustees Maier, Sanchez)
The Superintendent presented the Framework for Enhancing Student Learning Report during the Superintendent's Report.

8.3 Provincial Council (Trustees Maier, Sanchez)
None.

8.4 Aboriginal Education Council (Trustees Beil, Sanchez)
Trustee Toye presented the highlights of the June 3, 2019 meeting of the Aboriginal Education Council.

8.5 Policy Committee (Trustees Horne, Kuntz)

8.5.1 June 3, 2019 Meeting Minutes
Trustee Kuntz presented the minutes of the June 3, 2019 meeting of the Policy Committee.

8.5.2 Policies for Approval
8.5.2.1 1130 – Student Support Policy
8.5.2.2 1310 – Child Protection Policy

Motion 20190611-8.5.2.1a

Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Student Support and Child Protection policies be approved as presented."	Carried
Last		

Trustee Kuntz advised that the Policy Committee recommended the policies be approved by the Board.

8.5.3 Policy Work Plan

Motion 20190611-8.5.2.2a3

Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Policy Work Plan be approved as presented."	Carried
Toye		

Secretary-Treasurer explained the use of the policy work plan.

8.6 District technology Steering Committee
Chair Horne referred to the notes from the May 30, 2019 meeting of the District Technology Steering Committee.

Trustees discussed how the results of the software survey will be used by the Information Technology Department to manage the budget reductions approved by the Board.

The Sphero Olympics will take place on the afternoon of Tuesday, June 18, 2019 at École Roosevelt Park Community School.

9. **Old Business**

9.1 School District No. 5, April 8, 2019

Motion 20190611-9.1a

Last Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the correspondence from School District No. 5 be received and filed."

Carried

The Secretary-Treasurer noted that this letter had been tabled while staff reviewed previous correspondence from the Board. Included in the agenda package is the letter from the British Columbia Teachers' Federation referenced in the letter from School District No. 5.

The Secretary-Treasurer advised that the Board has not written with respect to the graduation program. When the Board received the referenced letter from the British Columbia Teachers' Federation, it moved to receive and file the letter.

10. **New Business**

None.

11. **Information Items**

11.1 CHSS Grad, June 14, 2019

Chair Horne noted the date for the Charles Hays Secondary School Graduation.

Chair Horne reminded trustees of the meeting with students as part of the Equity Scan on June 19, 2019.

11.2 PCS Grad, June 26, 2019

Chair Horne noted the date for the PCS Graduation.

11.3 Hartley Bay Grad, June 21, 2019

Chair Horne noted the date for the Hartley Bay Graduation.

Chair Horne noted that National Indigenous Peoples Day was on June 21, 2019.

11.4 Last day of School, June 27, 2019

Chair Horne noted the date for the last day of school.

11.5 Administrative Day, June 28, 2019

Chair Horne noted the date for the Administrative Day.

11.6 July 3, 2019 (National Trustees Gathering on Aboriginal Education) and July 4-7, 2019 (CSBA Congress)

Chair Horne noted the dates for the National Trustees Gathering and Canadian School Boards Association meetings.

Trustees discussed the ability of trustees to attend these events. A trustee requesting to attend these events would do so in the expectation that they would not attend a BCSTA event in the same year. A request to attend should come to the Board for discussion.

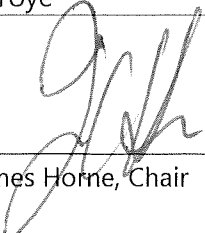
12. **10 Minute Question and Answer Period**


- Q. Will there be an opportunity for the band teacher at Charles Hays Secondary School to teach the Music Theatre Pit Band 8-12 Course?
A. The placement of teachers in courses is a staff function, it is not the role of the Board.
- Q. Do students get multiple credits for the Music Theatre Pit Band 8-12 Course?
A. Credits are provided for each grade level.
- Q. Were all of the field trips on the list of field trips approved?
A. Yes.
- Q. Can the online Board policies be changed so that they are searchable by keyword?
A. The District Technology Steering Committee can look into it.
- Q. Can students be provided with better Wi-Fi access in schools?
A. The District Technology Steering Committee can look into it.
- Q. How is the Board working to see teacher job postings get out sooner?
A. That question is not related to the agenda.
- Q. How will the Pit Band 8-12 course be posted?
A. The position will be based on qualifications and will be open to all teachers.
- Q. Did you know that the password to allow student access to the district Wi-Fi was changed, and it was a lot of work to get the students back on the system?
A. Thank you.
- Q. Did you know letters of direction were delivered to staff on the new Professional Development Day reporting requirement?
A. Thank you.
- Q. Will the middle school and secondary school Framework data be separated?
A. It is being considered.
- Q. Did you know that Joanna Larsen is on the Changing Results for Young Children committee?
A. Thank you.

13. **Adjournment**

Motion 20190611-13.1a

Last Toye "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting be adjourned at 8:42 p.m."


James Horne, Chair


Cameron McIntyre, Secretary Treasurer