

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, April 10, 2018- 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone, L. Sanchez (by teleconference)

Staff Present: K. Minette (by teleconference), C. McIntyre, A. Samoil, K. Gomez

Regrets: B. Kuntz

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory. The Superintendent and trustee Sanchez are attending by telephone and trustee Kuntz sent his regrets. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20180410-1.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Huddlestone (Prince Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s):

2.1 Mikael Russell – Spain and Morocco Trip

The Director of Instruction, Education Innovation introduced Charles Hays Secondary School teacher Mikael Russell. Mr. Russell introduced students Cloe Chemko and Seji Sahdra.

The students presented a series of pictures from the trip, describing their experiences and how it impacted them. The cultural differences were surprising to the students and gave them a much greater appreciation for the life that they have in Canada.

The Mr. Russell and the students thanked the Board for the opportunity to go on the trip.

3. Approval of the Minutes of the

3.1 Open Board Meeting held March 6, 2018

Motion 20180410-3.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the minutes of the open Board meeting held
March 6, 2018 be approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

4.1 Approval of Agenda

4.2 Approval of Minutes of the In-Camera Meeting held March 6, 2018

- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20180410-4.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
 Horne (Prince Rupert) that the closed meeting be held and that agenda
 items 1 through 9 be approved."

Carried

5. Correspondence

- 5.1 Addressed to the Board
 - 5.1.1 Student Access to Public Education
 - 5.1.1.1 PRDTU, March 2, 2018

Motion 20180410-5.1.1a

Horne "Be it resolved by the Board of Education of School District No. 52
 Beil (Prince Rupert) that the correspondence from the PRDTU be received
 and filed."

Carried

The Secretary-Treasurer provided background information on the changes to the funding formula in 2012 and the concerns raised by the First Nations Education Steering Committee FNEESC and by the Metlakatla First Nation.

Trustees asked about the impact on students and confirmed that the mandate for transportation was a Provincial responsibility.

- 5.2 Copied to the Board
 - 5.2.1 Commercial Business License
 - 5.2.1.1 School District No. 43, February 6, 2018

Motion 20180410-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
 Huddlestone (Prince Rupert) that the letter from School District No. 43 be received
 and filed."

Carried

- 5.2.2 Funding Model Review
 - 5.2.2.1 School District No. 46, February 28, 2018
 - 5.2.2.2 School District No. 42, March 9, 2018
 - 5.2.2.3 Office of Deputy Minister, March 16, 2018

Motion 20180410-5.2.2a

Beil "Be it resolved by the Board of Education of School District No. 52
 Huddlestone (Prince Rupert) that the letters from School District Nos. 46 and 42,
 and the Office of the Deputy Minister be received and filed."

Carried

Motion 20180410-5.2.2b

Horne "Be it resolved by the Board of Education of School District No. 52
 Huddlestone (Prince Rupert) that the Chair write a submission to the Funding
 Model Review Panel expressing the Board's concerns for funding."

Carried

- 5.2.3 Rural Education Project
 - 5.2.3.1 BCSTA Thompson Okanagan Branch, February 28, 2018
 - 5.2.3.2 BCSTA Thompson Okanagan Branch, March 1, 2018
 - 5.2.3.3 School District No. 53, March 2, 2018
 - 5.2.3.4 School District No. 67, March 5, 2018
 - 5.2.3.5 Town of Osoyoos, March 5, 2018

Motion 20180410-5.2.3a

Beil Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters from the BCSTA Thompson Okanagan Branch, School Districts Nos. 53 and 67, and the Town of Osoyoos be received and filed."	<u>Carried</u>
---------------	--	-----------------------

- 5.2.4 Payroll Tax
 - 5.2.4.1 School District No. 61, March 1, 2018
 - 5.2.4.2 School District No. 38, March 2, 2018
 - 5.2.4.3 BCTF, March 8, 2018
 - 5.2.4.4 VISTA, March 16, 2018

Motion 20180410-5.2.4a

Horne Huddleston	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters from School Districts Nos. 61 and 38,, the BCTF and VISTA be received and filed."	<u>Carried</u>
---------------------	--	-----------------------

- 5.2.5 Quality Outcomes for District Aboriginal Programs
 - 5.2.5.1 Shane Coutlee Email, March 4, 2018

Motion 20180410-5.2.5a

Beil Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter from Shane Coutlee be tabled until further information is available."	<u>Carried</u>
---------------	---	-----------------------

The Superintendent advised that he has referred the letter to the District Principal, Aboriginal Education for review.

- 5.2.6 2016-17 Service Delivery Initiative Annual Report
 - 5.2.6.1 Ministry of Education, March 5, 2018

Motion 20180410-5.2.6a

Beil Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter from the Ministry of Education be received and filed."	<u>Carried</u>
---------------	--	-----------------------

- 5.2.7 BC Poverty Reduction Strategy
 - 5.2.7.1 School District No. 8, March 9, 2018

Motion 20180410-5.2.7a

Huddleston Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter from School District No. 8 be received and filed."	<u>Carried</u>
---------------------	--	-----------------------

5.2.8 Aboriginal Education Strategic Plan
5.2.8.1 BCSTA, March 16, 2018

Motion 20180410-5.2.8a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the letter from the BCSTA be received and filed." **Carried**

5.2.9 Got Privilege Campaign
5.2.9.1 School District No. 69, March 19, 2018

Motion 20180410-5.2.9a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the letter from School District No. 69 be received
and filed." **Carried**

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips

The Director of Instruction, Education Innovation presented the list of approved field trips and answered questions from trustees.

6.1.2 Enrolment

The Director of Instruction, Education Innovation reported that the district's enrolment at the end of March was 1,961 students, a decrease of 3 from the previous month.

6.1.3 Upcoming Projects/Learning

The Director of Instruction, Education Innovation advised the Board of the activities planned for Carole Fullerton's visit.

Activities planned for the April 20 Professional Development Day were outlined for the Board.

6.1.4 Other

The Director of Instruction, Education Innovation advised that April 27 and 28 will be the Heritage Fair at the Lester Centre. The regional science fair is this Saturday at CHSS, and is open to the public from 3 to 4 pm.

Motion 20180410-6.1.4a

Huddleston "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Board receive the Aboriginal Education
Partnership Agreement Annual Report." **Carried**

The Aboriginal Education Partnership Agreement Annual Report was presented by teacher James Zlatanov. The Board was asked to receive the document.

Trustees expressed their appreciation for the report and, more importantly, for the work of the department. A request was made to recognize the work of the Aboriginal Education Council.

7. **Secretary-Treasurer's Report**

- 7.1 Expenditure Statement
The Secretary-Treasurer presented the Expenditure Statement for March 2018 and answered questions from trustees.
- 7.2 Information Technology Report
The Secretary-Treasurer presented the Information Technology Department Report for March 2018 and answered questions from trustees.
- 7.3 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for March 2018 and answered questions from trustees.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Huddlestone, Sanchez)**
 - 8.1.1 2018-19 Annual Budget

Motion 20180410-8.1.1a

Beil Huddlestone	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that all three readings of the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2018/19 be read at the same meeting."
---------------------	---

Carried
Unanimously

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$30,856,735 for the 2018/2019 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2018/2019.

Motion 20180211-8.1.1b

Beil Huddlestone	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2018/19 be read a first time the 10 th day of April, 2018."
---------------------	--

Carried

Motion 20180211-8.1.1c

Beil "Be it resolved by the Board of Education of School District
Huddleston No. 52 (Prince Rupert) that the School District No. 52 (Prince
Rupert) Annual Budget Bylaw for fiscal year 2018/19 be read a
second time the 10th day of April, 2018."

Carried

Motion 20180211-8.1.1d

Beil "Be it resolved by the Board of Education of School District
Huddleston No. 52 (Prince Rupert) that the School District No. 52 (Prince
Rupert) Annual Budget Bylaw for fiscal year 2018/19 be read a
third time, passed and adopted the 10th day of April, 2018."

Carried

The Secretary-Treasurer presented the proposed Annual Budget for
2018-19. Trustees debated and agreed on changes to the budget.
Trustees then voted on the third reading of the budget bylaw.

Motion 20180211-8.1.1e

Beil "Be it resolved by the Board of Education of School District
Huddleston No. 52 (Prince Rupert) that the meeting be extended beyond
three hours."

Carried

8.1.2 Capital Bylaw

Motion 20170411-8.1.2a

Huddleston "Be it resolved by the Board of Education of School District
Beil No. 52 (Prince Rupert) that all three readings of the School
District No. 52 (Prince Rupert) Capital Bylaw No. 18/19-CP-SD52-
01 be read at the same meeting."

Carried
Unanimously

CAPITAL BYLAW NO. 18-19-CP-SD52-01
CAPITAL PLAN 2018/19

A BYLAW by the Board of Education of School District No 52 (Prince Rupert) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,

- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of March 26, 2018 from the 2018/19 Capital Plan is hereby adopted.
2. This Bylaw may be cited as School District No.52 (Prince Rupert) Capital Bylaw No.18-19-CP-SD52-01.

Motion 20170411-8.1.2b

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital Bylaw No. 18/19-CP-SD52-01 be read a first time the 10th day of April, 2018."

Carried

Motion 20170411-8.1.2c

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital Bylaw No. 18/19-CP-SD52-01 be read a second time the 10h day of April, 2018."

Carried

Motion 20170411-8.1.2d

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital Bylaw No. 18/19-CP-SD52-01 be read a third time, finally passed and adopted, the 10th day of April, 2018."

Carried

The Secretary-Treasurer advised that the Ministry has approved critical repairs to Prince Rupert Middle School to keep the school functioning while the review of a replacement school continues. The approved repairs involve the boilers, electrical switches and roofing.

- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
Trustee Horne attended the Large Framework Committee meeting on Friday, April 13, 2018. A report will come to the next Board meeting.
- 8.3 Provincial Council **(Trustees Horne, Sanchez)**
Trustee Horne advised that the next meeting for Provincial Council would be immediately following the BCSTA AGM later this month.
- 8.4 Aboriginal Education Council **(Trustees Beil, Huddlestone)**
 - 8.4.1 March 28, 2018
Trustee Beil reported on the meeting of March 28, 2018, which included a tribute to the late Sandra Carlick. The department will be launching an App on April 13. A full report will come to the next Board meeting.

- 8.5 Policy Committee (Trustees Kuntz, Horne)
- 8.5.1 Policies for Approval
- 8.5.1.1 Service Awards Policy

Motion 20180410-8.5.1.1a		
Horne	"Be it resolved by the Board of Education of School District No. 52	
Huddlestone	(Prince Rupert) that the Service Award Policy be approved."	<u>Carried</u>

The Secretary-Treasurer advised that no comments were received from partner groups on the proposed changes to the policy.

- 8.6 District Technology Steering Committee (Trustee Horne)
- None.

9. **Old Business**
None.

10. **New Business**
None.

11. **Information Items**

- 11.1 April 26-29, BCSTA AGM
The Chair reminded Trustee's to confirm their travel arrangements with the Board Office.
- 11.2 May 16-18, 2018 Carole Fullerton
The Chair noted the Carole Fullerton session in May.
- 11.3 May 21, 2018 Victoria Day
The Chair reminded everyone of the upcoming Statutory Holiday.
- 11.4 May 24-25, 2018 Shelley Moore
The Chair informed everyone of the Shelley Moore session in May.
- 11.5 June 14, 2018 PCS Grad
The Chair noted the Pacific Coast School Graduation Ceremony date scheduled in June.
- 11.6 June 15, 2018 CHSS Grad
The Chair noted the CHSS Graduation Ceremony date scheduled in June.

12. **10 Minute Question and Answer Period**

- Q. Did you realize that the middle school will now have larger classes and less education assistant support? Teachers will be disappointed the class was not added back at PRMS.
- A. The contingency fund is available.

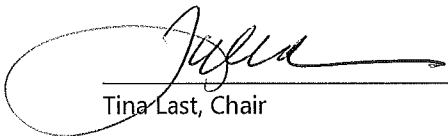
- Q. How will remedy fix these problems? Some teachers haven't seen any remedy support yet.
- A. The district will need to follow up with the Principal.
- Q. Did you know the cancellation of the district service awards is another example of a cost download from the district to schools?
- A. There is no intent to offload to schools, but the district event is not well attended. This should happen at an existing school event, so there should not be an additional cost.

13. **Adjournment**

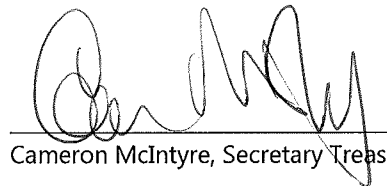
Motion 20180410-13.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the meeting be adjourned at 9:43 p.m."

Carried



Tina Last, Chair



Cameron McIntyre, Secretary Treasurer

