

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

M I N U T E S

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, October 9, 2018- 7:00 P.M.

Trustees Present: T. Last, J. Beil (by teleconference), J. Horne, T-L. Huddlestone, B. Kuntz, L. Sanchez

Staff Present: I. LaPierre, C. McIntyre, I. Larocque, A. Samoil

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory and welcomed everyone to the final meeting of the term of the current Board of Education. Trustee Beil is on the telephone. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20181009-1.0a

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince
Horne Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s):

- 2.1 Classroom Assessment & Reporting, Sandy Pond
The Superintendent introduced Sandy Pond, Principal and Nancy Griffiths-Zayner, Teacher of Charles Hays Secondary School. The district participated in a Provincial Assessment of Literacy video project, to demonstrate assessment methods used in the district.

Ongoing assessment is critical to the implementation of the new curriculum, benefiting both students and teachers. The challenge of learning French in a culturally appropriate way lends itself to this ongoing assessment process.

Students need to be active participants in the design and implementation of assessment. This allows them to take control of their learning.

Learning from failure (tolerance of failure) is an objective of assessment – it is a way to learn how to do things better.

Building relationships with students puts their work and effort into perspective.

3. Approval of the Minutes of the

- 3.1 Open Board Meeting held September 11, 2018

Motion 20181009-3.1.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the minutes of the open Board Meeting held
September 11, 2018 be approved as presented."

Carried

4. **Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held September 11, 2018
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20181009-4.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

- 5.1 Addressed to the Board
 - 5.1.1 BCSTA-MOE Memo of Understanding
 - 5.1.1.1 BCSTA, September 25, 2018

Motion 20181009-5.1.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the Chair write a letter in response to the request
for comments on the draft MOU."

Carried

Trustees discussed the draft MOU and provided their comments to the Secretary-Treasurer.

- 5.2 Copied to the Board
 - 5.2.1 Letter of Support
 - 5.2.1.1 School District No. 42, September 26, 2018

Motion 20181009-5.2.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letter from SD42 be received and filed."

Carried

6. **Superintendent of Schools' Report**

- 6.1 For Board Information:
 - 6.1.1 Field Trips

The Superintendent presented the list of approved field trips and advised that the trip to Paris, France has been cancelled.

Staff have been advised of precautions to take when classes go to the Butze Rapids trail.

The Superintendent advised that the We for She and Doors Open to Technology field trips are for female students. These trips will encourage female students to pursue careers in science and technology.

6.1.2 Enrolment

The Director of Instruction reported that the district’s enrolment at October 4, 2018 was 1,969 students, a drop of 19 students who primarily have moved to other communities.

6.1.3 Upcoming Projects/Learning

The Superintendent spoke to these projects under field trips.

6.1.4 Department Heads, Team Leaders

Motion 20181009-6.1.4a r

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that 10 Department Heads be approved for Charles Hays Secondary School for the 2018-19 school year."

Carried

The Secretary-Treasurer advised that the ongoing budget provides for 8 department heads at Charles Hays Secondary School. While the implementation of the new curriculum continues, there is an additional workload for Department Heads that justifies maintaining 10 Department Heads at Charles Hays Secondary School for the 2018-19 school year.

Motion 20181009-6.1.4b

Horne "Be it resolved by the Board of Education of School District No. 52
Huddlestone (Prince Rupert) that the list of Department Heads and Team Leaders be received."

Carried

The Superintendent presented the list of Department Heads and Team Leaders.

6.1.5 Equity Scan

The Superintendent advised that the first meeting was held October 1 for the Equity Scan with Kaleb Child and Scott Benwell The program is expected to identify and address bias in the treatment of Aboriginal students. The objective is to improve the 6 year completion rate for Aboriginal students. Ministry data will be used to identify specific students at risk of not completing Grade 12.

6.1.6 Other

The Superintendent advised that she attended a number of school and community events and visited classes.

7. **Secretary-Treasurer’s Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for September 30, 2018 and answered questions from trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for September 2018 and answered questions from trustees.

- 7.3 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for September 2018 and answered questions from trustees.

Trees have been cut down at Lax Kxeen Elementary School because they had become hazardous. Trees at other school sites are being examined.

8. Committee Reports

- 8.1 Finance & Building Committee **(Trustees Beil, Huddleston, Sanchez)**
 - 8.1.1 Approval of Auditors

Motion 20181009-6.1.4a
 Beil "Be it resolved by the Board of Education of School District No. 52
 Huddleston (Prince Rupert) that Carlyle Shepherd & Co. be appointed as auditors
 for the year ended June 30, 2019." **Carried**

The Secretary-Treasurer advised this would be the fifth year of the five year appointment for Carlyle Shepherd & Co.

- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
None.
- 8.3 Provincial Council **(Trustees Horne, Sanchez)**
 - 8.3.1 Next meeting November 29, 2018
- 8.4 Aboriginal Education Council **(Trustees Beil, Huddleston)**
Trustee Beil advised that the next meeting is scheduled for October 15, 2018.
- 8.5 Policy Committee **(Trustees Kuntz, Horne)**
 - 8.5.1 October 1, 2018 Meeting Minutes
Trustee Horne presented the minutes of the October 1, 2018 meeting.
 - 8.5.2 Policies for Review
 - 8.5.2.1 2340 Release Time of Staff to Act as Resource Personnel Policy
 - 8.5.2.2 7210 Annual Budget Policy

Motion 20181009-8.5.2a
 Horne "Be it resolved by the Board of Education of School District
 Kuntz No. 52 (Prince Rupert) that the Release Time of Staff to Act as
 Resource Personnel and the Annual Budget policies be sent to
 the district's partner groups for their input." **Carried**

- 8.5.3 Policies for Approval
 - 8.5.3.1 3510 School Closure Policy
 - 8.5.3.2 4110 Emergency Preparedness Policy

Motion 20181009-8.5.3a
 Horne "Be it resolved by the Board of Education of School District
 Huddleston No. 52 (Prince Rupert) that the School Closure and the
 Emergency Preparedness policies be approved as presented." **Carried**

- 8.6 District Technology Steering Committee (Trustee Horne)
 8.6.1 September 19, 2018 Meeting Minutes
 Trustee Horne presented the minutes of the September 19, 2018 meeting and pointed out the consensus of the committee with respect to the use of cell phones in schools.

In response to a question the Director of Instruction advised that there are up to 600 devices connected at CHSS and PRMS. The need for support is related, in part, to the addictive nature of cell phone use.

Next steps will be to continue to study the issue at the District Technology Steering Committee. If support is needed from the Board the Committee will make a recommendation to the Board.

9. **Old Business**

- 9.1 Quality Outcomes for District Aboriginal Programs
 9.1.1 Shane Coutlee Email, March 4, 2018

Motion 20181009-5.2.1a

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter from Shane Coutlee be received and filed."
Kuntz	

Carried

The Superintendent advised that, after consultation with the Aboriginal Education Department, the services offered by Mr. Coutlee are not required.

10. **New Business**

None.

11. **Information Items**

- 11.1 Election, October 20, 2018
 Chair Last reminded everyone to vote on October 20th.
- 11.2 BCPSEA Symposium, November 5-6, 2018
 Chair Last noted the dates of the Symposium.
- 11.3 Board Meeting, November 7, 2018
 Chair Last reminded everyone of the date change to a Wednesday for the next meeting.
- 11.4 Branch Meeting November 29, 2018
 Chair Last reminded the trustees that the next Branch Meeting will coincide with the BCSTA Academy on November 29, 2018.
- 11.5 Provincial Council, November 29, 2018
 Chair Last noted that the next Provincial Council meeting will also be held during the BCSTA Academy on November 29, 2018.

11.6 BCSTA Academy, November 29-30, 2018
Chair Last noted that the Academy will be held on November 29-30, 2018.

11.7 Winter Break December 24, 2018-January 4, 2019
Chair Last reminded everyone the dates of the December Break.

12. **10 Minute Question and Answer Period**

- Q. Where do students go to get cell phone service in the school?
A. This is access from the telephone companies, where the students pay for their data. A small number of students access wifi for educational needs.
- Q. Is technology provided in the classrooms for student access? There is grant money available.
A. The district is always prepared to look at grant opportunities.
- Q. Is the assessment video available for parents to view?
A. A link was provided in the Superintendent newsletter and is on the website.
- Q. Can I ask other questions after the meeting?
A. That is up to staff, if they have the time.
- Q. For the Equity Scan, will data be provided for students younger than grade 8?
A. Grade 4 and 7 data is available, and the district may develop their own data.
- Q. Did you know the Joint Pro-D Committee will bring up Chris Ragan in the Spring to speak on technology, and mental health will be addressed in the November Pro-D?
A. Please share this with the District Technology Steering Committee.


The Chair thanked Board members for the last 4 years and noted that the Board has done good work. All candidates were wished good luck in the election.

13. **Adjournment**

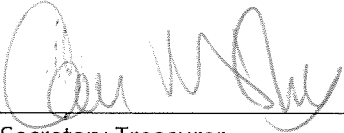
Motion 20181009-13.1a

Huddlestone "Be it resolved by the Board of Education of School District
Kuntz No. 52 (Prince Rupert) that the meeting be adjourned at 8:22 p.m."

Carried



Board Chair



Secretary Treasurer