

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Monday, February 11, 2019- 7:00 P.M.

Trustees Present: J. Horne, K. Toye, B. Kuntz, T. Last, K. Maier

Staff Present: I. LaPierre, C. McIntyre, I. Larocque, A. Samoil

Regrets: J. Beil, L. Sanchez

Chair James Horne acknowledged that the meeting is being held on traditional Ts'msyen territory and welcomed everyone to the Board meeting. The meeting was called to order at 7:00 p.m. Trustees Beil and Sanchez sent their regrets.

1. Adoption of Agenda

Motion 20190211-1.0a

Maier "Be it resolved by the Board of Education of School District No. 52 (Prince
Kuntz Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s): Conrad Street Elementary School – Student Rugby

The Superintendent introduced teacher Lindsay Friendship of Conrad Street Elementary School and Prince Rupert Seamen Rugby Club member Jason Scherr. Principal Kerri Levelton and Vice-Principal Paramjit Khaira were also in attendance.

Students were engaged and active in the rugby program, and the school appreciated the participation of Mr. Scherr and Darcy Patterson of BC Rugby to work with the students. Mr. Khaira showed a video presentation which included the responses of students.

Mr. Scherr informed the Board of the success of the rugby program in the secondary schools. The support of CHSS is greatly appreciated.

3. Approval of the Minutes of the

3.1 Open Board Meeting held January 15, 2019

Motion 201890211-3.1a

Toye "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the minutes of the open Board meeting held
January 15, 2019 be approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

- 1 Approval of Agenda
- 2 Approval of Minutes of the In-Camera Meetings held January 15, 2019
- 3 Human Resources Report
- 4 Secretary-Treasurer's Report
- 5 Other
- 6 Legal Items
- 7 Information Items
- 8 Old Business

Motion 20190211-4.1a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Classroom Visit

5.1.1.1 PRMS Grade 6 teachers, January 17, 2019

Motion 20190211-5.1.1.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letter from PRMS Grade 6 teachers be
received and filed."

Carried

Chair Horne thanked the teachers for the letter.

5.1.2 BCPSEA Resolution Vote

5.1.2.1 PRPA, January 18, 2019

Motion 20190211-5.1.2.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Board send a letter of support to BCPSEA."

Carried

Trustee Kuntz advised that the motion referred to in the letter was approved at the BCPSEA AGM.

5.2 Copied to the Board

5.2.1 Employer Health Tax

5.2.1.1 School District No. 61, December 21, 2018

Motion 20190211-5.2.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the letter from School District No. 61 be received
and filed."

Carried

The Secretary-Treasurer noted that there is an expectation of an announcement in the Provincial Budget with respect to the impact of the Employer Health Tax on school districts.

5.2.2 Designation

5.2.2.1 School District No. 61, January 9, 2019

Motion 20190211-5.2.2a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letter from School District No. 61 be received
and filed."

Carried

5.2.3 Ministry Audit Process

5.2.3.1 School District No. 71, January 11, 2019

Motion 20190211-5.2.3a

Maier "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the letter from School District No. 71 be received
and filed."

Carried

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips and answered questions from trustees. The January 31 to February 4 trip to Massett was cancelled.

6.1.2 Enrolment

The Director of Instruction reported that the district's enrolment at February 7, 2019 was 1,955 students, a decrease of 24 from the previous month. The decline in students reflected, in part, the withdrawal of students at CHSS and PCS who have not been attending classes.

6.1.3 Aboriginal Education Partnership Annual Report

Motion 20190211-6.1.3a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the draft Aboriginal Education Partnership Agreement Annual Report be received." **Carried**

The Superintendent introduced the District Principal, Aboriginal Education, Roberta Edzerza and Aboriginal Curriculum Specialist Teacher Lori Burger, who presented the draft Aboriginal Education Partnership Agreement Annual Report for 2017-18. The final copy will come back to the Board for approval.

6.1.4 Department Heads

Motion 20190211-6.1.4a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the Amended Department Heads list be approved for the 2018-19 school year." **Carried**

The Superintendent advised that, as a result of an employee on union leave, there has been one change to the Department Heads at Charles Hays Secondary School.

6.1.5 School Fees and Deposits

Motion 20190211-6.1.5a

Last "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the list of school fees and deposits for the 2019-20 school year be accepted." **Carried**

The Superintendent presented the list of School Fees and Deposits for the 2019-20 school year and answered questions from trustees.

6.1.6 Upcoming Projects/Learning

The Superintendent advised the Board of the next Equity Scan meeting with parents and community members on March 8, 2019.

CHSS student council is hosting a Student Voice day on April 11, 2019. The Superintendent, trustees and senior staff are invited to lunch with the students from 12:00 to 12:45 at the Crest Hotel.

Planning an inter-agency forum, called "Let's talk about kids." Finding ways to work together will help students be successful. Trustees encouraged this dialogue to proceed.

6.1.7 Other

Motion 20190211-6.1.7a

Toye Last	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Aboriginal Art Mural project be approved in principle."	Carried
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The Superintendent is working with ReDesign Prince Rupert for an Aboriginal Art Mural that would go on a school. Students will participate in the project.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for January 2019 and answered questions from trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for January 2019 and answered questions from trustees.

Grammarly – Andrew – this is a trial to see if it helps students.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for January 2019 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Toye, Beil, Horne)

8.1.1 Amended Annual Budget 2018-19

Motion 20190211-8.1.1a

Kuntz Last	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that all three readings of the School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2018/2019 be read at the same meeting."	Carried Unanimously
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A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2018/2019.

3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$31,314,288 for the 2018/2019 fiscal year was prepared in accordance with the Act.

4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

Motion 20190211-8.1.1b

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the School District No. 52 (Prince Rupert)
Amended Annual Budget Bylaw for fiscal year 2018/2019 be read a
first time the 11th day of February, 2019."

Carried

Motion 20190211-8.1.1c

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the School District No. 52 (Prince Rupert)
Amended Annual Budget Bylaw for fiscal year 2018/2019 be read a
second time the 11th day of February, 2019."

Carried

Motion 20190211-8.1.1d

Toye "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the School District No. 52 (Prince Rupert)
Amended Annual Budget Bylaw for fiscal year 2018/2019 be read a
third time, finally passed and adopted the 11th day of February,
2019."

Carried

The Secretary-Treasurer presented highlights of the Draft Amended Annual Budget and pointed out a correction on Schedule 2C of the draft. The Secretary-Treasurer answered questions from trustees.

The Special Purpose Fund entitled "Computational Thinking" comprises the funds donated by Ridley Terminals Inc.

8.1.2 Budget Decision Criteria

Motion 20190211-8.1.2a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the Budget Decision Criteria be amended as
recorded by the Secretary-Treasurer."

Carried

The Secretary Treasurer presented the current budget decision criteria and a second list of potential criteria for trustees' consideration. Trustees discussed their criteria and agreed to make the following changes:

Change "Narrow or Broad" to "Equity of programs and across schools."
Add "Quality of programs and student outcomes."

8.2 Framework for Enhancing Student Learning (Trustees Maier, Sanchez)
None.

8.3 Provincial Council (Trustees Maier, Sanchez)

8.3.1 February 9, 2019 Provincial Council Meeting
At the request of Trustee Sanchez, the Secretary-Treasurer distributed copies of the Issues Forum powerpoint slides from the February 9th meeting.

8.3.2 Call for Motions to BCSTA AGM

Motion 20190211-8.3.2a

Maier "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the proposed Substantive Motion be
submitted to BCSTA." **Carried**

The Secretary-Treasurer presented a proposed Substantive Motion for the BCSTA AGM.

8.4 Aboriginal Education Council **(Trustees Beil, Sanchez)**

8.4.1 Aboriginal Education Council, February 4, 2019

8.4.1.1 The Superintendent presented the report from the February 4, 2019 meeting of the Aboriginal Education Council.

8.5 Policy Committee **(Trustees Horne, Kuntz)**

8.5.1 February 6, 2019 Meeting Minutes

Trustee Kuntz reviewed the minutes of the February 6th meeting of the Policy Committee.

8.5.2 Policies for Review

8.5.2.1 1210 Student Registration and Catchment Area Policy

Motion 20190211-8.5.2.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Student Registration and Catchment Area
Policy be sent to partner groups for their input." **Carried**

Trustee Kuntz advised that the committee recommended the Board send the draft policy to partner groups for their input.

8.5.3 Policies for Approval

8.5.3.1 6110 Vision, Mission and Foundational Principles Policy

8.5.3.2 6240 Annual Board Agenda Policy

8.5.3.3 6310 Role of the Superintendent Policy

8.5.3.4 6315 Delegation of the Superintendent Policy

Motion 20190211-8.5.3a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Vision, Mission and Foundational Principles
Policy be approved." **Carried**

Motion 20190211-8.5.3b

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Annual Board Agenda Policy be approved." **Carried**

Motion 20190211-8.5.3c

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the Role of the Superintendent Policy be
approved." **Carried**

Motion 20190211-8.5.3d

Kuntz "Be it resolved by the Board of Education of School District No. 52
Toye (Prince Rupert) that the Delegation of the Superintendent Policy be
approved."

Carried

Trustee Kuntz advised that the committee recommended these 4 policies be approved by the Board.

- 8.5.4 Policy to Delete
- 8.5.4.1 School Plans Policy

Motion 20190211-8.5.4.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the School Plans Policy be sent to the district's
partner groups for their comment on the recommendation that
this policy be deleted."

Carried

Trustee Kuntz advised that the committee recommended that this policy be sent by the Board to partner groups for their input on the recommendation that the policy be deleted.

- 8.6 District Technology Steering Committee **(Trustee Kuntz)**
- 8.6.1 January 23, 2019 Meeting
- Trustee Horne presented the notes of the January 23rd meeting of the District Technology Steering Committee.

9. Old Business

- 9.1 BCSTA/BCPSEA Trustee Orientation Recap
- Trustee Maier presented the recap of the BCSTA – BCPSEA Trustee Orientation. It was a fantastic event, building on the learning at the BCSTA Academy.

10. New Business

None.

11. Information Items

- 11.1 All Native, February 11 – 15, 2019
- Chair Horne reminded everyone that the All Native is on this week.
- 11.2 CHSS Pro-D, February 14, 2019
- Chair Horne noted the date of the Pro-D for CHSS only.
- 11.3 Curriculum Implementation Day, February 15, 2019
- Chair Horne noted the date of the Curriculum Implementation Day.
- 11.4 Family Day, February 18, 2019
- Chair Horne reminded everyone of the upcoming Family Day holiday.
- 11.5 Board Chair & Liaison Meeting, February 21-22, 2019
- Chair Horne noted that he would attend the upcoming Board Chair and Liaison Meeting in Vancouver.

11.6 BCSTA Regional Leadership Meeting, March 4 and 5, 2019
Chair Horne noted that the Chair and Vice-Chair would attend the BCSTA Regional Leadership Meeting.

11.7 Spring Break, March 18-29, 2019
Chair Horne noted the dates for Spring Break in March.

12. **10 Minute Question and Answer Period**

Q: What is the cost of the Freshgrade program, and is it sustainable?

A: The program was purchased for 2 years. A 5 year plan is also available. The Technology Steering Committee can discuss.

Q: What is the cost of the program?

A: That will be reported to the committee.

Q: Is Freshgrade for all teachers? How much time will it take for teachers

A: Yes it is available for all teachers. The Committee will review the time required.

Q: Does the district agree that Grammarly, and other software programs, can't replace teaching?

A: Yes.

13. **Adjournment**

Motion 20190211-13.1a

Last "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the meeting be adjourned at 8:35 p.m."

Carried



James Horne, Chair



Cam McIntyre, Secretary-Treasurer