

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

M I N U T E S

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, November 10, 2015 - 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone, B. Kuntz, L. Sanchez

Staff Present: S. Jones, C. McIntyre, K. Gomez, K. Minette

Chair Tina Last welcomed everyone and acknowledged that the meeting is taking place on traditional Ts'msyen territory. Chair Tina Last called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20151110-1

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the agenda be approved as presented." **Carried**

2. Presentation(s):

2.1 Collaboration Projects: CHSS/PRMS/Roosevelt

The Superintendent introduced teachers Anna Ashley of Charles Hays Secondary School, Teresa Lowther of Prince Rupert Middle School, and Melissa Voth and Kim Nielsen of École Roosevelt Elementary School.

Teresa Lowther described how ukulele songs are being translated into Sm'algax. Students are very engaged as they learn these songs. This is the 3rd year of collaboration at PRMS and it has gone very well; she has been working with different groups in the school.

Anna Ashley (with assistance from Laila Leach in making the presentation) noted that the collaboration time at CHSS is outside of instruction time, and teachers are choosing to participate as they see the benefit for students when they work together. There has been a significant increase in the number of inquiry projects underway at the school.

Melissa Voth and Kim Nielsen noted that collaboration time is a gift from administrators when all students go to the gym for 30 minutes of daily physical activity on Monday and Friday. The early morning DPA is a benefit to students.

Teachers sign up for long-term or short-term projects and have worked together for school-wide activities, for example Remembrance Day. Inquiry projects are underway. Collaboration time has been very valuable with a large number of new teachers in the school. French and English stream teachers have been working together. The improved lessons created by working together benefit the students. The flow of students from year to year will improve as teachers use common language in their lessons.

3. **Approval of the Minutes of the Open Board Meeting held October 13, 2015**

Motion 20151110-3

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the minutes of the open Board meeting held October 13, 2015 be approved as presented." **Carried**

4. **Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held October 13, 2015
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20151110-4

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

5. **Correspondence**

- 5.1 Addressed to the Board
 - 5.1.1 Wap Sigatgyet
 - 5.1.1.1 Metlakatla Chief, Hereditary Chief(s) and Matriarch(s), May 26, 2015

Motion 20151110-5.1.1.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the letter from the Metlakatla Chief, Hereditary Chief(s) and Matriarch(s) be received and filed." **Carried**

- 5.2 Copied to the Board
 - 5.2.1 Provincial Budget
 - 5.2.1.1 School District No. 46, October 8, 2015
 - 5.2.1.2 School District No. 43, October 12, 2015

Motion 20151110-5.2.1

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddlestone the letters from the School District Nos. 46 and 43 be received and filed." **Carried**

- 5.2.2 Safety For School Children
 - 5.2.2.1 School District No. 72, October 6, 2015
 - 5.2.2.2 School District No. 23, October 19, 2015
 - 5.2.2.3 School District No. 91, October 19, 2015

Motion 20151110-5.2.2

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Sanchez the letters from the School District Nos. 72, 23, and 91 be received and filed." **Carried**

Trustee Huddlestone advised that Provincial Council passed a motion on this topic.

- 5.2.3 My Education BC
5.2.3.1 School District No. 23, October 19, 2015

Motion 20151110-5.2.3.1

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the letter from School District No. 23 be received and filed." **Carried**

Trustees commented on the action being taken by the Ministry to address the issues with My Education BC.

- 5.2.4 Welcome
5.2.4.1 School District No. 8, October 20, 2015

Motion 20151110-5.2.4.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
the Chair write a similar letter." **Withdrawn**

Motion 20151110-5.2.4.2

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letter from School District No. 8 be received and filed." **Carried**

- 5.2.5 Reduce Red Tape
5.2.5.1 Ministry of Education, October 21, 2015

Motion 20151110-5.2.5.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Sanchez the letter from the Ministry of Education be received and filed." **Carried**

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips
None.

6.1.2 Enrolment
The Director, Human Resources advised that enrolment at October 31, 2015 was 2,089 students. 163 are kindergarten students.

6.1.3 Learning Opportunities
The Superintendent advised that Jan Unwin and Maureen Dockendorf from the Ministry were here last week, discussing the new curriculum. Fiona Morrison was here yesterday and today. Carole Fullerton will come in January.

6.1.4 Organization of Classes
The Superintendent presented the unofficial class size averages for 2015. In all grade groups the averages are lower than the Provincial average.

6.1.5 Other
The Superintendent advised "Reading with the Rampage" is underway again and greatly appreciated by the students.

The "Find Your Fit" tour is scheduled at Charles Hays school for November 19. A promotional video was shown to the Board by the Director of Instruction.

Motion 20151110-6.1.5

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Sanchez the school calendar be amended to add two additional non-instructional days on
January 15, 2016 and March 30, 2016." **Carried**

The Superintendent requested a change to the school calendar. The provincial regulation has been updated to provide for 2 additional non-instructional days to allow teachers to work on the new curriculum. The 2 additional days are proposed for January 15 and March 30, 2015. No impact on IUOE employees is expected; some training for EA's may be developed. A letter will go to families.

The Superintendent presented an excerpt from the Auditor General's report on Aboriginal student success. The results in the district have improved substantially from 2003 to 2013 and work continues.

The artwork in the Board room is from Mrs. Carter's class at Pineridge Elementary.

7. Secretary-Treasurer's Report

- 7.1 Expenditure Statement
The Secretary-Treasurer presented the Expenditure Statement for October 2015.
- 7.2 Operations Department Report
The Secretary-Treasurer presented the Operations Department Report for October 2015.
- 7.3 Information Technology Reports
The Secretary-Treasurer presented the Information Technology Department Report for October 2015.

8. Committee Reports

- 8.1 Finance & Building Committee **(Trustees Beil, Huddlestone, Sanchez)**
 - 8.1.1 CHSS DDC Project Capital Bylaw 126961

Motion 20151110-8.1.1.1

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil all three readings of School District No. 52 (Prince Rupert) Capital Project Bylaw
No. 126961 for fiscal year 2015/16 be read." **Carried Unanimously**

CAPITAL PROJECT BYLAW NO. 126961

A BYLAW by the Board of Education of School District No. 52 (Prince Rupert) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126961 – Routine Capital 2015/16.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$458,000 for Project No. 126961 is hereby adopted.
2. This Bylaw may be cited as School District No. 52 (Prince Rupert) Capital Project Bylaw No. 126961.

Motion 20151110-8.1.1.2

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston School District No. 52 (Prince Rupert) Capital Project Bylaw No. 126961 for fiscal year
2015/16 be read a first time the 10th day of November 2015." **Carried**

Motion 20151110-8.1.1.3

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston School District No. 52 (Prince Rupert) Capital Project Bylaw No. 126961 for fiscal year
2015/16 be read a second time the 10th day of November 2015." **Carried**

Motion 20151110-8.1.1.4

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston School District No. 52 (Prince Rupert) Capital Project Bylaw No. 126961 for fiscal year
2015/16 be read a third time, finally passed and adopted the 10th day of November
2015." **Carried**

The Secretary-Treasurer offered his thanks to the Director of Operations, Dave Garcia, for preparing and submitting the successful application for these funds. These funds will allow Annual Facility Grant money to be used for other projects.

8.1.2 Updated Capital Plan

Motion 20151110-8.1.2

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the updated Capital Plan, as presented, be approved and submitted to the Ministry of
Education." **Carried**

The Secretary Treasurer presented the updated Capital Plan.

Trustees discussed how the requests for additional capital items may be used by the Ministry in their long-term capital planning.

8.2 District Improvement Team Report **(Trustees Kuntz, Sanchez)**

The Director of Instruction described the process underway to develop a district reporting process based on the draft provincial "framework for enhancing student learning." The process will include school-based surveys which will assist in planning at the school level and inform district-wide plans.

8.3 Provincial Council Report **(Trustee Huddleston)**

The Provincial Council meeting took place October 24 & 25, 2015. The Minister and Deputy Minister addressed the meeting Friday evening. On Saturday morning several motions were presented and the results of those motions were shared with the Board. The issues forum was held on Saturday afternoon.

8.4 Aboriginal Education Report (Trustees Huddleston, Horne)
Trustee Horne attended the Aboriginal Education Council meeting on October 14, 2015.
The upcoming renewal of the Aboriginal Education Partnership Agreement was discussed.

8.5 Policy Committee Report (Trustees Horne, Kuntz)

8.5.1 October 29, 2015 Meeting Minutes
Trustee Horne presented the minutes of the Policy Committee meeting on
October 29, 2015.

The Secretary-Treasurer advised that, in response to a previous motion of the
Board, previous copies of Board policies are maintained.

8.5.2 Policies for Review
8.5.2.1 1440 Diversity in Schools Policy

Motion 20151110-8.5.2.1

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the Diversity in Schools Policy be sent to the district's partner groups for their comments."

Carried

8.5.2.2 1410 Code of Conduct Policy
8.5.2.2.1 4210 Safe, Caring & Orderly School Policy

Motion 20151110-8.5.2.2

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the Code of Conduct Policy be sent to the district's partner groups for their comments."

Carried

Trustee Horne advised that policy 1410 was combined with policy 4210 in the
draft presented to the Board.

Trustees discussed whether the policy should include a list of examples of issues
addressed by the Human Rights Code.

8.5.3 Policies for Approval
8.5.3.1 1130 Student Support Policy
8.5.3.2 1610 Field Trip Policy
8.5.3.3 4110 Emergency Preparedness Policy
8.5.3.4 5310 Volunteers Policy
8.5.3.5 6270 Whistleblower Protection Policy

Motion 20151110-8.5.3

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the Student Support, Field Trip, Emergency Preparedness, Volunteer and Whistleblower
Protection Policies be approved."

Carried

The Secretary-Treasurer noted that the changes to policy 1130 were primarily to ensure
consistency in the terms used in the policy and were not substantive. The Committee had
not recommended sending the policy back to partner groups for further comment.

8.6 District Technology Committee Report (Trustee Last)
Trustee Last presented the minutes of the October 21, 2015 District Technology
Committee meeting.

9. **Old Business**

9.1 Ministry Meeting

The Chair noted that she attended the meeting with the Superintendent and the Secretary-Treasurer. It was an informative day with good discussions at tables.

9.2 BCSTA Board Chairs Meeting

The Chair advised that she attended the meeting on behalf of the Board and described the value of the training provided.

9.3 BCPSEA Symposium

Trustees Huddleston and Sanchez attended the Symposium. The speakers at the event were very valuable.

9.4 Previous Resolutions

Motion 20151110-9.4

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that Huddleston the motions listed in the attachment presented to the Board be rescinded." **Carried**

The Secretary-Treasurer asked for the motions listed in the attachment to be rescinded.

9.5 Review of Transportation Costs

The Secretary-Treasurer recommended that the public review of district transportation costs be conducted as part of the annual public budget consultation. Dates will be presented to the Board in December.

10. **New Business**

None.

11. **Information Items**

11.1 BCSTA Academy, November 26 -28, 2015

The Chair reminded trustees of the upcoming BCSTA Academy.

11.2 Board Meetings, December 1 and 8, 2015

The Chair reminded trustees that there are two Board Meetings in December.

11.3 Trustee Resignation

The Chair advised that Trustee Carlick-Pearson resigned effective today and a by-election will be required. Trustee Carlick-Pearson was thanked for her service to the Board.

12. **10 Minute Question and Answer Period**

Q. What happened to the Corporate Sponsorship Policy that was sent back to the Policy Committee?

A. It was approved in June 2014.

- Q. Can IUOE members be part of the new planning process?
A. Staff are not aware of any restrictions.
- Q. Was the CHSS phone system to be replaced by a district-wide system?
A. That remains a possibility.
- Q. While noting the excitement for the capital money, will this project be as noisy as the building envelope project?
A. Most of the work on this project will take place outside of class hours.

The district will be laying a wreath at the Remembrance Day ceremony

13. **Adjournment**

Motion 20151110-13

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddlestone the meeting be adjourned at 8:35 pm." **Carried**



Tina Last, Chair



Cameron McIntyre, Secretary-Treasurer