

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

M I N U T E S

REGULAR OPEN SCHOOL BOARD MEETING

SCHOOL BOARD OFFICE

Tuesday, December 11, 2018- 7:00 P.M.

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: I. LaPierre, C. McIntyre, I. Larocque, A. Samoil

Chair James Horne acknowledged that the meeting is being held on traditional Ts'msyen territory and welcomed everyone to the Board meeting. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20181211-1.0a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s):

- 2.1 Anissa Barton and Kennedy Sampson, Jeremy Janz, PCS – Doors Open Technology
The Superintendent introduced Jeremy Janz, the principal of Pacific Coast School. Mr. Janz introduced students Anissa Barton and Kennedy Sampson who described their trip to the Doors Open Technology event. The conference was focussed on female students, and the students are exposed to many opportunities in the technology sector, visiting representatives of a number of different companies. Students expressed their gratitude for the trip.

Trustees noted the confidence with which the students made their presentation.

- 2.2 Drew Sankey and Ava Stewart, Susan Enns, CHSS – We For She
The Superintendent introduced Susan Enns, the district Career Education Teacher and Brett Kuntz, the district Career Coordinator. Ms. Enns introduced students Drew Sankey and Ava Stewart, of Charles Hays Secondary School.

Drew and Ava described the We For She conference, which promotes equality for women – enabling an equal future for all girls. The students explained that success in this initiative will grow the economy as more women find high-paying jobs. There were a number of high profile women role models from a wide variety of backgrounds.

The students expressed their thanks to the many sponsors of the event – and noted their ability to speak with representatives of each sponsor. Many students were able to confirm their career of interest.

3. **Approval of the Minutes of the**

3.1 Open Board Meeting held November 7, 2018

Motion 20181211-3.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the minutes of the open Board meeting held
November 7, 2018 approved as presented."

Carried

4. **Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held November 7, 2018
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20181211-4.1a

Last "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

- 5.1 Addressed to the Board
 - 5.1.1 Funding Model Review
 - 5.1.1.1 Office of the Minister, November 16, 2018

Motion 20181211-5.1.1.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letter from the Office of the Minister be
received and filed."

Carried

- 5.2 Copied to the Board
 - 5.2.1 Funding
 - 5.2.1.1 School District No. 67, October 309, 2018
 - 5.2.1.2 School District No. 57, November 5, 2018
 - 5.2.1.3 School District No. 74, November 13, 2018

Motion 20181211-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the letters from School Districts Nos. 67, 57 and
74 be received and filed."

Carried

5.2.2 Grad Requirements

5.2.2.1 School District No. 74, November 13, 2018

5.2.2.2 BC Teachers' Federation, November 14, 2018

Motion 20181211-5.2.2a

Last "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letters from School District No. 74 and the
BCTF be received and filed."

Carried

5.2.3 Certification Standard

5.2.3.1 BC Teachers' Council, November 13, 2018

Motion 20181211-5.2.3.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letter from the BC Teachers' Council be
received and filed."

Carried

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips

Motion 20181211-5.2.3.1a

Last "Be it resolved by the Board of Education of School District No.
Kuntz 52 (Prince Rupert) that the field trip to Ottawa be approved after
the fact."

Carried

Trustee Beil

Opposed

The Superintendent presented the list of approved field trips and answered questions from trustees. Approval for the trip to Ottawa was requested. Trustees expressed their concern with the process, specifically that the trip was not approved in advance.

6.1.2 Enrolment

The Director of Instruction reported that the district's enrolment at December 7, 2018 was 1,985 students, an increase of 16 from the previous month. Student families have moved to the community for new jobs.

6.1.3 Upcoming Projects/Learning

The Superintendent reported on the first family meeting and noted the next family meeting for elementary families would be on Friday.

Development of a district literacy plan is in its early stages.

The second Equity Scan Project meeting was held on December 3, 2018. Attendees were challenged to have difficult conversations about what is not going well.

6.1.4 Other

None.

7. **Secretary-Treasurer’s Report**

- 7.1 Expenditure Statement
The Secretary-Treasurer presented the Expenditure Statement for November 30, 2018 and answered questions from trustees.
- 7.2 Information Technology Report
The Secretary-Treasurer presented the Information Technology Department Report for November 30, 2018 and answered questions from trustees.
- 7.3 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for November, 2018 and answered questions from trustees.
- 7.4 Annual Budget Consultation Dates

Motion 20181211-7.4a
Beil “Be it resolved by the Board of Education of School District
Last No. 52 (Prince Rupert) that the proposed Annual Budget Consultation dates be tabled until the Superintendent brings information on budget consultation processes in similar-sized districts.” **Carried**

The Secretary-Treasurer presented the proposed dates for the Annual Budget Consultation. Trustees discussed the previous process and expressed their interest in looking at other consultation options.

7.5 Capital Budget Amendment

Motion 20181211-7.5a
Kuntz “Be it resolved by the Board of Education of School District
Maier No. 52 (Prince Rupert) that in accordance with the provisions under Section 142(4) of the *School Act*, the Board of Education of School District No. 52 (Prince Rupert) approves the proposed amended Five-Year Capital Plan, as provided on the attached Five-Year Capital Plan Summary.” **Carried**

The Secretary-Treasurer identified the changes in the proposed amendment to the Capital Budget and answered questions from trustees.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Horne, Toye)**
Trustee Toye advised there was nothing further to report.
- 8.2 Framework for Enhancing Student Learning **(Trustees Maier, Sanchez)**
Trustee Sanchez advised that the next meeting is on Thursday.
- 8.3 Provincial Council **(Trustees Sanchez, Maier)**
 - 8.3.1 December 1, 2018
Trustee Sanchez reported on the meeting of Provincial Council on December 1, 2018 and answered questions from trustees.

The Secretary-Treasurer advised that one of the BCSTA Leadership Training meetings will be in Prince Rupert on March 4 and 5, 2019. Three trustees and senior staff are invited to attend.

8.4 Aboriginal Education Council (Trustees Beil, Sanchez)
None.

8.5 Policy Committee (Trustees Horne, Kuntz)

8.5.1 December 3, 2018 Meeting Minute
Trustee Kuntz presented the minutes of the December 3, 2018 meeting.

8.5.2 Policies for Review

8.5.2.1 6110 Vision, Mission and Foundational Principles Policy

8.5.2.2 6240 Annual Board Agenda Policy

Motion 20181211-8.5.2a

Kuntz "Be it resolved by the Board of Education of School District
Last No. 52 (Prince Rupert) that the Vision, Mission and Foundational
Principles, and the Annual Board Agenda policies be sent to the
district's partner groups for their input."

Carried

8.5.3 Policies for Approval

8.5.3.1 6260 Conflict of Interest Policy

8.5.3.2 6270 Whistleblower Protection Policy

Motion 20181211-8.5.3a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the Conflict of Interest Policy be approved as
presented."

Carried

Motion 20181211-8.5.3b

Kuntz "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the Whistleblower Protection Policy be
approved as presented."

Carried

8.5.4 Committee Work Plan

The Secretary Treasurer presented the Committee Work Plan and answered questions. The Board is currently in Cycle 2 of the work plan.

8.6 District Technology Steering Committee (Trustee Kuntz)

8.6.1 November 28, 2018

Trustee Kuntz presented the minutes of the District Technology Steering Committee and answered questions from trustees.

9. **Old Business**

None.

10. **New Business**

10.1 Trustee Remuneration

Motion 20181211-10.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the remuneration for the Chair, Vice-Chair and
Trustees remain unchanged."

Carried

The Secretary Treasurer presented the analysis of the implications for Trustees arising from the change in income tax provisions January 1, 2019 and answered questions from trustees.

10.2 Access to meetings

Motion 20181211-10.2a

Toye "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that staff look into the cost of providing a sound
feed from Board meetings."

Carried

The Chair noted there is an outstanding motion to look at television broadcast of the meetings. This item is on the agenda to allow trustees to discuss other ways to improve access to the Board. Trustees discussed options that may make board meetings more accessible.

11. **Information Items**

11.1 Winter Break December 24, 2018 - January 4, 2019

Chair Horne noted the dates of Winter Break and wished everyone a safe, enjoyable holiday.

11.2 BCPSEA AGM – January 23-24, 2019

Chair Horne noted that Trustee Kuntz would attend the upcoming January BCPSEA AGM.

11.3 BPCSEA / BCSTA Trustee Orientation – January 25- 26, 2019

Chair Horne noted that Trustees Maier and Toye would attend the New Trustee Orientation on January 25 and 26.

11.4 Faye Brownlie – February 5-6, 2019

Chair Horne reminded everyone that the sessions for Faye Brownlie will be February 5-6, 2019

12. **10 Minute Question and Answer Period**

Q. Will the Board consider moving from individual meetings back to an open meeting?
A. It is important for the Board to hear from all partner groups. The Board will look at what other districts do.

Q. How is school budget information shared at elementary schools?
A. Not all teachers request reimbursement for items purchased. The Superintendent will discuss practice with elementary principals.

Q. Is the Literacy Plan part of the Framework for Enhancing Student Learning? Or how will it operate?
A. It is a separate project, implemented by principals with their teaching staff.

Q. What is the process to determine whether a Whistleblower report is in bad faith?
A. The regulation is on the website.


Q. What was the selection process to participate in the Equity Scan?
A. Principals were asked to identify staff to participate, and at the meeting it was noted that more parents and community members should be involved.

13. **Adjournment**

Motion 20181211-13.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
Last (Prince Rupert) that the meeting be adjourned at 8:03 p.m."

Carried



James Horne, Chair

Cameron McIntyre, Secretary/Treasurer

