

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING

SCHOOL BOARD OFFICE

Tuesday, February 13, 2018- 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone, B. Kuntz, L. Sanchez

Staff Present: K. Minette, C. McIntyre, A. Samoil, D. Carter

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20180213-1.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Huddlestone (Prince Rupert) that the agenda be approved as amended."

Carried

Agenda item 10.1 was corrected to read Pineridge PAC – Transportation.

2. Presentation(s):

2.1 Framework Report, Christine Franes

The Superintendent introduced Christine Franes, District Principal, Learning Services. Ms. Franes updated the Board on work currently underway to implement the Framework for Enhancing Student Learning, focusing on the results of a district-wide student survey.

3. Approval of the Minutes of the

3.1 Open Board Meeting held

3.1.1 January 16, 2018

Motion 20180213-3.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the minutes of the open Board meeting held
January 16, 2018 be approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

4.1 Approval of Agenda

4.2 Approval of Minutes of the In-Camera Meeting held January 16, 2018

4.3 Human Resources Report

4.4 Secretary-Treasurer's Report

4.5 Other

4.6 Legal Items

4.7 Information Items

4.8 Old Business

4.9 Items for Release

Motion 20180213-4.1a

Huddleston "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Early Development Instrument (EDI)

5.1.1.1 Success by 6 North Coast, December 18, 2017

Motion 20180213-5.1.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the Chair respond to the letter from Success by 6
North Coast thanking them for the letter and advising them of the
district's response."

Carried

The Superintendent advised the Board of the requirements for the Early Development Instrument and assured the Board that the district would meet those requirements by completing the evaluations next year.

5.1.2 Instructional Program Effectiveness

5.1.2.1 The Schools Institute, January 26, 2018

Motion 20180213-5.1.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letter from The Schools Institute be
received and filed."

Carried

5.1.3 Learning Resources Policy

5.1.3.1 PRDTU, January 31, 2018

Motion 20180213-5.1.3a

Horne "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that staff meet with the PRDTU to discuss their
comments."

Withdrawn

The Superintendent responded to the concerns raised in the letter from PRDTU.

Motion 20180213-5.1.3b

Horne "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letter from PRDTU be received and filed."

Carried

Trustees confirmed that it is not normal practice to meet directly with stakeholders to discuss policies.

5.2 Copied to the Board

5.2.1 Media Release

5.2.1.1 School District No. 33, January 19, 2018

Motion 20180213-5.2.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letter from School District No. 33 be received
and filed."

Carried

5.2.2 Rural Education Enhancement Fund
5.2.2.1 School District No. 28, January 24, 2018

Motion 20180213-5.2.2a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letter from School District No. 28 be received
and filed."

Carried

5.2.3 Air Quality
5.2.3.1 Dr. William Spat, February 4, 2018

Motion 20180213-5.2.3a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the letter from Dr. William Spat be received and
filed."

Carried

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips and answered questions from trustees.

6.1.2 Enrolment

The Director of Instruction reported that the district's enrolment at the end of January was 1,988 students, an increase of 3.

6.1.3 School Fees and Deposits

Motion 20180213-6.1.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the list of school fees and deposits be accepted."

Carried

The Superintendent presented the list of School Fees and Deposits and answered questions from trustees.

6.1.4 Upcoming Projects/Learning

The Superintendent advised the Board of the district's participation in three pilot projects:

- A Provincial pilot project on competency-based Individual Education Plans (IEP's). Shelley Moore is involved in this project.
- Conrad Elementary School has a primary literacy project underway, with support from Faye Brownlie.
- A Provincial Outreach Program for Fetal Alcohol Spectrum Disorder (POPFASD) pilot project will develop practice that benefits all students.

Violence Threat Risk Assessment (VTRA) training continues for staff as needed.

Calendar updates – curriculum implementation days will be added for the next 2 years.

6.1.5 Curriculum Implementation Day

The Superintendent advised the Board of the activities that took place earlier today for the curriculum implementation day, focussing on the big ideas and curricular competencies. School staff considered the questions:

- What is working?
- What are the challenges?
- What resources are needed?

The responses to these questions will come to the Framework Committee.

6.1.6 Other

The Superintendent reported that a grant application has been awarded by Ridley Terminals Inc. for \$138,000 over three years. This grant was acknowledged at the Chamber of Commerce meeting in January. The Director of Instruction provided additional details on how these funds will be used to support coding and computational thinking.

Student Aaliyah Mahoubi won 3rd place at the international science fair in Taiwan.

7. **Secretary-Treasurer’s Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for January 2018 and answered questions from trustees.

7.2 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for January 2018 and answered questions from trustees.

7.3 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for January 2018 and answered questions from trustees.

7.4 Chief Election Officer

The Secretary-Treasurer advised the Board that the resolution appointing the Secretary-Treasurer as the Chief Election Officer remains in place. The Board will be asked to consider an election bylaw closer to the date of the October election.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Huddleston, Sanchez)

8.1.1 Covered Soccer Field

Motion 20180213-8.1.1a

Kuntz
Beil

“Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair write a letter of support for the Prince Rupert Youth Soccer Association request for funds for the construction of a covered soccer field.”

Carried

The Secretary-Treasurer advised that the district has been asked to provide a letter of support for a proposal for a covered soccer field.

8.1.2 Lester Centre

Motion 20180213-8.1.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the Chair write a letter of support for the
replacement of the Lester Centre sound system."

Withdrawn

Motion 20180213-8.1.2b

Beil "Be it resolved by the Board of Education of School District No. 52
Huddleston (Prince Rupert) that the Board endorse the letter of support written
by the Superintendent."

Carried

Motion 20180213-8.1.2c

Horne "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the Board make a \$10,000 donation for the
replacement of the Lester Centre sound system."

Withdrawn

Motion 20180213-8.1.2d

Huddleston "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the request for a \$10,000 donation be
considered in the debate on the Amended Annual Budget."

Carried

Trustee Beil advised that the Lester Centre has asked the Board to consider a donation of \$10,000 towards their request for funds for the replacement of the sound system at the Lester Centre.

The Secretary-Treasurer advised that this could be accomplished through an adjustment to the Amended Annual Budget and answered questions from trustees.

8.1.3 Amended Annual Budget 2017-18

Motion 20180213-8.1.3a

Beil "Be it resolved by the Board of Education of School District No.
Huddleston 52 (Prince Rupert) that all three readings of the School District
No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal
year 2017/18 be read at the same meeting."

Carried
Unanimously

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2017/18 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2017/18
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/18 fiscal year and the total budget bylaw amount of \$30,370,888 for the 2016/2017 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2016/2017.

Motion 20180213-8.1.3b

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the School District No. 52 (Prince Rupert)
 Amended Annual Budget Bylaw for fiscal year 2017/18 be read a
 first time the 13th day of February, 2018."

Carried

Motion 20180213-8.1.3c

Huddlestone "Be it resolved by the Board of Education of School District
Beil No. 52 (Prince Rupert) that the School District No. 52 (Prince
 Rupert) Amended Annual Budget Bylaw for fiscal year 2017/18 be
 read a second time the 13th day of February, 2018."

Carried

Motion 20180213-8.1.3d

Huddlestone "Be it resolved by the Board of Education of School District
Beil No. 52 (Prince Rupert) that the School District No. 52 (Prince
 Rupert) Amended Annual Budget Bylaw for fiscal year 2017/18 be
 read a third time, finally passed and adopted the 13th day of
 February, 2018."

**Carried,
as amended**

Motion 20180213-8.1.3e

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the School District No. 52 (Prince Rupert)
 Amended Annual Budget Bylaw for fiscal year 2017/18 be amended
 to add a one-time \$10,000 payment to the Lester Centre."

Carried

The Secretary-Treasurer presented the Amended Annual Budget, identifying the significant changes from the Annual Budget and answering questions from trustees. Significant cost changes included \$100,000 for recruitment, \$70,000 for architects \$40,000 for elementary classroom furniture and \$70,000 for Information Technology supplies and services.

Trustees discussed the request for a donation from the Lester Centre for the Arts. One-time funding and ongoing funding were considered. Trustees noted the unique operating relationships with the Lester Centre for the Arts and stated that making a donation is not an indication that the Board will make donations to other organizations.

- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
8.2.1 February 2018
 Trustee Horne referred to the presentation made at the start of the
 meeting.

8.3 Provincial Council (Trustees Horne, Sanchez)

8.3.1 Funding formula Review

Trustee Horne distributed the updated draft guiding principles for the funding formula review and the questions for trustees to consider at the Provincial Council meeting on Friday and Saturday. Trustees provided input on the district's priorities for the funding formula review.

8.4 Aboriginal Education Council (Trustees Beil, Huddleston)

8.4.1 February 2018

Trustee Beil presented the Aboriginal Education Department Report for February 2018.

8.5 Policy Committee (Trustees Kuntz, Horne)

8.5.1 February 1, 2018 Meeting Minutes

Trustee Kuntz presented the minutes from the February 1, 2018 meeting.

8.5.2 Policies for Review

8.5.2.1 7110 Trustee Remuneration and Expense Allowance Policy

8.5.2.2 7220 Purchasing and Tendering Policy

Motion 20180213-8.5.2.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Trustee Remuneration and Expense Allowance and the Purchasing and Tendering Policies be sent to partner groups for their input."

Carried

Trustee Kuntz advised that the committee recommended these 2 policies be sent to partner groups for their input.

8.5.3 Policies for Approval

8.5.3.1 1110 Learning Resources Policy

Motion 20180213-8.5.3.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Learning Resource Policy be approved."

Carried

Trustee Kuntz noted that comments were received from 2 partner groups. The response from the Superintendent in the correspondence section addressed the concerns raised by the partner groups.

8.5.4 Policy to Delete

8.5.4.1 7310 School Funds Policy

Motion 20180213-8.5.4.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the School Funds Policy be deleted."

Carried

Trustee Kuntz advised that the committee recommended this policy be deleted. The Secretary-Treasurer advised that the accompanying regulation will be maintained under another policy.

8.6 District Technology Steering Committee (Trustee Horne)

8.6.1 January 24, 2018 Minutes

Trustee Horne presented the District Technology Steering Committee for January 2018.

9. **Old Business**

9.1 Correspondence – PRDTU Position Paper

Motion 20180213-9.1a

Huddlestone	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the meeting be extended beyond 3 hours."	Carried
Beil		

Motion 20180213-9.1b

Huddlestone	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair respond to the PRDTU position paper with comments provided by the Superintendent."	Carried
Kuntz		

Chair Last reminded the Board that this letter had been tabled at the last meeting until the Board attended the meeting with PRDTU on January 18, 2018.

Trustee expressed their thanks to the PRDTU and its members for the time they spent with trustees, parents and staff in the meeting.

The Superintendent responded to the issues raised in the position paper and noted how valuable it is to receive input from the teachers' union.

10. **New Business**

10.1 Pineridge PAC, Transportation

Motion 20180213-10.1a

Huddlestone	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that senior staff meet with the Principal and PAC at Pineridge to review the district's transportation and bus ticket policies."	Defeated
Horne		

Trustee Huddlestone reported that the Pineridge Elementary PAC continues to discuss a number of concerns related to student transportation.

11. **Information Items**

- 11.1 February 16-17, 2018 Provincial Council at Wosk Centre in Vancouver
The Chair advised that Trustee Horne is attending the Provincial Council.
- 11.2 March 12 – 23, 2018 Spring Break
The Chair reminded everyone of the upcoming Spring Break.
- 11.3 March 30, 2018, Good Friday
The Chair notified everyone that the date of Good Friday is March 30, 2018.
- 11.4 April 2, 2018, Easter Monday
The Chair notified everyone that the date of Easter Monday is April 2, 2018.
- 11.5 April 26-29, BCSTA AGM
The Chair advised the Board of the dates for the BCSTA AGM in April.

12. **10 Minute Question and Answer Period**

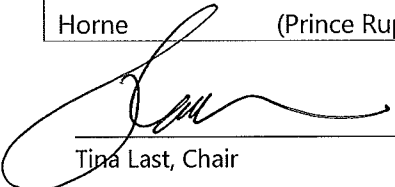
- Q. Are the reports required for the approval of the new middle school in process?
A. Work is underway on the report with a May 31 deadline.
- Q. How do young children who cannot read complete the survey questions?
A. Teachers read the questions to students who can't read them.
- Q. Did you know 2 CHSS teams won their basketball zones – Junior boys and girls?
A. Congratulations.
- Q. Did you know there are a number of stakeholders doing fundraising in schools for many other projects?
A. Discussion is appropriate during the budget process.
- Q. How much of the Transportation and Housing budget is for housing?
A. There is no housing, the wording is set in the Ministry template.
- Q. With family day moving to the third Monday; scheduling of the curriculum implementation day should be considered in relation to the All Native Basketball Tournament.
A. The district will consult with the teachers' union on the schedule.
- Q. Did you know teachers provided a lot of feedback during the curriculum implementation day today?
A. That feedback will come to the Framework committee.
- Q. Is the implementation day also for support staff, or do they lose wages?
A. They lose wages as they do for other non-instructional days.
- Q. Would the absence of Early Development Index (EDI) testing impact funding if it was used in the new funding formula?
A. EDI evaluation is a three year process, so the data will be available.
- Q. Will partner groups be able to provide input on the funding formula changes?
A. The Ministry panel will hear from all Provincial partner groups.
- Q. Did you know the Province will be providing funds for more teacher training spaces? Is the district pursuing those spaces?
A. The district is working with Vancouver Island University to provide local education programs – a professional development program (PDP) and a masters in special education. This is a longer-term strategy. Current needs require recruiting for next year.

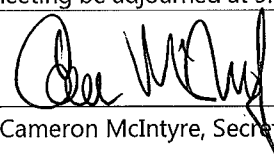
13. **Adjournment**

Motion 20180213-13.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the meeting be adjourned at 9:17 p.m."

Carried


Tina Last, Chair


Cameron McIntyre, Secretary-Treasurer

