



634 Sixth Avenue East, Prince Rupert, BC V8J 1X1

RA# 2018-19-

### Fee Waiver or Reduction Application for Facilities Rental

(PLEASE SIGN ORIGINAL AND RETURN)

Name of Organization : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Telephone : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Nature of Activity: \_\_\_\_\_  
 \_\_\_\_\_

Ages of Participants: \_\_\_\_\_ Number of Participants \_\_\_\_\_  
 Is a fee charged for involvement in this activity ? Yes  No   
 Amount of Fee: \_\_\_\_\_

Fee is designed to cover the following Expenses : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Rationale for application to have fee waived or reduced : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please Note: Waiver or reduction of the fee does not preclude charges related to excess custodial services and/or charges for use of supplies as outline in the procedures.

\_\_\_\_\_  
**Signature of Authorized Representative**

**FOR OFFICE USE ONLY**

Waiver approved for: All	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	or Reduced to	_____
Base Rental	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	or Reduced to	_____
Custodial	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	or Reduced to	_____
Kitchen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	or Reduced to	_____
Equipment Delivery	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	or Reduced to	_____
Equipment Set-Up	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	or Reduced to	_____

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Original to SD52; copies to: User  School