

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday, January 13, 2015 - 7:00 P.M.**

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone, B. Kuntz, L. Sanchez (by teleconference)

Staff Present: S. Jones, C. McIntyre, K. Minette, A. Samoil, K. Gomez

Regrets: Judy Carlick-Pearson

Chair Tina Last called the meeting to order 7:00 p.m. and advised that trustee Carlick-Pearson had sent her regrets and trustee Sanchez was attending by telephone.

**1. Adoption of Agenda**

**Motion 20150113-1.0**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Huddlestone the agenda be approved as presented." **Carried**

**2. Presentation(s):**

2.1 BC Youth Parliament, CHSS Students

The Superintendent introduced Charles Hays Secondary School principal Sandy Pond, teacher Diane Rabel and students Ashtyn Andreesen, Jeremy Angus, Paul Cavin, Navi Nanan, Tanveen Randhawa, Eva Rutherford and Morgan Weir.

The students described their participation in the 86<sup>th</sup> BC Youth Parliament and what they had learned. It was a positive experience for all of them.

**3. Approval of the Minutes of the Open Board Meeting held December 9, 2014**

**Motion 20150113-3.0**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the minutes of the open Board meeting held December 9, 2014 be approved as presented." **Carried**

**4. Necessity of Closed Meeting and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held December 9, 2014
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

**Motion 20150113-4.0**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Horne a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

5. **Correspondence**

5.1 Addressed to the Board  
None.

5.2 Copied to the Board  
5.2.1 Adult Funding  
5.2.1.1 BCSTA, December 12, 2014

**Motion 20150113-5.2.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the letter from the BCSTA be received and filed." **Carried**

5.2.2 Compensation  
5.2.2.1 School District No. 78, November 22, 2014  
5.2.2.2 School District No. 47, December 3, 2014  
5.2.2.3 School District No. 27, December 8, 2014  
5.2.2.4 School District No. 73, December 8, 2014  
5.2.2.5 School District No. 82, January 5, 2015

**Motion 20150113-5.2.2**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Horne the letters from School District Nos. 78, 47, 27, 73 and 82 be received and filed." **Carried**

5.2.3 BCSTA  
5.2.3.1 School District No. 46, December 2, 2014

**Motion 20150113-5.2.3**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the letter from School District No. 46 be received and filed." **Carried**

5.2.4 BCPSEA  
5.2.4.1 School District No. 85, December 9, 2014

**Motion 20150113-5.2.4**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Huddlestone the letter from School District No. 85 be received and filed." **Carried**

5.2.5 Standing Committee Report  
5.2.5.1 School District No. 61, December 12, 2014

**Motion 20150113-5.2.5**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Kuntz the letter from School District No. 61 be received and filed." **Carried**

5.2.6 BCSTA Deputy Chair and Readers Selection  
5.2.6.1 BCSTA Fraser Valley Branch, December 16, 2015

**Motion 20150113-5.2.6**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the letter from the BCSTA Fraser Valley Branch be received and filed." **Carried**

6. **Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent advised the Board of the approved field trips.

6.1.2 Enrolment

The Director, Human Resources advised that enrolment at December 31, 2014 was 2,065 students, down 3 from November.

6.1.3 Upcoming Learning Opportunities

The Superintendent advised that Faye Brownlie had been in the district last week, and that Carole Fullerton would be in the district later in January.

6.1.4 Admin Assistant

**Motion 20150113-6.1.4**

Kuntz

"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the updated list of Administrative Assistants, Team Leaders and Department heads be approved."

Beil

**Carried**

The Superintendent advised that PRMS had made a decision to share one team leader position. This appointment requires Board approval.

6.1.5 Other

A DASH Grant for \$750 was awarded to Lax Kxeen, and will be used for building a self-regulation classroom.

Carol Brown and MacKenzie Hubbell will be going to the Bread Loaf School of English, thanks to the sponsorship from Ridley Terminals Inc.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary Treasurer presented the Expenditure Report for December 2014.

7.2 Operations Department Report

The Secretary Treasurer presented the Operations Department Report for December 2014.

7.3 Information Technology Report

The Secretary Treasurer presented the Information Technology Department Report for December 2014.

7.4 Transit Survey

**Motion 20150113-7.4**

Beil

"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the BC Transit survey of students at PRMS be approved."

Huddleston

**Carried**

The Secretary-Treasurer advised that BC Transit has asked that a short survey be

completed by students at PRMS. The survey is in relation to a proposed re-routing of after-school busses to address crowding issues on the busses.

**8. Committee Reports**

**8.1 Finance & Building Committee (Trustees Beil, Huddleston, Sanchez)**

Trustee Beil advised that the Finance & Building Committee met and reviewed the budget process. The committee heard that the wood shop dust collector was about to be put into use. Rental space for Pacific Coast School is being provided at the Civic Centre for free for the remainder of the year.

The Secretary-Treasurer advised that the students would work on a project for the Civic Centre in return for the use of the space.

**Motion 20150113-8.1**

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Sanchez the Chair write a letter of thanks to the City of Prince Rupert for the free space at the  
Civic Centre." **Carried**

Trustee Beil asked the Secretary-Treasurer to provide an update on the budget.

The Secretary-Treasurer advised that the Amended Annual Budget would come to the February Board meeting, and it was expected to be a balanced budget. The first meeting of the Annual Budget Consultation process will be on January 26, and information on next year's budget will be provided at that meeting.

**8.2 District Improvement Team Report (Trustees Kuntz, Sanchez)**  
No items to report.

**8.3 Provincial Council Report (Trustee Carlick-Pearson)**  
8.3 Motions, deadline January 16, 2015  
Chair Last advised trustees that January 16, 2015 was the deadline to submit motions to the February Provincial Council meeting.

**8.4 Aboriginal Education Report (Trustees Huddleston, Horne)**  
Monday January 26 will be the next meeting of the Aboriginal Education Council.

**8.5 Policy Committee Report (Trustees Horne, Kuntz)**  
8.5.1 January 6, 2015 Policy Committee Minutes  
Trustee Horne presented the minutes of the January 6, 2015 Policy Committee Meeting. The Committee agreed to review each policy twice during the term of the Board.

8.5.2 Separate Policy and Regulation Books

**Motion 20150113-8.5.2**

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Huddleston the policy and regulation books be separated." **Carried**

Trustee Horne advised that the Policy Committee was recommending that the Board's policies be made into a separate book from the book of regulations.

Trustee Kuntz noted that the North Vancouver School Board, in a presentation at the BCSTA Academy, advised that their books are separated. Policies and regulations are both available, and the Board takes ownership of the policies.

8.6 District Technology Committee Report **(Trustee Last)**  
No items to Report.

8.7 Healthy Community Integration Committee **(Trustee Huddlestone)**  
Trustee Huddlestone advised that the next meeting is set for February 3, 2015.

9. **Old Business**

None.

10. **New Business**

None.

11. **Information Items**

11.1 BCPSEA New Trustee Orientation and AGM, January 29-30, 2015  
Chair Last advised that Trustee Huddlestone will attend the AGM on behalf of the Board.

11.2 BCSTA Provincial Council and Committee, February 20-21, 2015  
Chair Last advised that Trustee Carlick-Pearson will attend the Provincial Council meeting on behalf of the Board.

11.3 Trustee Updates  
Trustee Horne  
CHSS – the school held a retirement luncheon in December. Students are happy that basketball is underway.  
PCS – the school is a great place to visit, students and staff are very friendly.  
There is a successful drop-in program and weekly events out of the classroom.

Trustee Sanchez  
Conrad – attended the December celebrations.

Trustee Kuntz  
École Roosevelt – the PAC meeting is tonight. Dropped off phone books which the school will use for PALS. There is a good atmosphere in the school.

Trustee Last  
Lax Kxeen – the PAC meeting will be later in the month. PALS was underway today and it was well attended.

Trustee Beil  
Port Edward – tomorrow the school will join Pineridge school to see an Olympic hockey player, Katie Weatherston. An after school art program is starting up.

Trustee Huddlestone

Pineridge – helped at their school holiday event. The PAC raised almost \$2,000. Teachers prepared their students to do great presentations.  
PRMS – the PAC met on January 7 and made me feel at home. There was a winterfest before the holidays, with a door decorating contest. Olympian Katie Weatherston will also attend PRMS. The basketball teams will be going to zones.

12. **10 Minute Question and Answer Period**

Q. Will the changes to the policy manual mean that less detailed information will be available?

A. Both the policy book and the regulation book will be available.

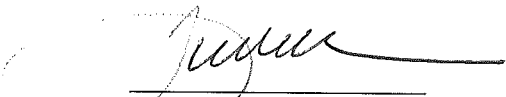
Q. Will the change to funding for adult learners have an impact on our district?

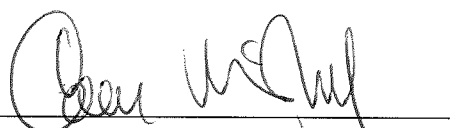
A. There is a very small number of adult students in the district.

13. **Adjournment**

**Motion 20150113-13.0**

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that  
Beil the meeting be adjourned at 7:45 p.m." **Carried**

  
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Tina Last, Char

  
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Cameron McIntyre, Secretary-Treasurer