

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, September 11, 2018- 7:00 P.M.

Trustees Present: T. Last, J. Beil (teleconference), J. Horne, T-L. Huddleston, B. Kuntz, L. Sanchez

Staff Present: I. LaPierre, C. McIntyre, I. Larocque, A. Samoil

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory and welcomed everyone to the 2018-19 school year. Vice-Chair Janet Beil is on the phone. Chair Last welcomed the Superintendent to her first meeting. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20180911-1.0a

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince
Horne Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s):

2.1 Self-Regulation – École Roosevelt Elementary

The Superintendent introduced the principal of École Roosevelt Park Community School, Andree Michaud and vice-principal James Zlatanov, who presented their new self-regulation design on the floor of the hallway. James Warburton and Kevin McIlroy were thanked for their participation in creating the project.

Trustees enjoyed a video presentation of students trying out the course. The hope is students will do the course, drink their water and come back ready to participate in class.

Trustees expressed their appreciation for the new course and their hope to be able to try it out for themselves.

3. Approval of the Minutes of the

3.1 Open Board Meeting held June 12, 2018

Motion 20180911-3.1.1a

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince
Horne Rupert) that the minutes of the open Board Meeting held June 12, 2018 be
approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held June 12, 2018
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items

- 4.8 Old Business
- 4.9 Items for Release

Motion 20180911-4.1a

Sanchez "Be it resolved by the Board of Education of School District No. 52
 Horne (Prince Rupert) that the closed meeting be held and that agenda
 items 1 through 9 be approved." **Carried**

5. Correspondence

- 5.1 Addressed to the Board
 - 5.1.1 Membership Fee
 - 5.1.1.1 BCSTA, July 12, 2018

Motion 20180911-5.1.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
 Horne (Prince Rupert) that the letter from the BCSTA be received and filed." **Carried**

- 5.2 Copied to the Board
 - 5.2.1 Funding
 - 5.2.1.1 School District No. 5, June 25, 2018
 - 5.2.1.2 School District No. 67, June 26, 2018
 - 5.2.1.3 School District No. 61, June 26, 2018

Motion 20180911-5.2.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
 Horne (Prince Rupert) that the letters from School District No.s 5, 67 and 61
 be received and filed." **Carried**

- 5.2.2 Children and Youth
 - 5.2.2.1 Representative for Children and Youth, June 27 2018

Motion 20180911-5.2.2a

Sanchez "Be it resolved by the Board of Education of School District No. 52
 Horne (Prince Rupert) that the Chair write to the Sea to Sky School District to
 add our district's congratulations." **Carried**

6. Superintendent of Schools' Report

- 6.1 For Board Information:
 - 6.1.1 Field Trips

The Superintendent presented the list of approved field trips and advised that she would keep the Board advised of any issues that may arise prior to the trip to France. Trustees concurred that this was their expectation.
 - 6.1.2 Enrolment

The Director of Instruction reported that the district's preliminary enrolment at September 10, 2018 was 1,988 students, down 2 from this time last year.
 - 6.1.3 School Opening

The Superintendent advised that divisions have been added at the English program at Roosevelt and at Lax Kxeen, in response to increased enrolment. She visited every school on the first day of school.

- 6.1.4 Upcoming Projects/Learning
The Superintendent reported that the district will participate in the Equity Scan Project. Equity is for all students.

Pia Escadaro will be presented on resilience, including a public presentation the evening of September 20.

October 2 will be a new staff orientation., and Teacher mentorship will begin in October.

- 6.1.5 Other
The Secretary-Treasurer advised that the district and IUOE Local 882-B signed off on the plan for the use of Learning Improvement Funds for support staff at the end of the previous school year.

The Superintendent advised discussions are continuing with Vancouver Island University to commence a teacher training program in Prince Rupert for individuals with undergraduate degrees.

7. **Secretary-Treasurer's Report**

- 7.1 Information Technology Report
The Secretary-Treasurer presented the Information Technology Department Report for August 2018 and answered questions from trustees.
- 7.2 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for July and August 2018 and answered questions from trustees.
- 7.3 Transportation Funding
The Secretary-Treasurer advised that the district will receive transportation funding of \$117,597 as in prior years. Bus transportation for students in Port Edward and Metlakatla will be operated by the District of Port Edward and funded from this grant. Discounts of student bus passes will continue. Funds will also be available to assist with school field trips.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Huddleston, Sanchez)**

- 8.1.1 Summer Projects
Trustee Beil presented the list of completed summer projects by the Operations team, and congratulated the crews for their hard work over the summer.

- 8.1.2 Permitted Unfunded Deficit for Employee Future Benefits (EFB)

Motion 20180911-8.1.2a

Horne "Be it resolved by the Board of Education of School District
Huddleston No. 52 (Prince Rupert) that available surplus be utilized to fund the Permitted Unfunded Deficit for Employee Future Benefits in the financial statements for the year ended June 30, 2018."

Carried

The Secretary-Treasurer presented the history of the Permitted Unfunded Deficit for Employee Future Benefits and recommended that available

surplus be used to fund the remaining amount in the financial statements for the year ended June 30, 2018.

- 8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)
None.
- 8.3 Provincial Council (Trustees Horne, Sanchez)
8.3.1 Next meeting November 29, 2018
Trustee Horne advised that the meeting was deferred from the normal date in October due to the trustee election.
- 8.4 Aboriginal Education Council (Trustees Beil, Huddleston)
None.
- 8.5 Policy Committee (Trustees Kuntz, Horne)
8.5.1 September 4, 2018 Meeting Minutes
Trustee Kuntz presented the minutes of the September 4, 2018 meeting.
- 8.5.2 Policies for Review
8.5.2.1 3510 School Closures Policy
8.5.2.2 4110 Emergency Preparedness Policy

Motion 20180911-8.5.2a

Kuntz "Be it resolved by the Board of Education of School District
Horne No. 52 (Prince Rupert) that the School Closure and Emergency
Preparedness policies be sent to the district's partner groups
for their input." **Carried**

Trustee Kuntz advised that the committee recommended these two policies be sent to the district's partner groups for their comments.

- 8.6 District Technology Steering Committee (Trustee Horne)
None.

9. **Old Business**

- 9.1 Board Meeting 2018-19 Schedule

Motion 20180911-9.1a

Huddletone "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Board Meeting Schedule for 2018-19 be
approved as amended." **Carried**

The Secretary-Treasurer presented an updated Board Meeting Schedule for school year 2018-19 and advised the Board of staff conflicts with the scheduled Board meeting dates in November.

Trustees discussed the schedule and agreed on one Board meeting in November on Wednesday the 7th.

Trustees discussed their concerns with respect to who would attend the BCPSEA Symposium November 5 and 6, 2018. The Secretary-Treasurer advised that the Board could have a special meeting in late October to appoint an incumbent trustee, who has been re-elected, to attend the Symposium.

10. **New Business**

None.

11. **Information Items**

- 11.1 Close of Nominations, September 4, 2018
Chair Last noted the close of nominations is September 14, 2018, not September 4 as printed in the agenda.
- 11.2 Election, October 20, 2018
Chair Last reminded everyone to vote on October 20th.
- 11.3 BCPSEA Symposium, November 5-6, 2018
Chair Last noted the date of the Symposium.
- 11.4 Branch Meeting November 29, 2018
Chair Last reminded the trustees that the next Branch Meeting will coincide with the BCSTA Academy on November 29, 2018.
- 11.5 Provincial Council, November 29, 2018
Chair Last noted that the next Provincial Council meeting will also be held during the BCSTA Academy on November 29, 2018.
- 11.6 BCSTA Academy, November 29-30, 2018
Chair Last noted that the Academy will be held on November 29-30, 2018.
- 11.7 Winter Break December 24, 2018-January 4, 2019
Chair Last reminded everyone the dates of the December Break.

12. **10 Minute Question and Answer Period**

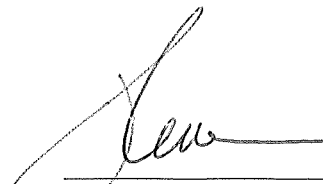
- Q. Is the one year teacher education program from VIU available for participants from outlying communities
- A. That would be valuable

13. **Adjournment**

Motion 20180911-13.1a

Horne "Be it resolved by the Board of Education of School District
Huddlestone No. 52 (Prince Rupert) that the meeting be adjourned at 7:42 p.m."

Carried



Tina Last, Chair



Cameron McIntyre, Secretary Treasurer

