

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday May 14, 2019- 7:00 P.M.**

Trustees Present: J. Horne, K. Toye (by teleconference), J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: I. LaPierre, C. McIntyre, A. Samoil, I. Larocque

Chair Horne acknowledge that the meeting is being held on tradition Ts'msyen territory and called the meeting to order. Vice-Chair Toye is attending the meeting by telephone.

**1. Adoption of Agenda**

**Motion 20190514-1.0a**

Last "Be it resolved by the Board of Education of School District No. 52

Maier (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s):**

**2.1 CHSS Student Voices, Carla Rourke**

The Superintendent introduced Charles Hays Secondary School Vice-Principal Carla Rourke and students Corbin Basso and Alan Phuong. The students described their participation in the Provincial Student Voice meetings in Vancouver and what they learned through the recent Student Voice project in the district.

The local gathering focussed on relationship health, physical health and mental health. Over 60 students participated from Charles Hays Secondary School, Pacific Coast School and Prince Rupert Middle School. The students thanked the Superintendent for paying for the lunch, and thanked trustees for coming to the lunch.

**3. Approval of the Minutes of the**

**3.1 Open Board Meeting held April 9, 2019**

**Motion 20190514-3.1a**

Beil "Be it resolved by the Board of Education of School District No. 52

Maier (Prince Rupert) that the minutes of the open Board meeting held

April 9, 2019 be approved as presented."

**Carried**

**4. Necessity of Closed Meeting and Agenda**

4.1 Approval of Agenda

4.2 Approval of Minutes of the In-Camera Meetings held April 9, 2019

4.3 Human Resources Report

4.4 Secretary-Treasurer's Report

4.5 Other

- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20190514-4.1a**

Sanchez "Be it resolved by the Board of Education of School District No. 52  
 Maier (Prince Rupert) that the closed meeting be held and that agenda  
 items 1 through 9 be approved."

**Carried**

**5. Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 Live Stream of Public Board Meetings
    - 5.1.1.1 PRDTU, May 3, 2019

**Motion 20190514-5.1.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
 Kuntz (Prince Rupert) that the correspondence regarding from Prince  
 Rupert District Teachers' Union be received and filed."

**Carried**

- 5.2 Copied to the Board
  - 5.2.1 Funding Model
    - 5.2.1.1 School District No. 75, March 14, 2019
    - 5.2.1.2 School District No. 44, March 29, 2019
    - 5.2.1.3 MOE Partner Forum-Summary of Responses, April 9, 2019
    - 5.2.1.4 MOE Education Partners, April 9, 2019
    - 5.2.1.5 School District No. 38, April 11, 2019
    - 5.2.1.6 School District No. 28, April 17, 2019
    - 5.2.1.7 School District No. 63, April 17, 2019

**Motion 20190514-5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
 Maier (Prince Rupert) that the correspondence regarding the Funding  
 Model be received and filed."

**Carried**

- 5.2.2 Graduation Program
  - 5.2.2.1 School District No. 5, April 8, 2019

**Motion 20190514-5.2.2a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
 Beil (Prince Rupert) that the correspondence from School District No. 5  
 be tabled while staff review previous correspondence from the  
 Board."

**Carried**

- 5.2.3 Budget
  - 5.2.3.1 BC ED Access, April 15, 2019

**Motion 20190514-5.2.3a**

Beil "Be it resolved by the Board of Education of School District No. 52  
 Last (Prince Rupert) that the correspondence from BC ED Access be  
 received and filed."

**Carried**

## 6. Superintendent of Schools' Report

### 6.1 For Board Information:

#### 6.1.1 Field Trips

The Superintendent presented the approved field trips and answered questions from trustees.

#### 6.1.2 Enrolment

The Director of Instruction reported that the district's enrolment at the end of April was 1,942 students, a decrease of 8 from the previous month.

#### 6.1.3 SD52 Mural Project

##### **Motion 20190514-6.1.3a**

|      |  |
|------|--|
| Beil | "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the proposed mural for Conrad Street Elementary School be approved to proceed." |
| Last |  |

**Carried**

The Superintendent presented the proposed design for the mural at Conrad Street Elementary School. Redesign Rupert is working with the district on the project.

#### 6.1.4 Student Voice

The Superintendent congratulated the students and staff of the district for their highly successful Student Voice Initiative. Trustees discussed the possibility of developing a student trustee position. The Superintendent will discuss this possibility with school staff and student leaders to identify if there is any interest.

#### 6.1.5 Upcoming Projects/Learning

The Superintendent noted the upcoming White Hatter presentations to CHSS, PCS and Lax Kxeen on safe use of social media, and visits from Carole Fullerton and Faye Brownlie.

Aboriginal Education Council has considered the use of their budget and will support a full-time Aboriginal Liaison Resiliency Worker, Summer Read and Play, and early literacy. A Helping our Children workshop will proceed if resources are available.

#### 6.1.6 Other

The Superintendent congratulated Charles Hays Secondary School student Miranda Baker for the Provincial awards received for her play.

Menstrual products will be available free of cost, with financial support from the Ministry of Education for start-up of this program.

Today the district received an award from the Industry Training Authority, for the increase in student participation in trade programs.

7. **Secretary-Treasurer's Report**

- 7.1 Expenditure Statement  
The Secretary-Treasurer presented the Expenditure Statement for April 2019 and answered questions from trustees.
- 7.2 Information Technology Report  
The Secretary-Treasurer presented the Information Technology Department Report for April 2019 and answered questions from trustees.
- 7.3 Operations Department Report  
The Secretary-Treasurer presented the Operations Department Report for April 2019 and answered questions from trustees.
- 7.4 Response to Report of the Funding Model Review Panel

**Motion 20190514-7.4a**

Last Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair write a letter to the Minister of Education submitting the Response to the Report of the Funding Model Review Panel." **Carried**

The Secretary Treasurer presented a draft response to the Report of the Funding Model Review Panel and answered questions from trustees.

**Motion 20190514-7.4b**

Maier Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair write a letter to the Minister of Education inviting him to Prince Rupert to discuss challenges in the district." **Carried**

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Horne, Toye)**
  - 8.1.1 Annual Budget Amendment Bylaw

**Motion 20190514-8.1.1a**

Kuntz Maier "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that all three readings of the School District No. 52 (Prince Rupert) Annual Budget Amendment Bylaw for fiscal year 2019-20 be read at the same meeting." **Carried Unanimously**

*A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to Section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").*

1. *The Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.*
2. *This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Amendment Bylaw for fiscal year 2019/2020.*
3. *The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$31,366,117 for the 2019/2020 fiscal year was prepared in accordance with the Act.*
4. *Statement 2, 4 and Schedules 1 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2019/2020.*

**Motion 20190519-8.1.1b**

Toye "Be it resolved by the Board of Education of School District  
Beil No. 52 (Prince Rupert) that the School District No. 52 (Prince  
Rupert) Annual Budget Amendment Bylaw for fiscal year  
2019/2020 be read a first time the 14<sup>th</sup> day of May, 2019."

**Carried**

**Motion 20190514-8.1.1c**

Toye "Be it resolved by the Board of Education of School District  
Kuntz No. 52 (Prince Rupert) that the School District No. 52 (Prince  
Rupert) Annual Budget Amendment Bylaw for fiscal year  
2019/2020 be read a second time the 14<sup>th</sup> day of May, 2019."

**Carried**

**Motion 20190514-8.1.1d**

Toye "Be it resolved by the Board of Education of School District  
Beil No. 52 (Prince Rupert) that the School District No. 52 (Prince  
Rupert) Annual Budget Amendment Bylaw for fiscal year  
2019/2020, as amended, be read a third time, passed and  
adopted the 14<sup>th</sup> day of May, 2019."

**Carried**

The Secretary-Treasurer advised that some costs had been counted twice and some savings had not been applied when the Board considered the Budget in April. As a result the Board has an additional \$320,000 available to spend. The Secretary-Treasurer cautioned the Board that this was one-time money.

Trustees considered what changes they would make to the budget. The approved changes were recorded by the Secretary-Treasurer.

- 8.2 Framework for Enhancing Student Learning (Trustees Maier, Sanchez)  
The next meeting is on June 6, 2019.
- 8.3 Provincial Council (Trustees Maier, Sanchez)  
Trustee Sanchez reported on the April 27, 2019 Provincial Council meeting.
- 8.4 Aboriginal Education Council (Trustees Beil, Sanchez)  
The next meeting is on June 3, 2019. Trustee Sanchez will attend.
- 8.5 Policy Committee (Trustees Horne, Kuntz)
  - 8.5.1 May 7, 2019 Meeting Minutes  
Chair Horne presented the minutes of the May 7, 2019 meeting of the Policy Committee.
  - 8.5.2 Policies for Review
    - 8.5.2.1 Student Support Policy

**Motion 20190514-8.5.2.1a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the Student Support Policy be sent to partner  
groups for their input."

**Carried**

8.5.2.2 Child Protection Policy

**Motion 20190514-8.5.2.2a**

Kuntz                    "Be it resolved by the Board of Education of School District No. 52  
Beil                      (Prince Rupert) that the Child Protection Policy be sent to partner  
                                 groups for their input."

**Carried**

8.5.3 Policies for Approval

8.5.3.1 Board Authorized Courses Policy

**Motion 20190514-8.5.3.1a**

Kuntz                    "Be it resolved by the Board of Education of School District No. 52  
Sanchez                (Prince Rupert) that the Board Authorized Policy be approved as  
                                 presented."

**Carried**

8.5.3.2 Physical Restraint and Seclusion Policy

**Motion 20190514-8.5.3.2a**

Kuntz                    "Be it resolved by the Board of Education of School District No. 52  
Last                      (Prince Rupert) that the Physical Restraint and Seclusion Policy be  
                                 approved as presented."

**Carried**

8.5.3.3 Corporate Sponsorship and Access to Students Policy

**Motion 20190514-8.5.3.3a**

Kuntz                    "Be it resolved by the Board of Education of School District No. 52  
Last                      (Prince Rupert) that the Corporate Sponsorship and Access to  
                                 Students Policy be approved as presented."

**Carried**

8.5.3.4 Naming Policy

**Motion 20190514-8.5.3.4a**

Kuntz                    "Be it resolved by the Board of Education of School District No. 52  
Beil                      (Prince Rupert) that the Naming Policy be approved as presented."

**Carried**

8.6 District Technology Steering Committee **(Trustee Kuntz)**

8.6.1 April 10, 2019 Meeting Minutes

Trustee Horne presented the minutes of the April 10, 2019 meeting of the District Technology Steering Committee.

9. **Old Business**

None.

10. **New Business**

10.1 Letter of Condolence

**Motion 20190514-10.1a**

Beil                      "Be it resolved by the Board of Education of School District No. 52  
Last                      (Prince Rupert) that the Chair write a letter of condolence to  
                                 School District No. 87 (Stikine)."

**Carried**

The Secretary-Treasurer advised the Board of the passing of Trustee Fanny Vance of the School District No. 87 (Stikine).

**Motion 20190514-10.1b**

Maier "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the Chair write a letter of condolence to  
School District No. 67 (Okanagan Skaha)."

**Carried**

Trustee Maier noted that Trustee Bruce Johnson of School District No. 67 (Okanagan Skaha) also passed away.

**11. Information Items**

- 11.1 Pro D, May 17, 2019  
Chair Horne noted the date for the Professional Development day in May.
- 11.2 Victoria Day, May 20, 2019  
Chair Horne noted the date for the Victoria Day holiday.
- 11.3 Pacific Coast School Grad, June 7, 2019  
Chair Horne noted the date for the Pacific Coast School Grad.
- 11.4 CHSS Grad, June 14, 2019  
Chair Horne noted the date for the Charles Hays Secondary School Grad.
- 11.5 Hartley Bay Grad, June 21, 2019  
Chair Horne noted the date for the Hartley Bay Grad. Trustee Sanchez has been invited to attend this graduation ceremony.
- 11.6 Last day of School, June 27, 2019  
Chair Horne noted the date for the last day of school.
- 11.7 Administrative Day, June 28, 2019  
Chair Horne noted the date for the Administrative Day.

**12. 10 Minute Question and Answer Period**

- Q. Will there be a meeting with stakeholder groups to discuss the impact of the funding model review on those groups, for example the impact on support staff?
- A. All stakeholders have the opportunity to respond to the report, which can be found on the Ministry website.
  
- Q. Will the budget changes be posted on the website?
- A. Yes
  
- Q. The Report of the Funding Model Review Panel recommends the use of a prevalence model. Is there consideration of delayed assessments, or assessments not completed if parents cannot afford travel?
- A. The Response approved by the Board acknowledges that data may not be representative for this reason.

Q. Did you know live streaming can be achieved on Facebook for free? The equipment would not cost anything.

A. Thank you.

Q. Who was on the Funding Model Review Panel?

A. The Panel was chaired by a retired senior bureaucrat and included two superintendents, two secretary-treasurers and two outside experts.

Q. How did the \$320,000 of available funds arise?

A. 2 items were corrected when the budget was finalized after the April Board meeting.

Q. Did you know that custodians are still required to take off the second week of Spring Break?

A. Thank you.


13. **Adjournment**

**Motion 20190514-13.1a**


Kuntz "Be it resolved by the Board of Education of School District No. 52

Maier (Prince Rupert) that the meeting be adjourned at 8:26 p.m."

**Carried**



James Horne – Board Chair



Cameron McIntyre – Secretary/Treasurer