

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING

SCHOOL BOARD OFFICE

Tuesday, September 15, 2015 - 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Carlick-Pearson, J. Horne, T-L. Huddlestone, B. Kuntz, L Sanchez

Staff Present: S. Jones, C. McIntyre, K. Gomez, A. Samoil, K. Minette

Chair Tina Last welcomed everyone to the beginning of the school year and acknowledged that the meeting is taking place on traditional Ts'msyen territory. The passing of Ron Fermill in the summer was acknowledged. Chair Last called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20150915-1.1

Carlick-Pearson "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the agenda be approved as presented." **Carried**

2. Presentation(s):

2.1 Camp Jupiter

The Superintendent introduced the district Occupational Therapist, Sue Nielsen. Parent Shylo Geritsen and her son Ryder Geritsen, who participated in the camp, were in attendance. Derek Baker of Pacific Northwest LNG was thanked for his sponsorship of the camp.

21 students in grades 3 and 4 were registered for the camp and enjoyed a wide variety of activities, including field trips in Prince Rupert and the surrounding area.

3. Approval of the Minutes of the Open Board Meeting held June 9, 2015

Motion 20150159-3.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddlestone the minutes of the open Board meeting held June 9, 2015 be approved as presented." **Carried**

4. Necessity of Closed Meeting and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held June 9, 2015
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

Motion 20150159-4.1

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Provincial Council Motion

5.1.1.1 BCSTA, June 4, 2015

Motion 20150915-5.1.1

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the letter from BCSTA be received and filed." **Carried**

5.1.2 Awareness and Support

5.1.2.1 B.C. Poverty Reduction, June 15, 2015

Motion 2010915-5.1.2

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Carlick-Pearson the letter regarding from the B.C. Poverty Reduction Coalition received and filed."

Carried

Trustees noted the work already underway in our district to support transgender youth.

5.1.3 Annual Report

5.1.3.1 Ombudsperson, July 20, 2015

Motion 20150915-5.1.3

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the letter from the Office of the Ombudsperson be received and filed." **Carried**

5.2 Copied to the Board

5.2.1 Bill 11

5.2.1.1 School District No. 5, June 10, 2015

Motion 20150915-5.2.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letter from School District No. 5 be received and filed." **Carried**

5.2.2 Exempt Compensation Freeze

5.2.2.1 School District No. 5, June 9, 2015

5.2.2.2 School District No. 23, June 15, 2015

Motion 20150915-5.2.2

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letters regarding the Exempt Compensation Freeze be received and filed." **Carried**

5.2.3 Child Poverty

5.2.3.1 School District No. 8, June 16, 2015

Motion 20150915-5.2.3

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the letter from School District No. 8 be received and filed." **Carried**

- 5.2.4 Budget
 - 5.2.4.1 School District No. 5, June 17, 2015
 - 5.2.4.2 School District No. 63, June 17, 2015

Motion 20150915-5.2.4

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
 Kuntz the letters regarding budgets be received and filed." **Carried**

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the Board with the list of field trips approved in June.

6.1.2 Enrolment

The Director, Human Resources advised that early counts indicate enrolment is close to projections.

6.1.3 School Opening

The Superintendent expressed her thanks to the maintenance and custodial staff for their excellent work preparing our schools for the September opening.

MyEdBC implementation is underway. Thanks to the tech department for all of their work in this area.

6.1.4 Upcoming Learning Opportunities

The Superintendent advised the Board of the timeline for the implementation of the new Provincial curriculum. This is a significant, large-scale change. Staff will be supported to roll out this curriculum. There will also be an opportunity for parents to be informed of the changes, including changes in reporting. Provincial Exams and "FSA" will be updated to align with the new curriculum.

In response to a question, the Superintendent expressed her hope that the new curriculum would be implemented quickly and that improved student results would be achieved.

A number of instructional leaders will visit the district this year.

6.1.5 Learning Improvement Fund

The Superintendent advised that teacher LIF staffing is now in place, and principals are reviewing the use of this staffing in their schools.

6.1.6 Other

The Superintendent informed the Board of the details of the "Hold and Secure" event at CHSS on September 11. Trustees expressed an interest in learning about any updates to the protocol arising from this event.

Various activities underway in district schools were highlighted.

UBC is celebrating their 100th anniversary with a "Year of Alumni." 100 graduates from the Education Department have been selected for profile, including 3 former SD52 employees: Sheila Wells; Debbie Jeffrey; and Gayle Bedard.

7. **Secretary-Treasurer's Report**

7.1 June 30, 2015 Audited Financial Statement Update

The Secretary-Treasurer advised that the audited financial statements are reviewed at the in-camera meeting of the Board and then submitted to the Ministry of Education. They will be disclosed in December as part of the Statement of Financial Information.

7.2 Operations Department Report

The Secretary-Treasurer presented the Operations Department Report for July and August, 2015 to the Board, and expressed his thanks to the crews for their excellent work.

7.3 Information Technology Reports

The Secretary-Treasurer presented the Information Technology Department Reports for June, July and August 2015 to the Board.

In response to a question, the Director of Instruction – Information Technology advised that while access to wifi can be controlled by the district during a school incident, telephone access cannot be controlled.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Huddleston, Sanchez)

8.1.1 Capital Budget

Motion 20150915-8.1.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the capital budget be approved and submitted to the Ministry of Education." **Carried**

Trustee Beil asked the Secretary-Treasurer to present the capital budget and advised that the Finance & Building Committee recommended approval of the capital budget by the Board.

8.1.2 Annual Facility Grant Spending Plan

Trustee Beil presented the Annual Facility Grant Spending Plan.

The Secretary-Treasurer advised that this report was previously submitted to the Ministry of Education and added that additional money may now be available from the Ministry's Routine Capital Program. The district will be applying for money from the Routine Capital Program for the CHSS DDC System project.

In response to a question, the Secretary-Treasurer advised that money is also expected from BC Hydro's PowerSmart program for the CHSS DDC System project.

- 8.2 District Improvement Team Report (Trustees Kuntz, Sanchez)
Trustee Kuntz asked the Director of Instruction to provide an update.

The Director of Instruction noted that the District Improvement Team will not continue. There is a new framework for student learning. Work will proceed this year to develop this document. The Achievement Contract and the Superintendent Report will both be rolled into this new document. Provincial data and local data will be reflected.

School Improvement Plans will remain in place; however School Planning Councils are no longer in existence. Principals are encouraged to review the plan with the PAC and, at secondary schools, with students.

- 8.3 Provincial Council Report (Trustee Huddleston)
8.3.1 Provincial Motions, due September 18, 2015
Trustee Huddleston asked trustees if they had any motions to put forward to the next Provincial Council meeting. None were proposed.

The BCSTA Board of Directors has recommended implementation of an "issues forum" to discuss current topics at Provincial Council meetings. At the first issues forum in October, the BCPSEA advisory committee will be discussed. The Board will have opportunity to review this at the October meeting.

- 8.4 Aboriginal Education Report (Trustees Huddleston, Horne)
Nothing to report at this time.

- 8.5 Policy Committee Report (Trustees Horne, Kuntz)
8.5.1 September 10, 2015 Meeting Minutes
Trustee Horne presented the minutes of the September 10, 2015 meeting of the Policy Committee.
8.5.2 Policies for Review
8.5.2.1 1610 Field Trip Policy
8.5.2.2 4110 Emergency Preparedness Policy
8.5.2.3 5310 Volunteers Policy
8.5.2.4 6270 Whistleblower Protection Policy

Motion 20150915-8.5.2

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the Field Trip, Emergency Preparedness, Volunteers and Whistleblower Protection Policies
be sent to the district's partner groups for their comments." **Carried**

Trustee Horne advised that the Policy Committee recommended these four policies be sent to the district's partner groups for their review and comment.

- 8.5.3 Policies for Approval
8.5.3.1 6260 Conflict of Interest Policy
8.5.3.2 7110 Trustee Remuneration and Expense Allowance Policy
8.5.3.3 7120 Travel and Subsistence Allowance Policy

Motion 20150915-8.5.3

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the Conflict of Interest, Trustee Remuneration & Expense Allowance and Travel and

Subsistence Allowance Policies be approved."

Carried

Trustee Horne advised that the Policy Committee recommended the approval of these three policies.

8.5.4 Policy to Delete

8.5.4.1 School Planning Councils Policy

Motion 20150915-8.5.4

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston the School Planning Councils Policy be deleted." **Carried**

Trustee Horne advised that with the passage of Bill 11, school planning councils no longer exist and that as a result the Policy Committee recommended that this policy be deleted from the policy book.

Motion 20150915-8.5.5

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the Policy Committee review the need, if any, to archive old policies, and report back to the Board." **Carried**

Trustees discussed what, if anything, should be done with a deleted policy.

8.6 District Technology Committee Report

(Trustee Last)

Chair Last reported that there is a meeting next Wednesday.

9. **Old Business**

None.

10. **New Business**

None.

11. **Information Items**

11.1 Northwest Branch Trustee Meeting, September 25 – 26, 2015, Lester Centre

Chair Last advised that trustees from other districts in the BCSTA Northwest Branch would be in attendance at the meeting along with the BCSTA Board of Directors. Trustees were asked to confirm their attendance with the Secretary-Treasurer.

11.2 Ministry Meeting with Board Chairs, October 21, 2015

Chair Last advised that she would be in attendance at the meeting and a chair's meeting the following day.

11.3 BCPSEA Symposium, October 22 & 23, 2015

Chair Last advised that Trustees Huddleston and Sanchez would attend the meeting on behalf of the Board.

11.4 Trustee Updates (Remove?)

Chair Last advised that trustee updates would be removed from the agenda of future

meetings. Trustee Beil noted that there is frequently an overlap with the Superintendent's Report.

12. **10 Minute Question and Answer Period**

None.

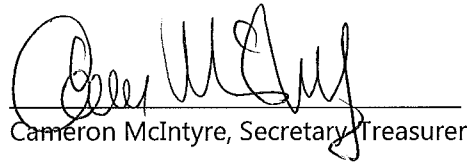
13. **Adjournment**

Motion 20150915-13.1

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Carlick-Pearson the meeting be adjourned at 8:10 pm." **Carried**



Tina Last, Chair



Cameron McIntyre, Secretary/Treasurer

