

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday, October 11, 2016 - 7:00 P.M.**

**Trustees Present:** T. Last, J. Beil, J. Horne, T-L. Huddlestone, B. Kuntz, L. Sanchez

**Staff Present:** S. Jones, C. McIntyre, K. Minette, A. Samoil, J. Wittig

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20161011-1.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Huddlestone (Prince Rupert) that the agenda be approved."

**Carried**

**2. Presentation(s):**

**2.1 A Day in the Life of SD52, P. Scott**

The Superintendent advised that the scheduled presenter, teacher Jeremy Janz of Pacific Coast School, was unable to be in attendance and introduced vice-principal Peter Scott of Ecole Roosevelt Park Community School. Mr. Scott presented a video on a "Day in the Life" of Roosevelt school and advised that the video has been submitted to CTV for a project to celebrate Canada's 150<sup>th</sup> Anniversary.

**3. Approval of the Minutes of the**

**3.1 Open Board Meeting held September 13, 2016**

**Motion 20161011-3.1a**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the minutes of the open Board meeting held  
September 13, 2016 be approved as presented."

**Carried**

**4. Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held September 13, 2016
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items

- 4.8 Old Business
- 4.9 Items for Release

**Motion 20161011-4.1a**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
 Beil (Prince Rupert) that a closed meeting be held and that agenda  
 items 1 through 9 be approved."

**Carried**

**5. Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 Transportation Funding
    - 5.1.1.1 Concerned parent, September 8, 2016
    - 5.1.1.2 PRMS DPAC, September 21, 2016
    - 5.1.1.3 Pineridge DPAC, September 22, 2016
    - 5.1.1.4 CHSS DPAC, September 22, 2016
    - 5.1.1.5 Roosevelt DPAC, September 24, 2016
    - 5.1.1.6 DPAC, September 29, 2016
    - 5.1.1.7 Appendix A,
    - 5.1.1.8 Appendix B,
    - 5.1.1.9 Appendix C,
    - 5.1.1.10 Appendix D,

**Motion 20161011-5.1.1a**

Huddlestone "Be it resolved by the Board of Education of School District  
 Sanchez No. 52 (Prince Rupert) that the Chair write a letter inviting  
 DPAC to a meeting to discuss the use of the transportation  
 money."

**Withdrawn**

**Motion 20161011-5.1.1b**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
 Sanchez (Prince Rupert) that the Chair write a letter asking DPAC to  
 consider a joint meeting in the future."

**Carried**

**Motion 20161011-5.1.1c**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
 Sanchez (Prince Rupert) that the Chair write letters to the City of Prince  
 Rupert and the Minister of Transportation and Infrastructure  
 requesting the installation of a controlled crosswalk on Park  
 Avenue at 11<sup>th</sup> Street."

**Carried**

Trustees discussed the importance of their relationship with parents, and the advantages and disadvantages of meeting with them. The availability of trustee representatives to PAC and DPAC meetings was noted.

The Secretary-Treasurer advised that the transportation plan submitted by the district has been approved by the Ministry of Transportation.

5.1.2 Select Standing Committee

5.1.2.1 BCTF, September 27, 2016

**Motion 20161011-5.1.2a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Sanchez (Prince Rupert) that the Chair submit a letter to the Select  
Standing Committee on Finance and Government Services."

**Carried**

5.2 Copied to the Board

5.2.1 Deadline

5.2.1.1 School District No. 5, September 20, 2016

**Motion 20161011-5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from School District No. 5 be  
received and filed."

**Carried**

5.2.2 Select Standing Committee

5.2.2.1 School District No. 43, September 20, 2016

5.2.2.2 School District No. 38, September 21, 2016

5.2.2.3 School District No. 69, October 4, 2016

**Motion 20161011-5.2.2a**

Huddleston "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letters from School Districts Nos. 43, 38,  
and 69 be received and filed."

**Carried**

5.2.3 Grant

5.2.3.1 Northern Development Initiative Trust, September 22, 2016

**Motion 20161011-5.2.3a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from the Northern Development  
Initiative Trust be received and filed."

**Carried**

5.2.4 Foundation Skills Assessment

5.2.4.1 School District No. 69, October 4, 2016

**Motion 20161011-5.2.4a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Huddleston (Prince Rupert) that the letter from School District No 69 be  
received and filed."

**Carried**

**6. Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The list of approved field trips was presented to the Board.

6.1.2 Enrolment

The Director, Human Resources reported that the district's preliminary enrolment at September 30, 2016 is 1,999.

- 6.1.3 Upcoming Projects/Learning  
The Superintendent advised that NOII/AESN meeting is coming.
- 6.1.4 Learning Improvement Fund  
The Superintendent advised that the remaining 0.1 fte of teacher staffing has now been put in place.
- 6.1.5 Admin Assistants, Team Leaders

**Motion 20161011-6.1.5a**  
 Horne "Be it resolved by the Board of Education of School District No. 52  
 Sanchez (Prince Rupert) that the list of Administrative Assistants and Team  
 Leaders be accepted by the Board." **Carried**

The Superintendent distributed an updated list of Administrative Assistants and Team Leaders.

- 6.1.6 Other  
The Superintendent advised that another "Find Your Fit" tour is coming to Charles Hays Secondary School.

**7. Secretary-Treasurer's Report**

- 7.1 Expenditure Statement  
The Secretary Treasurer presented Expenditure Statement for September 2016.
- 7.2 Operations Department Report  
The Secretary Treasurer presented the Operations Department Report for September 2016.
- 7.3 Information Technology Reports  
The Secretary Treasurer presented the Information Technology Report for September 2016.

**8. Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Huddleston, Sanchez)**
  - 8.1.1 Approval of Auditors

**Motion 20161011-8.1.1a**  
 Beil "Be it resolved by the Board of Education of School District No. 52  
 Huddleston (Prince Rupert) that Carlyle, Shepherd & Co. be approved as  
 auditors for the year ending June 30, 2017." **Carried**

Trustees expressed their thanks to the Secretary-Treasurer.

- 8.2 Framework for Enhancing Student Learning **(Trustees Huddleston, Sanchez)**  
Trustee Sanchez advised that the third meeting was well-attended and the group is doing very good work. The next meeting is October 27, 2016. Thanks were offered to Mr. Minette and the staff working on this process.

- 8.3 Provincial Council (Trustee Horne)  
Trustee Horne will be attending the Provincial Council Meeting on October 28-29, 2016.

**Motion 20161011-8.3a**

Horne Huddlestone	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair write a letter to BCSTA asking them to find ways to subsidize travel for Northern Boards as Southern Boards do not pay for travel."	<b>Carried</b>
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One reason is that the meetings are no longer taken out to rural areas, the savings in travel for Southern Boards should be used to subsidize the travel for Northern Board.

- 8.4 Aboriginal Education Council (Trustees Huddlestone, Last)  
Nothing to report at this time.

- 8.5 Policy Committee (Trustees Horne, Kuntz)

8.5.1 September 29, 2016 Meeting Minutes  
Trustee Horne presented the minutes of the September 29, 2016 meeting of the committee.

8.5.2 Policies for Review

8.5.2.1 1380 Anaphylaxis Policy

8.5.2.2 1410 District Code of Conduct Policy

8.5.2.3 3210 Energy Conservation and Environmental Stewardship

8.5.2.4 3220 Buildings and Grounds Projects Policy

**Motion 20161011-8.5.2a**

Horne Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Anaphylaxis, District Code of Conduct, Energy Conservation and Environmental Stewardship, Buildings and Grounds Projects policies be sent to the district's partner groups for their input."	<b>Carried</b>
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Trustee Horne advised that the Policy Committee recommended these four policies be sent to the Board's partner groups for their input.

8.5.3 Policies for Approval

8.5.3.1 1130 – Student Support Policy

**Motion 20161011-8.5.3a**

Horne Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Student Support Policy be approved."	<b>Carried</b>
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Trustee Horne advised that the Policy Committee recommended the Board approve this policy.

- 8.5.4 Policies to Delete
  - 8.5.4.1 1440 Diversity in Schools Policy
  - 8.5.4.2 6210 Approach to Governance Policy
  - 8.5.4.3 6340 Relationships Policy

**Motion 20161011-8.5.4a**

<p>Horne Kuntz</p>	<p>"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Diversity in Schools, Approach to Governance and Relationships policies be deleted."</p>	<p><b>Carried</b></p>
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Trustee Horne advised that the Policy Committee recommended that the Board delete these three policies. The Diversity in Schools Policy overlaps with the Code of Conduct Policy.

- 8.6 District Technology Steering Committee **(Trustee Last)**
  - 8.6.1 September 2, 2016 Meeting Minutes  
Trustee Last presented the minutes of the September 2, 2016 meeting.

9. **Old Business**  
None.

10. **New Business**  
None.

11. **Information Items**

- 11.1 October 13-14, 2016, BCPSEA Symposium  
Chair Last advised that trustee Huddlestone would be attending the meeting.
- 11.2 October 26, 2016 Ministry Partner Liaison Meeting  
Chair Last advised that she would be attending the meeting.
- 11.3 October 27, 2016 BCSTA Board Chairs Meeting  
Chair Last advised that she would be attending the meeting.
- 11.4 October 28, 2016 Education Committee Meeting  
Chair Last advised that trustee Huddlestone would be attending the meeting.
- 11.5 October 28-29, 2016 BCSTA Provincial Council Meeting  
Chair Last advised that trustee Horne would be attending the meeting.
- 11.6 December 3-7, 2016 Learning Forward Conference  
Chair Last advised that all trustees are expected to attend the meeting. Trustees must confirm their travel arrangements with the Board Office.

12. **10 Minute Question and Answer Period**

Q: Who is the elected trustee representative to DPAC meetings? Next meeting is this Thursday.

A: Someone will be in attendance.

Q: Has there been a discussion with BC Transit about using their service for Port Ed?

A: The district is in discussions with the District of Port Edward to review this option in the future.

Q: When will the by-election be held?

A: It is the responsibility of the City to run the by-election. The budget they proposed is over \$30,000 while Terrace ran a by-election for less than \$5,000.

Q: Was the Board aware that parents did attend the budget meetings?

A: The Board noted that there were very few parents in attendance.

Q: Transportation was raised at a number of meetings – how was the information collated.

A: The Board sees the result of surveys.

Q: The decision to provide bus service to Port Edward and Metlakatla is supported; but we don't feel, as parents, we are being heard. PACs and DPACS are hurting for attendance. What will the Board do to help parents know they are being heard.

A: The challenge of getting a quorum has been happening for a long time.

Q: Can DPAC be on the agenda of the Board?

A: Concerns can be addressed through the trustee representative and the Board will respond to letters addressed to the Board.

Q: Can the agenda be changed to provide for an Aboriginal Education report, and not be limited to the Aboriginal Education Council?

A: The agenda reflects the report of the trustee who sits on the Aboriginal Education Council. The work of the Aboriginal Education department is addressed through the Superintendent's report.

### 13. **Adjournment**

**Motion 20161011-13.0a**

Huddleston "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the meeting be adjourned at 8:28 p.m.

**Carried**

  
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Tina Last, Chair

  
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Cameron McIntyre, Secretary-Treasurer

