

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday September 9, 2014 - 7:00 P.M.**

Trustees Present: T. Last, J. Beil (by teleconference), B. Gruber, T-L. Huddlestone,  
B. Kuntz (by teleconference), L. Sanchez

Staff Present: S. Jones, C. McIntyre, K. Minette, A. Samoil, K. Gomez

Regrets: None.

**Call to Order**

Chair Tina Last called the meeting to order 7:00 p.m. and welcomed everyone to the first meeting of the school year. Trustees Kuntz and Beil are attending the meeting over the phone.

**1. Adoption of Agenda**

**Motion 20140909-1.1**

Gruber "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the agenda be approved as presented." **Carried**

**2. Presentation(s):**

**2.1 Summer Maintenance, Dave Garcia**

The Superintendent introduced the district's new Director of Operations, Dave Garcia, who has replaced Frank Shale.

The Director of Operations gave a presentation highlighting some of the maintenance work completed over the summer.

Congratulations and thanks were offered to the crews that completed all of the work projects over the summer.

**3. Approval of the Minutes of the Open Board Meeting held June 10, 2014 and the Special Open Board Meeting held August 19, 2014.**

**Motion 20140909-3.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the minutes of the open Board meeting held June 10, 2014 and the Special Open Board Meeting held August 19, 2014 be approved as presented." **Carried**

**4. Necessity of Closed Meeting and Agenda**

4.1 Approval of Agenda

4.2 Approval of Minutes of the In-Camera Meetings held June 10, 2014 and July 21, 2014

4.3 Human Resources Report

- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20140909-4.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
 Sanchez a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

**5. Correspondence**

5.1 Addressed to the Board  
 None.

5.2 Copied to the Board

5.2.1 Funding

- 5.2.1.1 School District No. 57, May 27, 2014
- 5.2.1.2 School District No. 63, June 18, 2014
- 5.2.1.3 School District No. 43, July 8, 2014

**Motion 20140909-5.2.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
 Beil the letters from School District No's. 57, 63 and 43 be received and filed." **Carried**

5.2.2 Cost Sharing of Capital Projects

- 5.2.2.1 School District No. 5, June 10, 2014
- 5.2.2.2 School District No. 44, June 12, 2014
- 5.2.2.3 School District No. 23, June 20, 2014
- 5.2.2.4 School District No. 38, July 11, 2014

**Motion 20140909-5.2.2**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
 Beil the letters from School District No's. 5, 44, 23 and 38 be received and filed." **Carried**

5.2.3 Bargaining

5.2.3.1 List of Letters

**Motion 20140909-5.2.3**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
 Gruber the letters about bargaining from various school districts be received and filed." **Carried**

TH – The letter written by our district is not on the list?  
 CM – As it is a letter to ourselves it was not included; the letter is on the district website.

5.2.4 BCSTA/BCPSEA Roles

- 5.2.4.1 School District No. 44, June 9, 2014
- 5.2.4.2 School District No. 68, July 7, 2014

**Motion 20140909-5.2.4**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
 Kuntz the letters from School District No's. 44 and 68 be received and filed." **Carried**

- 5.2.5 International Education Program
  - 5.2.5.1 School District No. 43, July 11, 2014

**Motion 20140909-5.2.5**

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the letters from School District No. 43 be received and filed." **Carried**

- 5.2.6 Provincial Exams
  - 5.2.6.1 School District No. 57, June 27, 2014

**Motion 20140909-5.2.6**

Gruber "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the letters from School District No. 57 be received and filed." **Carried**

**6. Superintendent of Schools' Report**

**6.1 For Board Information:**

The Superintendent thanked all the crews for the work done this summer, so that the schools are ready to receive students. All staff are looking forward to that day.

CHSS Music Studio received a merit award from the Northern Building Awards.

The district has a number of learning specialists scheduled for later in the year, once school gets back under way. Changing Results for Young Readers will also resume its activities.

3 CHSS students and 8 PRMS students participated in the BC summer games.

**6.1.1 Field Trips**

The Superintendent reported on the field trip approved in June 2014.

**6.1.2 Enrolment**

The Director, Human Resources advised that there are no enrolment figures to report.

**6.1.3 LIF**

The Superintendent advised a number of teachers have been hired with LIF funds to support students. There are some funds held back for when registration is complete.

**6.1.4 School Improvement Plans**

The Director of Instruction advised that school improvement plans outline school goals for the coming year. Work completed to update and improve the planning process was described. Trustees were invited to review the plans, which are available on the district and school websites.

**6.1.5 District Achievement Contract**

The Director of Instruction advised that the last contract was the conclusion of a 5 year time frame and it implemented a number of powerful tools. It has enabled district staff to look differently at how we support each student.

This year's Achievement Contract is the start of a new 3 year plan. The contract addresses the district's data and recognizes where there are weaknesses, while

remaining focussed on the mission statement.

The mission statement outlines the moral purpose for the district and remains unchanged.

The contract identifies "5 ways to get there" – the Foundational Principles:

1. Aboriginal ways of knowing
2. Assessment for Learning
3. Differentiated Instruction
4. Inquiry
5. Social Emotional Learning (e.g. restitution, self-regulation, relationships)

Learner support is summarized in a 3 tier Pyramid of Interventions which is focussed on the inclusion of students. In tier 1 all teachers have a list of tools they can try before bringing in specialist support in tiers 2 and 3.

The focus of the Achievement Contract is provided with goals and targets in 3 areas:

1. Reading
2. Numeracy
3. Transitions & Completion

Specific measures and targets for each goal have been identified.

#### 6.1.6 Other

The Superintendent commented on the ongoing teacher strike. Relationships have been very respectful.

The district remains hopeful and committed to seeing a settlement. Two BCSTA members sit on the bargaining team, and many conference calls have taken place to keep trustees updated on progress at bargaining.

The Board sent 2 letters in the summer – one responding to the \$40 per student payment plan, asking that the money remain in the education system to support student learning. The other letter was addressed to the Minister, Mr. Marchbank, and Mr. Iker dealing with bargaining and expressing the Board's hope that a long-term solution can be found.

The BCSTA Action Plan is the foundation of the board's position.

Board office has been responding to parents concerned with the late school start. Some material is available on school websites, providing suggestions of things students can do with their parents. Grade 12's can work on their Graduation Transitions package – it is self-guided, 4 credit course required for graduation – so students can work on it now. The CHSS website has further information.

There is also a lot of information available on the Ministry of Education website.

The district has received some questions about students taking courses elsewhere; this is only happening for a few students.

7. **Secretary-Treasurer's Report**

7.1 Update on Audited Financial Statements

The Secretary-Treasurer reported that work is currently continuing on the year-end financial statements. Once the financial statements have been approved by the Board they will be submitted to the Ministry of Education. They are then publicly released in December 2014 as part of the Statement of Financial Information.

7.2 Operations Department Reports

The Secretary-Treasurer presented the June and August Operation Department reports.

7.3 Information Technology Report

The Secretary-Treasurer presented the September Information Technology Report. The information technology staff were commended for the good work completed over the summer.

8. **Committee Reports**

8.1 Finance & Building Committee

**(Trustees Gruber, Kuntz, Beil)**

8.1.1 Capital Budget

**Motion 20140909-8.1.1**

Gruber "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the capital budget be approved as presented." **Carried**

The Secretary-Treasurer presented the draft Capital Budget.

8.2 District Improvement Team Report

**(Trustees Kuntz, Huddleston)**

Trustee Huddleston advised that there was nothing further to report.

8.3 Provincial Council Report

**(Trustee Huddleston)**

8.3.1 Call for motions

Trustee Huddleston asked trustees if they had any motions to be submitted to BCSTA for the October 2014 meeting of the Provincial Council. There were none.

8.4 Aboriginal Education Report

**(Trustees Huddleston, Last)**

8.4.1 LUCID Research Partnership Report

The Superintendent introduced the new District Principal of Aboriginal Education, Roberta Edzerza, and asked her to present the LUCID Research Partnership Report.

2003-07 was first phase of the LUCID research project, and it offered a Master of Education program. The project continues, and a second Master's program concluded last year. There is now some interest in a doctoral program potentially commencing next summer.

LUCID helping teachers help improve student engagement, using community resources and authentic experiences. Reagan Sawka is now a full time Aboriginal helping teacher focussed on middle school and high school. Penny Hasell will fill the 0.6 fte LUCID teacher role, focussing on elementary schools.

Projects underway in the district to implement LUCID were described to the board, including student programs and professional development for district teachers and staff. Collaborative projects were a highlight across many different grades. Role models play an important part in the implementation of LUCID.

- 8.5 Policy Committee Report **(Trustees Sanchez, Beil)**
- 8.5.1 June 26, 2014 Policy Committee Minutes  
Trustee Sanchez presented the minutes of the June 26<sup>th</sup>, 2014 meeting of the Policy Committee.
- 8.5.2 Policies for Approval
- 8.5.2.1 3520 Disposal of Land and Improvements Policy
  - 8.5.2.2 3530 Disposal of Surplus Assets Policy
  - 8.5.2.3 6310 Delegation to the Superintendent Policy
  - 8.5.2.4 7210 Annual Budget Policy
  - 8.5.2.5 7220 Purchasing and Tendering Policy
  - 8.5.2.6 7410 Audit Services Policy

**Motion 20140909-8.5.2**

Sanchez "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Huddlestone the Disposal of Land and Improvements, Disposal of Surplus Assets, Delegation to the Superintendent, Annual Budget, Purchasing and Tendering and Audit Services Policies be approved." **Carried**

Trustee Sanchez advised that the Policy Committee was recommending the Board approve these 6 policies.

- 8.5.3 Policies for Review
- 8.5.3.1 District Parent Advisory Council Policy

**Motion 20140909-8.5.3**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the District Parent Advisory Council Policy be sent to the district's partner groups for their comments." **Carried**

Trustee Sanchez advised that the Policy Committee was recommending the Board this policy to its partner groups for comment.

- 8.6 District Technology Committee Report **(Trustee Kuntz)**  
No items to Report.
- 8.7 Healthy Community Integration Committee **(Trustee Huddlestone)**  
Trustee Huddlestone reported that the next meeting will take place later this month at the hospital.

9. **Old Business**  
None.

10. **New Business**

None.

11. **Information Items**

11.1 BCPSEA Symposium, October 23-24, 2014

Chair Last noted that the BCPSEA Symposium would be attended by Trustee Huddleston.

12. **10 Minute Question and Answer Period**

Q. Was the August 19 meeting advertised?

A. The meeting was advertised in the newspaper and on the district website.


13. **Adjournment**

**Motion 20140909-13.1**

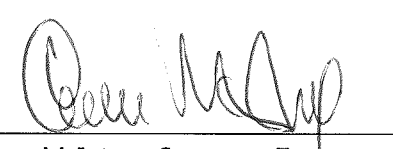
Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that

Gruber the meeting be adjourned at 7:50 pm."

**Carried**



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Tina Last, Chair



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Cameron McIntyre, Secretary-Treasurer

