

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

A G E N D A

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, May 8, 2018- 7:00 P.M.

1. **Adoption of Agenda**
2. **Presentation(s):**
 - 2.1 Science Fair and Bridge Building, P. Scott
3. **Approval of the Minutes of the**
 - 3.1 Open Board Meeting held April 10, 2018 (p. 3)
4. **Necessity of Closed Meeting and Agenda**
 - 4.1 Approval of Agenda
 - 4.2 Approval of Minutes of the In-Camera Meetings held April 10, 2018 and April 24, 2018.
 - 4.3 Human Resources Report
 - 4.4 Secretary-Treasurer's Report
 - 4.5 Other
 - 4.6 Legal Items
 - 4.7 Information Items
 - 4.8 Old Business
 - 4.9 Items for Release
5. **Correspondence**
 - 5.1 Addressed to the Board
 - 5.1.1 CHSS Greenhouse and Garden
 - 5.1.1.1 Peter Nordvie email, April 7, 2018 (p. 6)
 - 5.1.2 SOGI
 - 5.1.2.1 Ken Hill email, April 9, 2018 (p. 7)
 - 5.2 Copied to the Board
 - 5.2.1 Employer Health Tax
 - 5.2.1.1 School District No. 42, April 18, 2018 (p. 9)
6. **Superintendent of Schools' Report (p. 11)**
 - 6.1 For Board Information:
 - 6.1.1 Field Trips
 - 6.1.2 Enrolment
 - 6.1.3 Upcoming Projects/Learning
 - 6.1.4 Safe Schools
 - 6.1.5 Board Authorized Courses
 - 6.1.6 CHSS Timetable
 - 6.1.7 Other

- 7. **Secretary-Treasurer's Report**
 - 7.1 Expenditure Statement (p. 12)
 - 7.2 Information Technology Report (p. 13)
 - 7.3 Operations Department Report (p. 14)

- 8. **Committee Reports**
 - 8.1 Finance & Building Committee **(Trustees Beil, Huddleston, Sanchez)**

 - 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
 - 8.2.1 April 6, 2018 (p. 15)

 - 8.3 Provincial Council **(Trustees Horne, Sanchez)**

 - 8.4 Aboriginal Education Council **(Trustees Beil, Huddleston)**
 - 8.4.1 May, 2018 (p, 16)

 - 8.5 Policy Committee **(Trustees Kuntz, Horne)**
 - 8.5.1 April 16, 2018 Meeting Minutes (p. 17)
 - 8.5.2 Policies for Review
 - 8.5.2.1 6130 Role of the Board Policy (p. 18)
 - 8.5.2.2 6140 Role of the Trustee and
Trustee Code of Conduct Policy (p. 19)
 - 8.5.2.3 6510 Communication Policy (p. 21)
 - 8.5.3 Policies for Approval
 - 8.5.3.1 4310 Occupational Health and Safety Policy (p. 22)

 - 8.6 District Technology Steering Committee **(Trustee Horne)**
 - 8.6.1 April 28, 2018 (p. 23)

- 9. **Old Business**

- 10. **New Business**

- 11. **Information Items**
 - 11.1 May 21, 2018 Victoria Day
 - 11.2 June 14, 2018 PCS Grad
 - 11.3 June 15, 2018 CHSS Grad

- 12. **10 Minute Question and Answer Period**

- 13. **Adjournment**

DRAFT

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

IN-CAMERA SCHOOL BOARD MEETING

SCHOOL BOARD OFFICE

Tuesday, April 10, 2018 – 6:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone, B. Kuntz, L. Sanchez (by teleconference)

Staff Present: K. Minette (by teleconference), C. McIntyre, A. Samoil, K. Gomez

Regrets: B. Kuntz

Chair Tina Last called the meeting to order at 6:00 p.m.

1. Approval of Agenda

Motion IC20180410-1.0a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the agenda be approved as presented."

Carried

2. Approval of Minutes of In-Camera Meetings

2.1. Held Regular In-Camera Meeting, March 6, 2018

Motion IC20180410-2.0a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the minutes of the in-camera meeting of
March 6, 2018 be approved as presented."

Carried

3. Human Resources Report

3.1. Personnel Committee Minutes

None.

3.2. Human Resources Department Report

The Acting Director, Human Resources presented the Human Resources Department Report for April 10, 2018 and answered questions from trustees. 11 teachers have been hired for September, and offers have been made to another 8 teachers.

3.3. IUOE

The Acting Director, Human Resources advised that she is waiting to hear from IUOE on current outstanding issues, and answered questions from trustees.

3.4. PRDTU / BCTF

The Acting Director, Human Resources advised that 9 grievances were heard in the last week.

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3.5. BCPSEA

Trustee Huddleston advised that Allan Chell has been confirmed as the Chair of BCPSEA, and Michael Marchbank as the Vice-Chair. April 18 is the next meeting of the BCPSEA Board.

3.6. Exempt

The Secretary-Treasurer provided the Board with background information on the departure of the Director, Human Resources.

The Secretary-Treasurer advised that BCPSEA has recently informed the Board of the potential for further increases for exempt staff. This information will be reviewed with the Personnel Committee and brought to the May in-camera Board meeting.

The Secretary-Treasurer noted the invitation from the Prince Rupert Principals' Association to a meeting where the potential for BCPVPA to take an active negotiating role for principal pay and benefits was discussed, and answered questions from trustees.

4. Secretary-Treasurer Report

4.1. Finance and Building Committee Minutes, April 3, 2018

The Secretary-Treasurer presented the minutes of the April 3, 2018 committee meeting and answered questions from trustees.

4.2. Annual Budget

The Secretary-Treasurer presented the results of the "sticky-dot" vote on March 29, 2018 and reviewed the budget approval spreadsheet that would be used in the public meeting.

5. Other

5.1. Service Awards

The Secretary Treasurer advised that no comments on this draft policy were received.

5.2. Board Reports

The Secretary Treasurer recommended that Trustee reports in the public meeting should be limited to meetings that the trustee attended or was invited to. Examples were discussed and trustees agreed with this recommendation.

6. Legal Items

None.

7. Information Items

7.1 Trustee Cell Phone Allowance

In accordance with the new Trustee Remuneration and Expense Allowance Policy, the Secretary Treasurer presented comparative information on communication allowances from other school districts. Only Quesnel and Prince Rupert, from the district's normal comparators, reported a communication allowance.

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8. Old Business
None.

9. Items for Release

Motion IC20180410-9.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Huddlestone (Prince Rupert) that items 5.1 and 5.2 be released."

Carried

10. Adjournment

Motion IC20180410-10.0a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the meeting be adjourned at 6:30 p.m."

Carried

Helena Geske

Subject: FW: greenhouse and garden project fence

From: Peter Nordvie

Sent: Saturday, April 7, 2018 9:28 AM

To: lsanches@sd52.bc.ca

Cc: spond@sd52dbc.ca; Kevin Leach <Kevin.Leach@sd52.bc.ca>; Carla Rourke <Carla.Rourke@sd52.bc.ca>; Josh McDonald <Josh.McDonald@sd52.bc.ca>; James Horne <James.Horne@sd52.bc.ca>

Subject: greenhouse and garden project fence

Hello Louisa. Further to our discussion at CHSS yesterday I am jotting down a few notes about some of the benefits and concerns regarding our greenhouse and garden project as you requested. Please share this with your fellow trustees and District staff as you like.

This is our project's 4th year and we have been very successful in involving all of our grade 9 students as part of the science program, which offers students opportunities to develop awareness of biological systems (soil science, insects, decomposers, bacteria, fungi, reproductive cycles), chemistry (elements and how plants use them in ionic forms) and earth science (eco systems, nitrogen, phosphorous, carbon, water etc. cycles) in a context outside of the traditional classroom (as well as the fun of digging, planting, watering, weeding, growing, harvesting and eating fresh top quality vegetables they have grown organically)

The foods produced (potatoes, carrots, zucchini, pumpkins, tomato, cucumber, salad greens, herbs, berries, etc.) are used in the 'Foods and Nutrition classes and the breakfast program.

Students also produce the flowers for and look after the planters at the school entrance and the courtyard (where mothers and children come to picnic and play during the summer months).

The high level of enthusiasm and engagement students continue to demonstrate during their participation in the program continues to surprise us and often students approach us in the hallways or before class requesting to work in the garden. In addition to the above, the 'project' has become an incentive to work and study hard in the classroom so they can go outside and work in the greenhouse and the sun and fresh air.

So . . . to the need for a fence. We are very limited in what we can grow due to 'predation' from deer, who have eaten (destroyed) our strawberry plantings. They also frequent the raised vegetable beds adjacent to the greenhouse and have taken to walking in the beds and trampling the vegetables they do not eat. This is very disheartening for everyone involved when anticipated harvests are damaged and destroyed.

Further to this, neighbourhood cats and dogs have found the vegetable growing areas to be convenient latrines and we have been finding cat excrement buried in the soil amongst our vegetables. We are very concerned about coliform bacterial and other pathogen contamination of our vegetables and potential illness of consumers.

For the above reasons (and in hope of expanding our protected growing area to include fruit and nut trees and berry plantings) we encourage the board and district staff and are hopeful that you will be able to find the funding to build the (larger version of the) fence under discussion. If you have any further inquiries about our project please feel free to contact me Peter Nordvie or Josh McDonald (CHSS Science Dept.)

Helena Geske

From: Cam McIntyre
Sent: Monday, April 09, 2018 8:12 AM
To: Helena Geske
Subject: FW: The truth about SOGI - for May public agenda

From: Ken Hill [<mailto:soldier@shaw.ca>]
Sent: April-05-18 11:11 AM
To: Tina Last
Subject: The truth about SOGI

April 5, 2018

Dear Ms Last ,

At the very start of this email I want to sincerely thank you for your faithful service in the Prince Rupert school district. Through your service you play a huge role in shaping the lives of our next generation and I know that you do not take this responsibility lightly.

I expect that you have heard about SOGI 123, the anti-bullying program/resource that is sweeping across BC's educational system. Every responsible citizen wants to end bullying regardless of where it is found but SOGI 123 has a hidden agenda; to undermine the relationship of parents with their children, to undermine societal values, and to sexualize children. SOGI (Sexual Orientation and Gender Identity) is designed to create societal confusion and upheaval.

What are children being taught?

The BC Teachers' Federation endorses SOGI Education. The SOGI Education curriculum section for grade 4/5 reads *"This lesson will explore the difference between a person's biological sex and their gender identity, and that gender roles and expectations are socially constructed, influenced by media and evolve or change over time. It highlights that everyone defines their own gender identity, and that this identity needs to be respected."* (<https://bc.sogieducation.org/gender-identity-elementary-2>) Children, as young as those in kindergarten, are being told that gender is fluid. In other words, your gender is not dependent on what parts you were born with but rather what you feel like in the moment - *"There are people who are boys, there are people who are girls, there are people whose gender might be a little bit of both or might even be neither."* The confusion thus created in young vulnerable minds is a leading factor in "gender identity disorder (gender dysphoria)" and the "remedy" being suggested to young adolescents is gender reassignment starting with puberty blocker medication. This is a dangerous experiment.

Are parents aware or involved?

The BC School Act states that parents are entitled to be informed of a student's behaviour and progress in school and that a parent may consult with school staff with respect to the student's educational program. (www.bclaws.ca/Recon/document/ID/freeside/96412_02#section7) In spite of these legal privileges that are granted to parents, the SOGI agenda uses "confidentiality" as grounds for not involving parents in this crucial part of their child's education. Since SOGI 123 has been brought in by stealth, the vast majority of parents are completely unaware of the SOGI 123 agenda and what children are being taught. Morgane Oger , a transgender woman and vice-president of the BC NDP party says *"Actually, in Canada the parent's rights are limited and children's rights are put ahead, so the child has the right to be protected from the parents when the parents behave badly."* SOGI 123 supporters want parents to take a back seat as sex activists steer the child's education. Parental rights are being ignored! Parents and trustees should be alarmed!

SOGI 123 is a wolf in sheep's clothing!

SOGI 123 was created by the ARC Foundation in collaboration with the BC Ministry of Education, BC Teachers' Federation, UBC Faculty of Education, and local, national, and international LGBTQ community organizations. ARC Foundation is associated with three organizations; Vancouver Queer Film Festival , Out in Schools, and Out on Screen. All three promote gay porn, even in our school system. Out in Schools doesn't disagree that their program is a "guerilla marketing" tactic to get more children/students to attend the Queer Film Festival where they will be exposed to gay porn.

In many situations, gender reassignment is being offered as a "cure" for gender dysphoria, a condition that is being made more prevalent by SOGI 123's teaching of gender fluidity. I believe that great damage will be done to children. If SOGI 123 came into our educational system on your watch and if you did not take a stand and say "No!", then you could be held legally liable for the damage created in young lives.

Ms Last, I am trusting that you will rise up, say "No!" to this nonsense, and do your part in protecting the children of our beautiful province.

If what I have presented here is unfamiliar to you or if you are sceptical, I would encourage you to responsibly seek out the truth. A resource that you will find very informative is "SOGI Backgrounder" which you will find at <http://www.cultureguard.com/2017/05/04/sogi-backgrounder/>

I would appreciate hearing back from you. Thank you, Ken



April 18, 2018

The Honourable Rob Fleming
Minister of Education
PO Box 9045 Stn. Prov. Govt.
Victoria, B. C. V8W 9E2

The Honourable Carole James
Minister of Finance
Room 153 Parliament Buildings
Victoria, BC V8V 1X4

Dear Ministers Fleming and James:

Re: Employer Health Tax

With this letter we are adding our voice to that of the many other Boards of Education concerned about the impact of the proposed Employer Health Tax (EHT) on their budgets. In the case of Maple Ridge – Pitt Meadows School District No. 42, the cost of the EHT will amount to \$2.03 million. Once the tax is fully implemented and Medical Services Plan (MSP) premiums are fully phased out, the additional cost to our school district is estimated to be \$0.61 million.

We know this government has identified education as a priority and that it wants to provide Boards of Education with stable and predictable funding. Since school districts have no taxation authority, they have no ability to cover increased unfunded costs over which they have no control. Without additional funding from government, boards can only address increased costs by cutting services to students.

The previous government imposed administrative savings onto Boards of Education and did not provide the funding needed to cover the long overdue non-unionized staff salary increases, the Next Generation Network and general inflation. These unfunded costs have been well documented and resulted in the recommendation made by the Select Standing Committee on Finance and Government Services that any such cost increases be funded by government in the future.

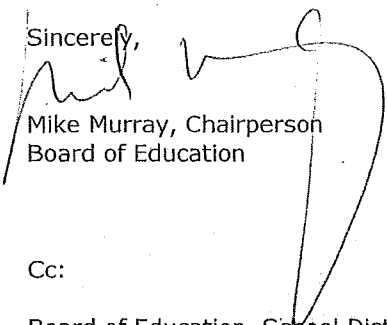
We had hoped the elimination of MSP premiums would offset some of these unfunded costs. The introduction of the unfunded Employer Health Tax eliminates the possibility of such a reprieve, however, and increases our concern that unfunded costs will continue to increase.

If the Employer Health Tax is implemented as proposed, the consequences will necessarily be a reduction in services to students. Naturally, we want to avoid such an impact.

For all the reasons stated above, we request that government consider exempting Boards of Education from the Employer Health Tax. At the very least we hope the difference between the MSP and EHT will be covered through a reduced EHT rate for school districts.

We appreciate the important initiatives, including improvements in child care, government is addressing. We have formally adopted resolutions supporting such initiatives in the past and understand they all cost money to implement. That said, we are certain government's intent in introducing the EHT was not to redirect funding from one important area of service to another equally important area of service; we therefore respectfully urge your serious consideration of our request.

Sincerely,



Mike Murray, Chairperson
Board of Education

Cc:

Board of Education, School District 42 - Maple Ridge and Pitt Meadows
Ms. Sylvia Russell, Superintendent of Schools
Ms. Flavia Coughlan, Secretary Treasurer
Ms. Cathie Watkins, President, Maple Ridge Principals' and Vice Principals' Association
Mr. George Serra, President, Maple Ridge Teachers' Association
Ms. Leslie Franklin, President, CUPE local 703
Ms. Kim Dumore, Chair, District Parent Advisory Council
Student Voice
Mr. Gordon Swan, President, BC Schools Trustees Association
All Boards of Education c/o BC Schools Trustees Association

**SUPERINTENDENT OF SCHOOLS REPORT
TO BOARD OF SCHOOL TRUSTEES**

Tuesday, May 8, 2018

6.1 For Board Information:

6.1.1 Field Trips Approved

	School	Dates	Grade	# School Days	Purpose
1.	PCS	April 9	9-12	1	Kayaking, Kloya Bay
2.	PCS	April 13	9-12	1	Kayaking, Kloya Bya
3.	PCS	April 27-29	9-12	1	Seaweed picking, Hartley Bay
4.	CHSS	April 27-28	8-12	1	Williams Lake, Rugby Tournament
5.	CHSS	Mid May	11-12	1	FN Studies, Kitselas Canyon
6.	CHSS	May 1	10-12	0	Climbing Wall, Civic Centre
7.	CHSS	May 3 – 7		2.5	Ocean Network Symposium, Victoria
8.	CHSS	May 5	8-12	0	Kitimat, Rugby Tournament
9.	CHSS	May 10	10	1	Fitness, Butze
10.	CHSS	May 12	9-12	0	Track Meet, Smithers
11.	CHSS	May 13	10-12	0	Kayak, Pool
12.	CHSS	May 13	11-12	0	Khutzeymateen
13.	CHSS	May 21	10-12	0	Climbing Wall, Civic Centre
14.	Pineridge	May 25-26	4	1	Social Studies, North Pacific Cannery
15.	CHSS	TBA	8-12	0	Terrace, Rugby Tournament
16.	CHSS	Spring Break 2020	11-12	0	India

6.1.2 Enrolment

(A. Samoil)

6.1.3 Upcoming Project/Learning

6.1.4 Safe Schools

6.1.5 Board Authorized Courses

6.1.6 CHSS Timetable

6.1.7 Other

Fund : 0 Operating

PR	TITLE	APR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	1,046,753.88	9,173,272.70		11,727,415	2,554,142	22
03	Career Preparation	8,497.78	67,251.41		92,537	25,286	27
07	Library Services	26,085.76	288,865.53		389,693	100,827	26
08	Counselling	40,488.70	337,237.02		433,722	96,485	22
10	Special Education	248,870.92	2,726,701.40		3,753,176	1,026,475	27
30	English Language Development	12,464.62	113,449.29		151,105	37,656	25
31	Aboriginal Education	116,700.61	1,077,961.35		1,631,721	553,760	34
41	Business Admin	119,068.30	1,257,492.29		1,542,822	285,330	18
TOTAL FOR Function - 1		1,618,930.57	15,042,230.99	0.00	19,722,191	4,679,960	24
Function : 4 District Administration							
11	Education Admin	26,410.97	286,937.98		393,319	106,381	27
40	Governance	10,665.41	118,556.81		153,718	35,161	23
41	Business Admin	83,417.84	918,628.97		1,166,388	247,759	21
TOTAL FOR Function - 4		120,494.22	1,324,123.76	0.00	1,713,425	389,301	23
Function : 5 Maintenance & Operations							
41	Business Admin	16,286.17	206,757.31		295,390	88,633	30
50	Plant Maintenance	110,697.37	2,311,587.97	3,387.83	2,722,601	407,625	15
52	Maintenance Of Grounds	6,356.29	82,698.90		112,208	29,509	26
56	Utilities	66,400.24	363,730.06		533,923	170,193	32
TOTAL FOR Function - 5		199,740.07	2,964,774.24	3,387.83	3,664,122	695,960	19
Function : 7 Transportation							
41	Business Admin	290.95	2,810.36		3,358	548	16
70	Student Transportation	12,846.92	225,852.52		328,319	102,466	31
TOTAL FOR Function - 7		13,137.87	228,662.88	0.00	331,677	103,014	31
TOTAL FOR Fund - 0		1,952,302.73	19,559,791.87	3,387.83	25,431,415	5,868,235	23
GRAND TOTAL		1,952,302.73	19,559,791.87	3,387.83	25,431,415	5,868,235	23

Monthly Report to the Board

April 2018

- There were no major network disruptions during the month of April.
- Bandwidth upgrades are now complete for PCS, CHSS, and PRMS,
- PCS was originally set at 10mbps upload and download, this has now been increased to 50mbps up and down.
- CHSS saw an increase from 100mbps to 200mbps upload and download
- PRMS saw an increase from 50mbps to 100mbps upload and download
- Upgrading of all district computer to Windows 10 continues
- There are currently about 50 open tickets; these tickets vary from password resets, to creating new users, printing problems, mail problems, and various other day to day issues.
- **Hartley Bay Internet issues** - Hartley Bay Internet is now working to its full capability, there were a few issues with some TELUS equipment that was causing the Internet in Hartley Bay to only operate at about 30% capacity, TELUS has now replaced the equipment that was causing the issue and, Hartley bay Internet is now operating at 100% capacity
- A few email reminders have been sent out throughout the year to all staff reminding them of the pending email name change. The name change from jdoe@sd52.bc.ca to john.doe@sd52.bc.ca was necessary due to conflicts with using the first initial last name format. Both email address will continue to work until July 1st, after July 1st all sd52 email addresses will use the new john.doe@sd52.bc.ca format. This change is automatic and transparent to anyone with an SD52 email address.

Monthly Report to the Board

April 2017

Facilities Mechanical Consultant has been selected for the PRMS heating system repair.

Energy & Conservation Nothing to report.

Transportation Back up cameras are being installed on District Maintenance vehicles.

Health & Safety The OH&S committee members from maintenance and custodial departments attended a respirator fit test training session. We now have new representatives from these departments certified to fit test our staff with respirators should a job require them.

Custodial Nothing to report.

Maintenance One of our summer students has started with the district this week. He will be working primarily on grounds for the next little while.

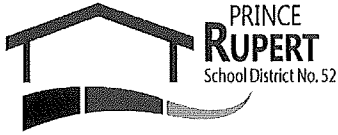
Recruitment for a full time Plumber/Gasfitter is ongoing.

Work orders continue to be reviewed and prioritized on an ongoing basis for maintenance or capital project planning, subject to change due to regular adjustments in priorities.



**Large Framework Meeting
Summary of Meeting
April 6, 2018, 12:30 – 3:00
Wap Sigatgyet**

- 1) After lunch, introductions and territory acknowledgement, we looked at the updated FESL document and have gathered feedback for adjustments to the data component.
- 2) We reviewed the focus of our findings from the student survey responses. We'll continue to deepen our work on Literacy and Numeracy and all work through Aboriginal Worldviews and Perspectives and connections to Partnership Agreement.
 - a) We have a lot to be proud of in our district as we are leading in many aspects of Aboriginal Education, but we know we have more work to do
- 3) We reviewed the cycle in inquiry and what we've done so far and where we are, continue to look at our data and prioritizing next steps.
 - a) We then looked at Feedback from Educators Curriculum Implementation Day. We did this work in small groups to review our successes and what we already have in terms of resources in School District 52. We acknowledged we need to refine ways to share what resources we have.
 - b) In the small groups still, we next examined the challenges and what is still needed. Groups discussed and selected their top 10 items and listed them on chart paper. We looked at all groups' ideas and then used the 'sticky dot' process to show where the priorities are for the members of the Large Framework.
- 4) The next steps will be for the Small Framework Group to meet and sort through the information from the 'sticky dot' process, and to make refinements to the data pages in the Framework for Enhancing Student Learning document.

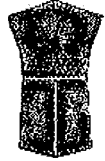


School District 52 (Prince Rupert)

Wap Sigatgyet

ABORIGINAL EDUCATION DEPARTMENT

317 - 9th Avenue West
PO Box 520
Prince Rupert, B.C.
V8J 3R7



Phone: (250) 627-1536

Fax: (250) 627-1443

Aboriginal Education Department
Report to the School Board of Trustees
May 2018

April went by way too fast! These are just some of the work we are doing in the past month:

- AESN/NOII Pizza Inquiry Night was held at Wap Sigatgyet on April 16 - there are great Inquiry projects happening in the district from building resiliency to learning from the land and community. The AESN/NOII Regional Celebration is happening at CHSS on May 28th
- Ts'msyen Sm'algyax Language APP (underdevelopment) was launched at Wap Sigatgyet on April 13!! This is so exciting and such a significant step for language revitalization for our Ts'msyen communities. This work has been on and off for the past four years through our Ts'msyen Language Authority and SFU SSHRC. We would like to thank SD52 for your support on this very important work. This app can reach beginning learners locally and nationally. We have a lot more work to do on the APP once we secure funds and resource people. Register online for the site at: Bit.ly/fn-lp

We are looking forward to further planning, collaborating, and learning together!
Wayi Wah!

School District No. 52 (Prince Rupert)
Policy Committee
Monday, April 16, 2018
5:00 pm

MINUTES

In attendance: Bart Kuntz
James Horne
Louisa Sanchez (Observer)
Cam McIntyre

Regrets: Ken Minette

The meeting was called to order at 5:00 pm.

1. Policies for Review
 - a. 6130 – Role of the Board Policy
 - b. 6140 – Role of the Trustee and Trustee Code of Conduct Policy
 - c. 6510 – Communication Policy

The Secretary-Treasurer advised that these were the last three policies on the work plan for this school year and presented the draft policies. Trustees proposed further changes to policies 6130 and 6510. The committee recommended that the Board send these 3 policies, as amended, to the district's partner groups for their comments.

2. Policy for Approval
 - a. 4310 – Occupational Health and Safety Policy

The Secretary-Treasurer advised that no comments had been received on this draft policy. The committee recommended that the Board approve this policy.

3. Other Business
 - a. Educational Heritage Policy

The Secretary-Treasurer advised that 6710 Records Management Policy does not allow for the destruction of records with historical or archival value. Staff will consider the development of a regulation that provides further guidance.

- b. Committee Work Plan

The Secretary-Treasurer presented an updated Committee Work Plan.

Meeting Adjourned at 5:25 pm.
Next Meeting: **Tuesday, May 29, 2018 at 5:00 pm.**

Role of the Board Policy

6130 | Role of the Board Policy

Date Approved: June 10 2014

Date Amended: June 09 2015

POLICY

~~As~~ The Board of Education is the corporate body elected by the voters. ~~The~~, ~~the Board of Education~~ is responsible for providing educational services to students attending District schools and programs, consistent with the requirements of government legislation and the values and expectations of local communities.

The decisions of the Board in a properly constituted meeting are those of the corporate Board.

The Board shall govern in a manner characterized by

- the vision of the school district
- understanding of and respect for the diversity of our communities
- strategic leadership
- community, regional, and provincial partnerships
- accountability
- advocacy for public education
- fiscal responsibility

The ~~Role~~ role of the Board is to govern and to set policy for the school district.

The Superintendent is responsible for management of operations for the school district under the School Act, Regulations, Minister of Education Orders, and Board Policies, and reporting to the Board.

REFERENCES

BC School Act

School Trustee Oath of Office Regulation

6140, Role of the Trustee and Trustee Code of Conduct Policy

6310, Role of the Superintendent Policy

6510 Board Communications Policy

Role of the Trustee and Trustee Code of Conduct Policy

6140 | Role of the Trustee and Trustee Code of Conduct Policy

Date Approved: June 10 2014

Date Amended: June 09 2015

POLICY

The Role of the Board is to govern and to set policy for the school district. The School Act gives no individual authority to trustees. The day-to-day administration of the education programs and the conduct of the school operations is the responsibility of the Superintendent of Schools and district staff.

As members of the corporate Board, trustees are accountable to the public for the collective decisions of the Board and for the delivery and quality of educational services. A trustee must serve the community as an elected representative; however, the trustee's primary responsibility is to make decisions in the best interest of the district as a member of a corporate Board. A trustee will not allow any private interest to influence their conduct in public matters and will comply with the requirements of the School Act that relate to conflict of interest.

Trustees will conduct themselves in an ethical and business-like manner. Specifically, trustees will:

1. Abide by the policies of the Board and all applicable legislation and regulations, including the *School Act* and the Oath of Office.
2. Strive to instill the community's trust in the public education system by carrying out their duties in an open and collaborative manner.
3. Base decisions on all available facts and vote their honest and unbiased conviction in every case.
4. Recognize their duty is to represent and advocate for the best interests of all learners in the ~~District~~school district.
5. Do everything possible to maintain the integrity, confidence, and dignity of the office of trustee and not use their position for personal advantage or the advantage of friends and/or family.
6. Be aware that the public has a greater interest in the opinion of an elected official and use discretion at all times to minimize the impression that an individual trustee's statements reflect the corporate opinion of the Board.
7. Respect and abide by the majority decisions made by the Board.
8. Recognize that as individuals, trustees have no authority outside the meetings of the Board unless specifically delegated by the Board. Trustees may speak about what the Board has decided in a public meeting and individuals may state the reason for their vote.
9. Declare any conflict of interest and not participate in, vote on, or exert influence on, a decision in which the trustee has a conflict of interest, as outlined in the Conflict of Interest Policy.
10. Respect confidentiality and not divulge the contents of closed (in-camera) meetings, recognizing that a disclosure could seriously harm the Board's ability to conduct its business.

REFERENCES

BC School Act

School Trustee Oath of Office Regulation

6130 Role of the Board Policy

6260 Conflict of Interest Policy

6310 Role of the Superintendent Policy

6510 Board Communication Policy

Board Communications Policy

6510 | Board Communications Policy

Date Approved: March 03 2015

Date Amended: June 09 2015

POLICY

Board communications support the Board's vision, mission, and goals, while building and promoting trusting, effective relationships between the Board, and local communities and partner groups.

Board communications provide the means for local communities and partner groups to participate in school district planning and to be informed about educational issues and services. The Board shall actively seek and listen to the voices of ~~the District's internal and community~~ local communities and partner groups with respect to the ~~District's school district's~~ school district's vision, mission, operating principles, goals, policy, and planning.

Regulations to this ~~Policy~~ policy guide communication links between the Board and other entities.

The Board Chair is the primary spokesperson for the Board. The Board Chair or designate speaks on matters such as governance, policy, Board decisions, ~~and other areas as identified in the Regulations that accompany this Policy.~~

The Superintendent of Schools is the primary spokesperson on matters such as the leadership and operation of the ~~District's~~ school district. The Superintendent or designate speaks on educational, administrative, management, fiscal, planning, and organizational matters of the ~~District's~~ school district, ~~and other areas identified in the Regulations that accompany this Policy.~~

REFERENCES

~~Policy~~ 6130, Role of the Board Policy

~~Policy~~ 6140, Role of the Trustee and Trustee Code of Conduct Policy

~~Policy~~ 6310, Role of the Superintendent Policy

4310 | Occupational Health and Safety Policy

Date Approved:

Date Reviewed/Amended: January 23 2015

The Board is committed to providing a safe and healthy workplace for all employees.

To achieve this, district administrative staff will establish and maintain an Occupational Health and Safety (OH&S) Program that is consistent with Workers Compensation Board Legislation and WorkSafe BC Regulations, and is designed to prevent injuries and disease. The OH&S Program will incorporate regulations to prevent and address violence and workplace bullying and harassment.

The Board will provide the requisite training programs to ensure that all administrative and supervisory personnel are aware of WorkSafe BC safety and health requirements and that they understand their roles and responsibilities for ensuring a safe working environment.

All district administrative and supervisory personnel shall ensure that each employee under their direction is properly trained and knowledgeable about their duties, and shall promote strict observance of established procedures and safe work practices.

All employees, contractors and volunteers are required to:

- follow established work procedures, all safety regulations and the directions of their supervisor;
- report unsafe conditions or acts; and
- perform their duties in a manner which will meet the objective of eliminating workplace incidents and accidents.

This policy will be accessible to all employees at their workplace. It is the responsibility of every employee to co-operate in attaining a safe work environment in order to enjoy a workplace free of bullying, harassment, violence and injury.

REFERENCES

- WorkSafeBC Occupational Health and Safety Policies, Regulations & Guidelines
- WorkSafeBC Standards
- 4310-10, Occupational Health and Safety Regulation
- 4320-10, Bullying and Harassment Regulation
- 4330-10, Protection of Employees from Violence in the Workplace Regulation

SD 52 Technology Steering Committee Meeting

April 28, 2018 (3:30 – 4:30 pm)

Minutes

Present: Mike McDowall, Peter Scott, Paramjit Khaira, Christine Franes, Andrew Samoil

Regrets: James Horne, Carla Rourke, Raegan Sawka

Agenda:

- 1) Code. Teach. Create. Workshop – hands-on workshops by Lighthouse Labs and Kids Code Canada on Scratch coding, Sphero's, Micro: Bits. 43 participants including NWCC, UNBC, Nisga'a, Smithers, and Terrace. Saturday short session presented by Apple Canada on Apple Swift Playground – coding for iPad and Apple devices.
- 2) Coding and Computational Thinking – Scope and Sequence will be tabled until the whole group is together.
- 3) Alertus – request from vendor to demonstrate their emergency messaging system. Referred to IT technicians and VTRA team.
- 4) Sphero Olympics – organizing committee to meet next week. Plans are for teams of elementary students to rotate through a variety of challenges including obstacle course, bowling game, etc. A date in June will be selected.
- 5) Cell Phones – item is tabled until the next meeting. Issue for discussion is the impact of cell phones on student learning.
- 6) BCIT Summer Lego Mindstorms Initiative – BCIT is looking for up to 5 teachers from Prince Rupert who would attend a 4 day training course in Vancouver in July. Transportation, meals allowance, and accommodations will be covered by BCIT and participants will receive 4 iPads and a Lego Mindstorms classroom kit.
- 7) Merge Cube – a demonstration was made showing how Merge Cube 3 dimensional apps work with district iPads.
- 8) Next Meeting: Wednesday, May 23, 2018 (3:30 pm)

Adjournment: 4:38 pm