

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING

SCHOOL BOARD OFFICE

Tuesday, June 9, 2015 - 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone (by teleconference), B. Kuntz, L Sanchez (by teleconference)

Staff Present: S. Jones, C. McIntyre, K. Gomez, A. Samoil, K. Minette

Regrets: J. Carlick-Pearson,

Chair Tina Last acknowledged that the meeting is taking place on traditional Ts'msyen territory. Trustee Carlick-Pearson sent her regrets and trustees Huddlestone and Sanchez were attending by teleconference. Chair Last called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20150609-1.0

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the agenda be approved as amended." **Carried**

At the request of the Secretary-Treasurer, item 8.1.5, Kanata Property, was added to the agenda.

2. Presentation(s):

2.1 Heritage Fair, Pineridge School

The Superintendent introduced principal Christine Franes to introduce the heritage project at Pineridge Elementary School. Mrs. Franes noted that the students had participated in both the heritage fair at the North Pacific Cannery Museum and in a school heritage fair. Mrs. Franes introduced teacher Kyle Cornett-Ching and asked him to introduce the students and their projects.

Mr. Cornett-Ching noted now pleased had been with all of the student's work, and introduced student Sam Costa, who showed the Board his Barkerville project, and students Kim Mutch and Journey Barker, who presented their project on smoking fish.

The students answered a number of questions from trustees, and various trustees expressed their appreciation for the keen interest shown by the students in their projects.

3. Approval of the Minutes of the Open Board Meeting held May 12, 2015

Motion 20150609-3.0

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddlestone the minutes of the open Board meeting held May 12, 2015 be approved as presented."

4. **Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held May 12, 2015
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20150609-4.0

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

5. **Correspondence**

- 5.1 Addressed to the Board
 - 5.1.1 Waiver
 - 5.1.1.1 P.R. Special Events Society, May 13, 2015

Motion 20150609-5.1.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the custodial fee to the Prince Rupert Special Events Society for the proposed volleyball
tournament be waived." **Carried**

Trustee Beil spoke in favour of the motion, expressing her appreciation for the work done by the Special Events Society.

- 5.2 Copied to the Board
 - 5.2.1 Funding Shortfall
 - 5.2.1.1 School District No. 28, May 11, 2015
 - 5.2.1.2 School District No. 62, May 19, 2015
 - 5.2.1.3 School District No. 39, May 11, 2015

Motion 20150609-5.2.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letters regarding the funding shortfall be received and filed." **Carried**

- 5.2.2 Exempt Compensation Freeze
 - 5.2.2.1 See Attached List

Motion 20150609-5.2.2

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the letters regarding the Exemption Compensation Freeze be received and filed." **Carried**

- 5.2.3 Adult Education
 - 5.2.3.1 School District No. 91, May 7, 2015

Motion 20150609-5.2.3

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letter from School District No. 91 be received and filed." **Carried**

- 5.2.4 Bill 11
 - 5.2.4.1 See Attached List

Motion 20150609-5.2.4

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letters regarding Bill 11 be received and filed." **Carried**

- 5.2.5 Student Mental Health
 - 5.2.5.1 School District No. 46, May 8, 2015

Motion 20150609-5.2.5

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the letter from School District No. 46 be received and filed." **Carried**

- 5.2.6 K-12 Innovation Forum
 - 5.2.6.1 School District No. 81, May 13, 2015

Motion 20150609-5.2.6

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the letter from School District No. 81 be received and filed." **Carried**

6. Superintendent of Schools' Report

6.1 For Board Information:

- 6.1.1 Field Trips

Motion 20150609-6.1.1

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the Conrad Street Elementary School field trip to Metlakatla be approved." **Carried**

The Superintendent presented the list of approved field trips to the Board.

- 6.1.2 Enrolment
The Director, Human Resources advised that enrolment at May 31, 2015 was 2,085 students. The year began with 2,064 students. Trustees noted that this was very different from the pattern of gradually declining enrolment in previous school years.

- 6.1.3 Upcoming Learning Opportunities
The Superintendent reported on the learning opportunities offered in the last month.

- 6.1.4 Achievement Contract
The Director of Instruction reviewed the Achievement Contract for year 2 of a 3 year plan. The provincial accountability process is being updated and will change this fall. Reading, Numeracy, and transitions/school completion are the district's goals.

The Superintendent thanked Mr. Minette and his team.

- 6.1.5 Other
The Superintendent informed the Board of various activities completed in the district and informed the Board of changes to Sm'algyax instruction for K-4 students next year.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary Treasurer presented the Expenditure Report for May 2015. In response to a question, the Secretary-Treasurer advised that the overspending in the maintenance department administrative costs was to complete air quality testing in the district's closed schools. These tests were necessary to ensure the health and safety of district employees who are called to respond to alarms at the schools.

7.2 Operations Department Report

The Secretary Treasurer presented the Operations Department Report for May 2015.

7.3 Information Technology Report

The Secretary-Treasurer presented the Information Technology Department Report for May 2015. In response to questions, the Director of Instruction, Information Technology advised that staff would be replacing and mapping internet switches in the schools over the summer and that the implementation of MyEdBC is proceeding as planned, with the middle and secondary schools moving to the new system in September.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Huddleston, Sanchez)

8.1.1 Roosevelt – WCCC, Bylaws

Motion 20150609-8.1.1.1

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil all three readings of the Lease of Property Bylaws No. 2014-15-02 and 2014-15-03 be
read at the same meeting."

Carried Unanimously

LEASE OF PROPERTY BYLAW NO. 2014-15-02

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only by bylaw;

AND WHEREAS the Westview Child Care Society desires to operate a pre-school, the HUB and a before and after school care program at École Roosevelt Park Community School;

NOW THEREFORE be and it is hereby resolved that the Board grant a lease of classrooms in École Roosevelt Park Community School to Westview Child Care Society for a term of one (1) year commencing on September 1, 2015, and ending on August 31, 2016 at the rent and on the terms set forth in the draft lease provided to members of the Board with such minor amendments as are satisfactory to the Secretary-Treasurer of the Board, and that the Secretary-Treasurer of the Board execute the lease on behalf of the Board;

This bylaw may be cited as "School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2014-15-02."

Motion 20150609-8.1.1.2

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston Lease of Property Bylaw No. 2014-15-02 be read a first time the 9th day of June, 2015."

Carried

Motion 20150609-8.1.1.3

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston Lease of Property Bylaw No. 2014-15-02 be read a second time the 9th day of June, 2015."
Carried

Motion 20150609-8.1.1.4

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston Lease of Property Bylaw No. 2014-15-02 be read a third time, finally passed and adopted
on the 9th day of June, 2015."
Carried

8.1.2 Pineridge – WCCC, Bylaws

LEASE OF PROPERTY BYLAW NO. 2014-15-03

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only by bylaw;

AND WHEREAS the Westview Child Care Society desires to operate a before and after school care program at Pineridge Elementary School;

NOW THEREFORE be and it is hereby resolved that the Board grant a lease of a classroom in Pineridge Elementary School to Westview Child Care Society for a term of ten (10) months commencing on September 1, 2015, and ending on June 30, 2016 at the rent and on the terms set forth in the draft lease provided to members of the Board with such minor amendments as are satisfactory to the Secretary-Treasurer of the Board, and that the Secretary-Treasurer of the Board execute the lease on behalf of the Board;

This bylaw may be cited as "School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2014-15-03."

Motion 20150609-8.1.2.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston Lease of Property Bylaw No. 2014-15-03 be read a first time the 9th day of June, 2015."
Carried

Motion 20150609-8.1.2.2

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston Lease of Property Bylaw No. 2014-15-03 be read a second time the 9th day of June, 2015."
Carried

Motion 20150609-8.1.2.3

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston Lease of Property Bylaw No. 2014-15-03 be read a third time, finally passed and adopted
on the 9th day of June, 2015."
Carried

8.1.3 Carbon Neutral Action Report
Trustee Beil presented the 2014 Carbon Neutral Action Report.

8.1.4 PRMS Seismic Assessment
The Secretary Treasurer presented the 2015 PRMS Seismic Assessment and advised the Board that the next step will be to have a Seismic Project Identification Report prepared and submitted to the Ministry of Education.

8.1.5 Kanata Property

Motion 20150609-8.1.5.1

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne all three readings of the Sale of Property Bylaw No. 2014-15-04 be read at the same
meeting." **Carried Unanimously**

SALE OF PROPERTY BYLAW NO. 2014-15-04

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only by bylaw;

AND WHEREAS Bryton Group Properties Ltd. desires to purchase the Kanata property for the development of multi-family residences;

NOW THEREFORE be and it is hereby resolved that the Board accept the offer of a purchase contract from Bryton Group Properties Ltd. on the terms set forth in the draft purchase contract provided to members of the Board, that the Chair and the Secretary-Treasurer of the Board execute the purchase contract on behalf of the Board, and that the Secretary-Treasurer of the Board be authorized to execute and sign such documents as may be required to fulfill the conditions outstanding in the purchase contract;

This bylaw may be cited as "School District No. 52 (Prince Rupert) Sale of Property Bylaw No. 2014-15-04."

Motion 20150609-8.1.5.2

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil Sale of Property Bylaw No. 2014-15-04 be read a first time the 9th day of June, 2015." **Carried**

Motion 20150609-8.1.5.3

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil Sale of Property Bylaw No. 2014-15-04 be read a second time the 9th day of June, 2015." **Carried**

Motion 20150609-8.1.5.4

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston Sale of Property Bylaw No. 2014-15-04 be read a third time, finally passed and adopted
on the 9th day of June, 2015." **Carried**

The Secretary-Treasurer advised that offers had been received for the Kanata property. The offer from Bryton Group Properties Ltd. is conditional on the property being rezoned from public use to multi-family residential use. In order for the offer to be accepted and the rezoning process to begin, the Board must pass the proposed bylaw.

Trustees expressed their excitement at the prospect of selling the property and thanked staff for the work they have done.

8.2 District Improvement Team Report **(Trustees Kuntz, Sanchez)**
Nothing to report at this time.

8.3 Provincial Council Report (Trustee Huddlestone)
The next meeting will be on October 23 & 24 in Vancouver. The BCSTA Education Committee meeting will be held in conjunction with this meeting.

8.4 Aboriginal Education Report (Trustees Huddlestone, Horne)
Trustee Huddlestone advised that the Board of Education met with the Aboriginal Education Council on May 27, 2015. Chair Last advised that the meeting discussed the potential to move all district staff to the Westview building.

8.5 Policy Committee Report (Trustees Horne, Kuntz)
8.5.1 May 28, 2015 Meeting Minutes
Trustee Horne presented the April 30, 2015 Policy Committee Minutes.

- 8.5.2 Policies for Review
 - 8.5.2.1 6260 Conflict of Interest
 - 8.5.2.2 7110 Trustee Remuneration and Expense Allowance
 - 8.5.2.3 7120 Travel and Subsistence Allowance

Motion 20150609.8.5.2

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the Conflict of Interest, Trustee Remuneration and Expense Allowance and the Travel and Subsistence Allowance Policies be sent to the district's partner groups for their comments."
Carried

Trustee Kuntz advised that the policy committee recommended that the Board send these policies to the district's partner groups for their comments. The committee sent policy 6270, Whistleblower Protection Policy, back to staff for further review.

- 8.5.3 Policies for Approval
 - 8.5.3.1 6130 Role of the Board Policy
 - 8.5.3.2 6140 Role of the Trustee and Trustee Code of Conduct Policy
 - 8.5.3.3 6510 Board Communication Policy

Motion 201506-09.8.5.3

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the Role of the Board, Role of the Trustee and Trustee Code of Conduct and Board Communication Policies be approved as presented."
Carried

Trustee Horne advised that the policy committee recommended these policies be approved by the Board.

8.6 District Technology Committee Report (Trustee Last)
The committee will meet on June 18th.

9. **Old Business**
None.

10. **New Business**

10.1 2015-16 Board Meeting Dates

Motion 20150609-10.1.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the 2015 Board Meeting Dates be approved as presented." **Carried**

The Secretary-Treasurer presented the proposed Board Meeting Dates for the 2015-16 school year, and highlighted that the September meeting was proposed for the third week in September because of the late start to the school year.

11. **Information Items**

11.1 Hartley Bay Grad, June 19, 2015

Chair Last advised trustees to mark their calendar for this graduation event.

11.4 PCS Grad, June 23, 2015, Lester Centre, 6:30 – 9:00 p.m.

Chair Last advised trustees to mark their calendar for this graduation event.

11.4 **Trustee Updates**

Trustee Kuntz – Roosevelt – Today was "Character Day" at the school and students raised \$600 doing jump rope for heart.

Trustee Huddleston – PRMS – June 3 PAC meeting; many year-end activities and outdoor activities are underway; Grade 5 students visited the school.

Trustee Last – Lax Kxeen –the book launch event at the school was very successful.

Trustee Beil – Port Edward – The school is excited for the new Sm'algyax program next year. Students are being encouraged to participate in summer library programming.

Trustee Horne – PCS – TREC will visit the Khutzeymateen this month and grad will take place on June 23.

Trustee Horne – CHSS – Grad was a busy event at the end of May, thank you to the staff for all of their work to make this possible. CHSS hosted the track and field zones.

Trustee Sanchez – Conrad – attended the assembly with the Earth Rangers from Victoria.

12. **10 Minute Question and Answer Period**

Q. How will the proceeds from Kanata be used?

A. The proceeds remain in the district for use towards capital expenditures. The majority of the funds are expected to remain under local control.

Q. Why are there two meetings in December?

A. The first meeting is to hold Board elections for Chair and other trustee positions.

Q. When will the rezoning application go to City Counsel?

A. Bryton Group Properties Ltd. is prepared to submit the application tomorrow.

Q. Which closed schools require employees to wear masks?
A. Seal Cove & Kanata.

Q. Is it Bryton Group Properties Ltd. that applies for the rezoning
A. Yes.

National Aboriginal Day will take place on June 21, 2015.

13. **Adjournment**

Chair Last expressed her hope that everyone will have a great summer.

Motion 20150609-13.1

Horne "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Bell the meeting be adjourned at 8:30 pm." **Carried**



Tina Last, Chair



Cameron McIntyre, Secretary-Treasurer