

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Monday, November 10, 2014 - 7:00 P.M.**

Trustees Present: T. Last, J. Beil, B. Gruber, T-L. Huddlestone (via teleconference), B. Kuntz, L. Sanchez

Staff Present: S. Jones, C. McIntyre, K. Minette, A. Samoil, K. Gomez

Regrets: None.

**Call to Order**

Chair Tina Last called the meeting to order 7:00 p.m. and welcomed everyone to the last meeting of the current Board. Trustee Huddlestone is on the phone. It is Trustee Gruber's last meeting with the Board. A formal acknowledgement will come in December.

**1. Adoption of Agenda**

**Motion 20141110-1.1**

Gruber "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the agenda be approved as presented." **Carried**

**2. Presentation(s):**

**2.1 Bread Loaf School – Penny Hasell**

The Superintendent introduced teacher Penny Hasell. Ms. Hasell was sponsored by Ridley Terminals Inc. to attend a summer program at the Bread Loaf School campus in Vermont.

Ms. Hasell expressed her thanks to the sponsor and noted that Ridley Terminals Inc. has offered to send 2 teachers next year. A number of pictures were shared with the Board.

One of the courses focused on the use of drama in different subject areas. Use of this practice will meet the needs of kinesthetic learners. The other course focused on describing with imagination.

**3. Approval of the Minutes of the Open Board Meeting held October 14, 2014.**

**Motion 20141110-3.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the minutes of the open Board meeting held October 14, 2014 be approved as presented." **Carried**

**4. Necessity of Closed Meeting and Agenda**

**4.1 Approval of Agenda**

**4.2 Approval of Minutes of the In-Camera Meeting held October 14, 2014**

- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

**Motion 20141110-4.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

**5. Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 Homestay Guidelines
    - 5.1.1.1 Ministry of Education, October 10, 2014

**Motion 20141110-5.1.1**

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the letter from the Ministry of Education be received and filed." **Carried**

- 5.1.2 Service Delivery Project Phase 2
  - 5.1.2.1 Ministry of Education, October 29, 2014

**Motion 20141110-5.1.2**

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the letter from the Ministry of Education be received and filed." **Carried**

- 5.2 Copied to the Board
  - 5.2.1 Select Standing Committee
    - 5.2.1.1 School District No. 38, October 10, 2014
    - 5.2.1.2 School District No. 23, October 16, 2014
    - 5.2.1.3 School District No. 42, October 17, 2014
    - 5.2.1.4 School District No. 5, October 27, 2014

**Motion 20141110-5.2.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the letters from the School District Nos. 38, 23, 42, and 5 be received and filed." **Carried**

- 5.2.2 Wage Inconsistency
  - 5.2.2.1 School District No. 83, October 21, 2014

**Motion 20141110-5.2.2**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the letter from the School District No. 83 be received and filed." **Carried**

- 5.2.3 Days Paid in September
  - 5.2.3.1 BCSTA, October 14, 2014
  - 5.2.3.2 School District No. 43, October 22, 2014
  - 5.2.3.3 School District No. 19, October 30, 2014

**Motion 20141110-5.2.3**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the letters from the BCTSA and School District Nos. 43 and 19 be received and filed." **Carried**

- 5.2.4 BC Ed Plan
  - 5.2.4.1 School District No. 23, October 15, 2014

**Motion 20141110-5.2.4**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the letter from the School District No. 23 be received and filed." **Carried**

- 5.2.5 Exempt Compensation
  - 5.2.5.1 School District No. 83, October 20, 2014
  - 5.2.5.2 School District No. 73, October 29, 2014

**Motion 20141110-5.2.5**

Gruber "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the letters from the School District Nos. 83 and 73 be received and filed." **Carried**

- 5.2.6 Thank You
  - School District No. 41, October 30, 2014

**Motion 20141110-5.2.6**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the letter from the School District No. 41 be received and filed." **Carried**

**6. Superintendent of Schools' Report**

**6.1 For Board Information:**

- 6.1.1 Field Trips
  - The Superintendent reviewed the approved field trips.

**Motion 20141110-6.1.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the district accept the proposed middle school field trip subject to receiving further  
details on the trip." **Carried**

PRMS vice-principal Pam Groves is proposing a field trip to Costa Rica during Spring Break in 2016. The trip will tie in with curriculum. Following a discussion of the trip with trustees, the Superintendent agreed to have Ms. Groves come to a Board meeting to provide further details on the proposed trip.

- 6.1.2 Enrolment
  - The Director, Human Resources advised that enrolment at October 17, 2014, the date of the official count, was 2,066 students, including 147 in kindergarten, up 5 from last month. This is a decline from the September 30, 2013 official count of 2,103 students.

- 6.1.3 Upcoming Learning Opportunities
  - The Superintendent advised that the Network of Inquiry and Innovation / Aboriginal Enhancement Schools Network met in Smithers. Teachers Fiona Morrison and Carol Fullerton were in the district. Changing Results for Young Readers held their first meeting of the year. The next learning opportunity sessions will come after Christmas.

6.1.4 After School Sports and Arts Initiative  
The Superintendent advised that the district has received the funds to continue with this program.

6.1.5 Drug and Alcohol Survey

**Motion 20141110-6.1.5**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the district participate in the National Canadian Student Tobacco, Alcohol and Drugs Survey."  
**Carried**

The Superintendent advised that the district has been asked to participate in the National Canadian Student Tobacco, Alcohol and Drugs Survey. Conducted by Health Canada, it will give us useful feedback on substance use by our students. The University of Victoria is participating in this survey. Parents can choose to have their children opt out of the survey.

6.1.6 Other

The Superintendent reported that Nov 16-22 is bullying awareness week with the theme "Stand up to bullying". PRMS will be having a chant contest.

Remembrance Day assemblies were conducted in a number of schools.

E-cigarettes – the principals have discussed these and reviewed information about e-cigarettes. They will be treated the same as any other tobacco products and they are therefore prohibited on school property. Northern Health has also asked the district to ban them from school property.

The Superintendent expressed her thanks to the Board for their commitment to education, noting that their dedication and hard work has been remarkable.

**7. Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary Treasurer presented the Expenditure Report for October, 2014. Expenditures on salaries reflect both savings from the teacher strike and additional costs arising from the new collective agreement. Announcements from the Ministry on adjustments to the district's funding are not expected until December.

7.2 Operations Department Report

The Secretary Treasurer presented the Operations Department Report for October, 2014. In response to questions, the Secretary-Treasurer advised that the groundskeeper position was not budgeted for the full year in the current budget and that the request for a replacement bus did not meet the Ministry requirement that the bus be at least 10 years old.

7.3 Information Technology Department Report

The Secretary Treasurer presented the Information Technology Department Report for October, 2014.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Gruber, Kuntz, Beil)**  
Trustee Kuntz reported that the Committee reviewed the expenditure summary. The replacement of the CHSS dust collector is underway. The Kanata property is still for sale, and there have been some enquiries.
- 8.2 District Improvement Team Report **(Trustees Kuntz, Huddlestone)**  
8.2.1 October 21<sup>st</sup> Meeting  
Trustee Kuntz reported on the small District Improvement Team meeting on October 21, 2014. The achievement contract was reviewed and ideas were shared on how to move forward in the district. The next meeting is on November 18, 2014.
- 8.3 Provincial Council Report **(Trustee Huddlestone)**  
8.3.1 Provincial Council Meeting, October 2014  
Trustee Huddlestone reported on her attendance at the Provincial Council meeting on October 24 & 25, 2014. A Provincial review of the accountability framework is underway.

**Motion 20141110-8.3.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the Chair write a letter of appreciation to Stephen Hansen on his retirement from BCSTA."

**Carried**

At the Provincial Council meeting the retiring BCSTA Executive Director, Stephen Hansen, was formally thanked for his service.

**Motion 20141110-8.3.2**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the Board support the approval of the Co-Governance Relationship Memorandum of Understanding between the Ministry of Education and the BCSTA."

**Carried**

Chair Tina Last advised that BCSTA has asked for the Board's feedback on the draft Co-Governance Relationship Memorandum of Understanding between the Ministry of Education and the BCSTA.

Trustees discussed that co-governance is an ongoing issue of concern when trustees gather at their AGM and Academy. This document is intended to address those concerns and trustees expressed their hope that it would be successful.

- 8.4 Aboriginal Education Report **(Trustees Huddlestone, Last)**  
Trustee Huddlestone advised that the next meeting will be on Monday, November 24, 2014.
- 8.5 Policy Committee Report **(Trustees Sanchez, Beil)**  
8.5.1 Policies for Approval  
8.5.1.1 3410 Security and Protection of Buildings Policy  
8.5.1.2 7310 School Funds Policy

**Motion 20141110-8.5.2**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the Security and Protection of Buildings Policy and the School Funds Policy be approved."  
**Carried**

The Secretary-Treasurer advised that one small comment was received on these draft policies and, as a result, a meeting of the Policy Committee was not scheduled. The Board was asked to approve these two policies.

8.6 District Technology Committee Report **(Trustee Kuntz)**  
No items to Report.

8.7 Healthy Community Integration Committee **(Trustee Huddlestone)**  
Trustee Huddlestone advised that the next meeting is scheduled for November 28, 2014.

9. **Old Business**

9.1 BCPSEA Symposium **(Trustee Sanchez)**

**Motion 20141110-9.1**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the Chair write a letter of appreciation to Mike Roberts on the conclusion of his interim  
CEO position with BCPSEA."  
**Carried**

Trustee Huddlestone recommended that the Board write a letter of thanks to Mr. Mike Roberts whose term as Interim CEO of BCPSEA has ended.

Chair Last noted that a question had been asked last month about the future of BCPSEA. The Secretary-Treasurer advised that with the conclusion of the current round of bargaining an analysis of the bargain structure will be completed before any decision is made on the future of BCPSEA.

Trustee Huddlestone advised that first notice has been given for the BCPSEA AGM on January 30, 2015.

10. **New Business**

None.

11. **Information Items**

11.1 November 15 Election  
Chair Last reminded everyone to cast their vote on Saturday.

11.2 BCSTA Trustee Academy, December 5-6, 2014  
Chair Last noted the dates of the academy.

11.3 Trustee Updates  
Bart Kuntz  
PRMS –the PAC is getting fund raising together. The school newsletter describes other recent events – Halloween and Remembrance Day.

Louisa Sanchez  
Conrad – attended the Conrad PAC.

Tina Last  
Lax Kxeen –the PAC is working hard. A presentation at the PAC meeting demonstrated a new way to tie shoes. The Remembrance day assembly was held on Friday.

Terri-Lynn Huddleston  
Pineridge – the PAC held their election and the next meeting is on Wednesday. The PAC has organized popcorn days and sponsored a Subway lunch.

In response to a request from Trustee Sanchez, schools will be asked to ensure that their newsletters are sent to all trustees.

12. **10 Minute Question and Answer Period**

Q. Did the Board consider making a presentation to the Standing Committee on Finance? It is a good way to advocate for more funding.

A. It had not been discussed.

Q. Were e-cigarettes previously allowed?

A. There has not been a regulation as this is a new product. They have now been banned.

Q. Was there an announcement about the second speech language pathologist?

A. The district has been successful in recruiting a second speech language pathologist, thanks to the hard work of the District Principal of Student Support Services. Mr. Chris Lightfoot started today. The cost of this position is currently being paid out of surplus, and it will be addressed in the Amended Annual Budget.

Q. Is the government paying for the 8 days of pay in September?

A. The district believes the Ministry is covering the cost.

13. **Adjournment**

**Motion 20141110-13.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Gruber the meeting be adjourned at 8:15 pm." **Carried**

  
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Board of Education, Chair

  
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Cameron McIntyre, Secretary-Treasurer