

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**M I N U T E S**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday, March 6, 2018- 7:00 P.M.**

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone (by teleconference), B. Kuntz, L. Sanchez

Staff Present: K. Minette, C. McIntyre, A. Samoil

Regrets: D. Carter

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory. Trustee Huddlestone is attending by telephone and the Director, Human Resources has sent his regrets. The meeting was called to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20180306-1.0a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the agenda be approved as amended."

**Carried**

The Secretary-Treasurer asked to add item 7.4, Kanata School, to the agenda.

**2. Presentation(s):**

2.1 Taiwan International Science Fair, Aaliyah Mahboubi

The Superintendent introduced Charles Hays Secondary School grade 9 student Aaliyah Mahboubi, congratulating her on her award at the Taiwan International Science Fair.

Ms. Mahboubi thanked everyone for their contributions that allowed her to travel to the science fair. The project examined harvesting electricity from soil and bog in British Columbia. A number of devices were successfully operated with the electricity from the bog.

After winning National gold medals for 2 consecutive years, she was invited to apply to attend the international science fair and was very excited to be selected to go. Ms. Mahboubi won 3<sup>rd</sup> place, and her Canadian team mate won 2<sup>nd</sup> place, in the environmental category.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held

3.1.1 February 13, 2018

**Motion 20180306-3.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the minutes of the open Board meeting held  
February 13, 2018 be approved as amended."

**Carried**

The Secretary-Treasurer advised that the motion numbers have been corrected to end in 13 instead of ending in 11 before the dash, to reflect the date of the February meeting.

4. **Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held February 12, 2018
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20180306-4.1a**

Sanchez "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 EDI
    - 5.1.1.1 Success by 6, January 22, 2018

**Motion 20180306-5.1.1a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the correspondence from Success by 6 be  
received and filed."

**Carried**

- 5.2 Copied to the Board
  - 5.2.1 Surveys
    - 5.2.1.1 School District No. 61, February 14, 2018

**Motion 20180306-5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the letter from School District No. 61 be received  
and filed."

**Carried**

- 5.2.2 Position Paper
  - 5.2.2.1 PRDTU, February 15, 2018

**Motion 20180306-5.2.2a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from the PRDTU be received and filed."

**Carried**

Trustees confirmed that the motion to support the Lester Centre should not give the impression to district partners that the Board would make other donations.

## 6. Superintendent of Schools' Report

6.1 For Board Information:

### 6.1.1 Field Trips

The Superintendent presented the list of approved field trips and answered questions from trustees.

### 6.1.2 Enrolment

The Director of Instruction reported that the district's enrolment at the end of February was 1,965 students, a decrease of 20 from the previous month. The majority of the decrease was at CHSS and Pacific Coast School.

### 6.1.3 Aboriginal Education Partnership Agreement Annual Report

The Superintendent introduced the District Principal, Aboriginal Education, Roberta Edzerza and teacher James Zlatanov who presented the draft Aboriginal Education Partnership Agreement Annual Report for 2016-17. The final copy will come back to the Board for approval.

Mr. Zalatnov provided the highlights of the report for the Board. The report follows the goals set out in the partnership agreement, starting with language, culture and history. Enrolment in Sm'algyax 11 and 12 continues to increase.

Literacy and numeracy are continuing goals and results in these areas were provided to the Board. The fourth goal focusses on transitions, school completion rates and graduation rates.

"Learning, Knowing, Sharing" is a book on successes for Aboriginal learners in BC. A chapter was written by the Aboriginal Education department.

### 6.1.4 Cross Boundary

The Superintendent noted that cross boundary requests will not be approved immediately. The expectation is that they will be approved earlier than last year.

### 6.1.5 Calendar

#### **Motion 20180306-6.1.5a**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the School Calendar for 2018-19 with a two week Spring Break be approved."	<b>Carried</b>
Kuntz		

The Superintendent reported that he is not able to propose calendars for three years, but he does have an agreement in principle with the PRDTU for a 2018-19 calendar with a two-week Spring Break. Approval of the two-week Spring Break was recommended.

The Director of Instruction presented the results of the survey, which had 702 responses. 71.9% were in favour, while 28.1% preferred a one-week Spring Break. Sample comments from the survey were provided.

Trustees provided comments on the feedback they have heard and noted their concerns for the impact of the 2 week Spring Break on some support staff employees.

- 6.1.6 Lester Centre for the Arts  
The Superintendent reported that the Lester Centre for the Arts had called to express their appreciation for the \$10,000 commitment and letter of support towards the replacement of the sound system.
- 6.1.7 Upcoming Projects/Learning  
The Superintendent advised that Faye Brownlie was at Conrad leading a primary literacy project.
- 6.1.8 Other  
The Superintendent reported \$5,000 was donated for the breakfast and lunch programs from the Prince Rupert Aboriginal Community Services Society.

The Literacy celebration was held at Rupert Square Mall. Thanks to all the district staff who organized and supported this event. Bill Helin was the keynote presenter.

Recent and planned activities at local schools were highlighted for trustees.

7. **Secretary-Treasurer's Report**

- 7.1 Expenditure Statement  
The Secretary-Treasurer presented the Expenditure Statement for February 2018 and advised that the statement now reflects the Amended Annual Budget. The Secretary-Treasurer answered questions from trustees.

7.2 Information Technology Report

<b>Motion 20180306-7.2a</b>	
Horne Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that staff: a) research the use of student personal devices in other school districts; b) survey the practices of SD52 staff regarding student personal devices in classrooms; c) consider how student personal devices impact learning; and d) report back to the Board." <b>Carried</b>

The Secretary-Treasurer presented the Information Technology Department Report for February 2018.

Trustees discussed the benefits and concerns with the use of student personal devices on the school district Wi-Fi network.

- 7.3 Operations Department Report  
The Secretary-Treasurer presented the Operations Department Report for February 2018 and answered questions from trustees.

7.4 Kanata School

**Motion 20180306-7.4a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the Chair write a letter to the Mayor and Council  
of the City of Prince Rupert to express the Board's disappointment  
that the Kanata property was not successfully rezoned, copied to the  
MLA."

**Carried**

The Secretary-Treasurer reported on the end of the current sale agreement because the rezoning of the property could not be achieved. The realtor will be asked to look for other bids for the property.

Trustees expressed their frustration and disappointment that the City of Prince Rupert had not approved rezoning of the property, despite the clear need for additional residential construction in the community.

8. **Committee Reports**

8.1 Finance & Building Committee (Trustees Beil, Huddleston, Sanchez)  
None.

8.2 Framework for Enhancing Student Learning (Trustees Horne, Sanchez)  
Trustee Horne advised that the small Framework Group met twice in February.

8.3 Provincial Council (Trustees Horne, Sanchez)  
Trustee Horne reported on his attendance at the Provincial Council meeting on February 16 and 17, 2018. A presentation on the Funding Formula Review process was given to trustees. The new formula is expected to be in place for the 2019-20 school year.

The Financial Health Working Group recommendations were reviewed. There are a number of items which require responses from the Board of Education by June 30, 2018. The binder of information is a good reference source for trustees.

8.4 Aboriginal Education Council (Trustees Beil, Huddleston)  
Trustee Beil reported that the meeting was postponed to March 28, 2018.

8.5 Policy Committee (Trustees Kuntz, Horne)

8.5.1 February 28, 2018 Meeting Minutes  
Trustee Horne presented the minutes from the February 28, 2018 meeting.

8.5.2 Policies for Review  
8.5.2.1 2330 Service Award Policy  
8.5.2.2 4310 Occupational Health and Safety Policy

**Motion 20180306-8.5.2a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the Service Award and Occupational Health  
and Safety Policies be sent to partner groups for their input."

**Carried**

Trustee Horne advised that the Policy Committee recommended these 2 policies be sent to partner groups for their input.

**Motion 20180306-8.5.2b**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Service Award Policy, together with any comments received from partner groups, be brought to the April 10, 2018 meeting of the Board of Education."	<b>Carried</b>
Kuntz		

Trustee Horne advised that the Policy Committee recommended the Service Award Policy be brought directly back to the Board.

- 8.5.3 Policies for Approval
  - 8.5.3.1 7110 Trustee Remuneration and Expense Allowance Policy
  - 8.5.3.2 7220 Purchasing and Tendering Policy

**Motion 20180306-8.5.3.1a**

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Trustee Remuneration and Expense Allowance, and the Purchasing and Tendering Policies be approved."	<b>Carried</b>
Kuntz		

Trustee Horne advised that the Policy Committee recommended the approval of these 2 policies. An amendment was made to the Purchasing and Tendering Policy in response to a comment from a partner group. This partner group also suggested the Board confirm the value of contracts that is designated to the Superintendent. The Secretary-Treasurer confirmed that the value of \$250,000 is subject to proper bidding processes having been followed.

- 8.6 District Technology Steering Committee **(Trustee Horne)**  
None.

**9. Old Business**

- 9.1 Metlakatla Ferry
  - 9.1.1 Metlakatla Governing Council

**Motion 20180306-9.1a**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Superintendent write a letter to the Metlakatla Governing Council."	<b>Carried</b>
Horne		

The Superintendent reported that the Metlakatla Governing Council has respectfully requested a letter from the Board, as opposed to holding a meeting as set out in the Board's motion from the September 2017 meeting. Trustees noted the letter should reflect the Board's discussion when debating the 2016-17 Annual Budget.

**10. New Business**

None.

11. **Information Items**

- 11.1 April 26-29, BCSTA AGM  
The Chair reminded Trustees to confirm their travel arrangements with the Board Office.
- 11.2 May 16-18, 2018 Carole Fullerton  
The Chair noted the Carole Fullerton session in May.
- 11.3 May 21, 2018 Victoria Day  
The Chair reminded everyone of the upcoming Statutory Holiday.
- 11.4 May 24-25, 2018 Shelley Moore  
The Chair reminded everyone of the Shelley Moore session in May.
- 11.5 June 15, 2018 CHSS Grad  
The Chair noted the CHSS Graduation Ceremony date scheduled in June.

12. **10 Minute Question and Answer Period**

- Q. How will the donation to the breakfast and lunch program be distributed?  
A. The money will be spent quickly, on non-perishable items, and distributed to the schools.
- Q. Did you know most student access to the Wi-Fi system, and to specific internet sites, is blocked at CHSS?  
A. Thank you.
- Q. Will the Wi-Fi analysis consider the positive and responsible use of technology by students?  
A. Thank you.
- Q. While there are social emotional concerns with the use of technology, did you know that access to current data for school projects, like maps, is enabled with use of technology.  
A. Thank you.
- Q. Does the Board know the responsibilities of Boards for student transportation in the Ministry order? It has been sent in a letter to the Board.  
A. Thank you. The letter will come to the Board in April.
- Q. Why is the Spring break approval for one year, not three?  
A. In order to have three years the PRDTU has to agree, and they only agreed to one year.
- Q. Did you know the All Native Tournament will be voting on the dates for next year's tournament soon.  
A. Thank you
- Q. Can the Spring Break survey be skewed by some parents voting more than once?  
A. If someone uses different devices they can vote more than once.

13. **Adjournment**

**Motion 20180306-13.1a**

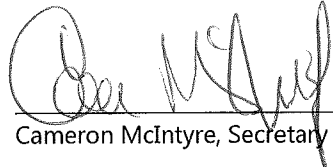
Horne "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the meeting be adjourned at 8:45 p.m."

**Carried**

The Chair wished everyone a restful Spring Break.



Tina Last, Chair



Cameron McIntyre, Secretary Treasurer