

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING

SCHOOL BOARD OFFICE

Tuesday, January 15, 2019- 7:00 P.M.

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: I. LaPierre, C. McIntyre, I. Larocque, A. Samoil

Chair James Horne acknowledged that the meeting is being held on traditional Ts'msyen territory and welcomed everyone to the Board meeting. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20190115-1.0a

Last "Be it resolved by the Board of Education of School District No. 52 (Prince
Sanchez Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s):

- 2.1 Maker Space Project, Rebecca Angus, Sophia Donaldson and Madelaine Niesh - Lax Kxeen Elementary School

The Superintendent introduced Susan Kobza, the principal of Lax Kxeen Elementary School. Ms. Kobza introduced students Rebecca Angus, Sophia Donaldson and Madelaine Niesh.

The Maker Space is a space for students to make and create things in alignment with the Applied Design, Skills and Technology (ADST) curriculum. District support for materials for the space has been key.

The students explained their design process for a lunch box, the tools and materials used, and the creation of their kit. Students demonstrated their prototype and their finished products.

3. Approval of the Minutes of the

- 3.1 Open Board Meeting held December 11, 2018
3.2 Special Open Board Meeting held December 20, 2018

Motion 201890115-3.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52 (Prince
Beil Rupert) that the minutes of the open Board meeting held December 11,
2018 and the special open Board meeting held December 20, 2018 be
approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

- 4.1 Approval of Agenda
4.2 Approval of Minutes of the In-Camera Meetings held December 11, 2018

- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20190115-4.1a

Maier "Be it resolved by the Board of Education of School District No. 52
 Beil (Prince Rupert) that the closed meeting be held and that agenda
 items 1 through 9 be approved."

Carried

5. Correspondence

- 5.1 Addressed to the Board
 - 5.1.1 Meeting Request
 - 5.1.1.1 PRMS Grade 6 Teachers, December 12, 2018
 - 5.1.1.2 Pineridge Teachers, December 20, 2018

Motion 20190115-5.1.1.1a

Beil "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that the Chair write a letter to the PRMS and Pineridge
 teachers respectfully declining the invitation to meet as the matter
 must be dealt with through the collective agreement."

Carried

Chair Horne asked the Superintendent to speak to the letters. The Superintendent advised that the letters refer to matters covered by the collective agreement, and therefore the collective agreement process must be followed.

Chair Horne noted that meetings could be held in other circumstances.

- 5.1.2 Thank You
 - 5.1.2.1 District of Port Edward, December 21, 2018

Motion 20190115-5.1.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
 Last (Prince Rupert) that the letter from the District of Port Edward be
 received and filed."

Carried

- 5.2 Copied to the Board
 - 5.2.1 None

6. Superintendent of Schools' Report

- 6.1 For Board Information:
 - 6.1.1 Field Trips
 The Superintendent presented the list of approved field trips and answered questions from trustees.

6.1.2 Enrolment

The Director of Instruction reported that the district's enrolment at December 31, 2018 was 1,979 students, a decrease of 6 from the previous month.

6.1.3 School Calendar

Motion 20190115-6.1.3a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the proposed school calendars be sent to the
 district's partner groups for comment."

Carried

The Superintendent presented the proposed calendars with one-week and two-week Spring Breaks to be reviewed by stakeholders for the required 30 day consultation period and answered questions from trustees. Calendars for the following 2 years will also be provided.

6.1.4 Upcoming Projects/Learning

The Superintendent reported on the District Early Literacy Intervention Plan. The first training day was held today, and the second training day is tomorrow. Feedback from the first training day was positive.

The "How Are We Doing" report has been issued. 62% of Aboriginal Students completed their secondary education at six years.

The second Family Connection luncheon was held in December. The Superintendent reported on the feedback that was heard.

Motion 20190115-6.1.3a

Last "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the Chair write to the Teacher Regulation Branch
 asking for a fulsome review of the application process and minimum
 requirements for teacher training."

Carried

A number of barriers in the application process for the SFU PLP program have been identified, including the Teacher Regulation Branch minimum requirements.

6.1.5 Other

6.1.5.1 New Graduation Program

The Superintendent reported that literacy and numeracy assessments are now required for the Grade 12 year.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for December 31, 2018 and answered questions from trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for December, 2018 and answered questions from trustees. Accessing website.

- 7.3 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for December, 2018 and answered questions from trustees.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Horne, Toye)**
Trustee Toye advised that the draft of the Amended Annual Budget will come to the February Board meeting.
- 8.2 Framework for Enhancing Student Learning **(Trustees Maier, Sanchez)**
Trustee Sanchez read the Framework for Enhancing Student Learning update.
- 8.3 Provincial Council **(Trustees Sanchez, Maier)**
Trustee Sanchez advised that the next meeting is in February.
- 8.4 Aboriginal Education Council **(Trustees Beil, Sanchez)**
None.
- 8.5 Policy Committee **(Trustees Horne, Kuntz)**
 - 8.5.1 January 7, 2019 Meeting Minutes
Trustee Kuntz presented the minutes of the January 7, 2019 meeting.
 - 8.5.2 Policies for Review
 - 8.5.2.1 6310 Role of the Superintendent
 - 8.5.2.2 6315 Delegation to the Superintendent

Motion 20190115-8.5.2a

Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Role of the Superintendent and Delegation to the Superintendent policies be sent to the district's partner groups for their input."	Carried
Beil		

- 8.6 District Technology Steering Committee **(Trustee Kuntz)**
None.

9. **Old Business**

- 9.1 Report of the Funding Model Review Panel
The Secretary-Treasurer reported that the Minister of Education has released the report of the funding model review panel and committed to additional consultation with districts and other education partners before any changes are made to the funding model. The funding model will not change for the 2019-20 school year.
- 9.2 Annual Budget Consultation

Motion 20190115-9.2a

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Annual Budget Consultation dates be approved."	Carried
Last		

The Superintendent reported on the feedback received from other districts on their budget consultation processes.

The Secretary-Treasurer recommended that the Board move towards approval of the budget in April, as is the district's normal practice, now that the Minister of Education has confirmed that the funding model will not change for the 2019-20 school year. Revised consultation dates were submitted for the Board's approval.

The Superintendent described the Talking Circle protocol.

9.3 Board Meeting Dates

Motion 20190115-9.3a

Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the board meeting dates be revised as presented."	<u>Carried</u>
Toye		

The Secretary-Treasurer requested that the February Board meeting be moved to Monday, February 11 to accommodate travel for the Chair and Secretary-Treasurer.

10. **New Business**

None.

11. **Information Items**

- 11.1 BCPSEA AGM – January 23-24, 2019
Chair Horne noted that Trustee Kuntz would attend the upcoming BCPSEA AGM.
- 11.2 BPCSEA / BCSTA New Trustee Orientation – January 25-26, 2019
Chair Horne noted that Trustees Maier and Toye would attend the New Trustee Orientation on January 25 and 26.
- 11.3 Faye Brownlie – February 5-6, 2019
Chair Horne reminded everyone that the sessions for Faye Brownlie will be February 5-6, 2019
- 11.4 Curriculum Implementation Day, February 15, 2019
Chair Horne noted the date of the Curriculum Implementation Day.
- 11.5 Provincial Council – February 2019
Chair Horne noted the Provincial Council Meeting will be in February.
- 11.6 Family Day – February 18, 2019
Chair Horne reminded everyone of the upcoming Family Day holiday.

12. **10 Minute Question and Answer Period**

- Q. How can teachers update the Board about the conditions in our classrooms?
- A. The Superintendent advised her willingness to listen to teacher concerns.

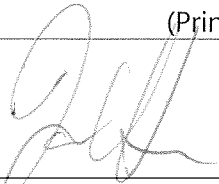
- Q. How was notice of the special open Board meeting provided?
 A. It was on the website.
- Q. Is the enrolment reported full-time or part-time students?
 A. It is the student headcount.
- Q. How do we track students that are on part-time attendance?
 A. That is not on the agenda, you can address that with the Superintendent.
- Q. Will there be funding for implementation of the Literacy Plan?
 A. Implementation in the current year is using existing funding in the budget.
- Q. Will French Immersion be included in the Literacy Plan?
 A. Yes, when the materials arrive, and in a subsequent phase of the plan.
- Q. Where will the budget meetings be held?
 A. In the multi-purpose room at CHSS.
- Q. Will the talking circles be smaller groups?
 A. Yes.
- Q. Can the BCCPAC also write a letter to the Teacher Regulation Branch? Can more information be provided for that purpose?
 A. The Board's letter will go on the district website.

13. **Adjournment**

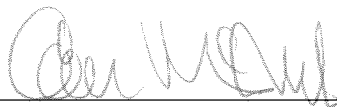
Motion 20190115-13.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
 Toye (Prince Rupert) that the meeting be adjourned at 7:55 p.m."

Carried



 James Horne, Chair



 Cameron McIntyre, Secretary Treasurer