

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday, May 8, 2018- 7:00 P.M.**

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone, L. Sanchez

Staff Present: K. Minette, C. McIntyre, A. Samoil, K. Gomez

Regrets: B. Kuntz

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory. Regrets have been received from trustee Kuntz. The meeting was called to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20180508-1.0a**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s):**

**2.1 Science Fair and Bridge Building, P. Scott**

The Superintendent introduced Vice-Principal Peter Scott. Mr. Scott introduced students Maria Levkovystka of Charles Hays Secondary School; Cameron Sawka of Prince Rupert Middle School; and Samantha Alvarez and Witayanee Pimwong of École Roosevelt Park Community School who presented on the Pacific Northwest Regional Science Fair hosted in the district and local bridge building activities. There was widespread participation from the region. The Mayor and MLA participated in the event. Maria Levkovystka will go to the Canada Wide Science Fair.

The students described their projects and bridge building experiences and explained why these programs are valuable to their learning.

**3. Approval of the Minutes of the**

**3.1 Open Board Meeting held April 10, 2018**

**Motion 20180508-3.1a**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the minutes of the open Board meeting held  
April 10, 2018 be approved as presented."

**Carried**

**4. Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meetings held April 10, 2018 and April 24, 2018.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items

- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

<b>Motion 20180508-4.1a</b>	
Huddlestone	"Be it resolved by the Board of Education of School District No. 52
Horne	(Prince Rupert) that the closed meetings be held April 10 and
	April 24, 2018 and that agenda items 1 through 9 be approved."
	<b>Carried</b>

5. **Correspondence**

- 5.1 Addressed to the Board

<b>Motion 20180508-5.1a</b>	
Horne	"Be it resolved by the Board of Education of School District No. 52
Beil	(Prince Rupert) that the correspondence from Peter Nordvie and Ken
	Hill be received and filed."
	<b>Carried</b>

- 5.1.1 CHSS Greenhouse and Garden
  - 5.1.1.1 Peter Nordvie email, April 7, 2018
- 5.1.2 SOGI
  - 5.1.2.1 Ken Hill email, April 9, 2018

- 5.2 Copied to the Board

- 5.2.1 Employer Health Tax
  - 5.2.1.1 School District No. 42, April 18, 2018

<b>Motion 20180508-5.2.1a</b>	
Horne	"Be it resolved by the Board of Education of School District No. 52
Huddlestone	(Prince Rupert) that the letter from School District No. 42 be received
	and filed."
	<b>Carried</b>

6. **Superintendent of Schools' Report**

- 6.1 For Board Information:
  - 6.1.1 Field Trips

<b>Motion 20180508-6.1.1a</b>	
Sanchez	"Be it resolved by the Board of Education of School District No. 52
Horne	(Prince Rupert) that the proposed field trip to India be approved in
	principle."
	<b>Carried</b>

The Superintendent presented the list of approved field trips and answered questions from trustees. Charles Hays Secondary School teacher Mikael Russell described a proposed trip to India and answered questions from trustees. The Government of Canada travel advisories for India were considered.

- 6.1.2 Enrolment

The Director of Instruction, Education Innovation reported that the district's enrolment at April 30, 2018 was 1,962 students, a net increase of 1 from March.

- 6.1.3 Upcoming Projects/Learning

The Superintendent reported that Carole Fullerton, Faye Brownlie and Shelley Moore will be in the district.

6.1.4 Safe Schools

**Motion 20180508-6.1.4a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that district schools be authorized to post Safe Place  
stickers in their windows."

**Carried**

The Superintendent reported that Safe Place stickers are available to put on premises to indicate the building as a safe haven for LGBTQ individuals.

6.1.5 Board Authorized Courses

**Motion 20180508-6.1.5a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the proposed Board Authorized Courses be  
approved."

**Carried**

The Superintendent asked Charles Hays Secondary School principal Sandy Pond to present two proposed Board Authorized Courses. One of these courses will be a Flex course that will focus on the Core Competencies through extra support and an opportunity to focus on areas of student interest. The other approved course is the first half of Career Life Connections, a Ministry course that will be officially implemented in September 2019. In the new CHSS timetable Career Life Connections will be offered over two years in Grades 11 & 12.

6.1.6 CHSS Timetable

The Superintendent asked the Charles Hays Secondary School administrative team to present the new CHSS timetable for the 2018-19 school year. The team of principal Sandy Pond and vice-principals Carla Street and Kevin Leach described the benefits of the new timetable for students.

6.1.7 Other

None.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for April 2018 and answered questions from trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for April 2018 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for April 2018 and answered questions from trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

None.

**(Trustees Beil, Huddleston, Sanchez)**

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)

8.2.1 April 6, 2018

Trustee Horne presented the report of the April 6, 2018 meeting and thanked the district principals for their work on the Framework.

8.3 Provincial Council (Trustees Horne, Sanchez)

Trustee Horne advised that the budget was passed at the Provincial Council meeting during the BCSTA AGM.

8.4 Aboriginal Education Council (Trustees Beil, Huddleston)

8.4.1 May, 2018

Trustee Beil presented the report on the May 2018 meeting of the Council.

8.5 Policy Committee (Trustees Kuntz, Horne)

8.5.1 April 16, 2018 Meeting Minutes

Trustee Horne presented the April 16, 2018 minutes.

8.5.2 Policies for Review

8.5.2.1 6130 Role of the Board Policy

8.5.2.2 6140 Role of the Trustee and Trustee Code of Conduct Policy

8.5.2.3 6510 Communication Policy

**Motion 20180410-8.5.1.1a**

Horne

"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Role of the Board, Role of the Trustee and Trustee Code of Conduct, and the Communication Policies be sent to stakeholders for comment."

Beil

**Carried**

Trustee Horne advised that the Committee recommended the Board send these three policies to the district's partner groups for their comments.

8.5.3 Policies for Approval

8.5.3.1 4310 Occupational Health and Safety Policy

**Motion 20180410-8.5.1.1a**

Horne

"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Occupational Health and Safety Policy be approved."

Beil

**Carried**

Trustee Horne advised that the committee recommended the Board approve this policy.

8.6 District Technology Steering Committee (Trustee Horne)

8.6.1 April 28, 2018

Trustee Horne presented the April 28, 2018 minutes.

9. **Old Business**

None.

10. **New Business**

The Ministry of Education announced today that the district will be receiving \$105,000 from the Playground Equipment Program for Conrad Elementary School.

11. **Information Items**

- 11.1 May 21, 2018 Victoria Day  
The Chair reminded everyone of the upcoming Statutory Holiday.
- 11.2 June 14, 2018 PCS Grad  
The Chair noted the Pacific Coast School Graduation Ceremony date
- 11.3 June 15, 2018 CHSS Grad  
The Chair noted the date of the CHSS Graduation Ceremony.

12. **10 Minute Question and Answer Period**

- Q. Is there any talk about a capstone projects happening at the middle school?
- A. No.
  
- Q. Can a list of the approved budget changes be provided?
- A. That can be posted on the website.
  
- Q. Could there be new furnishings in the classrooms, like faster laptops?
- A. That can be looked at.

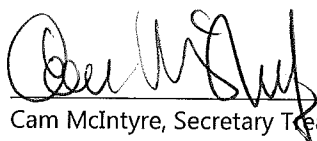
13. **Adjournment**

**Motion 20180508-13.1a**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the meeting be adjourned at 8:37 p.m."

**Carried**

  
Tina Last, Chair

  
Cam McIntyre, Secretary Treasurer

