

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday October 14, 2014 - 7:00 P.M.**

Trustees Present: T. Last, J. Beil, B. Gruber, T-L. Huddlestone, B. Kuntz, L. Sanchez

Staff Present: S. Jones, C. McIntyre, K. Minette, A. Samoil, K. Gomez

Regrets: None.

**Call to Order**

Chair Tina Last called the meeting to order 7:00 p.m. and offered congratulations to Trustee Beil for her "unofficial" election by acclamation.

**1. Adoption of Agenda**

**Motion 20141014-1.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the agenda be approved as amended." **Carried**

The Secretary-Treasurer advised that the Board would be asked to consider a motion related to BC School Sports under agenda item 6.1.8.

**2. Presentation(s):**

2.1 Inquiry Project "Love of Reading"  
PRMS, Dawnn Thorson

The Superintendent introduced teacher Dawnn Thorson, who worked with teacher Sheryl Proskiw on an inquiry question related to the love of reading.

Ms. Thorson advised that the project was based on "Book Love" by Penny Kittle. The goal of the project was to develop each student's desire to read for pleasure. Creation of a comfortable, quiet space was the first step in the process. The project also included finding books that students were interested in reading and developing measures to identify a student's progress in reading. In line with differentiated instruction, Kindles were provided to students who were having challenges in reading.

This project will help students to be ready for high school where more reading is expected.

Trustees expressed their interest in using these methods to encourage reading by students in younger grades.

3. **Approval of the Minutes of the Open Board Meeting held September 9, 2014.**

**Motion 20141014-3.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the minutes of the open Board meeting held September 9, 2014 be approved as  
presented." **Carried**

4. **Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held September 9, 2014 and the Special In-Camera Meeting held September 18, 2014
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20141014-4.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

5. **Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 Cost Sharing
    - 5.1.1.1 Ministry of Education, September 18, 2014

**Motion 20141014-5.1.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the Chair send a letter of thanks to the Deputy Minister of Education, referring to the history with PRMS." **Carried**

Trustees discussed the need to remind the new Deputy Minister of the history of the on and off seismic money for PRMS, and the need to replace the school.

- 5.1.2 Response Letter
  - 5.1.2.1 Minister of Education, September 24, 2014

**Motion 20141014-5.1.2**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Huddlestone the letter from the Minister of Education be received and filed." **Carried**

- 5.1.3 Support Letter
  - 5.1.3.1 Coalition of Child Care Advocates of B.C., September 13, 2014

**Motion 20141014-5.1.3.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the Chair write a letter of support to the Coalition of Child Care Advocates of B.C." **Carried**

Trustee Beil expressed her opinion that lower child care costs would help to address poverty in the province.

5.1.3.2 BC Child and Youth Advocacy Coalition, September 30, 2014

**Motion 20141014-5.1.3.2**

Sanchez "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the Chair write a letter of support to the BC Child and Youth Advocacy Coalition and  
advising of the district policies that are in place." **Carried**

Trustees confirmed that the district already addresses the need to prevent bullying of LGBT youth, and agreed that the letter of support should refer to the district's existing policies.

5.1.4 Binding Arbitration

5.1.4.1 Ellen Braid email, September 7, 2014

**Motion 20141014-5.1.4.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the email from E. Braid be received and filed." **Carried**

5.1.4.2 Prince Rupert District Teacher Union, September 8, 2014

**Motion 20141014-5.1.4.2**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the letter from the PRDTU be received and filed." **Carried**

5.2 Copied to the Board

5.2.1 Funding

5.2.2.1 School District No. 69, September 22, 2014

5.2.2.2 School District No. 46, October 7, 2014

**Motion 20141014-5.2.1**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the letters from School Districts No. 69 and 46 be received and filed." **Carried**

5.2.2 \$40/day Parent Support Program

5.2.2.1 List Attached

**Motion 20141014-5.2.2**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the letters regarding the \$40/day Parent Support Program, on the attached list, be  
received and filed." **Carried**

5.2.3 Negotiated Settlement

5.2.3.1 List Attached

**Motion 20141014-5.2.3**

Gruber "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the letters regarding a negotiated settlement, on the attached list, be received and  
filed." **Carried**

5.2.4 Return of Students to Schools

5.2.4.1 School District No. 44, September 19, 2014

5.2.4.2 School District No. 35, September 30, 2014

**Motion 20141014-5.2.4**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the letters from School Districts No. 44 and 35 be received and filed." **Carried**

- 5.2.5 Business Functions
  - 5.2.5.1 Crest Hotel, September 20, 2014

**Motion 20141014-5.2.5**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the letter from the Crest Hotel be received and filed." **Carried**

Trustees discussed the impact on the district of the teachers' union boycott of the Crest hotel and expressed their hope that the union and the hotel would resolve this issue.

- 5.2.6 BCED Plan
  - 5.2.6.1 School District No. 57, September 24, 2014

**Motion 20141014-5.2.6**

Gruber "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Huddleston the letter from School District No. 57 be received and filed." **Carried**

**6. Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent reviewed the approved field trips.

6.1.2 Enrolment

The Director, Human Resources advised that enrolment at October 10, 2014 was 2,073 students, including 148 students in kindergarten, of which 17 are in French Immersion. This compares with 2,123 students at September 30, 2013.

6.1.3 Upcoming Learning Opportunities

The Superintendent advised that the first meeting of the Network of Inquiry and Innovation will occur in Smithers; attendance will be subject to the availability of TTOC's. Fiona Morrison will be in Prince Rupert in late October, followed by Carol Fullerton in early November. The Changing Results for Young Learners (CR4YL) project will continue this year.

6.1.4 Learning Improvement Fund

The Superintendent presented the summary of the Learning Improvement Fund placements for teachers. This is now referred to as the Education Fund in the teacher collective agreement. The fund has been used for additional teaching time in the district. The district is still consulting with IUOE on the use of the support staff portion of the Learning Improvement Fund.

6.1.5 Collaboration Time Initiatives

The Superintendent advised that there are now 3 schools using collaboration time – PRMS, CHSS and Roosevelt. The model at each school is different.

6.1.6 Admin Assistants, Team Leaders and Department Heads

**Motion 20141014-6.1.6**

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the list of Administrative Assistants, Team Leaders and Department Heads be approved as amended." **Carried**

The Superintendent presented the 2014-2015 list of Administrative Assistants, Team Leaders and Department Heads to the Board for approval. The Board was asked to add Ms. Caroline McChesney to the list as the Administrative Assistant at École Roosevelt Park Community School.

#### 6.1.7 Survey

##### **Motion 20141014-6.1.7**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the survey by the UBC Department of Nursing be approved." **Carried**

The Superintendent advised the Board of a survey being undertaken by the UBC Department of Nursing on the subject of protective factors for LGBT youth. This is a study being performed in large and small communities in both the USA and Canada. The survey is anonymous and is generally at arms-length from the school. Participation is based on a student's connection to the Gay Straight Alliance at Charles Hays Secondary School.

#### 6.1.8 Other

##### 6.1.8.1 New teacher and staff orientation

The new teacher and staff orientation took place on October 1 at the Highliner Inn.

##### 6.1.8.2 BC School Sports

##### **Motion 20141014-6.1.8.2**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the combination of Prince Rupert Middle School and Annunciation School students for Grade 8 boys volleyball and basketball, under the jurisdiction of BC School Sports, be approved." **Carried**

The Director of Instruction advised that it would be beneficial to combine the grade 8 students of Prince Rupert Middle School and Annunciation School for the sports of Grade 8 boys volleyball and basketball so that there are enough athletes to compete.

Trustees discussed possible reasons for the lack of student participation in these school sports.

##### 6.1.8.3 Find Your Fit

"Find your Fit" will provide an opportunity for middle school students to have a hands-on experience trying out a number of different careers.

##### 6.1.8.4 Success for Life Summit

The BC Lions are promoting a "Success for Life Summit" in November. Students will attend the Grey Cup game as part of the trip. 6 middle school students are invited to attend.

#### 6.1.8.5 Artwork on Display

Thanks were offered to teacher Debbie Carter and her grade 3 and 4 students for the beautiful artwork on display.

### 7. **Secretary Treasurer's Report**

The Secretary-Treasurer advised that a September Expenditure Summary was not included in the agenda package as the costs associated with the two new collective agreements, and the strike savings to be withheld by the Ministry of Education, are still being calculated.

#### 7.1 Operations Department Report

The Secretary Treasurer presented the Operations Department Report for September, 2014.

Trustee questions about evening activities outside the closed Westview school and the air quality concerns in closed schools were answered.

#### 7.2 Information Technology Department Report

The Director of Instruction, Information Technology, handed out copies of the Information Technology Department Report for September, 2014.

### 8. **Committee Reports**

#### 8.1 Finance & Building Committee

None.

**(Trustees Gruber, Kuntz, Beil)**

#### 8.2 District Improvement Team Report

None.

**(Trustees Kuntz, Huddlestone)**

#### 8.3 Provincial Council Report

**(Trustee Huddlestone)**

##### 8.3.1 Motions

#### **Motion 20141014-8.3**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez Trustee Huddlestone use her discretion to vote on motions at the upcoming Provincial  
Council meeting." **Carried**

Trustee Huddlestone asked trustees for their voting directions for the motions coming before Provincial Council at the October 25, 2014 meeting.

Chair Last indicated that the Board is confident that Trustee Huddlestone would exercise her judgement based on your experience. As their representative, the Board doesn't want Trustee Huddlestone to be handcuffed, as important information may arise in debate on the motions.

The Education Committee will meet on October 23 and 24. Trustee Huddlestone is the Northwest branch representative, and will send a request to Board Chairs in the branch for any items they would like to see on the education program.

8.4 Aboriginal Education Report (Trustees Huddleston, Last)  
None.

8.5 Policy Committee Report (Trustees Sanchez, Beil)

8.5.1 September 30, 2014 Policy Committee Minutes  
Trustee Sanchez presented the minutes of the September 30, 2014 meeting of the Policy Committee.

8.5.2 Policies for Approval

8.5.2.1 6250 District Parent Advisory Council Policy

**Motion 20141014-8.5.2**

Sanchez "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the District Parent Advisory Council Policy be approved." **Carried**

Trustee Sanchez advised that the Policy Committee recommended the approval of this policy.

8.5.3 Policies for Review

8.5.3.1 Security and Protection of Buildings Policy

8.5.3.2 School Funds Policy

**Motion 20141014-8.5.2**

Sanchez "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Huddleston the Security and Protection of Buildings and School Funds Policies be sent to the district's  
partner groups for their comments." **Carried**

Trustee Sanchez advised that the Policy Committee recommended that these two policies be sent to the districts' partner groups for their comments.

8.6 District Technology Committee Report (Trustee Kuntz)  
None.

8.7 Healthy Community Integration Committee (Trustee Huddleston)  
Trustee Huddleston advised that a grant opportunity of \$15,000 is available in the community for projects related to seniors or youth. Individual projects can receive a maximum of \$3,000.

9. **Old Business**  
None.

10. **New Business**  
None.

11. **Information Items**

11.1 BCPSEA Symposium, October 23-24, 2014

Chair Last advised that the Board's alternate representative, Trustee Sanchez, would attend the Symposium on behalf of the Board.

11.2 Trustee Updates

Bart Kuntz

CHSS – The PAC is looking to have money budgeted for both sports and arts activities.

PRMS – new parents were at the PAC meeting and volunteered where help was needed. Fund raising is getting underway to support sports teams and other student activities.

Louisa Sanchez

Conrad – visited the school and have been invited to read with students on Wednesdays.

Tina Last

Lax Kxeen – visited the school during the day, attending the StrongStart program.

Janet Beil

Performing Arts Centre – the Centre is applying for grant money.

Port Edward – the school is fundraising for their trip.

12. **10 Minute Question and Answer Period**

Q. At the BCSTA meetings, will the Board, will they be advocating to regain their role at BCPSEA?

A. Trustee Huddlestone will be able to follow up on that question when she attends the Provincial Council meeting.

Q. Will the Board ask about the Ministry drawing back of funds?

A. Trustee Huddlestone will also be able to follow up on that question.

13. **Adjournment**


**Motion 20141014-13.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that

Kuntz the meeting be adjourned at 8:27 pm."

**Carried**

  
\_\_\_\_\_  
Tina Last, Chair

  
\_\_\_\_\_  
Cameron McIntyre, Secretary-Treasurer